**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 21, 2022.**

1. **Call to order**

Vice Mayor Jordan called the meeting to order at 7:00 p.m. The Vice Mayor led everyone in the Pledge of Allegiance.

1. **Roll Call**.

Present: Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, and Madaras. City Manager Stoddard, Attorney Soltis, Treasurer/Clerk Stutz.

Absent: Mayor Britigan, Commissioner Fooy.

Moved by Commissioner Madaras, supported by Commissioner Evans to excuse the absence of Mayor Britigan. **Motion Carried**.

1. **Minutes**

Moved by Commissioner Cooper, supported by Commissioner Madaras to approve the minutes of the November 7, 2022 Regular meeting. **Motion Carried**.

1. **Additions or changes to the agenda.**

None. Moved by Commissioner Madaras supported by Commissioner Conner to approve the agenda as presented. **Motion Carried**.

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A**.** Questions by Commissioners were answered regarding specific items. Moved by Commissioner Cooper, supported by Commissioner Conner to receive the consent agenda items. **Motion Carried.**

**7. Unfinished Business**

None.

**8. New Business**

A. Resolution 2022-09 – Local Support for DNR Projects. City Manager Stoddard explained that this resolution is a requirement for the SPARKS grant for which the Parks and Recreation Committee is applying. This grant would fund renewal of park pathways and upgrade the electrical grid in Kindleberger Park. Also this grant is not matching, just “free money”. Moved by Commissioner Cooper, supported by Commissioner Madaras to adopt resolution 2022-09 Local Support for DNR Projects. Roll call vote was as follows:

 Ayes: Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Britigan, Fooy.

Abstain: None.

**Motion Carried 5-0.**

**RESOLUTION – LOCAL SUPPORT FOR DNR PROJECTS**

**Resolution 2022-09**

**WHEREAS, the Parchment City Commission supports the Department of Natural Resources’ (DNR) submission of an application titled, “Kindleberger Park Pathway Renewal Plan” to the Spark Grant Program for re-paving of Park pathways, improving drainage, controlling erosion, stabilizing the valley picnic shelters, and upgrading the electric grid in selected high-use areas at Kindleberger Park; and,**

**WHEREAS, the location of the proposed project is within the jurisdiction of the City of Parchment; and,**

**WHEREAS, the proposed project, if completed, will be a benefit to the community; and,**

**WHEREAS, with this resolution of support it is acknowledged thatthe Parchment City Commissionis not committing to any obligations; financial or otherwise.**

**NOW THEREFORE, BE IT RESOLVED that Parchment City Commission hereby supports submission of a Spark Grant Application for the Kindleberger Park Pathway Renewal Plan, by the DNR.**

B. Kalamazoo Valley Intergovernmental Ambulance Agreement – action. City Manager Stoddard explained that this gets renewed every couple years. Attorney Soltis noted that the language is essentially the same as prior years, with the exception of Exhibit A (rate changes). He also made note that the agreement can be terminated by the City Commission with 180 days’ notice. Commissioner Madaras stated that zone 1 (our zone) has 90% compliance with their response time. Commissioner Cooper said that their software leads them to be in areas with high call volume. Moved by Commissioner Evans, supported by Commissioner Madaras to approve the KVIAA as presented. Roll call vote was as follows:

 Ayes: Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Britigan, Fooy.

Abstain: None.

**Motion Carried 5-0.**

**9. Citizen Comments**

 None.

**10. Mayor and Commissioner Comments**

Commissioner Cooper wished everyone a safe and happy holiday.

Commissioner Conner complimented the DPW for the plowing of the streets, then wished everyone a happy Thanksgiving.

Commissioner Madaras agreed, saying DPW did a great job plowing during the snowstorm.

Commissioner Evans said the Parks and Recreation Committee is excited for their first grant opportunity.

Vice Mayor Jordan applauded the work of DPW during the snow storm, adding that they completed the plowing with only pickup trucks. He also noted the ADA door at City Hall is installed and working. He then wished everyone a happy Thanksgiving.

**11. City Manager Comments/Reports**

City Manager Stoddard reported that the SPARKS grant process has begun – the Parks and Rec committee is very excited about the opportunity it could bring. The City Manager also made note that Treasurer/Clerk Stutz submitted the application for an $800,000 EPA Brownfield Multipurpose Grant today. She then invited anyone who has questions or concerns to call and discuss them with her.

Moved by Commissioner Madaras, supported by Commissioner Conner to excuse the absence of Commissioner Fooy. **Motion Carried**.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 7:24 p.m.

 Shannon Stutz, City Clerk