**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY JANUARY 18, 2021.**

1. **Call to order**

Mayor Britigan called the meeting to order via Zoom (online due to Coronavirus shutdown) at 7:00 p.m.

1. **Roll Call**.

Present: Mayor Britigan (at 327 Glendale), Vice Mayor Jordan (at 904 Parchmount), Commissioners Bagley (at 1606 East G Ave), Conner (at 1150 Parchmount), Evans (at 221 Espanola), and Madaras (at 815 Parchmount). City Manager Stoddard, Deputy Clerk Smith.

Absent: Commissioner Fooy.

Moved by Commissioner Bagley, supported by Commissioner Conner to excuse Commissioner Fooy’s absence. **Motion Carried.**

1. **Minutes**

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the January 4, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

**Motion Carried 6-0.**

**4. Additions or changes to the agenda.**

None. Moved by Vice Mayor Jordan, supported by Commissioner Bagley to approve the agenda as written.

**Motion Carried.**

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A**.** Commissioner Conner asked about the Coronavirus Grant Refund on the warrant. City Manager Stoddard explained this was a grant the City received for coronavirus related purchases. The unused balance was required to be returned to the state. Moved by Commissioner Conner, supported by Commissioner Madaras to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

**Motion Carried 6-0.**

**7. Unfinished Business**

None.

**8. New Business**

None.

**9. Citizen Comments**

 None.

**10. Mayor and Commissioner Comments**

Commissioner Conner noted Buen Provecho Mexican Restaurant has opened, and he heard the food is delicious.

Commissioner Bagley stated he is pleased with the progress taking place at Building Restorations but wishes more of the work was visible from the street.

Mayor Britigan reported that CapCon through Michigan Municipal League will take place March 16-17 and is all virtual this year. He will be attending and advised the commissioners to contact City Manager Stoddard for more information. He reminded the commission that the February 1 meeting includes a workshop and goal setting session for budget preparation for the next fiscal year.

**11. City Manager Comments/Reports**

City Manager Stoddard asked the commissioners to let her know if they needed any information ahead of the work session on February 1. She then invited all who had questions or concerns to call to discuss with her. She is happy to meet via zoom or in person with 6 feet of distance.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 7:13 p.m.

 Kara Smith, Deputy City Clerk