



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

November 21, 2022

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Tammy Cooper

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

From the City Commission Meeting of November 7, 2022

5. Additions/Changes to the Agenda - Approval

6. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

7. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1477 – action
- ii. Credit Card Statement for October 2022 – action
- iii. Financial Statement for October 2022 - action
- iv. KATS Technical Committee Meeting Minutes October 13, 2022 - receive

8. Unfinished Business

9. New Business

- A. Resolution 2022-09 – Local Support for DNR Projects - action
- B. Kalamazoo Valley Intergovernmental Ambulance Agreement – action

10. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 7, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, Fooy, and Madaras. City Manager Stoddard, Attorney Soltis, Treasurer/Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Cooper, supported by Commissioner Conner to approve the minutes of the October 17, 2022 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Madaras supported by Commissioner Fooy to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

ReLeaf Program, tabled from Sept. 19, 2022. Mayor Britigan said that this is back on the agenda for an update, and noted that there may be business reasons that this program may not be best for the city. City Manager Stoddard explained that the program has been in place for 30 years, so it will likely be available in the future. There are also other tree grants to apply for – Consumers Energy and the Urban Forestry grant are both groups that use nurseries that guarantee the trees they plant. The city is aware of storms and disease, and needs to be wise about where we spend money. In addition, the Parks and Recreation Committee would like to engage with the community about where to increase the city's canopy. More discussion took place. Moved by Commissioner Cooper, supported by Commissioner Fooy to include this in the city's budget discussion for next year with collaboration from the Parks/Rec Committee. **Motion Carried.**

8. New Business

A. Proposed changes to the City of Parchment General Employee Manual - action. City Manager Stoddard explained that she and department heads have been in the process of figuring out a succession plan for all employees, noting that several employees are close to retirement. As such, she has been going over the employee manual and noted some points that need updating, and possibly change, in order to attract good talent. She presented a draft; discussion ensued. Moved by Commissioner Cooper, supported by Commissioner Madaras to approve the increase in longevity pay to \$50 per year as presented. **Motion Carried.** Moved by Commissioner Cooper, supported by Commissioner Evans to table the remaining items for further review. **Motion Carried.**

B. Traffic Tech Services contract - action. City Manager Stoddard explained that the city needs approval from the commission in order to be eligible for KATS money; she went on to say that the consultant didn't want to do any counts until the new trucking signs had been up for about two weeks. This data will help in establishing the best truck routes, stop lines, and traffic flow. Moved by Commissioner Fooy, supported by Commissioner Madaras to approve the contract with Traffic Tech Services not to exceed \$5000, and authorize the City Manager to execute all documents related to this action. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

C. Leaf Collection Ordinance – discussion. City Manager Stoddard noted that what's written in the ordinance and what is now the practice of the DPW are not exactly aligned - part of it is due to equipment, part of it is just out of date. She mentioned it makes it difficult to know when and what to enforce. Discussion among the commissioners continued. The City

Manager noted that this is not a “huge” issue, and that there’s time to make any changes, as well as wanting to update several ordinances at once to keep costs down.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Fooy said remembering back to grade school, he learned that we need trees to give us oxygen; therefore the city needs to plant more trees no matter the cost of maintaining them. He then encouraged everyone to “be a good neighbor”.

Mayor Britigan reminded commissioners of their invitation to MTA for local elected officials. He then referenced a letter Representative Upton wrote to the current Postmaster General, Louis DeJoy. The Mayor also reminded everyone to vote tomorrow here at City Hall, polls open at 7 am.

11. City Manager Comments/Reports

City Manager Stoddard invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 8:58 p.m.

Shannon Stutz, City Clerk



City of Parchment
 Check Register Report
 Warrant 1477

Check	Check Date	Vendor Name	Description	Amount
37311	11/14/2022	ASPHALT RESTORATION, INC	CRACK SEALING-CITY HALL, RIVERVIEW, PARC	6,684.80
37312	11/14/2022	COMPANION LIFE	LIFE & AD&D INS - NOVEMBER LIFC3712	102.97
37313	11/14/2022	CONSUMERS ENERGY	ACCT #: 1704 5509 CITY HALL	4,955.54
37314	11/14/2022	VOID		0.00 V
37315	11/14/2022	VOID		0.00 V
37316	11/14/2022	DERIC JORDAN	ELECTION - NOVEMBER 8, 2022	160.00
37317	11/14/2022	ESPER ELECTRIC, LTD.	REPURPOSED WATER TREATMENT BLDG - ELECTR	4,234.00
37318	11/14/2022	FORD, KRIEKARD, SOLTIS & WISE	GENERAL MATTERS - OCTOBER Gen'l \$525.00 Police \$700.00	1,225.00
37319	11/14/2022	JEANNE DRENTH	ELECTION - NOVEMBER 8, 2022	160.00
37320	11/14/2022	KAL CO HEALTH & COMMUNITY SERV	HHW - SEPTEMBER	51.35
37321	11/14/2022	KALAMAZOO AREA BUILDING AUTHOR	PROP MAINT - 507 N RIVERVIEW #4	100.00
37322	11/14/2022	KALAMAZOO CITY TREASURER	FINAL BILLS FOR SEASON	375.85
37323	11/14/2022	KALAMAZOO TOWNSHIP	POLICE/FIRE SERVICES CONTRACT - NOVEMBER Pol \$36,684.50 Fire \$5575.00	42,259.50
37324	11/14/2022	KATS	KATS MEMBERSHIP DUES - 10/01/2022-09/30/	60.00
37325	11/14/2022	KIRK STREHLOW	ELECTION - NOVEMBER 8, 2022	160.00
37326	11/14/2022	MARY KNECHTEL	ELECTION - NOVEMBER 8, 2022	160.00
37327	11/14/2022	MICHELLE STREHLOW	ELECTION - NOVEMBER 8, 2022	160.00
37328	11/14/2022	MOLLY ANDREWS	ELECTION - NOVEMBER 8, 2022	160.00
37329	11/14/2022	NANCY STODDARD	ZOOM - ON LINE MEETING PLATFORM	15.89
37330	11/14/2022	PREIN & NEWHOF	PROJECTS - TO 10/29/22 CIP \$77.00, Sanitary \$20,079.80, Trestle \$4662.50	24,819.30
37331	11/14/2022	RALPH HERRICK	ELECTION - NOVEMBER 8, 2022	160.00
37332	11/14/2022	REPUBLIC SERVICES #249	DPW - NOVEMBER - ACCT #3-0249-1048811	10,068.63
37333	11/14/2022	ROSALIND STUTZ	ELECTION - NOVEMBER 8, 2022	160.00
37334	11/14/2022	SBAM PLAN	EMPLOYEE INSURANCE - DECEMBER 2022 SBAM	11,817.07
37335	11/14/2022	SCOT HENDERSON	ELECTION - NOVEMBER 8, 2022	160.00
37336	11/14/2022	SEVERANCE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE - OCTOBER	120.00
37337	11/14/2022	SHERRY HORROCKS	REFUND OF FOIA DEPOSIT	46.73
37338	11/14/2022	SOUTHWEST MICHIGAN PLANNING COMMISS	KALAMAZOO RIVER URBAN WILDLIFE CORRIDOR	11,660.00
37339	11/14/2022	STEPHANIE GRATHWOL	ELECTION - NOVEMBER 8, 2022	160.00
37340	11/14/2022	THRUN LAW FIRM P.C.	PREPARE UTILITY EASEMENTS	795.90

00000000 - 000074 - 0001 - 0002 - 2

Cardholder Account Summary cont.

Name and Account Number	Credit Limit	Credits	Purchases	Cash Advances	Total Activity
JIM DUBY XXXX XXXX XXXX 1892	\$3,000	\$0.00	\$54.90	\$0.00	\$54.90
CAMRON J BOEKHOVEN XXXX XXXX XXXX 9114	\$3,000	\$0.00	\$1,838.95	\$0.00	\$1,838.95
TY J WOLTHUIS XXXX XXXX XXXX 7674	\$3,000	\$0.00	\$1,985.62	\$0.00	\$1,985.62
SHANNON STUTZ XXXX XXXX XXXX 9125	\$5,000	\$0.00	\$1,586.82	\$0.00	\$1,586.82

Cardholder Account Activity

PHIL WOLTHUIS XXXX XXXX XXXX 1793	Credit Limit \$5,000	Credits \$0.00	Purchases \$2,599.02	Cash Advances \$0.00	Total Activity \$2,599.02
--------------------------------------	-------------------------	-------------------	-------------------------	-------------------------	------------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
09/28	09/27	85454912270900018755910	1ST AYD CORP 847 622-0001 IL		\$333.23
09/29	09/28	75500592271900011300023	MARTIN SPRING & DRIVE KALAMAZOO MI		\$2,075.00
10/14	10/13	02305372267000806881859	TRACTOR-SUPPLY-CO #034 PLAINWELL MI		\$190.79

BILL CAHILL XXXX XXXX XXXX 1801	Credit Limit \$5,000	Credits \$0.00	Purchases \$391.05	Cash Advances \$0.00	Total Activity \$391.05
------------------------------------	-------------------------	-------------------	-----------------------	-------------------------	----------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
10/12	10/10	02305372284100128519440	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		\$59.54
10/14	10/12	85179242286700609008804	ONE WAY PRODUCTS KALAMAZOO MI		\$141.25
10/20	10/19	55436672292272929931329	RATHCO SAFETY SUPPLY (PORTAGE MI		\$190.26

JIM DUBY XXXX XXXX XXXX 1892	Credit Limit \$3,000	Credits \$0.00	Purchases \$54.90	Cash Advances \$0.00	Total Activity \$54.90
---------------------------------	-------------------------	-------------------	----------------------	-------------------------	---------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
10/06	10/05	55500362278200792900015	EXTREME POWER EQUIPMEN PARCHMENT MI		\$19.96
10/10	10/07	02305372281000655120971	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$19.95
10/26	10/25	02305372299000594772247	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$14.99

CAMRON J BOEKHOVEN XXXX XXXX XXXX 9114	Credit Limit \$3,000	Credits \$0.00	Purchases \$1,638.95	Cash Advances \$0.00	Total Activity \$1,638.95
---	-------------------------	-------------------	-------------------------	-------------------------	------------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
10/12	10/11	76500592284900012200029	MARTIN SPRING & DRIVE KALAMAZOO MI		\$445.00
10/13	10/11	85179242285980005540920	STEENSMA LAWN AND POWE KALAMAZOO MI		\$563.64
10/14	10/13	02305372287000606891898	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$82.96
10/14	10/13	02305372287000606891897	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$119.99
10/20	10/19	05314612293500176543988	LEADERS MARINE KALAMAZOO MI		\$65.99
10/21	10/19	85179242293980005541001	STEENSMA LAWN AND POWE PLAINWELL MI		\$16.51
10/21	10/20	55453702294042000028724	ADVANCE AUTO PARTS #17 KALAMAZOO MI		\$35.04
10/21	10/19	85179242293980005540961	STEENSMA LAWN AND POWE KALAMAZOO MI		\$191.85
10/24	10/23	55432662296205154448479	AMZN MKTP US'H62LW3CB2 AMZN.COM/BILL WA		\$107.97

(transactions continued on next page)

Cardholder Account Activity cont.

TY J WOLTHUIS XXXX XXXX XXXX 7674	Credit Limit \$3,000	Credits \$0.00	Purchases \$1,985.82	Cash Advances \$0.00	Total Activity \$1,985.82
--------------------------------------	-------------------------	-------------------	-------------------------	-------------------------	------------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
09/28	09/27	02305372271000636724307	TRACTOR SUPPLY #1272 KALAMAZOO MI		\$199.26
10/04	10/03	023053722763003005935436	POMPS TIRE 217 KALAMAZOO MI		\$1,739.76
10/25	10/24	65506292297091945000264	MIDTOWN ACE HARDWARE KALAMAZOO MI		\$46.80

SHANNON STUTZ XXXX XXXX XXXX 9125	Credit Limit \$5,000	Credits \$0.00	Purchases \$1,586.82	Cash Advances \$0.00	Total Activity \$1,586.82
--------------------------------------	-------------------------	-------------------	-------------------------	-------------------------	------------------------------

Post Date	Tran Date	Reference Number	Transaction Description	VCN	Amount
09/28	09/28	55432662271208076820106	SPECTRUM 865-707-7328 MO		\$119.98
10/05	10/03	85140512277900012300011	CORNERSTONE OFFICE SYS AVALANCE@CORN MI		\$232.74
10/10	10/07	8271116228000008689811	PIXELVINE FREEPORT MI		\$89.75
10/11	10/10	58500352283726857562947	MARANA GROUP 8006533121 MI		\$317.22
10/14	10/13	82711162286000008114275	PIXELVINE FREEPORT MI		\$75.00
10/17	10/14	05410192287105125947852	QUILL CORPORATION 800-982-3400 SC		\$69.99
10/17	10/15	6271291228900000685135	CORPORATE TECHNOLOGIES 7018934058 MN		\$436.53
10/20	10/19	05410192292106178601510	QUILL CORPORATION 800-982-3400 SC		\$85.64
10/26	10/26	55432662299205996129490	SPECTRUM 865-707-7328 MO		\$149.97

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH 10/31/22	AVAILABLE BALANCE		% BDC	2022-23	
		AMENDED BUDGET	YTD BALANCE 10/31/2022		NORM (ABNORM)	NORM (ABNORM)		USED	BUDGET
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-404.000	Tax Revenue	766,500.00	764,308.30	0.00	2,191.70	99.71		766,500.00	
101-000-405.000	Taxes - Industrial Facilities	2,200.00	2,235.84	0.00	(35.84)	101.63		2,200.00	
101-000-441.000	Local Community Stab Share Tax	140,000.00	53,130.74	53,130.74	86,869.26	37.95		140,000.00	
101-000-445.000	Penalty on Taxes	3,000.00	1,858.93	308.79	1,141.07	61.96		3,000.00	
101-000-448.000	1% Collection Fees	29,300.00	25,982.19	2,897.62	3,317.81	88.68		29,300.00	
101-000-451.000	License and Fees	15,000.00	3,077.00	453.63	11,923.00	20.51		15,000.00	
101-000-452.000	Cablevision Fees	15,700.00	4,159.41	0.00	11,540.59	26.49		15,700.00	
101-000-453.000	Recreation Fees	2,700.00	0.00	0.00	2,700.00	0.00		2,700.00	
101-000-454.000	Solid Waste Collections	136,000.00	60,889.16	30,454.49	75,110.84	44.77		136,000.00	
101-000-540.000	State Grants	0.00	27,138.00	0.00	(27,138.00)	100.00		0.00	
101-000-541.000	Federal Grants	6,152.00	0.00	0.00	6,152.00	0.00		6,152.00	
101-000-544.000	State Grant - Water Plant	0.00	94,277.72	94,277.72	(94,277.72)	100.00		0.00	
101-000-575.000	State Sales Tax	202,000.00	87,389.00	44,642.00	114,611.00	43.26		202,000.00	
101-000-632.000	Charges for Services Rendered	500.00	0.00	0.00	500.00	0.00		500.00	
101-000-662.000	Traffic Fines	7,500.00	1,455.93	274.89	6,044.07	19.41		7,500.00	
101-000-664.000	Interest on Investments	4,600.00	332.79	66.56	4,267.21	7.23		4,600.00	
101-000-680.000	Reimbursement for Overhead	210,000.00	0.00	0.00	210,000.00	0.00		210,000.00	
101-000-694.000	Miscellaneous	17,400.00	11,588.66	26.66	5,811.34	66.60		17,400.00	
101-000-695.000	Other Financing Sources	5,400.00	2,106.48	0.00	3,293.52	39.01		5,400.00	
Total Dept 000		1,563,952.00	1,139,930.15	226,533.10	424,021.85	72.89		1,557,800.00	
TOTAL REVENUES		1,563,952.00	1,139,930.15	226,533.10	424,021.85	72.89		1,557,800.00	
Expenditures									
Dept 100 - Legislative									
101-100-703.000	Payroll - Part Time	8,000.00	3,310.00	600.00	4,690.00	41.38		8,000.00	
101-100-715.000	Social Security	850.00	100.75	37.20	749.25	11.85		850.00	
101-100-720.000	Worker's Compensation	250.00	0.00	0.00	250.00	0.00		250.00	
101-100-722.000	Medicare	200.00	23.57	8.69	176.43	11.79		200.00	
101-100-740.000	Operating Supplies	700.00	721.21	197.51	(21.21)	103.03		700.00	
101-100-800.000	Professional/Contractual Serv.	12,000.00	9,624.00	6,808.00	2,376.00	80.20		12,000.00	
101-100-830.000	Memberships & Dues	1,500.00	366.22	0.00	1,133.78	24.41		1,500.00	
101-100-880.000	Community Promotion	1,000.00	280.00	75.00	720.00	28.00		1,000.00	
101-100-880.001	Wassailing Contribution	2,000.00	0.00	0.00	2,000.00	0.00		2,000.00	
101-100-900.000	Printing & Publishing	5,000.00	439.55	0.00	4,560.45	8.79		5,000.00	
101-100-955.000	Miscellaneous	300.00	0.00	0.00	300.00	0.00		300.00	
Total Dept 100 - Legislative		31,800.00	14,865.30	7,726.40	16,934.70	46.75		31,800.00	
Dept 200 - Administration									
101-200-702.000	Payroll - Full Time	123,000.00	34,493.87	8,642.04	88,506.13	28.04		123,000.00	
101-200-703.000	Payroll - Part Time	48,000.00	13,216.01	3,041.16	34,783.99	27.53		48,000.00	
101-200-715.000	Social Security	10,500.00	2,664.83	651.06	7,835.17	25.38		10,500.00	
101-200-716.000	Hospital/Life Insurance	68,000.00	18,984.48	4,746.12	49,015.52	27.92		68,000.00	
101-200-716.001	Insurance Deductible	4,000.00	4,053.62	145.52	(53.62)	101.34		4,000.00	
101-200-718.000	Pension	20,000.00	13,426.35	3,184.81	6,573.65	67.13		20,000.00	
101-200-720.000	Worker's Compensation	700.00	0.00	0.00	700.00	0.00		700.00	
101-200-722.000	Medicare	2,400.00	623.22	152.26	1,776.78	25.97		2,400.00	
101-200-724.000	ICMA Retirement Benefit	9,800.00	10,480.00	0.00	(680.00)	106.94		9,800.00	
101-200-730.000	Postage	7,900.00	1,286.07	78.00	6,613.93	16.28		7,900.00	
101-200-740.000	Operating Supplies	2,000.00	2,564.97	320.00	(564.97)	128.25		2,000.00	
101-200-775.000	Repair & Maintenance Supplies	2,100.00	120.00	0.00	1,980.00	5.71		2,100.00	

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		2022-23 ORIGINAL BUDGET
		AMENDED BUDGET	10/31/2022	NORM (ABNORM)	10/31/2022	INCR (DECR)	NORM (ABNORM)	% BDDT USED		
Fund 101 - GENERAL FUND										
Expenditures										
101-200-800.000	Professional/Contractual Serv.	5,500.00	5,770.58		(8,794.75)		104.92	(270.58)		5,500.00
101-200-805.000	Computer Services	9,500.00	2,670.00		425.00		28.11	6,830.00		9,500.00
101-200-830.000	Memberships & Dues	1,200.00	30.00		7.50		2.50	1,170.00		1,200.00
101-200-850.000	Communications	7,300.00	3,421.94		722.56		46.88	3,878.06		7,300.00
101-200-860.000	Institutes & Training	1,300.00	415.85		42.87		31.99	884.15		1,300.00
101-200-900.000	Printing & Publishing	2,000.00	225.00		0.00		11.25	1,775.00		2,000.00
101-200-910.000	Insurance & Bonds	7,100.00	5,625.00		0.00		79.23	1,475.00		7,100.00
101-200-920.000	Utilities	4,400.00	1,310.87		148.81		29.79	3,089.13		4,400.00
101-200-930.000	Repair & Maint.Contractors	2,950.00	1,702.00		0.00		57.69	1,248.00		2,950.00
101-200-970.000	Capital	7,000.00	17,250.00		0.00		246.43	(10,250.00)		7,000.00
Total Dept 200 - Administration		346,650.00	140,334.66		13,512.96		40.48	206,315.34		346,650.00
Dept 210 - Legal Services										
101-210-801.000	Attorney - General	16,000.00	4,498.75		1,748.75		28.12	11,501.25		16,000.00
101-210-802.000	Attorney-Police Matters	9,800.00	455.00		87.50		4.64	9,345.00		9,800.00
Total Dept 210 - Legal Services		25,800.00	4,953.75		1,836.25		19.20	20,846.25		25,800.00
Dept 300 - Police										
101-300-703.000	Payroll - Part Time	6,800.00	1,360.00		800.00		20.00	5,440.00		6,800.00
101-300-715.000	Social Security	600.00	84.32		49.60		14.05	515.68		600.00
101-300-722.000	Medicare	100.00	19.72		11.60		19.72	80.28		100.00
101-300-800.000	Professional/Contractual Serv.	440,214.00	146,738.00		0.00		33.33	293,476.00		440,214.00
Total Dept 300 - Police		447,714.00	148,202.04		861.20		33.10	299,511.96		447,714.00
Dept 336 - Fire										
101-336-740.000	Operating Supplies	5,100.00	0.00		0.00		0.00	5,100.00		5,100.00
101-336-746.000	Gasoline & Oil	1,000.00	71.52		0.00		7.15	928.48		1,000.00
101-336-775.000	Repair & Maintenance Supplies	1,000.00	1,402.45		0.00		140.25	(402.45)		1,000.00
101-336-780.000	Safety Supplies	100.00	0.00		0.00		0.00	100.00		100.00
101-336-800.000	Professional/Contractual Serv.	70,000.00	22,300.00		0.00		31.86	47,700.00		70,000.00
101-336-850.000	Communications	4,200.00	1,409.22		90.00		33.55	2,790.78		4,200.00
101-336-910.000	Insurance & Bonds	14,000.00	11,244.00		0.00		80.31	2,756.00		14,000.00
101-336-920.000	Utilities	2,700.00	565.65		16.54		20.95	2,134.35		2,700.00
101-336-930.000	Repair & Maint.Contractors	10,000.00	0.00		0.00		0.00	10,000.00		10,000.00
101-336-970.000	Capital	15,000.00	3,680.00		0.00		24.53	11,320.00		15,000.00
Total Dept 336 - Fire		123,100.00	40,672.84		106.54		33.04	82,427.16		123,100.00
Dept 440 - Public Services										
101-440-702.000	Payroll - Full Time	102,000.00	30,381.82		7,297.32		29.79	71,618.18		102,000.00
101-440-715.000	Social Security	6,300.00	2,461.43		596.86		39.07	3,838.57		6,300.00
101-440-716.000	Hospital/Life Insurance	44,000.00	14,225.05		3,564.54		32.33	29,774.95		44,000.00
101-440-716.001	Insurance Deductible	2,400.00	0.00		0.00		0.00	2,400.00		2,400.00
101-440-718.000	Pension	41,500.00	10,340.49		2,672.71		24.92	31,159.51		41,500.00
101-440-720.000	Worker's Compensation	3,600.00	0.00		0.00		0.00	3,600.00		3,600.00
101-440-722.000	Medicare	1,480.00	575.49		139.53		38.88	904.51		1,480.00
101-440-740.000	Operating Supplies	2,500.00	43.93		(6.05)		1.76	2,456.07		2,500.00
101-440-746.000	Gasoline & Oil	4,400.00	3,415.32		1,005.28		77.62	984.68		4,400.00
101-440-775.000	Repair & Maintenance Supplies	8,200.00	3,096.24		399.85		37.76	5,103.76		8,200.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		2022-23	
		AMENDED BUDGET	10/31/2022	NORM (ABNORM)	10/31/2022	INCR (DECR)	NORM (ABNORM)	BALANCE	% BDDT	ORIGINAL	BUDGET
Fund 101 - GENERAL FUND											
Expenditures											
101-440-780.000	Safety Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
101-440-800.000	Professional/Contractual Serv.	1,000.00	505.78	0.00	275.00	0.00	494.22	50.58	1,000.00	50.58	1,000.00
101-440-810.000	Rubbish Collection Charges	118,400.00	49,444.03	0.00	9,640.25	0.00	68,955.97	41.76	118,400.00	41.76	118,400.00
101-440-815.000	Uniform Rental	3,000.00	1,525.81	0.00	387.29	0.00	1,474.19	50.86	3,000.00	50.86	3,000.00
101-440-830.000	Memberships & Dues	900.00	0.00	0.00	0.00	0.00	900.00	0.00	900.00	0.00	900.00
101-440-850.000	Communications	1,000.00	479.92	0.00	119.98	0.00	520.08	47.99	1,000.00	47.99	1,000.00
101-440-860.000	Institutes & Training	300.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00	0.00	300.00
101-440-880.000	Community Promotion	500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00
101-440-910.000	Insurance & Bonds	6,000.00	4,179.00	0.00	0.00	0.00	1,821.00	69.65	6,000.00	69.65	6,000.00
101-440-920.000	Utilities	8,700.00	2,381.77	0.00	374.25	0.00	6,318.23	27.38	8,700.00	27.38	8,700.00
101-440-926.000	Street Lighting	29,000.00	8,818.64	0.00	1,974.22	0.00	20,181.36	30.41	29,000.00	30.41	29,000.00
101-440-930.000	Repair & Maint.Contractors	11,800.00	1,713.52	0.00	428.38	0.00	10,086.48	14.52	11,800.00	14.52	11,800.00
101-440-970.000	Capital	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
Total Dept 440 - Public Services		399,480.00	133,588.24	0.00	28,869.41	0.00	265,891.76	33.44	399,480.00	33.44	399,480.00
Dept 591 - Water Plant Grant Expenses											
101-591-740.000	Operating Supplies	0.00	102.94	0.00	102.94	0.00	(102.94)	100.00	0.00	100.00	0.00
101-591-800.000	Professional/Contractual Serv.	0.00	148,194.19	0.00	74,669.85	0.00	(148,194.19)	100.00	0.00	100.00	0.00
101-591-920.000	Utilities	0.00	731.97	0.00	0.00	0.00	(731.97)	100.00	0.00	100.00	0.00
101-591-970.000	Capital	0.00	46,174.00	0.00	46,174.00	0.00	(46,174.00)	100.00	0.00	100.00	0.00
Total Dept 591 - Water Plant Grant Expenses		0.00	195,203.10	0.00	120,946.79	0.00	(195,203.10)	100.00	0.00	100.00	0.00
Dept 751 - Parks, Recreation & Culture											
101-751-702.000	Payroll - Full Time	59,000.00	25,221.69	0.00	6,279.29	0.00	33,778.31	42.75	59,000.00	42.75	59,000.00
101-751-715.000	Social Security	3,700.00	1,549.81	0.00	385.81	0.00	2,150.19	41.89	3,700.00	41.89	3,700.00
101-751-716.000	Hospital/Life Insurance	24,500.00	4,399.86	0.00	1,108.43	0.00	20,100.14	17.96	24,500.00	17.96	24,500.00
101-751-716.001	Insurance Deductible	1,400.00	0.00	0.00	0.00	0.00	1,400.00	0.00	1,400.00	0.00	1,400.00
101-751-718.000	Pension	24,000.00	8,618.45	0.00	2,306.41	0.00	15,381.55	35.91	24,000.00	35.91	24,000.00
101-751-720.000	Worker's Compensation	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00	0.00	3,500.00
101-751-722.000	Medicare	850.00	362.32	0.00	90.19	0.00	487.68	42.63	850.00	42.63	850.00
101-751-746.000	Gasoline & Oil	2,800.00	1,694.74	0.00	93.75	0.00	1,105.26	60.53	2,800.00	60.53	2,800.00
101-751-775.000	Repair & Maintenance Supplies	13,000.00	5,507.48	0.00	661.54	0.00	7,492.52	42.37	13,000.00	42.37	13,000.00
101-751-780.000	Safety Supplies	400.00	0.00	0.00	0.00	0.00	400.00	0.00	400.00	0.00	400.00
101-751-800.000	Professional/Contractual Serv.	0.00	21,827.80	0.00	0.00	0.00	(21,827.80)	100.00	0.00	100.00	0.00
101-751-910.000	Insurance & Bonds	7,100.00	5,325.00	0.00	0.00	0.00	1,775.00	75.00	7,100.00	75.00	7,100.00
101-751-920.000	Utilities	7,100.00	4,158.82	0.00	1,657.18	0.00	2,941.18	58.57	7,100.00	58.57	7,100.00
101-751-930.000	Repair & Maint.Contractors	29,200.00	4,350.35	0.00	1,256.95	0.00	24,849.65	14.90	29,200.00	14.90	29,200.00
101-751-970.000	Capital	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00
Total Dept 751 - Parks, Recreation & Culture		182,550.00	83,016.32	0.00	13,839.55	0.00	99,533.68	45.48	182,550.00	45.48	182,550.00
TOTAL EXPENDITURES		1,557,094.00	760,836.25	0.00	187,699.10	0.00	796,257.75	48.86	1,557,094.00	48.86	1,557,094.00
Fund 101 - GENERAL FUND:											
TOTAL REVENUES											
TOTAL EXPENDITURES		1,563,952.00	1,139,930.15	0.00	226,533.10	0.00	424,021.85	72.89	1,557,800.00	72.89	1,557,800.00
NET OF REVENUES & EXPENDITURES		1,557,094.00	760,836.25	0.00	187,699.10	0.00	796,257.75	48.86	1,557,094.00	48.86	1,557,094.00
		6,858.00	379,093.90	0.00	38,834.00	0.00	(372,235.90)	5,527.76	706.00	5,527.76	706.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	2022-23 ORIGINAL BUDGET
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000	State Grants - Act 51	178,200.00	58,601.10	14,221.54	119,598.90	32.89	178,200.00
Total Dept 000		178,200.00	58,601.10	14,221.54	119,598.90	32.89	178,200.00
TOTAL REVENUES							
		178,200.00	58,601.10	14,221.54	119,598.90	32.89	178,200.00
Expenditures							
Dept 451 - Construction	Repair & Maint.Contractors	120,000.00	104,950.00	103,350.00	15,050.00	87.46	120,000.00
Total Dept 451 - Construction		120,000.00	104,950.00	103,350.00	15,050.00	87.46	120,000.00
Dept 463 - Routine Maintenance							
202-463-702.000	Payroll - Full Time	9,000.00	1,706.59	494.79	7,293.41	18.96	9,000.00
202-463-715.000	Social Security	550.00	103.32	30.08	446.68	18.79	550.00
202-463-716.000	Hospital/Life Insurance	3,800.00	703.05	175.78	3,096.95	18.50	3,800.00
202-463-716.001	Insurance Deductible	210.00	0.00	0.00	210.00	0.00	210.00
202-463-718.000	Pension	3,600.00	753.86	181.12	2,846.14	20.94	3,600.00
202-463-720.000	Worker's Compensation	570.00	0.00	0.00	570.00	0.00	570.00
202-463-722.000	Medicare	130.00	24.22	7.06	105.78	18.63	130.00
202-463-746.000	Gasoline & Oil	300.00	0.00	0.00	300.00	0.00	300.00
202-463-775.000	Repair & Maintenance Supplies	2,300.00	146.15	83.91	2,153.85	6.35	2,300.00
202-463-930.000	Repair & Maint.Contractors	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00
Total Dept 463 - Routine Maintenance		28,460.00	3,437.19	972.74	25,022.81	12.08	28,460.00
Dept 475 - Traffic Services							
202-475-702.000	Payroll - Full Time	8,500.00	1,835.23	485.75	6,664.77	21.59	8,500.00
202-475-715.000	Social Security	530.00	111.33	29.52	418.67	21.01	530.00
202-475-716.000	Hospital/Life Insurance	3,600.00	702.89	175.75	2,897.11	19.52	3,600.00
202-475-716.001	Insurance Deductible	200.00	0.00	0.00	200.00	0.00	200.00
202-475-718.000	Pension	3,500.00	740.26	177.88	2,759.74	21.15	3,500.00
202-475-720.000	Worker's Compensation	540.00	0.00	0.00	540.00	0.00	540.00
202-475-722.000	Medicare	120.00	26.11	6.92	93.89	21.76	120.00
202-475-746.000	Gasoline & Oil	500.00	0.00	0.00	500.00	0.00	500.00
202-475-775.000	Repair & Maintenance Supplies	2,500.00	180.72	0.00	2,319.28	7.23	2,500.00
202-475-930.000	Repair & Maint.Contractors	13,100.00	4,495.10	1,559.36	8,604.90	34.31	13,100.00
Total Dept 475 - Traffic Services		33,090.00	8,091.64	2,435.18	24,998.36	24.45	33,090.00
Dept 478 - Winter Maintenance							
202-478-702.000	Payroll - Full Time	10,200.00	2,887.31	645.23	7,312.69	28.31	10,200.00
202-478-715.000	Social Security	600.00	175.63	39.15	424.37	29.27	600.00
202-478-716.000	Hospital/Life Insurance	4,300.00	1,022.49	255.63	3,277.51	23.78	4,300.00
202-478-716.001	Insurance Deductible	250.00	0.00	0.00	250.00	0.00	250.00
202-478-718.000	Pension	4,200.00	983.92	236.56	3,216.08	23.43	4,200.00
202-478-720.000	Worker's Compensation	650.00	0.00	0.00	650.00	0.00	650.00
202-478-722.000	Medicare	150.00	41.12	9.16	108.88	27.41	150.00
202-478-746.000	Gasoline & Oil	1,000.00	417.39	0.00	582.61	41.74	1,000.00
202-478-753.000	Salt	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDT USED	2022-23 ORIGINAL BUDGET
Fund 202 - MAJOR STREET FUND							
Expenditures							
Total Dept 478 - Winter Maintenance		30,350.00	5,527.86	1,185.73	24,822.14	18.21	30,350.00
Dept 482 - Administration		1,250.00	415.33	92.61	834.67	33.23	1,250.00
202-482-702.000	Payroll - Full Time	75.00	25.19	5.60	49.81	33.59	75.00
202-482-715.000	Social Security	520.00	196.62	49.16	323.38	37.81	520.00
202-482-716.000	Hospital/Life Insurance	40.00	0.00	0.00	40.00	0.00	40.00
202-482-716.001	Insurance Deductible	500.00	141.60	34.13	358.40	28.32	500.00
202-482-718.000	Pension	15.00	0.00	0.00	15.00	0.00	15.00
202-482-720.000	Worker's Compensation	20.00	5.90	1.32	14.10	29.50	20.00
202-482-722.000	Medicare	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00
202-482-960.000	Administrative Overhead						
Total Dept 482 - Administration		22,420.00	784.64	182.82	21,635.36	3.50	22,420.00
TOTAL EXPENDITURES		234,320.00	122,791.33	108,126.47	111,528.67	52.40	234,320.00
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		178,200.00	58,601.10	14,221.54	119,598.90	32.89	178,200.00
TOTAL EXPENDITURES		234,320.00	122,791.33	108,126.47	111,528.67	52.40	234,320.00
NET OF REVENUES & EXPENDITURES		(56,120.00)	(64,190.23)	(93,904.93)	8,070.23	114.38	(56,120.00)

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	2022-23 ORIGINAL BUDGET
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000	State Grants - Act 51	73,300.00	23,981.60	5,787.76	49,318.40	32.72	73,300.00
Total Dept 000		73,300.00	23,981.60	5,787.76	49,318.40	32.72	73,300.00
TOTAL REVENUES							
		73,300.00	23,981.60	5,787.76	49,318.40	32.72	73,300.00
Expenditures							
Dept 463 - Routine Maintenance	Payroll - Full Time	10,500.00	1,875.29	494.81	8,624.71	17.86	10,500.00
203-463-702.000	Social Security	650.00	113.79	30.08	536.21	17.51	650.00
203-463-715.000	Hospital/Life Insurance	4,400.00	703.05	175.77	3,696.95	15.98	4,400.00
203-463-716.001	Insurance Deductible	250.00	0.00	0.00	250.00	0.00	250.00
203-463-718.000	Pension	4,200.00	753.86	181.13	3,446.14	17.95	4,200.00
203-463-720.000	Worker's Compensation	650.00	0.00	0.00	650.00	0.00	650.00
203-463-722.000	Medicare	150.00	26.64	7.05	123.36	17.76	150.00
203-463-746.000	Gasoline & Oil	300.00	0.00	0.00	300.00	0.00	300.00
203-463-775.000	Repair & Maintenance Supplies	3,400.00	146.17	83.92	3,253.83	4.30	3,400.00
203-463-930.000	Repair & Maint.Contractors	5,400.00	1,480.00	0.00	3,920.00	27.41	5,400.00
Total Dept 463 - Routine Maintenance		29,900.00	5,098.80	972.76	24,801.20	17.05	29,900.00
Dept 475 - Traffic Services	Payroll - Full Time	9,800.00	1,796.27	477.06	8,003.73	18.33	9,800.00
203-475-702.000	Social Security	600.00	108.99	29.00	491.01	18.17	600.00
203-475-716.000	Hospital/Life Insurance	4,150.00	685.51	171.38	3,464.49	16.52	4,150.00
203-475-716.001	Insurance Deductible	250.00	0.00	0.00	250.00	0.00	250.00
203-475-718.000	Pension	4,000.00	727.73	175.42	3,272.27	18.19	4,000.00
203-475-720.000	Worker's Compensation	620.00	0.00	0.00	620.00	0.00	620.00
203-475-722.000	Medicare	140.00	25.53	6.78	114.47	18.24	140.00
203-475-746.000	Gasoline & Oil	500.00	0.00	0.00	500.00	0.00	500.00
203-475-775.000	Repair & Maintenance Supplies	5,000.00	1,208.10	0.00	3,791.90	24.16	5,000.00
203-475-930.000	Repair & Maint.Contractors	600.00	0.00	0.00	600.00	0.00	600.00
Total Dept 475 - Traffic Services		25,660.00	4,552.13	859.64	21,107.87	17.74	25,660.00
Dept 478 - Winter Maintenance	Payroll - Full Time	10,400.00	2,848.24	636.49	7,551.76	27.39	10,400.00
203-478-702.000	Social Security	650.00	173.31	38.64	476.69	26.66	650.00
203-478-716.000	Hospital/Life Insurance	4,400.00	1,005.05	251.27	3,394.95	22.84	4,400.00
203-478-716.001	Insurance Deductible	250.00	0.00	0.00	250.00	0.00	250.00
203-478-718.000	Pension	4,200.00	970.61	233.35	3,229.39	23.11	4,200.00
203-478-720.000	Worker's Compensation	650.00	0.00	0.00	650.00	0.00	650.00
203-478-722.000	Medicare	150.00	40.57	9.04	109.43	27.05	150.00
203-478-746.000	Gasoline & Oil	1,000.00	417.39	0.00	582.61	41.74	1,000.00
203-478-753.000	Salt	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00
Total Dept 478 - Winter Maintenance		27,700.00	5,455.17	1,168.79	22,244.83	19.69	27,700.00
Dept 482 - Administration	Payroll - Full Time	1,500.00	415.29	92.61	1,084.71	27.69	1,500.00
203-482-702.000							

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	2022-23 ORIGINAL BUDGET
Fund 203 - LOCAL STREET FUND							
Expenditures							
203-482-715.000	Social Security	100.00	25.19	5.60	74.81	25.19	100.00
203-482-716.000	Hospital/Life Insurance	650.00	196.61	49.16	453.39	30.25	650.00
203-482-716.001	Insurance Deductible	50.00	0.00	0.00	50.00	0.00	50.00
203-482-718.000	Pension	625.00	141.57	34.12	483.43	22.65	625.00
203-482-720.000	Worker's Compensation	15.00	0.00	0.00	15.00	0.00	15.00
203-482-722.000	Medicare	25.00	5.90	1.32	19.10	23.60	25.00
203-482-960.000	Administrative Overhead	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00
Total Dept 482 - Administration		22,965.00	784.56	182.81	22,180.44	3.42	22,965.00
TOTAL EXPENDITURES		106,225.00	15,890.66	3,184.00	90,334.34	14.96	106,225.00
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		73,300.00	23,981.60	5,787.76	49,318.40	32.72	73,300.00
TOTAL EXPENDITURES		106,225.00	15,890.66	3,184.00	90,334.34	14.96	106,225.00
NET OF REVENUES & EXPENDITURES		(32,925.00)	8,090.94	2,603.76	(41,015.94)	24.57	(32,925.00)

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDDT USED	2022-23 ORIGINAL BUDGET
Fund 251 - Brownfield Redevelopment							
Revenues							
Dept 000							
251-000-404.000	Tax Revenue	299,300.00	276,281.70	276,281.70	23,018.30	92.31	299,300.00
251-000-694.000	Miscellaneous	0.00	2,222.00	0.00	(2,222.00)	100.00	0.00
Total Dept 000		299,300.00	278,503.70	276,281.70	20,796.30	93.05	299,300.00
TOTAL REVENUES							
		299,300.00	278,503.70	276,281.70	20,796.30	93.05	299,300.00
Expenditures							
Dept 000							
251-000-800.000	Professional/Contractual Serv.	0.00	1,065.00	0.00	(1,065.00)	100.00	0.00
251-000-960.000	Administrative Overhead	130,000.00	0.00	0.00	130,000.00	0.00	130,000.00
251-000-991.000	Debt Retirement-Principal	48,633.00	0.00	0.00	48,633.00	0.00	48,633.00
251-000-995.000	Interest Expense	9,513.00	0.00	0.00	9,513.00	0.00	9,513.00
Total Dept 000		188,146.00	1,065.00	0.00	187,081.00	0.57	188,146.00
TOTAL EXPENDITURES							
		188,146.00	1,065.00	0.00	187,081.00	0.57	188,146.00
Fund 251 - Brownfield Redevelopment:							
TOTAL REVENUES							
		299,300.00	278,503.70	276,281.70	20,796.30	93.05	299,300.00
TOTAL EXPENDITURES							
		188,146.00	1,065.00	0.00	187,081.00	0.57	188,146.00
NET OF REVENUES & EXPENDITURES							
		111,154.00	277,438.70	276,281.70	(166,284.70)	249.60	111,154.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDT USED	2022-23 ORIGINAL BUDGET
Fund 285 - Stimulus Grant Fund							
Revenues							
Dept 000	Miscellaneous	0.00	2,906.33	0.00	(2,906.33)	100.00	0.00
Total Dept 000		0.00	2,906.33	0.00	(2,906.33)	100.00	0.00
TOTAL REVENUES							
		0.00	2,906.33	0.00	(2,906.33)	100.00	0.00
Expenditures							
Dept 000	Professional/Contractual Serv.	146,800.00	0.00	0.00	146,800.00	0.00	0.00
285-000-800.000	Transfer to other Fund	6,152.00	20,000.00	0.00	(13,848.00)	325.10	0.00
285-000-999.000							
Total Dept 000		152,952.00	20,000.00	0.00	132,952.00	13.08	0.00
TOTAL EXPENDITURES							
		152,952.00	20,000.00	0.00	132,952.00	13.08	0.00
Fund 285 - Stimulus Grant Fund:							
TOTAL REVENUES							
		0.00	2,906.33	0.00	(2,906.33)	100.00	0.00
TOTAL EXPENDITURES							
		152,952.00	20,000.00	0.00	132,952.00	13.08	0.00
NET OF REVENUES & EXPENDITURES							
		(152,952.00)	(17,093.67)	0.00	(135,858.33)	11.18	0.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED	2022-23 ORIGINAL BUDGET
Fund 401 - Veteran's Memorial Fund							
Revenues							
Dept 000							
401-000-674.000	Contributed Capital Revenue	5,000.00	161.00	0.00	4,839.00	3.22	5,000.00
401-000-694.000	Miscellaneous	0.00	20,204.00	0.00	(20,204.00)	100.00	0.00
Total Dept 000		5,000.00	20,365.00	0.00	(15,365.00)	407.30	5,000.00
TOTAL REVENUES							
		5,000.00	20,365.00	0.00	(15,365.00)	407.30	5,000.00
Expenditures							
Dept 000							
401-000-775.000	Repair & Maintenance Supplies	0.00	75.00	75.00	(75.00)	100.00	0.00
401-000-955.000	Miscellaneous	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
Total Dept 000		5,000.00	75.00	75.00	4,925.00	1.50	5,000.00
TOTAL EXPENDITURES							
		5,000.00	75.00	75.00	4,925.00	1.50	5,000.00
Fund 401 - Veteran's Memorial Fund:							
TOTAL REVENUES		5,000.00	20,365.00	0.00	(15,365.00)	407.30	5,000.00
TOTAL EXPENDITURES		5,000.00	75.00	75.00	4,925.00	1.50	5,000.00
NET OF REVENUES & EXPENDITURES		0.00	20,290.00	(75.00)	(20,290.00)	100.00	0.00

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 10/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED	2022-23 ORIGINAL BUDGET
-----------	-------------	---------------------------	--	---	---------------------------------------	---------------	-------------------------------

Fund 590 - SEWER FUND

Revenues							
Dept 000							
590-000-626.000	Sewer Services	148,000.00	73,924.10	0.00	74,075.90	49.95	148,000.00
590-000-664.000	Interest on Investments	1,900.00	0.00	0.00	1,900.00	0.00	1,900.00
Total Dept 000		149,900.00	73,924.10	0.00	75,975.90	49.32	149,900.00

TOTAL REVENUES

149,900.00		73,924.10	0.00	75,975.90	49.32	149,900.00
------------	--	-----------	------	-----------	-------	------------

Expenditures

Dept 000							
590-000-702.000	Payroll - Full Time	23,000.00	5,935.78	1,359.74	17,064.22	25.81	23,000.00
590-000-715.000	Social Security	1,400.00	358.19	81.82	1,041.81	25.59	1,400.00
590-000-716.000	Hospital/Life Insurance	9,000.00	2,792.73	698.18	6,207.27	31.03	9,000.00
590-000-716.001	Insurance Deductible	700.00	0.00	0.00	700.00	0.00	700.00
590-000-718.000	Pension	9,300.00	2,081.30	502.36	7,218.70	22.38	9,300.00
590-000-720.000	Worker's Compensation	500.00	0.00	0.00	500.00	0.00	500.00
590-000-722.000	Medicare	300.00	83.78	19.14	216.22	27.93	300.00
590-000-800.000	Professional/Contractual Serv.	25,000.00	65,122.80	15,370.50	(40,122.80)	260.49	25,000.00
590-000-815.000	Uniform Rental	500.00	0.00	0.00	500.00	0.00	500.00
590-000-910.000	Insurance & Bonds	10,600.00	7,839.00	0.00	2,761.00	73.95	10,600.00
590-000-920.000	Utilities	2,300.00	830.10	0.00	1,469.90	36.09	2,300.00
590-000-930.000	Repair & Maint.Contractors	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00
590-000-960.000	Administrative Overhead	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00
590-000-968.000	Depreciation	14,100.00	0.00	0.00	14,100.00	0.00	14,100.00
Total Dept 000		146,700.00	85,043.68	18,031.74	61,656.32	57.97	146,700.00

TOTAL EXPENDITURES

146,700.00		85,043.68	18,031.74	61,656.32	57.97	146,700.00
------------	--	-----------	-----------	-----------	-------	------------

Fund 590 - SEWER FUND:

TOTAL REVENUES		149,900.00	73,924.10	0.00	75,975.90	49.32	149,900.00
TOTAL EXPENDITURES		146,700.00	85,043.68	18,031.74	61,656.32	57.97	146,700.00
NET OF REVENUES & EXPENDITURES		3,200.00	(11,119.58)	(18,031.74)	14,319.58	347.49	3,200.00

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS		2,269,652.00	1,578,211.98	522,824.10	691,440.02	69.54	2,263,500.00
NET OF REVENUES & EXPENDITURES		2,390,437.00	1,005,701.92	317,116.31	1,384,735.08	42.07	2,237,485.00
		(120,785.00)	572,510.06	205,707.79	(693,295.06)	473.99	26,015.00

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
MINUTES OCTOBER 13, 2022 - 9:30 A.M.

CALL TO ORDER

The October 13, 2022 Technical Committee Meeting was called to order at 9:30 a.m. at Kalamazoo Metro, by Chair Minkus.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet. Introductions were made by all present.

MEMBERS PRESENT

Kerry DenBraber	Michigan Department of Transportation, Transportation Service Center
Zach DuMont	City of Kalamazoo
Josh Grab	Michigan Department of Transportation, Region
Kendra Gwin	City of Portage
Robert Henderson	Van Buren Public Transit
Jeff Hepler	Village of Augusta
Joel Hoort	Van Buren County Road Commission
Anna Horner	Oshtemo Township
Anthony Ladd	City of Kalamazoo
John Lovely	Texas Township
Jeff Mais	City of Portage
Ryan Minkus, Chair	Road Commission of Kalamazoo County
Jesse Okeley	City of Kalamazoo
Ryan Russell	Village of Schoolcraft
Kathy Schultz	Central County Transportation Authority
Paul Sotherland	KATS Citizens Advisory Committee
Nancy Stoddard	City of Parchment
Greg Vlietstra	Kalamazoo County Transportation Authority
Luke Walters	Michigan Department of Transportation, Statewide Planning
George Waring	City of Kalamazoo
Mark Worden	Road Commission of Kalamazoo County

OTHERS PRESENT

Sean Beckman	ROWE
Phil Doorlag	Wightman & Associates
Scott Fitzgerald	Metro
Ryan Gladding	Michigan Department of Transportation, SUTA
Jamie Harmon	City of Portage
Larry Hummel	Fleis & VandenBrink
Martin Janssen	Central/Kalamazoo County Transportation Authority
Megan Mickelson	Kalamazoo Area Transportation Study

Elizabeth Rurnick
Steve Stepek, AICP
Ali Townsend

Kalamazoo Area Transportation Study
Kalamazoo Area Transportation Study
Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

APPROVAL OF THE AGENDA

Heppler moved, and it was duly seconded by Worden, ***“to approve the agenda of the October 13, 2022 Technical Committee Meeting.”*** MOTION CARRIED.

MINUTES FROM THE SEPTEMBER 8, 2022 MEETING

Heppler moved, and it was duly seconded by Vlietstra, ***“to approve the minutes from the September 8, 2022 Technical Committee Meeting.”*** MOTION CARRIED.

POLICY COMMITTEE REPORT

Stepek reported on behalf of the Policy Committee that met on September 28, 2022. Transportation Improvement Program Amendments, and internal policies were approved. Road construction was discussed, particularly how it has impacted the on-time performance of Metro bus routes. Heppler asked if problems getting materials such as concrete and steel for projects was discussed. Stepek responded agencies have pointed out that issue which has resulted in delays. Minkus added that Local Agency Planning reported expansion of the Buy-America campaign is anticipated which may further impact project delays.

PUBLIC COMMENTS

No citizens comments were made.

FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

Stepek stated the amendments are included in the meeting packet. The short list includes Michigan Department of Transportation regionwide pavement marking and a City of Kalamazoo South Westnedge Avenue roadway rehabilitation project.

Schultz moved, and it was duly seconded by Heppler, ***“to approve the FY 2023-2026 Transportation Improvement Program Amendments.”*** MOTION CARRIED.

2023 SAFETY PERFORMANCE MEASURES

Stepek stated the annual safety performance newsletter provided by the Michigan Department of Transportation along with the statewide performance measures are included in packet. In the past, Kalamazoo Area Transportation Study (KATS) has chosen to adopt the statewide performance measures. These must be adopted every calendar year. There are minor changes from last year. KATS staff recommends continuing the process of adoption of the statewide measures. Not included in the packet, but passed around, are the trends and safety data for our local Metropolitan Planning Organization region.

Heppler moved, and it was duly seconded by Horner, ***“to approve the 2023 Safety Performance Measures and for the Chair to sign the Resolution on behalf of the Committee.”*** MOTION CARRIED.

2023 TECHNICAL COMMITTEE MEETING SCHEDULE

Steppek stated the proposed calendar year 2023 meeting schedule is enclosed in the meeting materials. It follows the traditional schedule of meeting the second Thursday of each month with a start time of 9:30 a.m. Schultz began the discussion that meetings will be cancelled if the agenda will be light or there are no action items. Volunteers are welcome to suggest or make meeting presentations on topics the entire group can benefit from. Steppek reminded attendees that the 2023 meeting location may be changed due to the scheduled Ransom Street construction project.

Gwin moved, and it was duly seconded by Stoddard, *"to approve the 2023 Technical Committee Meeting Schedule."* MOTION CARRIED.

FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT SCHEDULE

Steppek stated the proposed calendar year 2023 Transportation Improvement Program (TIP) Amendment schedule is enclosed in the meeting materials. It continues the same every other month schedule that has been used in the past. This serves as a reminder to submit your TIP Amendments to Kalamazoo Area Transportation Study.

PUBLIC TRANSPORTATION UPDATES

Schultz announced Metro's Comprehensive Operations Analysis (COA) is winding down. Attendees are welcome to attend the COA presentation with the consultant scheduled for the December 12, 2022 11:30 a.m. Central County Transportation Authority/Kalamazoo County Transportation Authority Board meeting. Two public meetings will be held that same week along with additional stakeholder meetings. Impactful but positive changes are anticipated for bus routes and service areas. Metro plans to gradually phase-in any changes in an effort to strive for a smooth transition. Pass along any opportunities for Metro to discuss changes with the community to Schultz. Metro will be participating in the City of Portage Senior Center public open house on November 3, 2022. 2023 construction projects that will impact bus routes are being discussed. Schultz introduced Scott Fitzgerald as the new Metro Transit Planner and a point of contact for projects and any questions. On behalf of the committee, Minkus welcomed Fitzgerald.

STATUS REPORTS

ROADS-

Stoddard reported the City of Parchment is working with Traffic Engineer Brian Burlingham on trend studies to improve concerns caused by truck traffic and to improve stop sign placement at intersections.

Heppler stated planning of the Village of Augusta 2024 water and bridge projects has begun. In partnership with the Road Commission of Kalamazoo County, 2023 chip seal projects are being planned. As a member of the Opioid Board, Heppler announced that Metro may be contacted to determine how to assist people with transportation to rehabilitation and treatment facilities.

Ladd announced all City of Kalamazoo projects are wrapping up for the year. The city is making preparations to collect leaves and plow snow. Planning for next year projects has begun.

Harmon reported the City of Portage received grade inspection packages. All 2023 federally funded projects have been submitted and are awaiting final bid letting. The Portage Road and Romence Road 2024 projects were recently awarded engineering contracts. Planning for the local streets program for 2023 is underway.

Gladding, Michigan Department of Transportation Transportation Planner, re-introduced himself and his role of providing assistance for any travel demand model issues or questions.

Minkus reported the Road Commission of Kalamazoo County (RCKC) projects in the October bid letting, 12th Street and 24th Street, are 9.4 percent (\$161,000) and 7.6 percent (\$178,000) over budget, respectively. There are projects upcoming in the December and January lettings. Work

continues on the 2023 RCKC budget whose fiscal year aligns with the calendar year. Updated 2022 Kalamazoo County road maps were available at the meeting. Additional maps are also available.

DenBraber provided an update on the Michigan Department of Transportation I-94 Portage Road project. Work has begun on westbound I-94. Opening of the westbound ramp at Sprinkle Road has been delayed until at least October 28, 2022 due to material shortages.

LAND USE/PLANNING AND ZONING-

Walters announced that today is likely his last meeting as a representative for the Michigan Department of Transportation. Heather Boden was hired as the Kalamazoo Area Transportation Study (KATS) Program Manager effective October 31, 2022. Walters expressed pleasure serving as Interim KATS Program Manager, on the committee, and partaking in coordination and cooperation of the group. On behalf of the committee, Minkus thanked Walters for his participation.

Lovely stated the Texas Township Downtown Development Authority (DDA) met and discussed potential benefits of Metro services in the area.

NEW BUSINESS

Stepek added Kalamazoo Area Transportation Study (KATS) closed the time sheet cutoff on September 30, 2022, the end of KATS fiscal year. The required match was met. Continue to send in time sheets which will go toward the next fiscal year. Harmon announced the local chapter of the American Public Works Association project of the year applications are out and due in early November. Contact Harmon for more information.

PUBLIC COMMENTS

No citizens comments were made.

ADJOURNMENT

The meeting adjourned at 9:57 a.m.

Approved 11/10/22 (er)

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, November 10, 2022 at 9:30 a.m.

RESOLUTION – LOCAL SUPPORT FOR DNR PROJECTS
Resolution 2022-09

WHEREAS, the Parchment City Commission supports the Department of Natural Resources' (DNR) submission of an application titled, "Kindleberger Park Pathway Renewal Plan" to the Spark Grant Program for re-paving of Park pathways, improving drainage, controlling erosion, stabilizing the valley picnic shelters, and upgrading the electric grid in selected high-use areas at Kindleberger Park; and,

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Parchment; and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that the Parchment City Commission is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that Parchment City Commission hereby supports submission of a Spark Grant Application for the Kindleberger Park Pathway Renewal Plan, by the DNR.

AYES:
NAYS:
ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by _____ of _____ at their regular meeting held on _____ 20____, at _____ p.m. in _____, with a quorum present.

Shannon Stutz, Clerk

Dated: _____

KALAMAZOO VALLEY INTERGOVERNMENTAL AMBULANCE AGREEMENT

This Agreement is made between the KALAMAZOO CHARTER TOWNSHIP, ALAMO TOWNSHIP, COOPER CHARTER TOWNSHIP, the OSHTEMO CHARTER TOWNSHIP, the CITY OF PARCHMENT, the CITY OF KALAMAZOO (hereinafter the "Municipalities") and Life EMS of Kalamazoo, Inc., a Michigan Corporation (hereinafter "Life EMS").

WHEREAS, in order to provide more responsive, reliable and cost-effective ambulance and other emergency services, the Municipalities requested proposals for an intergovernmental ambulance agreement, seeking a single provider for emergency services for their residents; and

WHEREAS, the Municipalities pursuant to the authority granted by 1951 Public Act 35, as amended (being MCL 124.1 et seq.) and 2011 Public Act 258 (being MCL 124.111 et seq.) are interested in sharing oversight responsibilities for the provision of these services; and

WHEREAS, Life EMS has presented a signed proposal in response to the request for proposals (RFP) prepared by the Municipalities that fully addresses all issues related to the provision of and payment for ambulance and other emergency services; and

WHEREAS, the Municipalities wish to enter into an Agreement with Life EMS, and have designated the proposed agreement as the Kalamazoo Valley Intergovernmental Ambulance Agreement; and

WHEREAS, the Municipalities and Life EMS wish to supplement the proposal signed by Life EMS in response to the request for proposals in order to create a binding agreement that describes the obligations and responsibilities that the Municipalities have to each other, and more fully details the obligations and responsibilities of Life EMS to the Municipalities, both collectively and as individual governmental entities.

IT IS NOW THEREFORE AGREED AS FOLLOWS:

1. This Agreement as amended to reflect changes in the; EMS response protocol as adopted by Kalamazoo County Medical Control Authority (KCMCA), required paramedic staffing levels and the ambulance rates (Exhibit A). The RFP signed by Life EMS as submitted via correspondence dated May 29, 2014 from Mark Meijer, President, Life EMS, to Terry Emig, Chief, Cooper Charter Township Fire Department, constitute a single Agreement that shall be known as the Kalamazoo Valley Intergovernmental Ambulance Agreement (KVIAA).

2. All references to the Kalamazoo Valley Intergovernmental Ambulance Agreement and to the local governmental entities in the RFP submitted and signed by Life EMS shall be deemed to refer to all municipalities that are a party to this Agreement, including any other municipality who becomes a party to the Agreement subsequent to the date of its execution, as further described below.

3. Any party to this Agreement, including Life EMS, may terminate its participation by providing 180 days written notice to all other parties at any time after the initial four-year term of this Agreement has expired. This notice, and all other notices under this Agreement, shall be sent to the following persons:

CHARTER TOWNSHIP OF COOPER:	Township Supervisor 1590 West 'D' Avenue Kalamazoo, MI 49009
CHARTER TOWNSHIP OF KALAMAZOO	Township Supervisor 1720 Riverview Kalamazoo, MI 49004
CHARTER TOWNSHIP OF OSHTEMO:	Township Supervisor 7275 W. Main St. Kalamazoo, MI 49009
CITY OF PARCHMENT:	Office of the City Manager 650 S. Riverview Parchment, MI 49004
CITY OF KALAMAZOO:	Office of the City Manager 241 W. South St. Kalamazoo, MI 49007
TOWNSHIP OF ALAMO	Township Supervisor 7901 North 6 th Street Kalamazoo, MI 49009
LIFE EMS	LIFE EMS Mark Meijer 517 W. North St. Kalamazoo, MI 49007

4. Approval must be obtained from each municipality that is a signatory to this Agreement and from Life EMS before any other governmental unit can become a party to this Agreement. Any municipality that becomes a party to this Agreement after its effective date shall be an equal partner and shall have the same status under its terms as those municipalities that are initial signatories.

5. Any modification in the terms of this Agreement, including fees, must be approved by Life EMS and by three-fourths of the municipalities who are at that time a party to this Agreement.

6. In the event of a conflict between this Agreement and the RFP signed by Life EMS, the terms of this Agreement shall control.

7. It is understood and agreed that the KVIAA oversight Board, as referenced in the RFP, is an oversight body only, and its members have no authority to bind any party to this Agreement.

8. The KVIAA Oversight Board has the authority to make recommendations to the Municipalities then participating in this Agreement that a default be declared, as provided for in the RFP. A formal notice of default shall be sent to Life EMS if approved by the appropriate official or body of at least three-fourths of the Municipalities that are parties to this Agreement at that time.

9. Any local ordinance referenced in the RFP signed by Life EMS that is specific to any one municipality shall be applicable only to that municipality, and shall not be in any way binding upon the other Municipalities that are a party to this Agreement.

10. Because response times to calls for the services provided by Life EMS is a critical component of this Agreement, the performance measures and penalties for failure to meet those measures are set forth in Exhibit A to this Agreement.

11. This Agreement may be executed in six or more counterparts, each of which shall be deemed to be an original when signed by the duly authorized representative of any party. While each such document shall be deemed to be an original, all such documents together shall constitute one and the same Agreement.

KALAMAZOO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

COOPER CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

OSHTEMO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

CITY OF PARCHMENT

Date: _____

By: _____

Its: _____

CITY OF KALAMAZOO

Date: _____

By: _____

Its: _____

ALAMO TOWNSHIP

Date: _____

By: _____

Its: _____

LIFE EMS OF KALAMAZOO, INC.

Date: _____

By: _____

Its: _____

2020 Exhibit A to the Kalamazoo Valley Intergovernmental Ambulance Agreement

Calculation, Notification, and Distribution of Penalties and Payments from KVIAA Contract

- I. **Response Times:** Penalties and breaches are based on Kalamazoo County Medical Control Authority (KCMCA) response time directives. Changes may be implemented by a joint recommendation from KCMCA, the KVIAA oversight board, and the contracted agency. The legacy KCMCA response time standards are listed below for reference.

Priority	Zone 1		Zone 2	
	Time Interval	Compliance	Time Interval	Compliance
1	≤ 10:00	≥ 90%	≤ 14:00	≥ 90%
2	≤ 14:00	≥ 90%	≤ 16:00	≥ 90%
3	≤ 20:00	≥ 90%	≤ 20:00	≥ 90%

- The time the responding unit is notified will be used to evaluate the response time interval.
- The Advanced Life Support Unit response time target begins upon the time the unit is notified by the EMD.
- The Advanced Life Support Unit response time target ends upon arrival of the Advanced Life Support Unit to the physical address or staged location.

II. **Emergency Medical Call Processing Time Targets:**

	Time Interval	Compliance
PSAP notified to time EMD notified	≤ 60 seconds	≥ 90%
EMD notified to time unit notified	≤ 120 seconds	≥ 90%
Unit notified to time PSAP notified*	≤ 15 seconds	≥ 90%

- PSAP notified – Time that PSAP picks up the call
- EMD notified – Time that EMD picks up the call
- Unit notified – Time that the EMD assigns a call to an ambulance
- *For calls initially received by EMD

III. **Penalties and Breaches:** The KVIAA contract describes the following penalties and breaches.

A. **Per call penalty Zone 1 and Zone 2:**

- a. \$15 for each Priority I or II response exceeding KCMCA standards or turned over to a non-contracted agency.

B. **Breaches Zone 1:**

a. **Minor:**

- i. Priority I \$350.00 for each aggregate percentage point below 90% in any given *calendar month* within a range of 85%-89%.
- ii. Priority II \$125.00 for each aggregate percentage point below 90% in any given *calendar month* period within a range of 85%-89%.

b. Major:

- i. Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar month.
- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar month.

C. Breaches Zone 2:

a. Minor:

- i. Priority I \$350.00 for each aggregate percentage point below 90% in any given calendar quarter within a range of 85%-89%.
- ii. Priority II \$125.00 for each aggregate percentage point below 90% in any given calendar year within a range of 85-89%.

b. Major:

- i. Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar quarter.
- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar year.

IV. Response Zones: The revised response zones have been changes from Metropolitan and Non-Metropolitan to Zone 1 and Zone 2. The new KVIAA zones are based upon recommendations from KCMCA and are subject to change by a joint recommendation among the KVIAA oversight board, KCMCA, and the contracted provider. The current 2018 accepted response zones are:

Zone 1	Zone 2
City of Galesburg	Alamo Township
City of Kalamazoo	Brady Township
City of Parchment	Charleston Township
City of Portage	Climax Township (and Village of Climax)
Comstock Township	Cooper Township (D Avenue and North)
Cooper Township (D Avenue and South)	Pavilion Township
Kalamazoo Township	Prairie Ronde Township
Oshtemo Township	Richland Township (and Village of Richland)
Schoolcraft Township (W Avenue and North)	Ross Township
Texas Township	Schoolcraft Township (W Avenue and South)
Village of Schoolcraft	Village of Augusta
Village of Vicksburg	Wakeshma Township

V. Calculation of Penalties:

A. Per call penalties: Shall be calculated for priority 1 – Zone 1, and Zone 2 calls, and priority 2 Zone 1 and Zone 2 calls as described in the following example:

Total Priority 1 Requests for Zone 1 Jurisdiction "x"	100
Completed responses that met 10 minutes 0 seconds	86
Responses that exceeded 10 minutes 0 seconds	12
Calls turned over to non-contracted agency	2

Total calls with response delay or turn over	14
Number of calls subject to \$15 per call assessment	14
Monthly per call assessment paid to jurisdiction "x"	\$210.00

B. **Breach penalties:** Shall be calculated for priority 1 and 2 - Zone 1 and Zone 2 based on aggregate data from a fractile report over time intervals noted in section IIB and IIC of this document. KVIAA responses of the same priority from all jurisdictions will be combined together to determine an overall percentage of compliance as demonstrated below:

Aggregate													
Zone 1													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	100	205	155	20	5	0	0	0	0	5	0	510	98%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	30	90	55	30	15	4	6	2	0	8	0	260	94%
												Threshold	90%
Zone 2													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	6	7	2	1	0	1	0	21	81%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	8	6	6	2	0	1	0	27	89%
												Threshold	90%

C. **Calculating of Percentage Performance:** Shall be rounded up or down to the nearest whole percentage point utilizing conventional methods. For the example above:

- Priority 1 – Zone 1: 510 (responses that met standard) / 510 (total responses including mutual aid requests) = 98.039 . This number is rounded **down** to 98% compliance.
- Priority 1 – Zone 2: 17 (responses that met standard) / 21 (total responses including mutual aid requests) = 80.952 . This number is rounded **up** to 81%.

D. **Exemptions:** The KVIAA and contracted agency recognize that there are instances where response delays are unavoidable. In such cases an exemption will be requested by the contracted agency with supporting documentation and presented to the KVIAA oversight board at the regular operations summary meetings. Approved exemptions will NOT count against the contracted agency in the calculation of response time performance or penalties. Acceptable exemption examples include the following:

- Severe weather delay
- Construction delay
- Multiple calls same time frame same, jurisdiction, not allowing for system recovery

- d. System overload that overwhelms planned and full staffing
- e. Mass Casualty Incidents (MCI)
- f. Diversion to higher priority call

VI. Communication of Penalties and Distribution of Payment:

- A. Penalties will be evaluated by the contractor on a quarterly/yearly basis (section III) utilizing an aggregate fractile report to determine total penalty amounts.
- B. A quarterly email containing a summary of per call penalties listed by KVIAA jurisdiction and any breaches in service will be sent ahead of payment distribution by the contracted agency to the appointed board representative from each municipality and the City of Kalamazoo Purchasing Manager.
- C. The contractor shall distribute payment in the form of a single check for the total amount of all applicable penalties for the quarter made payable to the City of Kalamazoo and directed to the City of Kalamazoo Public Safety Department, Attention: Assistant Chief Tibbets (or his successor) at **150 E. Crosstown Parkway, Ste. A, Kalamazoo, MI 49007**.
- D. The summary and payment will be sent no later than **90 days** from the close of the reported on quarter.
- E. The Kalamazoo Public Safety Department Assistant Chief, or their designee, will direct per call penalty amounts to specified accounts to the KVIAA jurisdiction in which they occurred.
- F. Breach penalties will be directed at the discretion of the KVIAA oversight board by the Kalamazoo Public Safety Department Assistant Chief or their designee.

Paramedic Staffing (Section III, Subsection B, paragraph 6 of RFP)

The KVIAA participating local governments believe that two, well-qualified paramedics best serve critical patients. Due to the current national shortage of paramedics, the KVIAA participating local governments agree to allow for up to 40% of scheduled unit hours to be staffed with a single, highly experienced and qualified paramedic and an EMT. Therefore, the Contractor shall assure that at least 60% of all scheduled unit hours be staffed by two paramedics. The exception from the previously agreed upon unit hour staffing of 70% paramedic, 30% EMT shall be valid for the contract renewal period of November 1, 2022-October 31, 2024. Proof of staffing the configuration may be requested and/or audited by KVIAA during periodic reporting.

Life EMS Ambulance Summary for new Kalamazoo County Fee Schedule Effective January 1, 2020

Life EMS Ambulance is proposing new service delivery rates (as noted below) for both transport and non-transport pre-hospital work with a target implementation date of Jan 1, 2020. There are three primary driving forces guiding the rate adjustments which include the rising costs to do business (payroll, fuel, supplies, health insurance, etc), adjustments to private insurance company ambulance reimbursement rates (BCBS, BCN, Priority Health, Etc.) and future work / reimbursement models associated with ET3 and Tandem 365 (both detailed below). Life EMS believes our ambulance rates are industry competitive and cost effective, reflecting appropriate and modest adjustments that will allow us to remain responsive to the needs of our communities.

1. Emergency Triage, Treat and Transport (ET3) is a voluntary, five year model, Pilot program proposed by the Center for Medicare and Medicaid Innovations (CMMI) that will provide ambulance companies the opportunity to receive some level of reimbursement for alternate destination (non-emergency department) transports as well as non-traditional treat on scene / non-transport instances. The five-year payment model is intended to provide greater flexibility to ambulance care teams to address emergency health care needs of Medicare Fee-For Service (FFS) beneficiaries following a 911 call. Life EMS is providing a letter of interest to have both its Central (Kent /Ottawa) and South (Kalamazoo / Allegan / Van Buren) operations participate in the pilot program. Deliverables for the project include the formation of community partnerships among Medicare-enrolled qualified health care providers that can offer alternative destinations or telehealth services. Applications for the program must be received by September 19, 2019.
2. Tandem 365 is a collaborative venture assisting hospitals, doctors, family members and individuals in need of healthcare services not traditionally provided. A unique and on-going special study through the State of Michigan Department of Health and Human Services, the company (of which Life EMS is a part-owner) provides persons with little or no social support, who are 55 and older, assistance in managing their medically complex health issues. Tandem's goals are to decrease emergency room visits, decrease specialty / outpatient visits, deliver comprehensive cost-effective care and improve the quality of life of program participants all while reducing overall healthcare dollar expenditure with high system users. The organization has current reimbursement partnerships with Priority Health and Blue Care Network, has been in operation in Kent County for four years and has over 1,000 program participants. Life EMS is planning to launch the Tandem 365 program in our Kalamazoo County market early fall, 2019.

While reimbursement for Both Tandem 365 and ET3 programs will be very different, their operational structures are nearly parallel and complement each other well. This operational similarity will ensure a common procedural knowledge base among both traditional pre-hospital EMS crews and specialized Integrated Care Paramedics (ICP's). We believe that both programs will allow Life EMS Ambulance to remain an industry leader while providing the communities we serve with a unique and cost-effective method to access healthcare resources well into the future.

Life E.M.S., Inc. – Kalamazoo Division

BASE RATES:

Prehospital Care and Transportation Rates Effective November 1, 2022

Non Emergency (No ALS services) (PHYSICIAN AUTHORIZATION REQUIRED.)	\$529.00
ALS Non Emergency (PHYSICIAN AUTHORIZATION REQUIRED.)	\$829.00
Emergency (No ALS services)	\$789.00
ALS-1 Emergency	\$949.00
ALS 2 Emergency	\$1,079.00
SCT	\$1,149.00
On Scene Treatment-NO TRANSPORT	\$599.00
ALS Assessment/No Transport	\$499.00
Lift Assist/Patient Assist/Extra Bariatric Personnel	\$179.00
Bariatric Service (in addition to standard base rate)	\$599.00
Special Equipment/Handling/Haz Mat	\$99.00 +
Treatment/Waiting Time After 30 Minutes per 15 Minute Increments	\$59.00
Neo Non Emergency	\$1,149.00
Neo Emergency	\$1,149.00
<u>Mileage</u> (Divided by number of patients: Loaded miles only):	
Mileage	\$21.00/mile