



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

August 21, 2023

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Tammy Cooper

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

From the City Commission Meeting of August 7, 2023

5. Additions/Changes to the Agenda - Approval

6. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

7. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1496 – action
- ii. Credit Card Statement, July 2023 – action
- iii. Financial Reports, July 2023 - receive
- iv. Kindleberger Park Pavilion #4 Rental – Hunter Family Reunion- action
- v. Kindleberger Park Pavilion #4 – Williams Graduation Party – action

8. Unfinished Business

9. New Business

A. Establish City of Parchment Tree Fund - action

10. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY AUGUST 7, 2023.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. then led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Commissioners Cooper, Conner, Evans, Fooy, Jordan, and Madaras. City Manager Stoddard, Attorney Soltis, City Treasurer/Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Fooy, supported by Commissioner Madaras to approve the amended minutes of the July 17, 2023 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Cooper supported by Commissioner Madaras to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Madaras, supported by Commissioner Conner to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. None.

8. New Business

A. 2022 KTPD Annual Report, Chief Ergang – receive. Chief Ergang was welcomed, then took the podium to announce that Parchment is “a very safe community to live in”. He added that the officers really respect the community and enjoy working in it. The Chief went over the highlights of the year, noting that calls for service were down overall, and that while traffic crashes were up, none were fatal. Some questions were answered, and he then thanked the commission for their support, adding that the officers had a great time while working the festival.

B. Callender Commercial Sales Agency Agreement, 122 N Riverview Dr (former Bellisle Bldg lot) – action. City Manager Stoddard began by noting that because this property already has a parcel number and legal description it can be listed for market. Attorney Soltis added that this is a simple agency agreement, hiring the company to market properties for one year recommended asking price of \$39,000. Questions were answered, and Mayor Britigan noted he would be abstaining since Callender represents his employer. Commissioner Madaras said she supports this because Callender is a local, reputable company with good visibility. Moved by Commissioner Cooper, supported by Commissioner Madaras, to approve the contract as presented, and authorize the Mayor to sign all relevant documents related to the action. Roll call vote was as follows:

Ayes: Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: Britigan.

Motion Carried 6-0.

C. Callender Commercial Sales Agency Agreement, corner Bellisle Blvd and Riverview (property surrounding Twisters) – action. Mayor Britigan noted sales data from both Twisters and Dollar General, and added that “shovel readiness” should perhaps be a consideration on asking price. Attorney Soltis said this agreement is the “same concept, different property” as the previous action. Moved by Commissioner Cooper, supported by Commissioner Fooy to approve the contract as presented, and authorize the Mayor to sign all relevant documents related to the action. Roll call vote was as follows:

Ayes: Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.
Abstain: Britigan.

Motion Carried 6-0.

D. AT&T Metro Act Right of Way Permit Extension – action. Attorney Soltis reminded everyone that this permit is required by communities to pass due to the state changing the law several years ago. As such, this is just a formality, but it gives the company authority to use the city ROW for their purposes (cable, internet, telecomm). Moved by Commissioner Cooper, supported by Commissioner Evans, to approve the permit extension as presented and authorize the City Manager to sign all documents related to the action. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

E. Resolution of Adoption of the 2022 Kalamazoo County Hazard Mitigation Plan – action. City Manager Stoddard explained that this plan is for all types of disaster, expires in 5 years, and the year reflects when the plan was written. She added that the county has resources for us to tap into. Discussion took place. Moved by Vice Mayor Jordan, supported by Commissioner Madaras, to approve the resolution as presented and authorize the City Manager to sign all relevant documents. Mayor Britigan said we lived this, and were able to overcome the situation with a lot of county assistance. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Cooper said she appreciated everyone who attended the Joint City Commission/Planning Commission meeting, adding that it was good information and a good start with a plan to move forward.

Commissioner Madaras thanked Chief Ergang for sharing the data/information.

Commissioner Fooy noted he was looking forward to listing the properties.

Vice Mayor Jordan thanked Chief Ergang for “joining us”.

Mayor Britigan mentioned three things: 1) he will be attending the Michigan Association of Mayors Conference and will report back, 2) acknowledge and thanks for attending the Joint City Commission/Planning Commission meeting with the next on August 23, and 3) MDOT 5 year plan has been released – the 131 SB interchange is missing - and they’re soliciting comments.

11. City Manager Comments/Reports

City Manager Stoddard said she felt the Joint City Commission/Planning Commission Meeting was very well done, and happy to hear all of the comments. She added she looks forward to the next meeting on August 23. She then offered anyone with questions or concerns to call or text her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 7:55 p.m.

Shannon Stutz, City Clerk



City of Parchment
Check Register Report
Warrant 1496

Check	Check Date	Vendor Name	Description	Amount
37699	08/04/2023	BRENDA JAMES	SUMMER TAXES - PAID BY MORTGAGE COMPANY	103.71
37700	08/04/2023	CLASSIC RACE MANAGEMENT & CLAS	KSF 2023 RACE SERVICES	2,446.00
37701	08/04/2023	COMPANION LIFE	LIFE & AD&D INS - AUGUST - LIFC3712	66.50
37702	08/04/2023	CONSUMERS ENERGY	CITYWIDE MONTHLY ENERGY USE	1,839.46
37703	08/04/2023	VOID		0.00
37704	08/04/2023	CORELOGIC CENTRALIZED REFUNDS	DIANE RAMSEY - REFUND	3,097.21
37705	08/04/2023	CUSTOM SANDBLASTING	11 ENGRAVED VETERAN'S BRICKS	275.00
37706	08/04/2023	ELIZABETH SEEGER	REFUND - PAID BY MORTGAGE COMPANY	189.33
37707	08/04/2023	GOLF CARS PLUS	BALANCE ON GOLF CARTS - FESTIVAL (LESS \$	2,010.00
37708	08/04/2023	HARVEY CONSULTING	PLANNING & ZONING - MAY	1,275.00
37709	08/04/2023	J & H OIL COMPANY	FUEL CHARGES - 07/01 TO 07/15/2023	304.44
37710	08/04/2023	KAITLIN PARMENTER	CONCERT - AUGUST 13, 2023 - KAITLIN ROSE	1,500.00
37711	08/04/2023	KAL CO HEALTH & COMMUNITY SERV	HHW MONTHLY FEE - JUNE 2023	93.16
37712	08/04/2023	KALAMAZOO CIVIC THEATRE	PROP RENTAL - 07/09 TO 07/16/2023	380.00
37713	08/04/2023	KALAMAZOO TOWNSHIP	POLICE SERVICES CONTRACT - AUGUST	44,467.33
37714	08/04/2023	MICHELE ROSSIO	5K EXPENSES	1,393.67
37715	08/04/2023	PODS ENTERPRISES,LLC	FESTIVAL STORAGE	168.50
37716	08/04/2023	POINT AND PAY	MONTHLY SERVICE FEE - JUNE	50.00
37717	08/04/2023	REPUBLIC SERVICES #249	DPW - AUGUST ACCOUNT #3-0249-1048811	556.89
37718	08/04/2023	RIVERRUN PRESS	2,000 FESTIVAL GUIDE 6 PAGE BROCHURES -	1,611.23
37719	08/04/2023	SEVERANCE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE - JULY 2023	120.00
37720	08/04/2023	THE BRONK BROTHERS, LLC	SUMMER CONCERT - AUGUST 6, 2023	1,200.00
37721	08/04/2023	THRUN LAW FIRM P.C.	USDA - LOAN - JUNE, JULY	480.00

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Cardholder Account Summary cont.

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
JIM DUBY XXXX XXXX XXXX 1892	\$3,000	\$0.00	\$465.07	\$0.00	\$465.07
CAMRON J BOEKHOVEN XXXX XXXX XXXX 9114	\$3,000	\$0.00	\$169.43	\$0.00	\$169.43
NANCY R STODDARD XXXX XXXX XXXX 7241	\$5,000	\$0.00	\$473.10	\$0.00	\$473.10
TY J WOLTHUIS XXXX XXXX XXXX 7674	\$3,000	\$0.00	\$18.07	\$0.00	\$18.07
SHANNON STUTZ XXXX XXXX XXXX 9125	\$5,000	\$0.00	\$4,780.84	\$0.00	\$4,780.84

Cardholder Account Activity

PHIL WOLTHUIS XXXX XXXX XXXX 1793	Credit Limit \$5,000	Credits \$0.00	Purchases \$1,106.97	Cash Advances \$0.00	Total Activity \$1,106.97
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
06/27	06/26	05314613177300285203825	FARMERS CO-OP ELEVATOR ZEELAND MI		\$418.70
07/03	06/30	02305373182030655327723	TRACTOR-SUPPLY-CO #034 PLAINWELL MI		\$200.27
07/11	07/10	55432863191202469848323	SQ *SKEETER BUSTERS PARCHMENT MI		\$488.00

BILL CAHILL XXXX XXXX XXXX 1801	Credit Limit \$5,000	Credits \$0.00	Purchases \$1,802.30	Cash Advances \$0.00	Total Activity \$1,802.30
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
06/30	06/28	85179243180700609003842	ONE WAY PRODUCTS 269-343-3772 MI		\$272.71
07/03	06/30	55446503182063875025302	PATRIOTICBRANDS.COM HILLSBOROUGH NC		\$612.81
07/03	06/30	55432863181202448660981	IN *ACE PARKING LOT ST 269-3498900 MI		\$800.00
07/12	07/11	82711163192000007942552	LS MULDER'S LANDSCAPE KALAMAZOO MI		\$116.78

JIM DUBY XXXX XXXX XXXX 1892	Credit Limit \$3,000	Credits \$0.00	Purchases \$465.07	Cash Advances \$0.00	Total Activity \$465.07
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
06/27	06/26	55417343178121784161387	SPORTSMAN'S WAREHOUSE 6 KALAMAZOO MI		\$243.95
07/07	07/06	55446413187839194313091	FERGUSON ENT #1474 KALAMAZOO MI		\$66.89
07/14	07/13	55446413184839194735563	FERGUSON WTRWRKS #3393 KALAMAZOO MI		\$117.35
07/18	07/17	55438873199731993085191	GRAINGER LAKE FOREST IL		\$26.19
07/19	07/18	55508293199091943000053	MIDTOWN ACE HARDWARE KALAMAZOO MI		\$10.59

CAMRON J BOEKHOVEN XXXX XXXX XXXX 9114	Credit Limit \$3,000	Credits \$0.00	Purchases \$169.43	Cash Advances \$0.00	Total Activity \$169.43
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
06/30	06/28	0230537318010016677580	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		\$57.54
07/26	07/25	05227023206300311306256	RIETH RILEY KALAMAZOO KALAMAZOO MI		\$111.89

NANCY R STODDARD XXXX XXXX XXXX 7241	Credit Limit \$5,000	Credits \$0.00	Purchases \$473.10	Cash Advances \$0.00	Total Activity \$473.10
Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount

(transactions continued on next page)

Cardholder Account Activity cont.

07/24 07/21 05436843202200062482961 HODGSON LIGHT AND LOG PORTAGE MI \$473.10

TY J WOLTHUIS		Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 7874		\$3,000	\$0.00	\$18.07	\$0.00	\$18.07

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
07/04	07/03	02306373185000683113498	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$18.07

SHANNON STUTZ		Credit Limit	Credits	Purchases	Cash Advances	Total Activity
XXXX XXXX XXXX 9125		\$5,000	\$0.00	\$4,780.84	\$0.00	\$4,780.84

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
06/28	06/27	85500593178900012914104	MICHIGAN MUNICIPAL LEA 734-862-3246 MI		\$195.00
06/29	06/28	55432863179201748435718	SPECTRUM 855-707-7328 MO		\$119.98
06/29	06/27	85177493179006182892544	PP*JLA INSURANCE GROUP TROY MI		\$598.23
07/03	06/29	85180893181717621093740	GOLF CARS PLUS 269-685-6828 MI		\$600.00
07/04	07/03	56500363184872312591150	MARANA GROUP KALAMAZOO MI		\$449.71
07/10	07/07	05410193188105160377930	QUILL CORPORATION 800-9823400 SC		\$50.87
07/10	07/07	8271116318800009335728	PIXELVINE FREEPORT MI		\$89.75
07/12	07/11	55432863192202852095416	IN *MIDWEST CUSTOM EMB 269-3817660 MI		\$158.00
07/13	07/12	55432863193203201738705	IN *PETAL AND JOY FLOW 619-5127299 MI		\$350.00
07/14	07/13	8271116319400008656324	PIXELVINE FREEPORT MI		\$75.00
07/14	07/12	85140513184900015000020	CORNERSTONE OFFICE SYS AVALANCE@CORN MI		\$273.00
07/17	07/15	62712913197000000312773	CORPORATE TECHNOLOGIES 7018934065 MN		\$463.50

User: SSS
DB: Parchment

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	NORMAL (ABNORMAL)	MONTH 07/31/2023	INCREASE (DECREASE)	BALANCE	% BDC	
									USED	
Fund 101 - GENERAL FUND										
Revenues										
Dept 000										
101-000-404.000	Tax Revenue	800,800.00		800,874.00		800,874.00		(74.00)	100.01	
101-000-405.000	Taxes - Industrial Facilities	2,200.00		2,207.00		2,207.00		(7.00)	100.32	
101-000-441.000	Local Community Stab Share Tax	144,200.00		0.00		0.00		144,200.00	0.00	
101-000-445.000	Penalty on Taxes	4,000.00		0.00		0.00		4,000.00	0.00	
101-000-448.000	1% Collection Fees	33,400.00		0.00		0.00		33,400.00	0.00	
101-000-451.000	License and Fees	15,450.00		365.00		365.00		15,085.00	2.36	
101-000-452.000	Cablevision Fees	16,171.00		0.00		0.00		16,171.00	0.00	
101-000-453.000	Recreation Fees	2,700.00		0.00		0.00		2,700.00	0.00	
101-000-454.000	Solid Waste Collections	140,080.00		1,041.41		1,041.41		139,038.59	0.74	
101-000-528.000	Other Federal Funding	32,228.00		0.00		0.00		32,228.00	0.00	
101-000-544.000	State Grant - Water Plant	58,000.00		0.00		0.00		58,000.00	0.00	
101-000-575.000	State Sales Tax	250,000.00		0.00		0.00		250,000.00	0.00	
101-000-632.000	Charges for Services Rendered	1,000.00		0.00		0.00		1,000.00	0.00	
101-000-662.000	Traffic Fines	8,000.00		92.07		92.07		7,907.93	1.15	
101-000-664.000	Interest on Investments	4,800.00		0.00		0.00		4,800.00	0.00	
101-000-676.000	Transfers From Other Funds	127,000.00		0.00		0.00		127,000.00	0.00	
101-000-680.000	Reimbursement for Overhead	120,000.00		0.00		0.00		120,000.00	0.00	
101-000-694.000	Miscellaneous	20,000.00		3,585.00		3,585.00		16,415.00	17.93	
101-000-695.000	Other Financing Sources	5,600.00		0.00		0.00		5,600.00	0.00	
Total Dept 000		1,785,629.00		808,164.48		808,164.48		977,464.52	45.26	
TOTAL REVENUES										
		1,785,629.00		808,164.48		808,164.48		977,464.52	45.26	
Expenditures										
Dept 100 - Legislative										
101-100-703.000	Payroll - Part Time	9,000.00		(100.00)		(100.00)		9,100.00	(1.11)	
101-100-715.000	Social Security	1,079.00		(6.20)		(6.20)		1,085.20	(0.57)	
101-100-720.000	Worker's Compensation	296.00		0.00		0.00		296.00	0.00	
101-100-722.000	Medicare	252.00		(1.45)		(1.45)		253.45	(0.58)	
101-100-740.000	Operating Supplies	721.00		12.08		12.08		708.92	1.68	
101-100-800.000	Professional/Contractual Serv.	12,360.00		75.00		75.00		12,285.00	0.61	
101-100-830.000	Memberships & Dues	1,545.00		0.00		0.00		1,545.00	0.00	
101-100-880.000	Community Promotion	1,030.00		0.00		0.00		1,030.00	0.00	
101-100-880.001	Wassailing Contribution	2,060.00		0.00		0.00		2,060.00	0.00	
101-100-900.000	Printing & Publishing	5,150.00		144.21		144.21		5,005.79	2.80	
101-100-955.000	Miscellaneous	309.00		0.00		0.00		309.00	0.00	
101-100-999.000	Transfer to other Fund	24,212.00		24,211.69		24,211.69		0.31	100.00	
Total Dept 100 - Legislative		58,014.00		24,335.33		24,335.33		33,678.67	41.95	
Dept 200 - Administration										
101-200-702.000	Payroll - Full Time	136,690.00		8,546.84		8,546.84		128,143.16	6.25	
101-200-703.000	Payroll - Part Time	49,440.00		3,128.77		3,128.77		46,311.23	6.33	
101-200-715.000	Social Security	10,815.00		712.61		712.61		10,102.39	6.59	
101-200-716.000	Hospital/Life Insurance	72,680.00		4,746.12		4,746.12		67,933.88	6.53	
101-200-716.001	Insurance Deductible	4,000.00		0.00		0.00		4,000.00	0.00	
101-200-718.000	Pension	36,000.00		3,070.47		3,070.47		32,929.53	8.53	
101-200-720.000	Worker's Compensation	725.00		0.00		0.00		725.00	0.00	
101-200-722.000	Medicare	2,498.00		166.65		166.65		2,331.35	6.67	
101-200-724.000	ICMA Retirement Benefit	9,800.00		0.00		0.00		9,800.00	0.00	
101-200-730.000	Postage	8,137.00		0.00		0.00		8,137.00	0.00	
101-200-740.000	Operating Supplies	2,060.00		863.97		863.97		1,196.03	41.94	

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	07/31/2023	NORMAL (ABNORMAL)	07/31/2023	MONTH 07/31/2023	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	% BUDGET USED
Fund 101 - GENERAL FUND										
Expenditures										
101-200-775.000	Repair & Maintenance Supplies	2,163.00	0.00	0.00	0.00	0.00	0.00	2,163.00	0.00	0.00
101-200-800.000	Professional/Contractual Serv.	23,558.00	2,786.25	2,786.25	2,786.25	2,786.25	2,786.25	20,771.75	11.83	11.83
101-200-805.000	Computer Services	9,785.00	437.75	437.75	437.75	437.75	437.75	9,347.25	4.47	4.47
101-200-830.000	Memberships & Dues	1,236.00	7.50	7.50	7.50	7.50	7.50	1,228.50	0.61	0.61
101-200-850.000	Communications	7,519.00	723.62	723.62	723.62	723.62	723.62	6,795.38	9.62	9.62
101-200-860.000	Institutes & Training	1,339.00	358.05	358.05	358.05	358.05	358.05	980.95	26.74	26.74
101-200-900.000	Printing & Publishing	2,060.00	0.00	0.00	0.00	0.00	0.00	2,060.00	0.00	0.00
101-200-910.000	Insurance & Bonds	7,313.00	3,906.00	3,906.00	3,906.00	3,906.00	3,906.00	3,407.00	53.41	53.41
101-200-920.000	Utilities	4,532.00	439.76	439.76	439.76	439.76	439.76	4,092.24	9.70	9.70
101-200-930.000	Repair & Maint.Contractors	3,039.00	0.00	0.00	0.00	0.00	0.00	3,039.00	0.00	0.00
101-200-955.000	Miscellaneous	0.00	250.00	250.00	250.00	250.00	250.00	(250.00)	100.00	100.00
101-200-991.000	Debt Retirement-Principal	12,000.00	0.00	0.00	0.00	0.00	0.00	12,000.00	0.00	0.00
Total Dept 200 - Administration		407,389.00	30,144.36	30,144.36	30,144.36	30,144.36	30,144.36	377,244.64	7.40	7.40
Dept 210 - Legal Services										
101-210-801.000	Attorney - General	16,480.00	2,387.50	2,387.50	2,387.50	2,387.50	2,387.50	14,092.50	14.49	14.49
101-210-802.000	Attorney-Police Matters	10,094.00	218.75	218.75	218.75	218.75	218.75	9,875.25	2.17	2.17
Total Dept 210 - Legal Services		26,574.00	2,606.25	2,606.25	2,606.25	2,606.25	2,606.25	23,967.75	9.81	9.81
Dept 300 - Police										
101-300-703.000	Payroll - Part Time	8,400.00	0.00	0.00	0.00	0.00	0.00	8,400.00	0.00	0.00
101-300-715.000	Social Security	618.00	0.00	0.00	0.00	0.00	0.00	618.00	0.00	0.00
101-300-722.000	Medicare	103.00	0.00	0.00	0.00	0.00	0.00	103.00	0.00	0.00
101-300-800.000	Professional/Contractual Serv.	440,214.00	36,684.50	36,684.50	36,684.50	36,684.50	36,684.50	403,529.50	8.33	8.33
Total Dept 300 - Police		449,335.00	36,684.50	36,684.50	36,684.50	36,684.50	36,684.50	412,650.50	8.16	8.16
Dept 336 - Fire										
101-336-740.000	Operating Supplies	5,200.00	0.00	0.00	0.00	0.00	0.00	5,200.00	0.00	0.00
101-336-746.000	Gasoline & Oil	1,030.00	0.00	0.00	0.00	0.00	0.00	1,030.00	0.00	0.00
101-336-775.000	Repair & Maintenance Supplies	1,030.00	0.00	0.00	0.00	0.00	0.00	1,030.00	0.00	0.00
101-336-780.000	Safety Supplies	105.00	0.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00
101-336-800.000	Professional/Contractual Serv.	73,500.00	5,575.00	5,575.00	5,575.00	5,575.00	5,575.00	67,925.00	7.59	7.59
101-336-850.000	Communications	4,325.00	569.61	569.61	569.61	569.61	569.61	3,755.39	13.17	13.17
101-336-910.000	Insurance & Bonds	15,000.00	7,661.00	7,661.00	7,661.00	7,661.00	7,661.00	7,339.00	51.07	51.07
101-336-920.000	Utilities	2,800.00	161.58	161.58	161.58	161.58	161.58	2,638.42	5.77	5.77
101-336-930.000	Repair & Maint.Contractors	10,300.00	0.00	0.00	0.00	0.00	0.00	10,300.00	0.00	0.00
101-336-970.000	Capital	15,450.00	0.00	0.00	0.00	0.00	0.00	15,450.00	0.00	0.00
Total Dept 336 - Fire		128,740.00	13,967.19	13,967.19	13,967.19	13,967.19	13,967.19	114,772.81	10.85	10.85
Dept 440 - Public Services										
101-440-702.000	Payroll - Full Time	95,100.00	7,985.75	7,985.75	7,985.75	7,985.75	7,985.75	87,114.25	8.40	8.40
101-440-715.000	Social Security	5,900.00	639.55	639.55	639.55	639.55	639.55	5,260.45	10.84	10.84
101-440-716.000	Hospital/Life Insurance	41,800.00	3,562.05	3,562.05	3,562.05	3,562.05	3,562.05	38,237.95	8.52	8.52
101-440-716.001	Insurance Deductible	2,400.00	0.00	0.00	0.00	0.00	0.00	2,400.00	0.00	0.00
101-440-718.000	Pension	37,900.00	2,527.90	2,527.90	2,527.90	2,527.90	2,527.90	35,372.10	6.67	6.67
101-440-720.000	Worker's Compensation	3,350.00	0.00	0.00	0.00	0.00	0.00	3,350.00	0.00	0.00
101-440-722.000	Medicare	1,480.00	149.57	149.57	149.57	149.57	149.57	1,330.43	10.11	10.11
101-440-740.000	Operating Supplies	2,575.00	0.00	0.00	0.00	0.00	0.00	2,575.00	0.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	07/31/2023	MONTH	07/31/2023	NORMAL	ABNORMAL	% BDDT	USED
Fund 101 - GENERAL FUND											
Expenditures											
101-440-746.000	Gasoline & Oil	4,532.00		147.24		147.24		4,384.76		3.25	
101-440-775.000	Repair & Maintenance Supplies	11,000.00		368.20		368.20		10,631.80		3.35	
101-440-780.000	Safety Supplies	515.00		0.00		0.00		515.00		0.00	
101-440-800.000	Professional/Contractual Serv.	15,000.00		0.00		0.00		15,000.00		0.00	
101-440-810.000	Rubbish Collection Charges	130,000.00		9,640.25		9,640.25		120,359.75		7.42	
101-440-815.000	Uniform Rental	3,090.00		274.71		274.71		2,815.29		8.89	
101-440-830.000	Memberships & Dues	927.00		0.00		0.00		927.00		0.00	
101-440-850.000	Communications	1,030.00		119.98		119.98		910.02		11.65	
101-440-860.000	Institutes & Training	309.00		0.00		0.00		309.00		0.00	
101-440-880.000	Community Promotion	515.00		0.00		0.00		515.00		0.00	
101-440-910.000	Insurance & Bonds	6,000.00		2,951.00		2,951.00		3,049.00		49.18	
101-440-920.000	Utilities	8,961.00		776.01		776.01		8,184.99		8.66	
101-440-926.000	Street Lighting	29,000.00		2,021.17		2,021.17		26,978.83		6.97	
101-440-930.000	Repair & Maint.Contractors	12,154.00		1,174.98		1,174.98		10,979.02		9.67	
101-440-955.000	Miscellaneous	0.00		280.00		280.00		(280.00)		100.00	
101-440-970.000	Capital	45,000.00		0.00		0.00		45,000.00		0.00	
Total Dept 440 - Public Services		458,538.00		32,618.36		32,618.36		425,919.64		7.11	
Dept 591 - Water Plant Grant Expenses											
101-591-740.000	Operating Supplies	0.00		59.32		59.32		(59.32)		100.00	
101-591-800.000	Professional/Contractual Serv.	58,000.00		49,146.84		49,146.84		8,853.16		84.74	
101-591-920.000	Utilities	0.00		306.70		306.70		(306.70)		100.00	
Total Dept 591 - Water Plant Grant Expenses		58,000.00		49,512.86		49,512.86		8,487.14		85.37	
Dept 751 - Parks, Recreation & Culture											
101-751-702.000	Payroll - Full Time	55,800.00		7,740.08		7,740.08		48,059.92		13.87	
101-751-715.000	Social Security	3,500.00		476.39		476.39		3,023.61		13.61	
101-751-716.000	Hospital/Life Insurance	23,800.00		1,111.01		1,111.01		22,688.99		4.67	
101-751-716.001	Insurance Deductible	1,400.00		0.00		0.00		1,400.00		0.00	
101-751-718.000	Pension	22,200.00		2,205.85		2,205.85		19,994.15		9.94	
101-751-720.000	Worker's Compensation	1,500.00		0.00		0.00		1,500.00		0.00	
101-751-722.000	Medicare	850.00		111.36		111.36		738.64		13.10	
101-751-746.000	Gasoline & Oil	2,884.00		147.23		147.23		2,736.77		5.11	
101-751-775.000	Repair & Maintenance Supplies	13,390.00		467.44		467.44		12,922.56		3.49	
101-751-780.000	Safety Supplies	412.00		0.00		0.00		412.00		0.00	
101-751-800.000	Professional/Contractual Serv.	20,000.00		0.00		0.00		20,000.00		0.00	
101-751-910.000	Insurance & Bonds	7,100.00		3,710.00		3,710.00		3,390.00		52.25	
101-751-920.000	Utilities	7,313.00		1,617.62		1,617.62		5,695.38		22.12	
101-751-930.000	Repair & Maint.Contractors	25,000.00		1,359.65		1,359.65		23,640.35		5.44	
101-751-970.000	Capital	6,180.00		0.00		0.00		6,180.00		0.00	
Total Dept 751 - Parks, Recreation & Culture		191,329.00		18,946.63		18,946.63		172,382.37		9.90	
TOTAL EXPENDITURES		1,777,919.00		208,815.48		208,815.48		1,569,103.52		11.74	
Fund 101 - GENERAL FUND:											
TOTAL REVENUES		1,785,629.00		808,164.48		808,164.48		977,464.52		45.26	
TOTAL EXPENDITURES		1,777,919.00		208,815.48		208,815.48		1,569,103.52		11.74	

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
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Fund 101 - GENERAL FUND

NET OF REVENUES & EXPENDITURES

		7,710.00	599,349.00	599,349.00	(591,639.00)	7,773.66
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GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BDET USED
		AMENDED BUDGET	YTD BALANCE 07/31/2023			
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.000	State Grants - Act 51	186,500.00	15,561.48	15,561.48	170,938.52	8.34
Total Dept 000		186,500.00	15,561.48	15,561.48	170,938.52	8.34
TOTAL REVENUES						
		186,500.00	15,561.48	15,561.48	170,938.52	8.34
Expenditures						
Dept 451 - Construction						
202-451-930.000	Repair & Maint.Contractors	102,000.00	0.00	0.00	102,000.00	0.00
Total Dept 451 - Construction		102,000.00	0.00	0.00	102,000.00	0.00
Dept 463 - Routine Maintenance						
202-463-702.000	Payroll - Full Time	6,500.00	63.43	63.43	6,436.57	0.98
202-463-715.000	Social Security	525.00	3.31	3.31	521.69	0.63
202-463-716.000	Hospital/Life Insurance	2,200.00	175.75	175.75	2,024.25	7.99
202-463-716.001	Insurance Deductible	210.00	0.00	0.00	210.00	0.00
202-463-718.000	Pension	2,200.00	167.47	167.47	2,032.53	7.61
202-463-720.000	Worker's Compensation	535.00	0.00	0.00	535.00	0.00
202-463-722.000	Medicare	125.00	0.80	0.80	124.20	0.64
202-463-746.000	Gasoline & Oil	309.00	0.00	0.00	309.00	0.00
202-463-775.000	Repair & Maintenance Supplies	2,369.00	87.77	87.77	2,281.23	3.70
202-463-930.000	Repair & Maint.Contractors	10,000.00	4,272.65	4,272.65	5,727.35	42.73
Total Dept 463 - Routine Maintenance		24,973.00	4,771.18	4,771.18	20,201.82	19.11
Dept 475 - Traffic Services						
202-475-702.000	Payroll - Full Time	6,200.00	394.57	394.57	5,805.43	6.36
202-475-715.000	Social Security	500.00	23.82	23.82	476.18	4.76
202-475-716.000	Hospital/Life Insurance	2,500.00	175.74	175.74	2,324.26	7.03
202-475-716.001	Insurance Deductible	200.00	0.00	0.00	200.00	0.00
202-475-718.000	Pension	2,500.00	164.45	164.45	2,335.55	6.58
202-475-720.000	Worker's Compensation	510.00	0.00	0.00	510.00	0.00
202-475-722.000	Medicare	120.00	5.59	5.59	114.41	4.66
202-475-746.000	Gasoline & Oil	515.00	0.00	0.00	515.00	0.00
202-475-775.000	Repair & Maintenance Supplies	2,575.00	0.00	0.00	2,575.00	0.00
202-475-930.000	Repair & Maint.Contractors	11,500.00	602.52	602.52	10,897.48	5.24
Total Dept 475 - Traffic Services		27,120.00	1,366.69	1,366.69	25,753.31	5.04
Dept 478 - Winter Maintenance						
202-478-702.000	Payroll - Full Time	8,500.00	982.88	982.88	7,517.12	11.56
202-478-715.000	Social Security	610.00	60.11	60.11	549.89	9.85
202-478-716.000	Hospital/Life Insurance	3,000.00	255.60	255.60	2,744.40	8.52
202-478-716.001	Insurance Deductible	250.00	0.00	0.00	250.00	0.00
202-478-718.000	Pension	3,000.00	218.63	218.63	2,781.37	7.29
202-478-720.000	Worker's Compensation	620.00	0.00	0.00	620.00	0.00
202-478-722.000	Medicare	140.00	14.08	14.08	125.92	10.06
202-478-746.000	Gasoline & Oil	1,030.00	0.00	0.00	1,030.00	0.00
202-478-753.000	Salt	9,270.00	0.00	0.00	9,270.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	NORMAL (ABNORMAL)	MONTH 07/31/2023	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDC	USED
Fund 202 - MAJOR STREET FUND											
Expenditures											
Total Dept 478 - Winter Maintenance		26,420.00		1,531.30		1,531.30		24,888.70		5.80	
Dept 482 - Administration											
202-482-702.000	Payroll - Full Time	1,280.00		141.67		141.67		1,138.33		11.07	
202-482-715.000	Social Security	79.00		8.64		8.64		70.36		10.94	
202-482-716.000	Hospital/Life Insurance	560.00		49.15		49.15		510.85		8.78	
202-482-716.001	Insurance Deductible	40.00		0.00		0.00		40.00		0.00	
202-482-718.000	Pension	510.00		31.49		31.49		478.51		6.17	
202-482-720.000	Worker's Compensation	15.00		0.00		0.00		15.00		0.00	
202-482-722.000	Medicare	20.00		2.02		2.02		17.98		10.10	
202-482-960.000	Administrative Overhead	20,000.00		0.00		0.00		20,000.00		0.00	
Total Dept 482 - Administration		22,504.00		232.97		232.97		22,271.03		1.04	
TOTAL EXPENDITURES		203,017.00		7,902.14		7,902.14		195,114.86		3.89	
Fund 202 - MAJOR STREET FUND:											
TOTAL REVENUES		186,500.00		15,561.48		15,561.48		170,938.52		8.34	
TOTAL EXPENDITURES		203,017.00		7,902.14		7,902.14		195,114.86		3.89	
NET OF REVENUES & EXPENDITURES		(16,517.00)		7,659.34		7,659.34		(24,176.34)		46.37	

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE		% BDTG USED
		AMENDED BUDGET	YTD BALANCE 07/31/2023		NORMAL (ABNORMAL)	ABNORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-546.000	State Grants - Act 51	76,000.00	6,333.45	6,333.45	69,666.55	8.33	
Total Dept 000		76,000.00	6,333.45	6,333.45	69,666.55	8.33	
TOTAL REVENUES							
		76,000.00	6,333.45	6,333.45	69,666.55	8.33	
Expenditures							
Dept 451 - Construction							
203-451-800.000	Professional/Contractual Serv.	12,000.00	0.00	0.00	12,000.00	0.00	
Total Dept 451 - Construction		12,000.00	0.00	0.00	12,000.00	0.00	
Dept 463 - Routine Maintenance							
203-463-702.000	Payroll - Full Time	6,500.00	408.05	408.05	6,091.95	6.28	
203-463-715.000	Social Security	620.00	24.69	24.69	595.31	3.98	
203-463-716.000	Hospital/Life Insurance	2,200.00	175.76	175.76	2,024.24	7.99	
203-463-716.001	Insurance Deductible	255.00	0.00	0.00	255.00	0.00	
203-463-718.000	Pension	2,200.00	167.46	167.46	2,032.54	7.61	
203-463-720.000	Worker's Compensation	625.00	0.00	0.00	625.00	0.00	
203-463-722.000	Medicare	145.00	5.77	5.77	139.23	3.98	
203-463-746.000	Gasoline & Oil	309.00	0.00	0.00	309.00	0.00	
203-463-775.000	Repair & Maintenance Supplies	3,502.00	0.00	0.00	3,502.00	0.00	
203-463-930.000	Repair & Maint.Contractors	10,000.00	0.00	0.00	10,000.00	0.00	
Total Dept 463 - Routine Maintenance		26,356.00	781.73	781.73	25,574.27	2.97	
Dept 475 - Traffic Services							
203-475-702.000	Payroll - Full Time	6,200.00	381.27	381.27	5,818.73	6.15	
203-475-715.000	Social Security	580.00	23.04	23.04	556.96	3.97	
203-475-716.000	Hospital/Life Insurance	2,500.00	171.40	171.40	2,328.60	6.86	
203-475-716.001	Insurance Deductible	240.00	0.00	0.00	240.00	0.00	
203-475-718.000	Pension	2,500.00	161.50	161.50	2,338.50	6.46	
203-475-720.000	Worker's Compensation	590.00	0.00	0.00	590.00	0.00	
203-475-722.000	Medicare	135.00	5.38	5.38	129.62	3.99	
203-475-746.000	Gasoline & Oil	515.00	0.00	0.00	515.00	0.00	
203-475-775.000	Repair & Maintenance Supplies	5,150.00	0.00	0.00	5,150.00	0.00	
203-475-930.000	Repair & Maint.Contractors	618.00	0.00	0.00	618.00	0.00	
Total Dept 475 - Traffic Services		19,028.00	742.59	742.59	18,285.41	3.90	
Dept 478 - Winter Maintenance							
203-478-702.000	Payroll - Full Time	8,500.00	969.55	969.55	7,530.45	11.41	
203-478-715.000	Social Security	615.00	59.30	59.30	555.70	9.64	
203-478-716.000	Hospital/Life Insurance	3,000.00	251.27	251.27	2,748.73	8.38	
203-478-716.001	Insurance Deductible	255.00	0.00	0.00	255.00	0.00	
203-478-718.000	Pension	3,000.00	215.67	215.67	2,784.33	7.19	
203-478-720.000	Worker's Compensation	625.00	0.00	0.00	625.00	0.00	
203-478-722.000	Medicare	145.00	13.88	13.88	131.12	9.57	
203-478-746.000	Gasoline & Oil	1,030.00	0.00	0.00	1,030.00	0.00	
203-478-753.000	Salt	6,180.00	0.00	0.00	6,180.00	0.00	

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	NORMAL (ABNORMAL)	MONTH 07/31/2023	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND										
Expenditures										
Total Dept 478 - Winter Maintenance		23,350.00		1,509.67		1,509.67		21,840.33		6.47
Dept 482 - Administration										
203-482-702.000	Payroll - Full Time	1,600.00		141.65		141.65		1,458.35		8.85
203-482-715.000	Social Security	100.00		8.64		8.64		91.36		8.64
203-482-716.000	Hospital/Life Insurance	700.00		49.15		49.15		650.85		7.02
203-482-716.001	Insurance Deductible	50.00		0.00		0.00		50.00		0.00
203-482-718.000	Pension	640.00		31.49		31.49		608.51		4.92
203-482-720.000	Worker's Compensation	18.00		0.00		0.00		18.00		0.00
203-482-722.000	Medicare	25.00		2.02		2.02		22.98		8.08
203-482-960.000	Administrative Overhead	20,000.00		0.00		0.00		20,000.00		0.00
Total Dept 482 - Administration		23,133.00		232.95		232.95		22,900.05		1.01
TOTAL EXPENDITURES		103,867.00		3,266.94		3,266.94		100,600.06		3.15
Fund 203 - LOCAL STREET FUND:										
TOTAL REVENUES		76,000.00		6,333.45		6,333.45		69,666.55		8.33
TOTAL EXPENDITURES		103,867.00		3,266.94		3,266.94		100,600.06		3.15
NET OF REVENUES & EXPENDITURES		(27,867.00)		3,066.51		3,066.51		(30,933.51)		11.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	NORMAL (ABNORMAL)	MONTH 07/31/2023	INCREASE (DECREASE)	BALANCE	% BDET
								NORMAL (ABNORMAL)	USED
Fund 251 - Brownfield Redevelopment									
Revenues									
Dept 000									
251-000-404.000	Tax Revenue	540,000.00		0.00		0.00		540,000.00	0.00
Total Dept 000		540,000.00		0.00		0.00		540,000.00	0.00
TOTAL REVENUES		540,000.00		0.00		0.00		540,000.00	0.00
Expenditures									
Dept 000									
251-000-800.000	Professional/Contractual Serv.	10,000.00		0.00		0.00		10,000.00	0.00
251-000-960.000	Administrative Overhead	40,000.00		0.00		0.00		40,000.00	0.00
251-000-991.000	Debt Retirement-Principal	49,362.00		0.00		0.00		49,362.00	0.00
251-000-995.000	Interest Expense	8,784.00		0.00		0.00		8,784.00	0.00
251-000-999.000	Transfer to other Fund	127,000.00		0.00		0.00		127,000.00	0.00
Total Dept 000		235,146.00		0.00		0.00		235,146.00	0.00
TOTAL EXPENDITURES		235,146.00		0.00		0.00		235,146.00	0.00
Fund 251 - Brownfield Redevelopment:									
TOTAL REVENUES		540,000.00		0.00		0.00		540,000.00	0.00
TOTAL EXPENDITURES		235,146.00		0.00		0.00		235,146.00	0.00
NET OF REVENUES & EXPENDITURES		304,854.00		0.00		0.00		304,854.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 401 - Veteran's Memorial Fund								
Revenues								
Dept 000								
401-000-674.000	Contributed Capital Revenue	10,000.00		825.00	825.00	9,175.00		8.25
401-000-694.000	Miscellaneous	0.00		181.00	181.00	(181.00)		100.00
Total Dept 000		10,000.00		1,006.00	1,006.00	8,994.00		10.06
TOTAL REVENUES								
Expenditures								
Dept 000								
401-000-800.000	Professional/Contractual Serv.	10,000.00		220.00	220.00	9,780.00		2.20
Total Dept 000		10,000.00		220.00	220.00	9,780.00		2.20
TOTAL EXPENDITURES								
Fund 401 - Veteran's Memorial Fund:								
TOTAL REVENUES		10,000.00		1,006.00	1,006.00	8,994.00		10.06
TOTAL EXPENDITURES		10,000.00		220.00	220.00	9,780.00		2.20
NET OF REVENUES & EXPENDITURES		0.00		786.00	786.00	(786.00)		100.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2023	NORMAL (ABNORMAL)	MONTH 07/31/2023	INCREASE (DECREASE)	BALANCE	% BDC	
									USED	
Fund 590 - SEWER FUND										
Revenues										
Dept 000										
590-000-626.000	Sewer Services	335,000.00		0.00		0.00	0.00	335,000.00	0.00	0.00
590-000-664.000	Interest on Investments	1,900.00		0.00		0.00	0.00	1,900.00	0.00	0.00
Total Dept 000		336,900.00		0.00		0.00	0.00	336,900.00	0.00	0.00
TOTAL REVENUES										
		336,900.00		0.00		0.00	0.00	336,900.00	0.00	0.00
Expenditures										
Dept 000										
590-000-702.000	Payroll - Full Time	23,800.00		1,911.91		1,911.91		21,888.09	8.03	8.03
590-000-715.000	Social Security	1,745.00		116.10		116.10		1,628.90	6.65	6.65
590-000-716.000	Hospital/Life Insurance	9,950.00		698.17		698.17		9,251.83	7.02	7.02
590-000-716.001	Insurance Deductible	700.00		0.00		0.00		700.00	0.00	0.00
590-000-718.000	Pension	9,500.00		462.53		462.53		9,037.47	4.87	4.87
590-000-720.000	Worker's Compensation	545.00		0.00		0.00		545.00	0.00	0.00
590-000-722.000	Medicare	345.00		27.13		27.13		317.87	7.86	7.86
590-000-800.000	Professional/Contractual Serv.	150,000.00		6,969.80		6,969.80		143,030.20	4.65	4.65
590-000-815.000	Uniform Rental	515.00		0.00		0.00		515.00	0.00	0.00
590-000-910.000	Insurance & Bonds	10,918.00		5,388.00		5,388.00		5,530.00	49.35	49.35
590-000-920.000	Utilities	2,369.00		212.56		212.56		2,156.44	8.97	8.97
590-000-930.000	Repair & Maint. Contractors	10,300.00		0.00		0.00		10,300.00	0.00	0.00
590-000-960.000	Administrative Overhead	40,000.00		0.00		0.00		40,000.00	0.00	0.00
590-000-968.000	Depreciation	14,523.00		0.00		0.00		14,523.00	0.00	0.00
590-000-995.000	Interest Expense	10,000.00		0.00		0.00		10,000.00	0.00	0.00
Total Dept 000		285,210.00		15,786.20		15,786.20		269,423.80	5.53	5.53
TOTAL EXPENDITURES										
		285,210.00		15,786.20		15,786.20		269,423.80	5.53	5.53
Fund 590 - SEWER FUND:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
		336,900.00		0.00		0.00		336,900.00	0.00	0.00
		285,210.00		15,786.20		15,786.20		269,423.80	5.53	5.53
		51,690.00		(15,786.20)		(15,786.20)		67,476.20	30.54	30.54
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS										
NET OF REVENUES & EXPENDITURES										
		2,935,029.00		831,065.41		831,065.41		2,103,963.59	28.32	28.32
		2,615,159.00		235,990.76		235,990.76		2,379,168.24	9.02	9.02
		319,870.00		595,074.65		595,074.65		(275,204.65)	186.04	186.04

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 07/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/23 INCR (DECR)	AVAILABLE BALANCE		% BDDT USED	ORIGINAL BUDGET
		AMENDED BUDGET	NORM (ABNORM)			NORM (ABNORM)	NORM (ABNORM)		
Fund 250 - KINDLEBERGER SUMMER FESTIVAL									
Revenues									
Dept 000									
250-000-475.001	Arts & Crafts	4,000.00	6,997.30	120.00	(2,997.30)	174.93	3,100.00		
250-000-475.002	Race/Walk Fees	6,500.00	3,530.60	3,085.60	2,969.40	54.32	5,000.00		
250-000-475.003	Membership Fund Drive	2,000.00	6,613.84	3,976.33	(4,613.84)	330.69	1,900.00		
250-000-475.005	Corporate Sponsorships	16,000.00	20,450.00	0.00	(4,450.00)	127.81	16,000.00		
250-000-590.000	Grants-Local	0.00	0.00	0.00	0.00	0.00	3,000.00		
250-000-590.001	Grants-Irving S Gilmore Found.	30,000.00	35,000.00	0.00	(5,000.00)	116.67	30,000.00		
250-000-590.002	Grants-Harold & Grace Upjohn	5,000.00	0.00	0.00	5,000.00	0.00	0.00		
250-000-675.001	Fund Raising	6,500.00	13,086.50	0.00	(6,586.50)	201.33	2,000.00		
250-000-675.002	KSF Special Event	6,500.00	1,319.39	1,319.39	5,180.61	20.30	1,160.00		
250-000-694.000	Miscellaneous	4,050.00	25,229.29	25,204.29	(21,179.29)	622.95	3,495.00		
Total Dept 000		80,550.00	112,226.92	33,705.61	(31,676.92)	139.33	65,655.00		
TOTAL REVENUES									
		80,550.00	112,226.92	33,705.61	(31,676.92)	139.33	65,655.00		
Expenditures									
Dept 000									
250-000-779.001	Performance Expense	26,300.00	25,250.93	14,927.69	1,049.07	96.01	19,000.00		
250-000-779.003	Festival Day - Race/Walk	6,500.00	120.00	120.00	6,380.00	1.85	4,500.00		
250-000-779.004	Fest. Day - Arts & Crafts	200.00	0.00	0.00	200.00	0.00	170.00		
250-000-779.005	Fest. Day-Childrens Area	1,900.00	1,025.00	1,025.00	875.00	53.95	1,800.00		
250-000-779.007	Fest Day Events	0.00	1,720.00	1,720.00	(1,720.00)	100.00	1,030.00		
250-000-779.008	Fund Raising-Dance	3,700.00	14,740.05	0.00	(11,040.05)	398.38	0.00		
250-000-779.012	Festival - Administration	17,000.00	5,759.21	1,493.33	11,240.79	33.88	14,540.00		
250-000-779.013	Stage Entertainment	18,200.00	8,300.00	5,700.00	9,900.00	45.60	18,750.00		
250-000-779.016	Car Show Expenses	750.00	754.94	448.00	(4.94)	100.66	0.00		
250-000-779.020	Publicity	6,000.00	0.00	0.00	6,000.00	0.00	5,865.00		
Total Dept 000		80,550.00	57,670.13	25,434.02	22,879.87	71.60	65,655.00		
TOTAL EXPENDITURES									
		80,550.00	57,670.13	25,434.02	22,879.87	71.60	65,655.00		
Fund 250 - KINDLEBERGER SUMMER FESTIVAL:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
		0.00	54,556.79	8,271.59	(54,556.79)	100.00	0.00		
		80,550.00	112,226.92	33,705.61	(31,676.92)	139.33	65,655.00		
		80,550.00	57,670.13	25,434.02	22,879.87	71.60	65,655.00		

Kindleberger Park Reservation Form

Sunken Garden/Gazebo (\$350 non-resident/\$250 resident) (3 hour block)
Includes \$100 refundable deposit

Stage (\$450 non-resident/\$300 resident) (3 hour block) *Includes \$100 deposit*

Picnic Pavilion 1 Upper (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 2 Upper (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 3 Upper (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 4 Lower (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 5 Lower (\$100 non-resident, \$50 resident) (4 hour block)

Name: Stonia Hunter Phone: 269-359-2012

Address: 1520 Humphrey St 49048

Email: Hunterstonia@gmail.com Alternate Phone: _____

Date of Event: 8-26-23 Time: 1-5 pm

Type of event: Family Reunion

Approximate number of attendees: 40

Will there be music as part of your event? NO

Name of DJ, musical performer, sound technician: —

Decorations, rental chairs/tents/tables? Describe: None

Name & address for deposit return: NA

Signature _____ Date _____

This reservation form is your receipt, confirming your reserved area. Should you experience any problem during your event, please contact the Kalamazoo Township Police Department at 269-488-8911.

FOR INTERNAL OFFICE USE:

Application received by: [Signature] Date: 8-8-23

Payment amount received: \$100 Receipt # CR

Check # _____ Cash _____ Credit [initials]

APPROVAL

Signature [Signature] Date 8-8-23

Kindleberger Park Reservation Form

Sunken Garden/Gazebo (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required

Stage (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

Picnic Pavilion 1 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 2 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 3 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 4 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 5 (\$100 non-resident, \$50 resident) (4 hour block)

Name: Jennifer Williams Phone: 269-903-7743

Address: 315 Glendale Blvd Parchment, MI 49804

Email: jjwilliams78@gmail.com Alternate Phone: _____

Date of Event: 8/13/23 Time: 1pm - 5pm

Type of event: Small graduation gathering

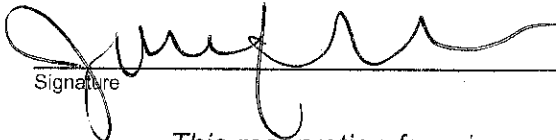
Approximate number of attendees: 25

Will there be music as part of your event? NO

Name of DJ, musical performer, sound technician: NA

Decorations, rental chairs/tents/tables? Describe: NA possibly a few balloons and/or streamers

Name & address for deposit return: _____


Signature

8/13/23
Date

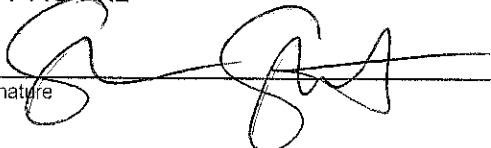
*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE:

Application received by:  Date: 8-4-23

Payment amount received: _____ Receipt # 3712
Check # _____ Cash _____ Credit

APPROVAL


Signature

8-4-23
Date

Memo

To: City Manager Stoddard

From: Shannon Stutz

Date: August 9, 2023

Re: Tree Fund

Establishing City of Parchment's Tree Fund

The City of Parchment's Parks and Recreation Committee has developed a plan for the city to improve its tree canopy in perpetuity. It involves establishing a separate fund for the tracking of revenues and expenses, and where people can donate money to have a tree planted within the city limits, with a possible map of such trees, and that the fund will be self-sustaining over time. City staff will look into making online donations possible, as well as consulting arborists and other experts for the best types of trees to plant and where to plant them.

Recommended action: to establish the Municipal Tree Fund (299) and move budgeted monies of \$10,000 and other related receipts from the General Fund to the new fund and approve a related budget amendment dated today to reflect the change.