

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY FEBRUARY 20, 2023.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. then led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, Fooy, and Madaras. City Manager Stoddard, Treasurer/Clerk Stutz, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Vice Mayor Jordan, supported by Commissioner Fooy to approve the amended minutes of the February 6, 2023 Regular meeting. Commissioner Madaras abstained. **Motion Carried.**

4. Additions or changes to the agenda.

Remove 8A. Moved by Commissioner Madaras supported by Vice Mayor Jordan to approve the agenda as amended. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Cooper, supported by Vice Mayor Jordan to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

None.

8. New Business

A. Kindleberger Arts Commission Presentation, Jon Heasley, chairperson – action. Jon Heasley, 505 Hamilton and Chairperson of the KAC, explained that due to deficit spending in the past, the KAC has a liability to the city on paper. He noted that the festival has run “in the black” for the last 7 years after vigorous fundraising campaigns. He reports the KAC is asking the City Commission to write the deficit off over two years in equal installments. He added that the KAC is the biggest asset the city has, noting the intangibles and goodwill garnered. Extensive discussion took place. City Manager Stoddard remarked that she has faith the KAC will continue to operate within its budget in the future. Moved by Commissioner Fooy, supported by Commissioner Evans to approve the write off in three equal installments (\$24,211.69) on 7/1/23, 7/1/24, and 7/1/25. Mayor Britigan and Commissioner Madaras abstained due to being members of the KAC. Roll call vote was as follows:

Ayes: Conner, Evans, Fooy, Jordan.

Nays: Cooper.

Absent: None.

Abstain: Britigan, Madaras.

Motion Carried 4-1.

B. Global Remediation & Environmental Services LLC, Access Agreement – action. Attorney Soltis said that this agreement has been reviewed at length with both the City Manager and Global Remediation and covers what we refer to as the “lagoon area”. He said access has been revised/changed to allow for the future trail, and allows them to clean up. Mayor Britigan said he was concerned about fencing after the remediation is completed. Moved by Commissioner Fooy, supported by Commissioner Conner to approve the access agreement as written and authorize the City Manager to sign all documents related to the action. Roll call vote was as follows:

Ayes: Cooper, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: Britigan.

Absent: None.

Abstain: None.

Motion Carried 6-1.

C. Resolution to Waive Penalty for Failure to File a Property Transfer Affidavit - action. City Manager Stoddard explained that current Audit of Minimum Assessing Requirements details that a municipality either detail how fees collected for late PTA filing be distributed, or waive the penalty altogether. She noted that distributing checks for small amounts is

labor intensive and costly, which is why Assessor Richmond is recommending to waive the fee. Moved by Commissioner Cooper, supported by Commissioner Madaras to approve the resolution as presented. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

Julie Heasley, 505 Hamilton, thanked the commissioners for their support of the KAC.

10. Mayor and Commissioner Comments

Commissioner Cooper said she realizes that everyone comes with different points of view. She feels that she represents voters that she speaks with, and appreciates everyone's input. She is looking forward to the next festival and thanked all the volunteers.

Commissioner Conner complimented the Heasleys on their work on the festival, saying it is a lot of work and a vital part of the city that needs to continue.

Commissioner Madaras also thanked the Heasleys, including helping the city commission understand and be reminded how much the KAC does and what it means to the city.

Commissioner Evans also thanked the Heasleys for coming tonight.

Vice Mayor Jordan thanked the Heasleys, appreciating how much work goes into the festival.

11. City Manager Comments/Reports

City Manager Stoddard reported that the Gilmore grant will be submitted tomorrow and thanked the Heasleys for their work on the KAC. She then invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 9:01 p.m.

Shannon Stutz, City Clerk