

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY JUNE 6, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Commissioners Conner, Evans, Fooy, and Madaras. City Manager Stoddard, Treasurer/Clerk Stutz, Attorney Soltis.

Absent: Vice Mayor Jordan, Commissioner Cooper.

Moved by Commissioner Madaras, supported by Commissioner Fooy to excuse the absence of Vice Mayor Jordan and Commissioner Cooper. **Motion Carried.**

3. Minutes

Moved by Commissioner Conner, supported by Commissioner Madaras to approve the minutes of the May 16, 2022 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

City Manager Stoddard noted that the Commissioners had an updated copy of the budget resolution in front of them. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

Dodi Leckie, 3820 Pinto, President of Parchment Little League, went over the shed specifications, adding PLL appreciates the city's support.

Robert Butkiewicz, 261 Parchmount, came to speak in support of KTPD. He noted he has a lot of contact with them, as he is supervisor at KMH, and while he would speak ill of none of the police departments he works with, he wanted to be sure to say he speaks highly of KTPD. He emphasized that it is important to have someone who knows your community police it; he knows KTPD works well with other community providers and says their thoughtfulness, planning, and coordination is second to none.

Jason Misner, Parchment Schools Superintendent, also wanted to speak in favor of the police in one word – EXEMPLARY. He said the safety and security of 2000+ children and adults he's responsible for each day cannot be reached without KTPD. Mr. Misner thanked Chief Ergang for the department's service and said he "couldn't have a better partner".

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Madaras, supported by Commissioner Conner to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Rescission of authorization to send City Manager and Mayor to renegotiate the City's contract with Kalamazoo Township for police services and report back to the City Commission before the first meeting in June – action. City Manager Stoddard explained that the commission can dictate *the terms* for negotiation, but *contracts themselves* are negotiated by the city manager. Thus, the Commission needs to undo the motion from the previous meeting. Moved by Commissioner Madaras, supported by Commissioner Fooy to rescind the authorization to send the City Manager and Mayor to renegotiate the City's contract with Kalamazoo Township for police services and report back to the City Commission before the first meeting in June. **Motion Carried.**

B. Authorize City Manager to negotiate the terms for the Police Contract – action. Moved by Commissioner Madaras, supported by Commissioner Evans to authorize the City Manager to negotiate the police contract to include a 2 year contract, a monthly report of crimes/traffic stops, reviews of service at 6, 12, and 18 months, and an officer to attend the commission meetings once a month, and report to the City Commission at the second meeting in June, 2022. **Motion Carried.**

8. New Business

A. 2021 Annual Police Report, Chief Bryan Ergang – receive. Mayor Britigan welcomed Chief Ergang, who thanked the commission, then went over highlights of the annual report in the packet. The Chief answered questions about trends, how COVID affected things, legislation, the current issues with courts, and more. He closed by saying that Parchment is a safe community, well thought of, and that he and his department appreciate the opportunity to serve. Moved by Commissioner Evans, supported by Commissioner Fooy to accept the 2021 Annual Police Report. **Motion Carried.**

B. Little League Request for Shed in Lower Field – action. City Manager Stoddard explained to the commission that she had spoken with LL representatives before about the shed, and that it required commission approval. As Ms. Leckie laid out prior, the shed will be secured to the fence posts along 1st base line, will have cameras facing it, and will be made of durable permanent materials. Parchment Little League will bear the cost of construction. Moved by Commissioner Fooy, supported by Commissioner Madaras to approve PLL request to build a shed to cover the water backflow preventer as presented. **Motion Carried.**

C. Budget Resolution #2022-3 - action. Per Treasurer Stutz, this resolution matches the budget approved at the last meeting, the only difference being changes made to the Kindleberger Summer Festival by their committee. Moved by Commissioner Madaras, supported by Commissioner Conner to approve the 2022-23 Budget Resolution #2022-3. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, and Madaras.
Nays: None.
Absent: Cooper, Jordan.
Abstain: None.

Motion Carried 5-0.

D. Resolution to Establish the 2022 Millage Rate, #2022-4 - action. City Manager Stoddard explained the Headlee amendment, then Treasurer Stutz noted that this millage supports the budget already approved. Moved by Commissioner Fooy, supported by Commissioner Evans to set the millage rate for FY 2022-2023 to 16.4701 mills. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, and Madaras.
Nays: None.
Absent: Cooper, Jordan.
Abstain: None.

Motion Carried 5-0.

E. Year End 2021-2022 Budget Amendment – action. City Treasurer Stutz explained that both amendments are revenue neutral. Moved by Commissioner Madaras, supported by Commissioner Fooy to approve the budget amendment as presented. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, and Madaras.
Nays: None.
Absent: Cooper, Jordan.
Abstain: None.

Motion Carried 5-0.

F. Sewer Rate Resolution #2022-5 - action. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the Sewer Rate Resolution and keep the sewer surcharge rate at 155% as presented. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, and Madaras.
Nays: None.
Absent: Cooper, Jordan.
Abstain: None.

Motion Carried 5-0.

G. Decertification of Kindleberger Park Drive and Park Drive, Resolution #2022-6 – action. Per City Manager Stoddard, MDOT notified the City that it recently decided that certain “roads” in the park are no longer able to be given that designation based on their criteria. Moved by Commissioner Madaras, supported by Commissioner Evans to decertify 1025 ft as local road, as presented. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, and Madaras.
Nays: None.
Absent: Cooper, Jordan.
Abstain: None.

Motion Carried 5-0.

9. Citizen Comments

Ken Barnard, assistant prosecutor, introduced himself as running for circuit court judge. He hopes to serve the people of this community, focusing on crimes against children, and added there are many things jails alone cannot fix.

Steve Rossio, 204 S Riverview, said as a resident who lives at the SW corner of Riverview and Island, he has a unique perspective on the truck traffic. He reported on a recent Wednesday between 10:30 and 11:30 am, 14 semis turned left onto Island from Riverview, and 4 turned right from Riverview onto Island. He said transgressors drive at all hours of the night and day, talked about the noise, diesel fumes, etc. that has frustrated he and his neighbors. He wanted to encourage the city to add more signage, and to take the issue seriously. He then thanked the Commission for their time.

Dodi Leckie, 3820 Pinto, thanked the commissioners for their service, and asked if there were addresses for the different parts of the park (for people calling 9-1-1).

10. Mayor and Commissioner Comments

Commissioner Conner agreed regarding the trucks using Island Avenue.

Commissioner Fooy said he understands the concerns regarding Island Avenue.

Mayor Britigan noted he was sorry to hear Ms. Leckie was leaving Little League, adding that she's done a fantastic job. He then said he sympathized with Mr. Rossio. He said we are all on a learning curve as we figure out how to manage increased traffic with mill property sales, etc.

11. City Manager Comments/Reports

City Manager Stoddard reported having sat down with DPW to discuss remedies for Island Avenue; signage is already on order to hang from the traffic light cable at the intersection; MSP motor carrier division has been contacted, and the city will use all tools available on an ongoing basis. She also said that the RAP grant has been approved and cameras in place within the park, and she appreciates working with Little League on it. She then invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 8:29 p.m.

Shannon Stutz, City Clerk