

Joint Meeting the Parchment City Commission and the Planning Commission

August 23, 2023 at 6pm in Parchment City Hall

City Commission members present: Mayor Rob Britigan III
Vice Mayor Tom Jordan
Commissioner Holly Evans
Commissioner Doug Fooy
Commissioner Robin Madaras
Commissioner Tammy Cooper
Commissioner Mike Conner - absent

Planning Commission members present: Chairperson Kent DeBoer
Vice Chair Sara Dean
Sandy Bliesener
Cheryl Lyon-Jenness
John Tecca

City Manager Nancy Stoddard was present.

No members of the public attended.

The Joint Meeting began at 6pm.

Michael Schwartz, of Prein & Newhof, spoke with the group about the splitting of the mill property into individual parcels. The reason that the splits are being made is to allow for the parcels to have their own parcel numbers and legal descriptions so that they may be sold to developers. Schwartz brought three iterations of the lay out with property lines drawn to either Wilson Avenue or G Avenue in order to provide utility hookups to all parcels within the mill site. The two southern most parcels will be conjoined into one and extended in length to reach Wilson Avenue. The parcel directly to the north of this parcel was also extended to provide for utility access on Wilson Avenue. The third parcel to be established is on the northeast side of the mill property. This property is being set aside for residential homes. These three parcels are the only ones that have been moved forward for the development of legal descriptions and parcel numbers. Prein & Newhof will write the legal descriptions and the City Assessor will assign a parcel number to each parcel.

The Joint meeting concluded at 7:00pm.