

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY, APRIL 15, 2024.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. then led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Commissioners Cooper, Conner, Fooy, Jordan, Madaras, and Mendoza. City Manager Stoddard, City Treasurer/Clerk Stutz, City Attorney Soltis.

Absent: None.

3. Approval of Minutes

Moved by Commissioner Madaras, supported by Commissioner Cooper to approve the minutes of the April 1, 2024 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

Add Credit Card statement to the consent agenda. Moved by Commissioner Mendoza, supported by Commissioner Conner to approve the agenda as amended. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Cooper, supported by Commissioner Mendoza, to approve the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Fire Department Proposals – action. Mayor Britigan provided a recap of where the renewal of the fire contract negotiations are. City Manager Stoddard explained the two proposals: 1) has administrative flat fee and per call charges, and includes \$30,000 for maintenance on the current 711 engine, 2) selling the department to Kalamazoo Township. Commissioner questions were answered by the City Manager and Attorney Soltis. Moved by Commissioner Fooy, supported by Commissioner Conner to accept proposal 1 as presented and to keep the 711 truck and authorize the City Manager to negotiate the contract. Some discussion took place, surrounding concern for the 711. Roll call vote was as follows:

Ayes: Britigan, Conner, Fooy, Jordan, Madaras, Mendoza.

Nays: Cooper.

Absent: None.

Abstain: None.

Motion Carried 6-1.

8. New Business

A. Purchase Agreement for 250 Wilson, Dan Bussema – action. Mayor Britigan reported that Mr. Bussema sent his apologies that he wasn't able to attend. He then detailed the purchase price of \$15,000, with earnest deposit, 60 day term for due diligence, adding that this agreement is "similar to the Coronado" purchase; intended use is for hydroponics. City Manager Stoddard noted that Mr. Bussema submitted information about vertical farming, and that the Planning Commission has vetted this purchase. Commissioner questions were answered. Moved by Commissioner Madaras, supported by Commissioner Mendoza to approve the purchase agreement as presented and authorize the City Manager to execute all documents related to this action. Roll call vote was as follows:

Ayes: Britigan, Conner, Jordan, Madaras, Mendoza.

Nays: Cooper, Fooy.

Absent: None.

Abstain: None.

Motion Carried 5-2.

9. Citizen Comments

Lt. Scott Jackson, Kalamazoo Township Police Department, reported on the first quarter of the year as follows: 299 service calls, resulting in 102 reports. He gave other detail and answered commissioner questions.

10. Mayor and Commissioner Comments

Commissioner Mendoza mentioned he was glad that the commission was finally able to move forward on the purchase agreement. He also thanked Lt. Jackson for his report.

Commissioner Cooper said she wanted to explain her vote, saying she disagreed with keeping the fire truck as part of the motion. She said that was “premature”.

Vice Mayor Jordan thanked Lt. Jackson.

Mayor Britigan reminded everyone of the budget work session following the meeting, and the subsequent public hearing for the budget on May 6.

11. City Manager Comments/Reports

City Manager Stoddard offered anyone with questions or other concerns to call or text her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Mendoza and supported by all to adjourn the meeting at 8:07 p.m.

Shannon Stutz, City Clerk