**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY OCTOBER 17, 2022.**

1. **Call to order**

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

1. **Roll Call**.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, Fooy, and Madaras. City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: None.

1. **Minutes**

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the October 3, 2022 Regular meeting. **Motion Carried**.

1. **Additions or changes to the agenda.**

Add item 9 C. KTPD Quarterly Report - receive. Moved by Commissioner Conner supported by Commissioner Cooper to approve the agenda as amended. **Motion Carried**.

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A**.** Questions by Commissioners were answered regarding specific items. Moved by Commissioner Madaras, supported by Commissioner Fooy to receive the consent agenda items. **Motion Carried.**

**7. Unfinished Business**

None.

**8. New Business**

A. Purchase of 4 2-way Passive Speakers, Cables & Bolts – approve. City Manager Stoddard noted that at the last KAC meeting, the need for speakers was discussed. The current speakers have been in place for more than 15 years. The sound engineer recommended the Peavey speakers, with installation in the spring. The KAC recommends spending festival funds for this purchase. Moved by Commissioner Evans, supported by Vice Mayor Jordan to approve the purchase of speakers (as outlined in the memo) along with labor and materials and any installation costs using KAC funds, including the Festival Director’s execution of all documents related. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

B. Purchase of ADA Electronic door at City Hall with ARPA Funds – approve. City Manager Stoddard stated that this item is a city improvement that removes barriers for differently-abled voters and residents to enter City Hall. She detailed the different proposals and recommendation from DPW. Moved by Commissioner Madaras, supported by Commissioner Conner to approve the expenditure of ARPA funds of $6152.00 to install an ADA compliant door on City Hall, adjust the budget accordingly, and authorize the City Manager to execute all documents related to this action. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

C. KTPD Quarterly Report, Lt. Jackson – receive. Lt. Jackson noted for the period July 1 – September 30, 2022 there were 324 calls, 115 of which resulted in written reports, 54 citations, 6 arrests, and 8 crashes (property only, and result of distracted driving). He then went over some details of higher priority cases.

**9. Citizen Comments**

None.

**10. Mayor and Commissioner Comments**

Commissioner Cooper said that she was disappointed that the commission was not following up on planting trees with ReLeaf Michigan and thought that MaryAnn Renz was amenable to working with the city.

Commissioner Madaras reiterated her participation in the Citizen’s Police Academy and encouraged everyone to take part if possible. She said she was especially thankful for KTPD after the experience and thanked Lt. Jackson for the opportunity.

Vice Mayor Jordan thanked Lt. Jackson for the police report.

Mayor Britigan reported there is an offer from LC Howard to buy some more mill property, and it is currently with the attorney. He then mentioned the tree opportunity is something the commission can keep in mind for the future. He also thanked the resident for his attendance and invited any and all to attend meetings.

**11. City Manager Comments/Reports**

City Manager Stoddard noted that DPW is hoping to have new truck signs in place next week, and that the traffic consultant recommended having them for two weeks before getting counts done. She then invited anyone who has questions or concerns to call and discuss them with her.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 7:44 p.m.

Shannon Stutz, City Clerk