

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY APRIL 3, 2023.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. then led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Cooper, Conner, Evans, Fooy, and Madaras. City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the March 20, 2023 Regular meeting. Commissioner Fooy abstained. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Evans supported by Vice Mayor Jordan to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Cooper, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

None.

8. New Business

A. Parks and Recreation Committee, “Put your town on the map”/Paper Trail project – action. Cheryl Lyon-Jenness, 294 Glendale and member of the Parks and Rec Committee, explained the origin of this grant opportunity, and how the city could benefit from it. After outlining the main idea, and noting that the application doesn’t ask for final project details, she essentially asked the commission for their input and whether they support this project. Some discussion took place. Moved by Commissioner Madaras, supported by Commissioner Fooy, to support the Parks and Rec Committee’s Paper Trail project. Roll call was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

B. Chicken Permit Request - action. Mayor Britigan said these permits are normally approved administratively at City Hall, but this is before the commission as a point of emphasis to the process. City Manager Stoddard agreed, adding that this permit request is in alignment with the city’s chicken ordinance, and it’s a good reminder to all residents how to comply. Violations are civil infractions to be enforced by KTPD. Moved by Commissioner Cooper, supported by Commissioner Conner to approve the West family chicken permit. **Motion Carried.**

C. Budget Presentation, City Manager Stoddard - receive. Mayor Britigan began by saying this is the second step in our budget process. City Manager Stoddard noted that this is just a first look at the budget, and it includes many of the concerns commissioners brought to the work session in February. She then went over highlights in each fund, and asked commissioners to bring their questions to the next meeting.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Cooper said she’s grateful for the work the Parks and Rec committee has been doing, looking into grants, etc. adding it’s “a thankless job”. She said it’s a great start for future generations, and is excited about the possibility of an art installation.

Commissioner Conner asked about a house on Parchmount that seems to be running a car repair out of their home.

Commissioner Fooy noted a concern with the lack of activity regarding the house at the corner of Wilson and Thomas, saying he's discouraged. He then said he will be missing a couple meetings due to surgery he is having.

11. City Manager Comments/Reports

City Manager Stoddard reported that the house Commissioner Fooy asked about is due in court this week, adding that it can take a long time for these things to move forward. She mentioned having a lone garage on the property doesn't align with our ordinances, so it will need to be removed. She then invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 7:47 p.m.

Shannon Stutz, City Clerk