

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY AUGUST 1, 2022.**

**1. Call to order**

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

**2. Roll Call.**

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, Fooy, and Madaras. City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: None.

**3. Minutes**

Moved by Commissioner Fooy, supported by Commissioner Madaras to approve the amended minutes of the July 18, 2022 Regular meeting. **Motion Carried.**

**4. Additions or changes to the agenda.**

None. Moved by Commissioner Cooper supported by Vice Mayor Jordan to approve the agenda as presented. **Motion Carried.**

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Madaras, supported by Commissioner Conner to receive the consent agenda items. **Motion Carried.**

**7. Unfinished Business**

None.

**8. New Business**

A. Cat Nap Lodge Community Center Pawtoberfest, Kindleberger Park Sunken Garden Rental – action. Joni Kelley from the Cat Nap Lodge began by saying that the Cat Nap Lodge is a small cat rescue in Richland since 2012 and this is a new event. She’s hoping to grow it in the future; plans include inviting other rescues, pet supply companies, groomers, sitters, and veterinarians to have tables; a live band; outdoor activities for kids; pet costume parade; perhaps a silent auction and food truck. She mentioned not expecting a huge group this year since it’s such a short time frame (reservation states October 1, 2022), but she will use social media and flyers to promote the event. Since she grew up in Parchment, she knows the concern around keeping the Gazebo beautiful and would make sure it would be treated with respect. Moved by Commissioner Cooper, supported by Commissioner Conner to approve the Sunken Garden rental by the Cat Nap Lodge for October 1, 2022. **Motion Carried.**

B. Catch Basin Repairs on Riverview Drive – action. City Manager Stoddard introduced Assistant DPW Superintendent Bill Cahill to explain the issue. Mr. Cahill reported that people may have noticed the two storm drains on Riverview Drive, just north of Bellisle Blvd – one in the northbound lane, one southbound – are recessed. A camera, during the SAW Grant study, showed that the pipe underneath is still in good shape, so it’s just a matter of replacing the catch basins themselves and the curb pan. He mentioned that it’s important to do now since we’ve had increased truck traffic which could worsen the issue. Mr. Cahill reported that VanGemert can do the work this year, hopefully within the month. Moved by Vice Mayor Jordan, supported by Commissioner Fooy to approve the bid by VanGemert to replace the two catch basins and repair the asphalt as stated for a total of \$12,870 and authorize the City Manager to sign any documents related to the action. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

C. Grad Bash 2023 fundraiser, Cornhole Tournament, lower Kindleberger Park – action. City Manager Stoddard explained that Parchment High School’s Grad Bash 2023 group is requesting to use the outfield of the lower ball field of Kindleberger Park for no cost for this fundraiser event on Sunday, August 28. Discussion centered around whether the commission has waived the fees for other non-profits; Treasurer Stutz noted that KSF committee does so for booths at the

craft show. Moved by Commissioner Fooy, supported by Commissioner Madaras to approve the rental of the lower ballfield outfield of Kindleberger Park as requested provided the group fill out a reservation form. **Motion Carried.**

**9. Citizen Comments**

None.

**10. Mayor and Commissioner Comments**

Commissioner Cooper thanked DPW staff for paying attention to the City's infrastructure, she appreciates their hard work.

Commissioner Conner expressed his thanks for paving Parchmount and for the speed humps.

Commissioner Madaras also expressed her thanks for the repaving, adding the lines were painted today and she's only heard positive feedback from her neighbors so far.

Commissioner Fooy thanked staff for getting the painting done. He then noted his concern about golf carts and scooters being driven in the city.

Vice Mayor Jordan echoed thanks for Parchmount paving, and said he's noticed slower speeds on the road.

Mayor Britigan thanked the team at city hall for the ARPA funds information and the Commission for the work session. He reported that he will be attending the MAM (Michigan Association of Mayors) conference in Cadillac at the end of the week. He also reminded everyone about the primary election tomorrow.

**11. City Manager Comments/Reports**

City Manager Stoddard appreciated the feedback on Parchmount. She then invited anyone who has questions or concerns to call and discuss them with her.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 7:42 p.m.

Shannon Stutz, City Clerk