



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

October 21, 2024

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice Mayor Thomas Jordan

Commissioner Michael Conner

Commissioner Doug Fooy

Commissioner Tammy Cooper

Commissioner Robin Madaras

Commissioner Justin Mendoza

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

From the City Commission Meeting of October 7, 2024

5. Additions/Changes to the Agenda - Approval

6. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

7. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant 1527 – action
- ii. Credit Card Statement September 2024 - action
- iii. September 2024 Investment Report – receive
- iv. Financial Report, September 2024 - receive

8. Personnel Committee Report - receive

9. Unfinished Business

10. New Business

- A. Kalamazoo Valley Intergovernmental Ambulance Agreement - action

11. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

12. Mayor and Commissioner Comments

13. City Manager Comments

14. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY, OCTOBER 7, 2024.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. then led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Commissioners Cooper, Conner, Fooy, Jordan, Madaras, and Mendoza, City Manager Stoddard, City Treasurer/Clerk Stutz, City Attorney Soltis.

Absent: None.

3. Approval of Minutes

Moved by Commissioner Conner supported by Commissioner Cooper to approve the minutes of the September 16, 2024 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Fooy, supported by Vice Mayor Jordan to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Special Presentation

A. Award Redevelopment Ready Community – Essential Status, Julia Turnbull, MEDC. Mayor Britigan explained that certain city boards and committees have “worked tirelessly” for the past couple years toward this designation. He thanked them for their efforts, then introduced Julia Turnbull, Senior Community Planner for the Michigan Economic Development Corporation. Ms. Turnbull gave a brief description of the award, adding that “it’s an amazing accomplishment” that the city managed to complete the process so timely. She congratulated everyone on the “fantastic foundation” laid by this act.

7. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Mendoza, supported by Commissioner Madaras to approve the consent agenda items. **Motion Carried.**

8. Unfinished Business

A. Hazardous Materials Accident Reimbursement Ordinance 229, Second Reading and Adoption – action. Attorney Soltis reported that the only change from the first reading is the parenthesis removed that was pointed out at the last meeting. Moved by Commissioner Madaras, supported by Commissioner Conner to approve the Hazardous Materials Accident Reimbursement Ordinance 229 for Second Reading. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Fooy, Jordan, Madaras, Mendoza.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

Moved by Commissioner Cooper, supported by Commissioner Madaras to adopt the Hazardous Materials Accident Reimbursement Ordinance 229 as presented. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Fooy, Jordan, Madaras, Mendoza.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

9. New Business

A. Proclamation for James Duby’s Retirement – action. City Manager Stoddard reported that Jim Duby retired on October 1, 2024, adding that we are all very thankful to have had such a thoughtful, caring, dedicated worker as Jim on the DPW staff. Mayor Britigan began by recounting Jim Duby’s work history, then read the following proclamation:

City of Parchment Proclamation

Whereas, on October 1, 2024, Mr. James Duby celebrated over 23 years of service to the City of Parchment and that achievement is significant; and,

Whereas, James Duby started as a Public Works Laborer in September of 2001, he trained to become a Drinking Water Operator at the Water Treatment Plant in 2003, in 2018 he returned to Public Works, and in January of 2024 he was promoted to the position of Foreman; and,

Whereas, through his time as an employee of the Water Treatment Plant and the Department of Public Works, Jim's dedicated service is evident through his thoughtful and efficient deconstruction of the former Water Treatment Plant and his care of the City's infrastructure, facilities, equipment and assets which improve the appearance, functionality, and safety for City residents and staff alike; our City is better off because of Jim's work; and,

Whereas, Jim has distinguished himself as a steady, hard-working, dependable worker, who is quick to smile, lend a hand, and is dedicated to fulfilling his duties with pride and commitment while working as the Foreman for the City of Parchment; and,

Whereas, the constant, reliable support from employees like Jim is vital to the efficient operation of the Public Works Department's assigned tasks and services that ensure the City's upkeep, safety, and comfort; and,

Whereas, the City of Parchment greatly depends on the quality and effectiveness of Public Works staff like Jim who, day-in and day-out, often with little recognition, works to make this City, its staff, and residents better off because of his daily focus on doing his best; and,

Now, Therefore, I Robert D Britigan III, by virtue of the authority vested in me as Mayor of the City of Parchment, do hereby recognize James Duby for over 23 years of work on October 1, 2024, and join with the City staff, residents, and the City Commission to extend our appreciation and gratitude to Jim for his hard work, friendly demeanor, and commitment to reliable maintenance over the past 23+ years.

In Testimony Whereof, I have hereunto set my Hand and caused the Seal of the City of Parchment, Kalamazoo County, Michigan to be affixed this 7th day of October, 2024.

B. Zoning Board of Appeals Appointment, Nick Lysdahl – action. Mayor Britigan relayed that for personal reasons, Karen Martin-Halm had to resign from the ZBA. Her term expires December, 2026. He recommended the appointment of Nick Lysdahl to finish her term, saying he thought he would bring good energy to the board and recounted other things he's been involved with. Commissioner Mendoza asked what the gender make up of the ZBA is, and was told it's all male. Moved by Commissioner Conner, supported by Commissioner Fooy to appoint Nick Lysdahl to the Zoning Board of Appeals through December, 2026. **Motion Carried.**

C. KABA 2025 Projected Budget, Commissioner Mendoza – action. Commissioner Mendoza, the city's KABA representative, presented three documents (proposed 2025 budget, budget comparison '24 to '25, and budget to actual '24) and gave a report of the group's financial status. When Commissioner Madaras asked whether KABA would be seeking new members, Commissioner Mendoza noted that KABA felt that they didn't want to expand at all for fear of adversely affecting their service. Moved by Commissioner Madaras, supported by Commissioner Mendoza to approve KABA's budget as presented. **Motion Carried.**

D. CCTA Boundaries in Parchment – action. Mayor Britigan began by reminding everyone that he is an at large member of the CCTA, that there is a fixed bus route in the city, that the millage gets renewed approximately every 5 years and that's next year. He added that our city can either be "all in or all out" of the CCTA since we are 1 precinct. Questions were answered. Moved by Commissioner Mendoza, supported by Vice Mayor Jordan to continue participation in the CCTA, with no change to current services. **Motion Carried.**

10. Citizen Comments

KTPD Chief Ergang commented that "you continue to live in a safe community". He reported having met the new library director. He then offered to Commissioner Mendoza that the national average for women in the police force is about 12%;

KTPD has about 33% women officers. He also proudly reported that KTPD has been accredited by the Michigan Law Enforcement Accreditation Commission.

11. Mayor and Commissioner Comments

Commissioner Mendoza commented on his pride for the city and the services provided, the RRC designation, adding "it's a good time to be here".

Commissioner Cooper noted her love of the homecoming parade and football game, saying Parchment's Varsity Football team is exciting to watch. She offered her thanks to those who made it all happen.

Commissioner Conner mentioned that the MML wants to meet this month with the personnel committee.

Commissioner Madaras thanked all of those who did the hard work for the city to become an RRC.

Commissioner Fooy thanked Jim Duby for his service, wishing him well in his retirement.

Vice Mayor Jordan echoed the sentiments wishing Jim Duby well, then thanked Chief Ergang for coming to the meeting. He, too, noted the RRC designation is a great accomplishment.

Mayor Britigan reported participating in the PHS homecoming parade, agreeing that the football team is fun to watch. He then noted being part of the clean-up crew along the river on Saturday. Looking forward, he will tour the new county justice center on Wednesday.

12. City Manager Comments/Reports

City Manager Stoddard reported that EGLE is coming back this week to look at the kayak launch, as there seems to be work left to do. She added her excitement regarding the city being awarded the "Essentials" designation of a Redevelopment Ready Community. CM Stoddard then stated if there were any questions or concerns to not hesitate in contacting her.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Mendoza and supported by all to adjourn the meeting at 7:56 p.m.

Shannon Stutz, City Clerk



City of Parchment
 Check Register Report
 Warrant 1527

Check	Check Date	Vendor Name	Description	Amount
38364	10/10/2024	COMPANION LIFE	LIFE & AD&D INS - OCT LIFC3712	57.00
38365	10/10/2024	CONSUMERS ENERGY	CITYWIDE MONTHLY ENERGY USE	4,943.72
38366	10/10/2024	VOID		0.00
38367	10/10/2024	CORNERSTONE TECHNOLOGIES	PHONE SERVICES Jul - Oct	889.56
38368	10/10/2024	ENGINEERED PROTECTION SYSTEMS	WATER TREATMENT - 11/01/24 TO 01/31/25	192.42
38369	10/10/2024	FISHBECK	EPA GRANT SERVICES RENDERED THRU 9/27/24	33,449.39
38370	10/10/2024	J & H OIL COMPANY	FUEL CHARGES - 9/16 TO 9/30/24	345.64
38371	10/10/2024	KALAMAZOO CITY TREASURER	Water bill DPW + City Hall - 7/3 TO 10/2/24	404.91
38372	10/10/2024	KALAMAZOO NATURE CENTER	CLEARING BRUSH ALONG RIVER	758.50
38373	10/10/2024	KALAMAZOO TOWNSHIP	SERVICE CONTRACTS - OCTOBER	45,180.78
Police \$36,684.50; 911 \$479.61; Fire \$2916.67; Fire runs Sept \$5100.00				
38374	10/10/2024	MICHIGAN MUNICIPAL RISK	LIAB INS - GENERAL FUND - POL # M0001057	11,354.25
38375	10/10/2024	MLIVE MEDIA GROUP	NOTICE OF PLANNING COMMISSION - ZONING	320.71
38376	10/10/2024	NANCY STODDARD	MILEAGE - JULY, AUG, SEPT	142.06
38377	10/10/2024	NAPA AUTO PARTS-KALAMAZOO EAST	711 EXHAUST PIPE FILTER INSTALLATION SUP	155.10
38378	10/10/2024	PREIN & NEWHOF	SANITARY INFRAS. IMP - USDA THRU 09/28/2	6,225.50
USDA \$3931.60; Trestle \$2013.90; Mapping \$280.00				
38379	10/10/2024	PURITY CYLINDER GASES, INC.	QUARTERLY CYLINDER RENTAL	88.33
38380	10/10/2024	REPUBLIC SERVICES #249	CITYWIDE MONTHLY TRASH PICKUP OCTOBER	13,003.36
38381	10/10/2024	SBIS	EMPLOYEE & RETIREE INS - NOVEMBER 2024	13,536.25
38382	10/10/2024	SHANNON STUTZ	MILEAGE - JULY, AUG, SEPT	241.20
38383	10/10/2024	SIEGFRIED CRANDALL P.C.	PROGRESS BILLING AUDIT FOR 06/30/2024	6,000.00
38384	10/10/2024	SOUTHWEST MICHIGAN PLANNING COMMISS	KALAMAZOO RIVER URBAN WILDLIFE CORRIDOR	8,154.19

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Cardholder Account Summary cont.						
Name and Account Number	Credit Limit		Credits	Purchases	Cash Advances	Total Activity
CAMRON J BOEKHOVEN XXXX XXXX XXXX 9114	\$3,000		\$0.00	\$1,319.94	\$0.00	\$1,319.94
NANCY R STODDARD XXXX XXXX XXXX 7241	\$5,000		\$0.00	\$273.91	\$0.00	\$273.91
TY J WOLTHUIS XXXX XXXX XXXX 7674	\$3,000		\$0.00	\$188.91	\$0.00	\$188.91
ALEX G HAILEY XXXX XXXX XXXX 8938	\$3,000		\$0.00	\$25.00	\$0.00	\$25.00
SHANNON STUTZ XXXX XXXX XXXX 9125	\$5,000		\$0.00	\$1,116.01	\$0.00	\$1,116.01

Cardholder Account Activity

BILL CAHILL						
Credit Limit			Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 1801			\$0.00	\$1,267.50	\$0.00	\$1,267.50
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount
09/13	09/12	05439844257000393126325	DISCOUNT-TIRE-CO MIK-3 KALAMAZOO MI			\$1,055.84
09/23	09/19	85179244264700609007881	ONE WAY PRODUCTS 289-343-3772 MI			\$211.66

JIM DUBY						
Credit Limit			Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 1892			\$0.00	\$2,520.64	\$0.00	\$2,520.64
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount
09/04	09/03	55448414247019181144229	FERGUSON ENT #1474 KALAMAZOO MI			\$49.48
09/13	09/11	85179244266880005540947	STEENSMA LAWN AND POWE KALAMAZOO MI			\$51.98
09/13	09/11	85179244266700654090783	STEENSMA LAWN AND POWE 289-375-6476 MI			\$2,295.00
09/23	09/21	0230537426600627982024	TRACTOR-SUPPLY-CO #084 PORTAGE MI			\$49.99
09/23	09/21	0230537426600627981943	TRACTOR-SUPPLY-CO #084 PORTAGE MI			\$74.19

CAMRON J BOEKHOVEN						
Credit Limit			Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 9114			\$0.00	\$1,319.94	\$0.00	\$1,319.94
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount
09/26	09/27	55432864240203047304085	LOWES #00785* KALAMAZOO MI			\$16.98
09/28	08/27	55417344241642410480555	SPORTSMANS WAREHOUSE 6 KALAMAZOO MI			\$209.95
09/29	08/28	55309594241031723864573	NAPA AUTO KALAMAZOO EA KALAMAZOO MI			\$11.39
09/11	09/10	55309594254037281864248	NAPA AUTO KALAMAZOO EA KALAMAZOO MI			\$63.20
09/11	09/09	8544394425496000514944	EXTREMETACTIONALDYNAMIC JUPITER FL			\$277.96
09/17	09/18	02305374261500341937019	TRACTOR SUPPLY #1272 KALAMAZOO MI			\$29.99
09/20	09/18	55309594263041262910699	NAPA AUTO KALAMAZOO EA KALAMAZOO MI			\$124.44
09/23	09/19	02305374264100118468623	MENARDS KALAMAZOO EAST OOMSTOCK TOWN MI			\$19.83
09/23	09/19	75140514264900414200054	B & G DISCOUNT SCHOOLCRAFT MI			\$197.10
09/24	09/23	0230537426900649802125	TRACTOR SUPPLY #1272 KALAMAZOO MI			\$69.98
09/25	09/24	55463704269009880272479	ADVANCE AUTO PARTS #17 KALAMAZOO MI			\$33.18
09/25	09/24	55309594268043406839457	NAPA AUTO KALAMAZOO EA KALAMAZOO MI			\$39.95
09/26	09/25	75217694273240000070728	EDWARDS INDUSTRIAL SAL KALAMAZOO MI			\$31.21
09/26	09/25	75500594269900018600077	MARTIN SPRING & DRIVE KALAMAZOO MI			\$205.00

(transactions continued on next page)

Cardholder Account Activity cont.

NANCY R STODDARD			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 7241			\$5,000	\$0.00	\$273.91	\$0.00	\$273.91
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount	
09/02	09/01	12302024245000201844029	INDEED 96820264 AUSTIN TX			\$92.21	
09/03	09/02	82305094246000038862494	ZOOM.US 888-799-9666 SAN JOSE CA			\$16.95	
09/09	09/07	82117554251000003882989	PIXELVINE FREEPORT MI			\$89.75	
09/16	09/13	82117554257000004209403	PIXELVINE FREEPORT MI			\$75.00	

TY J WOLTHUIS			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 7674			\$3,000	\$0.00	\$188.91	\$0.00	\$188.91
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount	
08/28	08/27	55417344241642410460563	SPORTSMANS WAREHOUSE 8 KALAMAZOO MI			\$179.95	
08/30	08/28	02305374242100111980994	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI			\$8.96	

ALEX G HALEY			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 8638			\$3,000	\$0.00	\$25.00	\$0.00	\$25.00
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount	
09/16	09/16	75569262426099999999999	*EXPEDITED CARD DELIVERY FEE			\$25.00	

SHANNON STUTZ			Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 9125			\$5,000	\$0.00	\$1,116.01	\$0.00	\$1,116.01
Post Date	Tran Date	Reference Number	Transaction Description		VCN	Amount	
08/29	08/28	55432864241203339376261	SPECTRUM 855-707-7326 MO			\$119.98	
09/05	09/04	55463154248012723023459	CROWN TROPHY #104 PORTAGE MI			\$38.50	
09/05	09/03	85140514248900010900012	CORNERSTONE OFFICE SYS AVALANCE@CORN MI			\$39.10	
09/17	09/16	55506294261091447284493	SMALL BUSINESS ASSOCIA LANSING MI			\$269.00	
09/24	09/23	55432864267201719048764	SPECTRUM 855-707-7326 MO			\$149.97	
09/25	09/24	55546504268099874313056	PRINTING SYSTEMS INC TAYLOR MI			\$451.46	

**City of Parchment
Investment Report
Sept 30, 2024**

Maturity Date	Interest Rate	Institution	Type of Investment	Amount
3/17/2025	4.68%	Mercantile Bank	Certificate of Deposit	\$ 107,032.98
	5.05%	MI Class	Funds	\$ 750,764.73
			Investment Total	\$ 857,797.71

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	09/30/2024	09/30/2024	MONTH	INCREASE (DECREASE)	BALANCE	% BGD
				NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-404.000	Tax Revenue	831,500.00		831,543.00		0.00		(43.00)	100.01
101-000-405.000	Taxes - Industrial Facilities	2,207.00		2,207.00		0.00		0.00	100.00
101-000-441.000	Local Community Stab Share Tax	144,000.00		0.00		0.00	144,000.00	0.00	0.00
101-000-445.000	Penalty on Taxes	4,000.00		696.79		163.88	3,303.21	17.42	17.42
101-000-448.000	1% Collection Fees	35,800.00		26,302.36		5,127.53	9,497.64	73.47	73.47
101-000-451.000	License and Fees	15,000.00		1,864.70		265.00	13,135.30	12.43	12.43
101-000-452.000	Cablevision Fees	15,000.00		3,056.44		0.00	11,943.56	20.38	20.38
101-000-453.000	Recreation Fees	2,700.00		0.00		0.00	2,700.00	0.00	0.00
101-000-454.000	Solid Waste Collections	145,000.00		36,051.25		34,617.59	108,948.75	24.86	24.86
101-000-528.000	Other Federal Funding	0.00		31,890.60		0.00	(31,890.60)	100.00	100.00
101-000-540.000	State Grants	44,900.00		468,416.65		145,192.15	(423,516.65)	1,043.24	1,043.24
101-000-575.000	State Sales Tax	254,100.00		42,300.00		0.00	211,800.00	16.65	16.65
101-000-632.000	Charges for Services Rendered	0.00		250.00		250.00	(250.00)	100.00	100.00
101-000-645.000	Sale of Fixed Assets	0.00		6,500.00		6,500.00	(6,500.00)	100.00	100.00
101-000-662.000	Traffic Fines	8,000.00		696.04		371.65	7,303.96	8.70	8.70
101-000-664.000	Interest on Investments	5,000.00		4,060.84		2,602.57	.939.16	81.22	81.22
101-000-676.000	Transfers From Other Funds	31,891.00		0.00		0.00	31,891.00	0.00	0.00
101-000-680.000	Reimbursement for Overhead	132,560.00		0.00		0.00	132,560.00	0.00	0.00
101-000-694.000	Miscellaneous	20,000.00		17,535.79		15.79	2,464.21	87.68	87.68
101-000-695.000	Other Financing Sources	5,000.00		0.00		0.00	5,000.00	0.00	0.00
Total Dept 000		1,696,658.00		1,473,371.46		195,106.16	223,286.54		86.84
TOTAL REVENUES		1,696,658.00		1,473,371.46		195,106.16	223,286.54		86.84
Expenditures									
Dept 100 - Legislative									
101-100-703.000	Payroll - Part Time	9,000.00		2,665.00		500.00	6,335.00	29.61	29.61
101-100-715.000	Social Security	1,079.00		57.35		31.00	1,021.65	5.32	5.32
101-100-720.000	Worker's Compensation	296.00		0.00		0.00	296.00	0.00	0.00
101-100-722.000	Medicare	252.00		13.41		7.26	238.59	5.32	5.32
101-100-740.000	Operating Supplies	1,400.00		644.29		644.29	755.71	46.02	46.02
101-100-800.000	Professional/Contractual Serv.	21,500.00		341.00		0.00	21,159.00	1.59	1.59
101-100-830.000	Memberships & Dues	600.00		240.75		0.00	359.25	40.13	40.13
101-100-860.000	Institutes & Training	1,000.00		637.22		427.22	362.78	63.72	63.72
101-100-880.000	Community Promotion	800.00		150.00		75.00	650.00	18.75	18.75
101-100-880.001	Wassailing Contribution	1,250.00		0.00		0.00	1,250.00	0.00	0.00
101-100-900.000	Printing & Publishing	5,000.00		751.10		278.92	4,248.90	15.02	15.02
101-100-955.000	Miscellaneous	0.00		250.00		250.00	(250.00)	100.00	100.00
101-100-999.000	Transfer to other Fund	34,212.00		24,211.69		0.00	10,000.31	70.77	70.77
Total Dept 100 - Legislative		76,389.00		29,961.81		2,213.69	46,427.19		39.22
Dept 200 - Administration									
101-200-702.000	Payroll - Full Time	132,560.00		28,747.00		9,640.58	103,813.00	21.69	21.69
101-200-703.000	Payroll - Part Time	46,800.00		11,205.39		3,311.88	35,594.61	23.94	23.94
101-200-715.000	Social Security	7,800.00		2,269.39		736.31	5,530.61	29.09	29.09
101-200-716.000	Hospital/Life Insurance	76,425.00		18,094.29		6,031.43	58,330.71	23.68	23.68
101-200-716.001	Insurance Deductible	4,000.00		376.61		91.61	3,623.39	9.42	9.42
101-200-718.000	Pension	22,000.00		11,378.54		3,860.77	10,621.46	51.72	51.72
101-200-719.000	Hospital Insurance - Retirees	22,000.00		7,771.62		2,590.54	(7,771.62)	100.00	100.00
101-200-720.000	Worker's Compensation	725.00		0.00		0.00	725.00	0.00	0.00
101-200-722.000	Medicare	2,500.00		530.73		172.20	1,969.27	21.23	21.23

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	09/30/2024	NORMAL	09/30/2024	MONTH	INCREASE (DECREASE)	NORMAL	BALANCE	% BDDT
										USED
Fund 101 - GENERAL FUND										
Expenditures										
101-200-724.000	ICMA Retirement Benefit	6,000.00	0.00		0.00		0.00		6,000.00	0.00
101-200-730.000	Postage	5,000.00	2,355.32		1,277.32		1,277.32		2,644.68	47.11
101-200-740.000	Operating Supplies	5,000.00	2,201.62		723.16		723.16		2,798.38	44.03
101-200-775.000	Repair & Maintenance Supplies	1,000.00	0.00		0.00		0.00		1,000.00	0.00
101-200-800.000	Professional/Contractual Serv.	11,000.00	4,131.22		435.25		435.25		6,868.78	37.56
101-200-800.000-RIVER	Professional/Contractual Serv.	44,900.00	468,716.65		3,725.05		3,725.05		(423,816.65)	1,043.91
101-200-805.000	Computer Services	9,500.00	3,468.50		2,568.50		2,568.50		6,031.50	36.51
101-200-830.000	Memberships & Dues	1,200.00	22.50		7.50		7.50		1,177.50	1.88
101-200-850.000	Communications	6,000.00	1,178.81		501.92		501.92		4,821.19	19.65
101-200-860.000	Institutes & Training	1,200.00	232.96		0.00		0.00		967.04	19.41
101-200-900.000	Printing & Publishing	2,000.00	1,125.00		0.00		0.00		875.00	56.25
101-200-910.000	Insurance & Bonds	7,800.00	2,998.50		0.00		0.00		4,801.50	38.44
101-200-920.000	Utilities	4,500.00	1,322.43		0.00		0.00		3,177.57	29.39
101-200-930.000	Repair & Maint. Contractors	3,000.00	0.00		0.00		0.00		3,000.00	0.00
101-200-955.000	Miscellaneous	500.00	0.00		0.00		0.00		500.00	0.00
Total Dept 200 - Administration		401,410.00	568,127.08		35,674.02		35,674.02		(166,717.08)	141.53
Dept 210 - Legal Services										
101-210-801.000	Attorney - General	14,000.00	5,125.00		1,762.50		1,762.50		8,875.00	36.61
101-210-802.000	Attorney-Police Matters	5,000.00	1,225.00		262.50		262.50		3,775.00	24.50
Total Dept 210 - Legal Services		19,000.00	6,350.00		2,025.00		2,025.00		12,650.00	33.42
Dept 300 - Police										
101-300-703.000	Payroll - Part Time	8,400.00	1,008.00		1,008.00		1,008.00		7,392.00	12.00
101-300-715.000	Social Security	600.00	62.49		62.49		62.49		537.51	10.42
101-300-722.000	Medicare	100.00	14.61		14.61		14.61		85.39	14.61
101-300-800.000	Professional/Contractual Serv.	479,551.00	110,053.50		36,684.50		36,684.50		369,497.50	22.95
Total Dept 300 - Police		488,651.00	111,138.60		37,769.60		37,769.60		377,512.40	22.74
Dept 336 - Fire										
101-336-746.000	Gasoline & Oil	500.00	118.90		0.00		0.00		381.10	23.78
101-336-775.000	Repair & Maintenance Supplies	1,000.00	0.00		(3,762.77)		(3,762.77)		1,000.00	0.00
101-336-800.000	Professional/Contractual Serv.	125,000.00	18,750.29		8,016.67		8,016.67		106,249.71	15.00
101-336-850.000	Communications	0.00	479.61		0.00		0.00		(479.61)	100.00
101-336-910.000	Insurance & Bonds	15,000.00	7,661.00		0.00		0.00		7,339.00	51.07
101-336-920.000	Utilities	2,500.00	616.59		0.00		0.00		1,883.41	24.66
101-336-930.000	Repair & Maint. Contractors	350.00	420.00		0.00		0.00		(70.00)	120.00
101-336-970.000	Capital	30,000.00	17,798.63		17,798.63		17,798.63		12,201.37	59.33
Total Dept 336 - Fire		174,350.00	45,845.02		22,052.53		22,052.53		128,504.98	26.29
Dept 440 - Public Services										
101-440-702.000	Payroll - Full Time	70,000.00	16,364.87		5,948.93		5,948.93		53,635.13	23.38
101-440-715.000	Social Security	4,350.00	1,448.26		513.36		513.36		2,901.74	33.29
101-440-716.000	Hospital/Life Insurance	28,530.00	10,697.54		3,700.39		3,700.39		17,832.46	37.50
101-440-716.001	Insurance Deductible	1,400.00	162.85		162.85		162.85		1,237.15	11.63
101-440-718.000	Pension	31,500.00	6,159.16		2,011.67		2,011.67		25,340.84	19.55
101-440-720.000	Worker's Compensation	2,500.00	0.00		0.00		0.00		2,500.00	0.00
101-440-722.000	Medicare	1,050.00	338.65		120.01		120.01		711.35	32.25

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDTG USED	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)			
Fund 101 - GENERAL FUND										
Expenditures										
101-440-740.000	Operating Supplies	2,500.00	168.06			31.08		2,331.94	6.72	
101-440-746.000	Gasoline & Oil	7,000.00	1,181.81			333.31		5,818.19	16.88	
101-440-775.000	Repair & Maintenance Supplies	10,000.00	1,120.33			155.57		8,879.67	11.20	
101-440-780.000	Safety Supplies	500.00	0.00			0.00		500.00	0.00	
101-440-800.000	Professional/Contractual Serv.	0.00	236.18			50.00		(236.18)	100.00	
101-440-800.000-TREES	Professional/Contractual Serv.	10,000.00	0.00			0.00		10,000.00	0.00	
101-440-810.000	Rubbish Collection Charges	138,000.00	36,417.71			12,320.71		101,582.29	26.39	
101-440-815.000	Uniform Rental	3,000.00	1,650.66			390.02		1,349.34	55.02	
101-440-830.000	Memberships & Dues	500.00	0.00			0.00		500.00	0.00	
101-440-850.000	Communications	1,700.00	359.94			119.98		1,340.06	21.17	
101-440-860.000	Institutes & Training	300.00	0.00			0.00		300.00	0.00	
101-440-880.000	Community Promotion	500.00	591.72			0.00		(91.72)	118.34	
101-440-910.000	Insurance & Bonds	6,000.00	2,951.00			0.00		3,049.00	49.18	
101-440-920.000	Utilities	9,500.00	3,613.83			1,184.70		5,886.17	38.04	
101-440-926.000	Street Lighting	24,700.00	6,291.97			1,776.42		18,408.03	25.47	
101-440-930.000	Repair & Maint.Contractors	12,500.00	2,515.75			941.17		9,984.25	20.13	
Total Dept 440 - Public Services		366,030.00	92,270.29			29,760.17		273,759.71	25.21	
Dept 591 - Water Plant										
101-591-800.000	Grant Expenses	0.00	11,521.03			11,328.61		(11,521.03)	100.00	
101-591-920.000	Professional/Contractual Serv.	2,200.00	684.94			0.00		1,515.06	31.13	
Total Dept 591 - Water Plant Grant Expenses		2,200.00	12,205.97			11,328.61		(10,005.97)	554.82	
Dept 751 - Parks, Recreation & Culture										
101-751-702.000	Payroll - Full Time	53,675.00	11,684.77			4,527.37		41,990.23	21.77	
101-751-703.000	Payroll - Part Time	0.00	592.50			0.00		(592.50)	100.00	
101-751-715.000	Social Security	3,300.00	752.46			277.84		2,547.54	22.80	
101-751-716.000	Hospital/Life Insurance	17,300.00	2,685.88			874.47		14,614.12	15.53	
101-751-716.001	Insurance Deductible	900.00	0.00			0.00		900.00	0.00	
101-751-718.000	Pension	25,500.00	4,594.68			1,528.54		20,905.32	18.02	
101-751-720.000	Worker's Compensation	1,500.00	0.00			0.00		1,500.00	0.00	
101-751-722.000	Medicare	800.00	175.94			64.96		624.06	21.99	
101-751-746.000	Gasoline & Oil	2,800.00	1,260.01			287.01		1,539.99	45.00	
101-751-775.000	Repair & Maintenance Supplies	10,000.00	2,729.50			284.52		7,270.50	27.30	
101-751-780.000	Safety Supplies	400.00	0.00			0.00		400.00	0.00	
101-751-800.000	Professional/Contractual Serv.	39,880.00	39,880.00			39,880.00		0.00	100.00	
101-751-800.000-TREES	Professional/Contractual Serv.	10,000.00	0.00			0.00		10,000.00	0.00	
101-751-910.000	Insurance & Bonds	7,100.00	3,710.00			0.00		3,390.00	52.25	
101-751-920.000	Utilities	7,500.00	1,874.16			0.00		5,625.84	24.99	
101-751-930.000	Repair & Maint.Contractors	15,000.00	3,954.00			2,947.00		11,046.00	26.36	
Total Dept 751 - Parks, Recreation & Culture		195,655.00	73,893.90			50,671.71		121,761.10	37.77	
TOTAL EXPENDITURES		1,723,685.00	939,792.67			191,495.33		783,892.33	54.52	
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		1,696,658.00		1,473,371.46		195,106.16		223,286.54		86.84
TOTAL EXPENDITURES		1,723,685.00		939,792.67		191,495.33		783,892.33		54.52

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 09/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	& BDGT. USED
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		(27,027.00)	533,578.79	3,610.83	(560,605.79)	1,974.24

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR	% BGDG	
		AMENDED BUDGET	YTD BALANCE			MONTH 09/30/2024
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000	State Grants - Act 51	190,700.00	48,455.34	18,410.20	142,244.66	25.41
Total Dept 000		190,700.00	48,455.34	18,410.20	142,244.66	25.41
TOTAL REVENUES						
		190,700.00	48,455.34	18,410.20	142,244.66	25.41
Expenditures						
Dept 451 - Construction	Repair & Maint.Contractors	16,115.00	0.00	0.00	16,115.00	0.00
Total Dept 451 - Construction		16,115.00	0.00	0.00	16,115.00	0.00
Dept 463 - Routine Maintenance	Payroll - Full Time	10,730.00	2,856.47	884.25	7,873.53	26.62
	Social Security	665.00	174.98	54.14	490.02	26.31
	Hospital/Life Insurance	3,200.00	651.46	212.10	2,548.54	20.36
	Insurance Deductible	170.00	0.00	0.00	170.00	0.00
	Pension	4,850.00	919.37	306.19	3,930.63	18.96
	Worker's Compensation	480.00	0.00	0.00	480.00	0.00
	Medicare	150.00	40.93	12.67	109.07	27.29
	Casoline & Oil	300.00	0.00	0.00	300.00	0.00
	Repair & Maintenance Supplies	2,400.00	598.80	139.21	1,801.20	24.95
Total Dept 463 - Routine Maintenance	Repair & Maint.Contractors	20,000.00	14,997.53	347.62	5,002.47	74.99
		42,945.00	20,239.54	1,956.18	22,705.46	47.13
Dept 475 - Traffic Services	Payroll - Full Time	10,125.00	2,489.66	844.14	7,635.34	24.59
	Social Security	630.00	152.31	51.69	477.69	24.18
	Hospital/Life Insurance	3,000.00	631.60	205.61	2,368.40	21.05
	Insurance Deductible	160.00	0.00	0.00	160.00	0.00
	Pension	4,600.00	877.60	292.36	3,722.40	19.08
	Worker's Compensation	640.00	0.00	0.00	640.00	0.00
	Medicare	150.00	35.58	12.09	114.42	23.72
	Casoline & Oil	500.00	0.00	0.00	500.00	0.00
	Repair & Maintenance Supplies	2,500.00	915.08	668.77	1,584.92	36.60
Total Dept 475 - Traffic Services	Repair & Maint.Contractors	10,000.00	3,258.55	1,930.55	6,741.45	32.59
		32,305.00	8,360.38	4,005.21	23,944.62	25.88
Dept 478 - Winter Maintenance	Payroll - Full Time	12,930.00	3,521.85	1,153.31	9,408.15	27.24
	Social Security	800.00	215.93	70.50	584.07	26.99
	Hospital/Life Insurance	3,200.00	743.61	303.74	2,456.39	23.24
	Insurance Deductible	170.00	0.00	0.00	170.00	0.00
	Pension	5,850.00	1,127.81	366.44	4,722.19	19.28
	Worker's Compensation	820.00	0.00	0.00	820.00	0.00
	Medicare	190.00	50.54	16.51	139.46	26.60
	Casoline & Oil	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - Winter Maintenance	Salt	9,000.00	0.00	0.00	9,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	BALANCE	% BDTG USED
Fund 202 - MAJOR STREET FUND									
Expenditures									
Total Dept 478 - Winter Maintenance		33,960.00		5,659.74		1,910.50		28,300.26	16.67
Dept 482 - Administration									
202-482-702.000	Payroll - Full Time	1,350.00		(20.44)		122.99		1,370.44	(1.51)
202-482-715.000	Social Security	85.00		(1.25)		7.63		86.25	(1.47)
202-482-716.000	Hospital/Life Insurance	0.00		0.48		0.16		(0.48)	100.00
202-482-718.000	Pension	610.00		112.05		37.10		497.95	18.37
202-482-720.000	Worker's Compensation	15.00		0.00		0.00		15.00	0.00
202-482-722.000	Medicare	20.00		(0.27)		1.79		20.27	(1.35)
202-482-960.000	Administrative Overhead	25,000.00		0.00		0.00		25,000.00	0.00
202-482-999.000	Transfer to other Fund	60,555.00		0.00		0.00		60,555.00	0.00
Total Dept 482 - Administration		87,635.00		90.57		169.67		87,544.43	0.10
TOTAL EXPENDITURES		212,960.00		34,350.23		8,041.56		178,609.77	16.13
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		190,700.00		48,455.34		18,410.20		142,244.66	25.41
TOTAL EXPENDITURES		212,960.00		34,350.23		8,041.56		178,609.77	16.13
NET OF REVENUES & EXPENDITURES		(22,260.00)		14,105.11		10,368.64		(36,365.11)	63.37

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)		BALANCE	
								NORMAL (ABNORMAL)	% BGD	USED
Fund 203 - LOCAL STREET FUND										
Revenues										
Dept 000	State Grants - Act 51	78,000.00		19,752.31		7,507.52		58,247.69	25.32	
203-000-546.000	Transfers From Other Funds	60,555.00		0.00		0.00		60,555.00	0.00	
Total Dept 000		138,555.00		19,752.31		7,507.52		118,802.69	14.26	
TOTAL REVENUES										
		138,555.00		19,752.31		7,507.52		118,802.69	14.26	
Expenditures										
Dept 451 - Construction	Professional/Contractual Serv.	60,555.00		126,750.00		0.00		(66,195.00)	209.31	
203-451-800.000										
Total Dept 451 - Construction		60,555.00		126,750.00		0.00		(66,195.00)	209.31	
Dept 463 - Routine Maintenance										
203-463-702.000	Payroll - Full Time	10,730.00		2,618.22		884.31		8,111.78	24.40	
203-463-715.000	Social Security	665.00		160.22		54.14		504.78	24.09	
203-463-716.000	Hospital/Life Insurance	3,200.00		651.41		212.08		2,548.59	20.36	
203-463-716.001	Insurance Deductible	170.00		0.00		0.00		170.00	0.00	
203-463-718.000	Pension	4,850.00		919.39		306.20		3,930.61	18.96	
203-463-720.000	Worker's Compensation	680.00		0.00		0.00		680.00	0.00	
203-463-722.000	Medicare	155.00		37.55		12.69		117.45	24.23	
203-463-775.000	Repair & Maintenance Supplies	3,500.00		668.29		139.21		2,831.71	19.09	
203-463-930.000	Repair & Maint.Contractors	15,000.00		24,990.24		8,683.49		(9,990.24)	166.60	
Total Dept 463 - Routine Maintenance		38,950.00		30,045.32		10,292.12		8,904.68	77.14	
Dept 475 - Traffic Services										
203-475-702.000	Payroll - Full Time	10,125.00		2,457.04		834.99		7,667.96	24.27	
203-475-715.000	Social Security	630.00		150.39		51.17		479.61	23.87	
203-475-716.000	Hospital/Life Insurance	3,000.00		612.76		199.47		2,387.24	20.43	
203-475-716.001	Insurance Deductible	160.00		0.00		0.00		160.00	0.00	
203-475-718.000	Pension	4,600.00		866.87		288.73		3,733.13	18.85	
203-475-720.000	Worker's Compensation	640.00		0.00		0.00		640.00	0.00	
203-475-722.000	Medicare	150.00		35.15		11.97		114.85	23.43	
203-475-775.000	Repair & Maintenance Supplies	5,000.00		0.00		0.00		5,000.00	0.00	
203-475-930.000	Repair & Maint.Contractors	500.00		2,207.54		600.00		(1,707.54)	441.51	
Total Dept 475 - Traffic Services		24,805.00		6,329.75		1,986.33		18,475.25	25.52	
Dept 478 - Winter Maintenance										
203-478-702.000	Payroll - Full Time	12,950.00		3,419.77		1,074.81		9,530.23	26.41	
203-478-715.000	Social Security	800.00		209.96		65.97		590.04	26.25	
203-478-716.000	Hospital/Life Insurance	3,200.00		633.32		206.18		2,566.68	19.79	
203-478-716.001	Insurance Deductible	170.00		0.00		0.00		170.00	0.00	
203-478-718.000	Pension	5,850.00		1,090.66		362.80		4,759.34	18.64	
203-478-720.000	Worker's Compensation	820.00		0.00		0.00		820.00	0.00	
203-478-722.000	Medicare	190.00		49.10		15.44		140.90	25.84	
203-478-746.000	Gasoline & Oil	1,000.00		0.00		0.00		1,000.00	0.00	
203-478-753.000	Salt	6,200.00		0.00		0.00		6,200.00	0.00	
203-478-775.000	Repair & Maintenance Supplies	1,000.00		0.00		0.00		1,000.00	0.00	

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)		BALANCE
Fund 203 - LOCAL STREET FUND									
Expenditures									
Total Dept 478 - Winter Maintenance		32,180.00		5,402.81		1,725.20		26,777.19	16.79
Dept 482 - Administration		1,350.00		18.28		122.98		1,331.72	1.35
203-482-702.000 Payroll - Full Time		85.00		(1.27)		7.62		86.27	(1.49)
203-482-715.000 Social Security		0.00		0.48		0.16		(0.48)	100.00
203-482-716.000 Hospital/Life Insurance		620.00		112.04		37.10		507.96	18.07
203-482-718.000 Pension		15.00		0.00		0.00		15.00	0.00
203-482-720.000 Worker's Compensation		20.00		(0.27)		1.79		20.27	(1.35)
203-482-722.000 Medicare		25,000.00		0.00		0.00		25,000.00	0.00
203-482-960.000 Administrative Overhead									
Total Dept 482 - Administration		27,090.00		129.26		169.65		26,960.74	0.48
TOTAL EXPENDITURES		183,580.00		168,657.14		14,173.30		14,922.86	91.87
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		138,555.00		19,752.31		7,507.52		118,802.69	14.26
TOTAL EXPENDITURES		183,580.00		168,657.14		14,173.30		14,922.86	91.87
NET OF REVENUES & EXPENDITURES		(45,025.00)		(148,904.83)		(6,665.78)		103,879.83	330.72

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	09/30/2024	MONTH 09/30/2024	INCREASE (DECREASE)		BALANCE
								NORMAL (ABNORMAL)	% BDTG USED
Fund 251 - Brownfield Redevelopment									
Revenues									
Dept 000									
251-000-404.000	Tax Revenue	675,410.00		503,259.54		503,259.54		172,150.46	74.51
251-000-528.000	Other Federal Funding	800,000.00		118,092.79		50,015.39		681,907.21	14.76
Total Dept 000		1,475,410.00		621,352.33		553,274.93		854,057.67	42.11
TOTAL REVENUES		1,475,410.00		621,352.33		553,274.93		854,057.67	42.11
Expenditures									
Dept 000									
251-000-800.000	Professional/Contractual Serv.	810,000.00		61,104.04		50,408.81		748,895.96	7.54
251-000-801.000	Attorney - General	10,000.00		0.00		0.00		10,000.00	0.00
251-000-955.000	Miscellaneous	524,330.00		0.00		0.00		524,330.00	0.00
251-000-960.000	Administrative Overhead	41,280.00		5,553.50		0.00		35,726.50	13.45
251-000-991.000	Debt Retirement-Principal	50,103.00		0.00		0.00		50,103.00	0.00
251-000-995.000	Interest Expense	8,044.00		0.00		0.00		8,044.00	0.00
Total Dept 000		1,443,757.00		66,657.54		50,408.81		1,377,099.46	4.62
TOTAL EXPENDITURES		1,443,757.00		66,657.54		50,408.81		1,377,099.46	4.62
Fund 251 - Brownfield Redevelopment:									
TOTAL REVENUES		1,475,410.00		621,352.33		553,274.93		854,057.67	42.11
TOTAL EXPENDITURES		1,443,757.00		66,657.54		50,408.81		1,377,099.46	4.62
NET OF REVENUES & EXPENDITURES		31,653.00		554,694.79		502,866.12		(523,041.79)	1,752.42

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	BALANCE	% BDCI
									USED
Fund 285 - Stimulus Grant Fund									
Expenditures									
Dept 000	Transfer to other Fund	31,891.00		31,890.60		0.00		0.40	100.00
285-000-999.000									
Total Dept 000		31,891.00		31,890.60		0.00		0.40	100.00
TOTAL EXPENDITURES		31,891.00		31,890.60		0.00		0.40	100.00
Fund 285 - Stimulus Grant Fund:									
TOTAL REVENUES		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		31,891.00		31,890.60		0.00		0.40	100.00
NET OF REVENUES & EXPENDITURES		(31,891.00)		(31,890.60)		0.00		(0.40)	100.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	BALANCE	% BDGT
									USED
Fund 299 - TREE FUND									
Revenues									
Dept 000	Transfers From Other Funds	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
299-000-676.000	Miscellaneous	0.00	25.00	25.00	0.00	0.00	0.00	(25.00)	100.00
299-000-694.000									
Total Dept 000		10,000.00	25.00	25.00	0.00	0.00	0.00	9,975.00	0.25
TOTAL REVENUES									
		10,000.00	25.00	25.00	0.00	0.00	0.00	9,975.00	0.25
Expenditures									
Dept 000	Miscellaneous	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
299-000-955.000									
Total Dept 000		10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES									
		10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
Fund 299 - TREE FUND:									
TOTAL REVENUES									
		10,000.00	25.00	25.00	0.00	0.00	0.00	9,975.00	0.25
TOTAL EXPENDITURES									
		10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES									
		0.00	25.00	25.00	0.00	0.00	0.00	(25.00)	100.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDTG
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)		
Fund 401 - Veteran's Memorial Fund									
Revenues									
Dept 000									
401-000-674.000	Contributed Capital Revenue	2,500.00		0.00		0.00		2,500.00	0.00
Total Dept 000		2,500.00		0.00		0.00		2,500.00	0.00
TOTAL REVENUES		2,500.00		0.00		0.00		2,500.00	0.00
Expenditures									
Dept 000									
401-000-702.000	Payroll - Full Time	1,500.00		0.00		0.00		1,500.00	0.00
401-000-775.000	Repair & Maintenance Supplies	2,500.00		0.00		0.00		2,500.00	0.00
401-000-800.000	Professional/Contractual Serv.	0.00		1,178.00		0.00		(1,178.00)	100.00
401-000-955.000	Miscellaneous	0.00		20.00		0.00		(20.00)	100.00
Total Dept 000		4,000.00		1,198.00		0.00		2,802.00	29.95
TOTAL EXPENDITURES		4,000.00		1,198.00		0.00		2,802.00	29.95
Fund 401 - Veteran's Memorial Fund:									
TOTAL REVENUES		2,500.00		0.00		0.00		2,500.00	0.00
TOTAL EXPENDITURES		4,000.00		1,198.00		0.00		2,802.00	29.95
NET OF REVENUES & EXPENDITURES		(1,500.00)		(1,198.00)		0.00		(302.00)	79.87

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	09/30/2024	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BGDG USED
Fund 590 - SEWER FUND										
Revenues										
Dept 000										
590-000-508.000	USDA Grants	3,549,000.00		733,997.62		302,016.79		2,815,002.38		20.68
590-000-626.000	Sewer Services	290,370.00		71,059.55		0.00		219,310.45		24.47
590-000-664.000	Interest on Investments	2,000.00		0.00		0.00		2,000.00		0.00
Total Dept 000		3,841,370.00		805,057.17		302,016.79		3,036,312.83		20.96
TOTAL REVENUES										
3,841,370.00										
Expenditures										
Dept 000										
590-000-702.000	Payroll - Full Time	11,550.00		4,791.78		1,599.20		6,758.22		41.49
590-000-715.000	Social Security	720.00		291.58		97.34		428.42		40.50
590-000-716.000	Hospital/Life Insurance	10,650.00		1,692.42		550.46		8,957.58		15.89
590-000-716.001	Insurance Deductible	700.00		0.00		0.00		700.00		0.00
590-000-718.000	Pension	5,300.00		1,666.03		559.47		3,633.97		31.43
590-000-720.000	Worker's Compensation	265.00		0.00		0.00		265.00		0.00
590-000-722.000	Medicare	170.00		68.17		22.75		101.83		40.10
590-000-800.000	Professional/Contractual Serv.	3,555,200.00		733,997.62		302,016.79		2,821,202.38		20.65
590-000-801.000	Attorney - General	50,000.00		0.00		0.00		50,000.00		0.00
590-000-900.000	Printing & Publishing	2,500.00		0.00		0.00		2,500.00		0.00
590-000-910.000	Insurance & Bonds	11,600.00		5,388.00		0.00		6,212.00		46.45
590-000-920.000	Utilities	2,600.00		667.18		65.28		1,932.82		25.66
590-000-930.000	Repair & Maint.Contractors	10,000.00		0.00		0.00		10,000.00		0.00
590-000-960.000	Administrative Overhead	41,280.00		0.00		0.00		41,280.00		0.00
590-000-968.000	Depreciation	14,044.00		0.00		0.00		14,044.00		0.00
590-000-991.000	Debt Retirement-Principal	50,000.00		50,000.00		50,000.00		0.00		100.00
590-000-995.000	Interest Expense	31,825.00		2,207.51		2,207.51		29,617.49		6.94
Total Dept 000		3,798,404.00		800,770.29		357,118.80		2,997,633.71		21.08
TOTAL EXPENDITURES										
3,798,404.00										
Fund 590 - SEWER FUND:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
		3,841,370.00		805,057.17		302,016.79		3,036,312.83		20.96
		3,798,404.00		800,770.29		357,118.80		2,997,633.71		21.08
		42,966.00		4,286.88		(55,102.01)		38,679.12		9.98
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS										
NET OF REVENUES & EXPENDITURES										
		7,355,193.00		2,968,013.61		1,076,315.60		4,387,179.39		40.35
		7,408,277.00		2,043,316.47		621,237.80		5,364,960.53		27.58
		(53,084.00)		924,697.14		455,077.80		(977,781.14)		1,741.95

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024		YTD BALANCE 09/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2024 INCREASE (DECREASE)	AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)			BALANCE	% BUDGET USED
Fund 250 - KINDLEBERGER SUMMER FESTIVAL							
Revenues							
Dept 000							
250-000-475.001	Arts & Crafts	4,000.00		5,802.34	0.00	(1,802.34)	145.06
250-000-475.002	Race/Walk Fees	3,500.00		3,356.32	0.00	143.68	95.89
250-000-475.003	Membership Fund Drive	2,000.00		4,104.83	(25.00)	(2,104.83)	205.24
250-000-475.005	Corporate Sponsorships	16,000.00		21,100.00	0.00	(5,100.00)	131.88
250-000-475.008	Miscellaneous Inc.	500.00		280.00	0.00	220.00	56.00
250-000-590.001	GRANTS - G FOUND	30,000.00		30,000.00	0.00	0.00	100.00
250-000-590.002	Grants-Harold & Grace Upjohn	5,000.00		5,000.00	0.00	0.00	100.00
250-000-675.001	Fund Raising	6,500.00		25,960.50	0.00	(19,460.50)	399.39
250-000-675.002	KSF Special Event	4,000.00		0.00	0.00	4,000.00	0.00
250-000-694.000	Miscellaneous	3,000.00		24,211.69	0.00	(21,211.69)	807.06
Total Dept 000		74,500.00		119,815.68	(25.00)	(45,315.68)	160.83
TOTAL REVENUES							
		74,500.00		119,815.68	(25.00)	(45,315.68)	160.83
Expenditures							
Dept 000							
250-000-779.001	Performance Expense	23,800.00		21,535.53	(302.72)	2,264.47	90.49
250-000-779.003	Festival Day - Race/Walk	6,500.00		5,023.76	0.00	1,476.24	77.29
250-000-779.004	Fest. Day - Arts & Crafts	200.00		0.00	0.00	200.00	0.00
250-000-779.005	Fest. Day-Childrens Area	1,900.00		1,533.00	0.00	367.00	80.68
250-000-779.007	Fest Day Events	2,000.00		0.00	0.00	2,000.00	0.00
250-000-779.008	Fund Raising-Dance	2,200.00		14,730.79	0.00	(12,530.79)	669.58
250-000-779.012	Festival - Administration	18,500.00		25,087.46	5,132.00	(6,587.46)	135.61
250-000-779.013	Stage Entertainment	14,850.00		18,850.00	0.00	(4,200.00)	128.67
250-000-779.016	Car Show Expenses	750.00		757.97	0.00	(7.97)	101.06
250-000-779.020	Publicity	4,000.00		2,867.24	0.00	1,132.76	71.68
Total Dept 000		74,500.00		90,385.75	4,829.28	(15,885.75)	121.32
TOTAL EXPENDITURES							
		74,500.00		90,385.75	4,829.28	(15,885.75)	121.32
Fund 250 - KINDLEBERGER SUMMER FESTIVAL:							
TOTAL REVENUES							
		74,500.00		119,815.68	(25.00)	(45,315.68)	160.83
TOTAL EXPENDITURES							
		74,500.00		90,385.75	4,829.28	(15,885.75)	121.32
NET OF REVENUES & EXPENDITURES							
		0.00		29,429.93	(4,854.28)	(29,429.93)	100.00

KALAMAZOO VALLEY INTERGOVERNMENTAL AMBULANCE AGREEMENT

This Agreement is made between the ALAMO TOWNSHIP, SOUTH KALAMAZOO COUNTY FIRE AUTHORITY, CHARTER TOWNSHIP OF COOPER, the CITY OF KALAMAZOO, the CHARTER TOWNSHIP OF KALAMAZOO, OSHTEMO CHARTER TOWNSHIP, the CITY OF PARCHMENT, the CITY OF PORTAGE, RICHLAND TOWNSHIP, the VILLAGE OF RICHLAND, VILLAGE OF CLIMAX, CHARTER TOWNSHIP OF PAVILION, TEXAS CHARTER TOWNSHIP, CHARTER TOWNSHIP OF COMSTOCK (hereinafter the "Municipalities") and Life EMS of Kalamazoo, Inc., a Michigan Corporation (hereinafter "LifeEMS").

WHEREAS, in order to provide more responsive, reliable and cost-effective ambulance and other emergency services, the Municipalities requested proposals for an intergovernmental ambulance agreement, seeking a single provider for emergency services for their residents; and

WHEREAS, the Municipalities pursuant to the authority granted by 1951 Public Act 35, as amended (being MCL 124.1 et seq.) and 2011 Public Act 258 (being MCL 124.111 et seq.) are interested in sharing oversight responsibilities for the provision of these services; and

WHEREAS, Life EMS has presented a signed proposal in response to the request for proposals (RFP) prepared by the Municipalities that fully addresses all issues related to the provision of and payment for ambulance and other emergency services; and

WHEREAS, the Municipalities wish to enter into an Agreement with Life EMS, and have designated the proposed agreement as the Kalamazoo Valley Intergovernmental Ambulance Agreement; and

WHEREAS, the Municipalities and Life EMS wish to supplement the proposal signed by Life EMS in response to the request for proposals in order to create a binding agreement that describes the obligations and responsibilities that the Municipalities have to each other, and more fully details the obligations and responsibilities of Life EMS to the Municipalities, both collectively and as individual governmental entities.

IT IS NOW THEREFORE AGREED AS FOLLOWS:

1. This Agreement and the RFP signed by Life EMS as submitted By Mark D. Meijer dated August 27, 2024, constitute a single Agreement that shall be known as the Kalamazoo Valley Intergovernmental Ambulance Agreement (KVIAA).

2. All references to the KVIAA and to the local governmental entities in the RFP submitted and signed by Life EMS shall be deemed to refer to all municipalities that are a party to this Agreement, including any other municipality who becomes a party to the Agreement subsequent to the date of its execution, as further described below.

3. Any party to this Agreement, including Life EMS, may terminate its participation by providing 180 days written notice to all other parties at any time after the initial four-year term of this Agreement has expired. This notice, and all other notices under this Agreement, shall be sent to the following persons:

LIFE EMS

Mark Meijer
517 East North
Kalamazoo, MI 49007

ALAMO TOWNSHIP:	Township Supervisor 7901 North 6 th Street Kalamazoo, MI 49009
SOUTH KALAMAZOO COUNTY FIRE AUTHORITY:	President Chairman 125 S. Main Street Vicksburg, MI 49097
CHARTER TOWNSHIP OF COOPER:	Township Supervisor 1590 West 'D' Avenue Kalamazoo, MI 49009
CITY OF KALAMAZOO:	Office of the City Manager 241 W. South Street Kalamazoo, MI 49007
CHARTER TOWNSHIP OF KALAMAZOO:	Office of the Superintendent 1720 Riverview Drive Kalamazoo, MI 49004
OSHTEMO CHARTER TOWNSHIP:	Township Supervisor 7275 W. Main St. Kalamazoo, MI 49009
CITY OF PARCHMENT:	Office of the City Manager 650 S. Riverview Parchment, MI 49004
CITY OF PORTAGE:	Office of the City Manager 7900 South Westnedge Avenue Portage, MI 49002
RICHLAND TOWNSHIP:	Township Supervisor 7401 North 32 nd Street Richland, MI 49083
VILLAGE OF RICHLAND:	Village President 8985 Gull Road Richland, MI 49083
VILLAGE OF CLIMAX:	Village President 114 East Maple Street Climax, MI 49034
CHARTER TOWNSHIP OF PAVILION	Township Supervisor 7510 East Q Avenue Scotts, MI 49088
TEXAS CHARTER TOWNSHIP:	Office of the Superintendent 7227 West Q Avenue Kalamazoo, MI 49009
CHARTER TOWNSHIP OF COMSTOCK:	Township Supervisor 5858 King Highway Kalamazoo, MI 49048

4. Approval must be obtained from each municipality that is a signatory to this Agreement and from Life EMS before any other governmental unit can become a party to this Agreement. Any municipality that becomes a party to this Agreement after its effective date shall be an equal partner, and shall have the same status under its terms as those municipalities that are initial signatories.

5. Any modification in the terms of this Agreement, including fees, must be approved by Life EMS and by three-fourths of the municipalities who are at that time a party to this Agreement.

6. In the event of a conflict between this Agreement and the RFP signed by Life EMS, the terms of this Agreement shall control.

7. It is understood and agreed that the KVIAA oversight Board, as referenced in the RFP, is an oversight body only, and its members have no authority to bind any party to this Agreement.

8. The KVIAA Oversight Board has the authority to make recommendations to the Municipalities then participating in this Agreement that a default be declared, as provided for in the RFP. A formal notice of default shall be sent to Life EMS if approved by the appropriate official or body of at least three-fourths of the Municipalities that are parties to this Agreement at that time.

9. Any local ordinance referenced in the RFP signed by Life EMS that is specific to any one municipality shall be applicable only to that municipality, and shall not be in any way binding upon the other Municipalities that are a party to this Agreement.

10. This Agreement may be executed in four or more counterparts, each of which shall be deemed to be an original when signed by the duly authorized representative of any party. While each such document shall be deemed to be an original, all such documents together shall constitute one and the same Agreement.

Date:

LIFE EMS

By: _____ Its: _____

Date:

ALAMO TOWNSHIP

By: _____ Its: _____

Date:

SOUTH KALAMAZOO COUNTY FIRE
AUTHORITY

By: _____ Its: _____

Date:

CHARTER TOWNSHIP OF COOPER

By: _____ Its: _____

Date:

CITY OF KALAMAZOO

By: _____ Its: _____



Date:

CHARTER TWP OF KALAMAZOO

By: _____ Its: _____

Date:

OSHTEMO CHARTER TOWNSHIP

By: _____ Its: _____

Date:

CITY OF PARCHEMENT

By: _____ Its: _____

Date:

CITY OF PORTAGE

By: _____ Its: _____

Date:

RICHLAND TOWNSHIP

By: _____ Its: _____

Date:

VILLAGE OF RICHLAND

By: _____ Its: _____

Date:

VILLAGE OF CLIMAX

By: _____ Its: _____

Date:

CHARTER TOWNSHIP OF PAVILION

By: _____ Its: _____

Date:

TEXAS CHARTER TOWNSHIP

By: _____ Its: _____

Date:

CHARTER TOWNSHIP OF COMSTOCK

By: _____ Its: _____