



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

June 6, 2022

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Tammy Cooper

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

From the City Commission Meeting of May 16, 2022

5. Additions/Changes to the Agenda - Approval

6. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

7. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1464 – action
- ii. Warrant No. 1465 - action
- iii. Kindleberger Park Reservation, Picnic Pavilion 3 – Gabeil Birthday Gathering – action
- iv. Kindleberger Park Reservation, Picnic Pavilion 4 – Young Graduation Party – action
- v. Kalamazoo Area Transit Study - April 20, 2022 Policy Meeting Minutes - receive

8. Unfinished Business

- A. Rescission of Motion to authorize the City Manager and Mayor to negotiate the police contract to include..... from the 5-16-2022 City Commission Meeting – action.
- B. Approval of Public Safety Committee recommendations for police contract negotiations - action

9. New Business

- A. 2021 Annual Police Report, Chief Bryan Ergang - receive
- B. Little League Request for Shed in Lower Field - action
- C. Budget Resolution #2022-3 - action
- D. Resolution to establish the 2022 Millage Rate #2022-4 – action
- E. Year End 2021-2022 Budget Amendment - action
- F. Sewer Rate Resolution #2022-5 – action
- G. Decertification of Kindleberger Park Drive and Park Drive, Resolution 2022-6 - action

10. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY MAY 16, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Cooper, Conner, Evans, Fooy, and Madaras, Treasurer/Clerk Stutz, Attorney Soltis.

Absent: City Manager Stoddard.

3. Minutes

Moved by Commissioner Cooper, supported by Commissioner Madaras to approve the minutes of the May 2, 2022 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

Moved by Vice Mayor Jordan, supported by Commissioner Evans to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Commissioner Conner, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. 2022-2023 Budget Adoption – action. Mayor Britigan explained the steps involved in the budget process, including the budget hearing at the last meeting. He asked Treasurer Stutz if there were any changes to the proposed budget, and there were none. Moved by Commissioner Cooper, supported by Commissioner Madaras to adopt the Proposed Budget FY 2022-2023. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

B. Rescission of authorization to send City Manager, Mayor, and Public Safety Committee to renegotiate the City's contract with Kalamazoo Township for police services and report back to the City Commission before the first meeting in June – action. Attorney Soltis began by noting the duties and responsibilities of the city manager and then separately the city commission, emphasizing that the commission can dictate *the terms* for negotiation, but *contracts themselves* are negotiated by the city manager. Thus, the Commission needs to undo the motion from the previous meeting. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to rescind the authorization to send the City Manager, Mayor, and Public Safety Committee to renegotiate the City's contract with Kalamazoo Township for police services and report back to the City Commission before the first meeting in June. **Motion Carried.**

C. Authorize City Manager to negotiate the terms for the Police Contract – action. Mayor Britigan referenced the memo from the Public Safety Committee to illustrate items commissioners would like to have in the contract. Extensive discussion ensued, including the quality of service KTPD provides, visibility of the police force, perceived issues of residents, communication and review. Moved by Commissioner Cooper, supported by Vice Mayor Jordan to authorize the City Manager and Mayor to negotiate the police contract to include a 2 year contract, a monthly report of crimes/traffic stops, reviews of service at 6, 12, and 18 months, and an officer to attend the commission meetings once a month, and report to the City Commission at the first meeting in June, 2022. **Motion Carried.**

8. New Business

A. Buy/Sell Agreement: Admin Building, 100 N Island – action. Mayor Britigan welcomed Dean Sutton, who is interested in the property at 100 N Island. Mr. Sutton thanked the commission for the opportunity, outlined his experience with restoring old buildings, his commitment to sustainability, and then explained to them his intentions with the building. He answered commissioner questions as to timeline, financing, etc. Moved by Commissioner Fooy, supported by Commissioner Conner to approve the purchase agreement for the property known as 100 N Island Ave. to “26th Street Properties, LLC c/o James (Dean) Sutton, 2915 East Grand River Ave, Howell, MI 48443” with a 7 year inflation tax scale reverting to True Cash

Value after 7 years, and authorize the City Manager to execute all documents related to the action. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

B-E. 2021 Sewer USDA Bonds Engagement Letter, Mike Schwartz, Prein & Newhof – action. Mayor Britigan reminded all that the City has been awarded USDA loans and grants totaling approximately \$3.75 million for Sewer infrastructure improvements, then turned the floor over to Mike Schwartz, Prein & Newhof. Mr. Schwartz noted that the process has been going on for over 18 months, and the culmination came at the end of March when a 40 year loan at 1.25% was secured with the USDA. He said now the next steps are to execute contracts, close the loan, and get bids for the work. The Bonds Engagement Letter is the financial contract with Baker Tilly (item B), the Professional Services Agreement (item E), is the engineering contract. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the 2021 Sewer USDA Bonds Engagement Letter as presented and authorize the Mayor to execute the documents. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

C. Parchment Sewer Engineering Agreement, Mike Schwartz, Prein & Newhof – receive.

D. Certification Regarding Debarment, Suspension, Ineligibility & Voluntary Exclusion, Mike Schwartz – receive.

E. Parchment Professional Services Agreement, Mike Schwartz, Prein & Newhof – action. Moved by Vice Mayor Jordan, supported by Commissioner Fooy to approve the Parchment Professional Services Agreement with Prein & Newhof as presented (with corrections to amount on C.02.01A4 to read \$445,000), and authorize the Mayor to execute all documents. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

F. Resolution to participate in the MEDC Redevelopment Ready Community (RRC) program – approve. Mayor Britigan reported that the RRC program allows us to participate in grants, marketing, and redevelopment of our properties. Moved by Commissioner Cooper, supported by Vice Mayor Jordan to approve the Resolution to participate in the MEDC Redevelopment Ready Community program effective immediately, and authorize the Mayor and City Clerk to execute all documents. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Conner complained about the number of trucks still using Island Avenue.

Commissioner Madaras said she is excited to be moving forward with the sanitary sewer project, and thanked Prein & Newhof and everyone for all of their work.

Vice Mayor Jordan agreed and echoed the same sentiment.

Mayor Britigan reported having 2 items: 1) that he is excited to see what Mr. Sutton can do with the Island property, and 2) he is passing out information on an interactive survey with CCTA – an extensive operational assessment that will affect routes in our city. He encouraged everyone to fill out the survey.

11. City Manager Comments/Reports

City Treasurer Stutz reported that the City Manager would be back in the office tomorrow. She then invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 8:38 p.m.

Shannon Stutz, City Clerk



City of Parchment
Check Register Report
Warrant 1464

Check	Check Date	Vendor Name	Description	Amount
36984	05/17/2022	CONSUMERS ENERGY	ACCT #: 1704 5509 CITY HALL	5,680.70
36985	05/17/2022	VOID		0.00
36986	05/17/2022	VOID		0.00
36987	05/17/2022	DERIC JORDAN	MAY 3, 2022 ELECTION	160.00
36988	05/17/2022	DETROIT SALT COMPANY	98.98 TONS ROAD SALT	6,728.67
36989	05/17/2022	FORD, KRIEKARD, SOLTIS & WISE	GENERAL/Police MATTERS - APRIL Genl \$1281.25 Police \$131.25	1,412.50
36990	05/17/2022	HARVEY CONSULTING	PLAN COMM, COMMUNICATIONS, ETC-1/1/22-4/30/22	5,737.50
36991	05/17/2022	JEANNE DRENTH	MAY 3, 2022 ELECTION	160.00
36992	05/17/2022	KALAMAZOO AREA BUILDING AUTHOR	PROP MAINT INSPECTION-104 ESPANOLA	100.00
36993	05/17/2022	KALAMAZOO CO. ROAD COMMISSION	SIGNAL MAINT & ENERGY USE-JAN & FEB	51.31
36994	05/17/2022	KALAMAZOO OIL CO.	FUEL CHARGES -4/16/22 TO 4/30/22	467.89
36995	05/17/2022	KAREN HEASLEY	MAY 3, 2022 ELECTION	160.00
36996	05/17/2022	MARANA GROUP	TRASH BILLS APRIL 2022 - OTHER CHARGES	167.26
36997	05/17/2022	MARY KNECHTEL	MAY 3, 2022 ELECTION	160.00
36998	05/17/2022	MLIVE MEDIA GROUP	BUDGET HEARING NOTICE	45.57
36999	05/17/2022	PREIN & NEWHOF	WELL FIELD & TREATMENT PLANT-3/27 TO4/30	3,455.90
37000	05/17/2022	RALPH HERRICK	MAY 3, 2022 ELECTION	160.00
37001	05/17/2022	REPUBLIC SERVICES #249	CITYWIDE TRASH PICKUP - MAY	9,316.16
37002	05/17/2022	ROSALIND STUTZ	MAY 3, 2022 ELECTION	160.00
37003	05/17/2022	SBAM PLAN	EMPLOYEE INS - JUNE 2022	10,566.27
37004	05/17/2022	SCOT HENDERSON	MAY 3, 2022 ELECTION	160.00
37005	05/17/2022	SEVERANCE ELECTRIC CO INC	TRAFFIC SIGNAL MAINT - APRIL 2022	120.00



City of Parchment
Check Register Report
Warrant 1465

Check	Check Date	Vendor Name	Description	Amount
37008	05/31/2022	BALLET ARTS	DEPOSIT REFUND 05/13/2022	100.00
37009	05/31/2022	COMPANION LIFE	LIFE & AD&D INS - JUNE LIFC3712	57.00
37010	05/31/2022	DEYOUNG LANDSCAPE SERVICE	TURF TREATMENT #1-GARDEN (5223)	191.00
37011	05/31/2022	ENGINEERED PROTECTION SYSTEMS	MAINTENANCE BLDG-6/1 TO 8/31/22	175.50
37012	05/31/2022	KAL CO HEALTH & COMMUNITY SERV	HHW-JAN-MARCH 2022, and ANNUAL HHW COSTS	1,347.49
37013	05/31/2022	KALAMAZOO OIL CO.	FUEL CHARGES 5/1 TO 5/15/2022	354.85
37014	05/31/2022	MICHIGAN MUNICIPAL LEAGUE	MML DUES & LEGAL DEF TO 6/30/2023 #384	1,662.00
37015	05/31/2022	MICHIGAN MUNICIPAL WC FUND	WORKMAN'S COMP FUND-7/1/22 TO 7/1/23 POLICY	4,169.00
37016	05/31/2022	NANCY STODDARD	ZOOM-ONLINE MEETING PLATFORM 5/2 TO 6/1/22	15.89
37017	05/31/2022	NATIONAL HOSE TESTING SPEC.	2022 GROUND LADDER TESTING	137.25
37018	05/31/2022	O'BOYLE COWELL BLALOCK & ASSOC	URBAN WILDLIFE CORRIDOR PROJECTS 4/1-30/22	210.00
37019	05/31/2022	PROTEC	ANNUAL MEMBERSHIP BEG 07/01/2022	240.75
37020	05/31/2022	PUBLIC MEDIA NETWORK	DIRECT TV-JAN-MARCH-FRANCHISE FEES	2,974.28
37021	05/31/2022	RADARSIGN, LLC	CHARGER, BATTERY	75.00
37022	05/31/2022	TRUCK & TRAILER SPECIALTIES	REPAIR HIGHWAY SALTER	3,487.00

Kindleberger Park Reservation Form

Area of park to be reserved:

- Sunken Gardens/Gazebo (\$200 non-resident/\$100 resident)(3-hour block)
(\$100 deposit required)
- Stage (\$300 non-resident/\$150 resident)(3-hour block)(\$100 deposit required)
- Lower Softball Field (\$25 non-resident, \$10 resident)(only available after 7/31)
- Tennis Court 1 (\$25 non-resident, \$10 resident)(1-hour period)
- Tennis Court 2 (\$25 non-resident, \$10 resident)(1-hour period)
- Picnic Pavilion 1 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 2 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavillon 3 (\$100 non-resident/\$50 resident for 4-hour block) *pd CARD over phone 5/10/22*
- Picnic Pavilion 4 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 5 (\$100 non-resident/\$50 resident for 4-hour block)

Name: Stephanie Gobeil Phone: 269-650-8418

Full Address: 201 COURT ST

Email: ~~gobeil~~ gobeilfamily@^{9th.net} Alt. Phone: _____

Date of Event: June 18th Time: 11:00 AM

Birthday Gathering

How many attendees do you anticipate at your event? 20

Will there be music as part of your event? NO

Name of DJ, Musical Performer, Sound Technician: N/A

Will there be decorations, rental chairs/tents/tables: NO

**See park rules on reverse side*

Stephanie Gobeil
Signature

5/11/22
Date

FOR INTERNAL OFFICE USE:

Application received by: KS

Date: 5-11-22

Payment Received: _____

Receipt # _____

APPROVAL

Signature

Date

Kindleberger Park Reservation Form

Sunken Garden/Gazebo (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required

Stage (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

Picnic Pavilion 1 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 2 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 3 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 4 (\$100 non-resident, \$50 resident) (4 hour block)

Picnic Pavilion 5 (\$100 non-resident, \$50 resident) (4 hour block)

Name: Charles Young Phone: (269)665-0450

Address: 12060 Manning Lake Rd

Email: milkman49046@gmail.com

Alternate Phone: _____

Date of Event: 6/25/2022

Time: 12-4 pm

Type of event: Graduation party

Approximate number of attendees: 25 plus

Will there be music as part of your event? NO

Name of DJ, musical performer, sound technician: _____

Decorations, rental chairs/tents/tables? Describe: Balloons, Table cloth etc

Name & address for deposit return: _____

Signature

Date

*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE:

Application received by: CS

Date: 5-27-22

Payment amount received: \$100

Receipt # _____

Check # _____

Cash

Credit _____

APPROVAL

Signature

Date

RECEIVED

MAY 27 2022

PAID

KALAMAZOO AREA TRANSPORTATION STUDY POLICY COMMITTEE

Minutes of the April 20, 2022 Meeting

CALL TO ORDER

The April 20, 2022 Policy Committee Meeting was called to order at 9:03 a.m. at Kalamazoo Metro, by Chairperson Randy Thompson.

INTRODUCTIONS

Introductions were made by all present.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet.

MEMBERS PARTICIPATING

Curt Aardema	Central County Transportation Authority
Rob Britigan, Treasurer	City of Parchment
Marsha Drouin	Richland Township
Jeff Franklin	Michigan Department of Transportation, Planning
Jason Gatlin	Wakeshma Township
Libby Heiny-Cogswell, Vice Chair	Oshtemo Township
Robert Henderson	Van Buren Public Transit
Adam Herringa	City of Portage
Lisa Imus	Village of Lawton
Joanna Johnson	Road Commission of Kalamazoo County
Sarah Joshi	City of Galesburg
Greg Kinney	Van Buren County Road Commission
Judy Lemon	City of Galesburg
Nick Loeks	Texas Township
Sherine Miller	Kalamazoo Township
Pete Pfeiffer	Michigan Department of Transportation, TSC
Jeff Sorensen	Cooper Township
Randy Thompson, Chair	Comstock Township
Don Ulsh	Schoolcraft Township
Terry Urban	City of Portage
Craig Williams	KATS Citizens' Advisory Committee

MEMBERS ABSENT

Carol Daly	Village of Mattawan
Jeff Heppler	Village of Augusta
Tim Frisbie	Village of Vicksburg
John Gisler	Kalamazoo County
Martin Janssen	Kalamazoo County Transportation Authority
William Joseph	Village of Paw Paw
Tracy Locey	Brady Township
Chris Praedel	City of Kalamazoo

Jerry VanderRoest

Charleston Township

OTHERS PARTICIPATING

Tom Brenan

Road Commission of Kalamazoo County Commissioner

Don Martin

Kalamazoo Township

Elizabeth Rumick

Kalamazoo Area Transportation Study

Steve Stepek

Kalamazoo Area Transportation Study

Ali Townsend

Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

APPROVAL OF THE AGENDA

Johnson moved, and it was duly seconded by Aardema, **“to approve the agenda of the April 20, 2022 Policy Committee Meeting.”** MOTION CARRIED.

PUBLIC COMMENTS

No public comments were made.

CONSENT AGENDA

-ACCEPTANCE OF THE TREASURER’S REPORT

-ACCEPTANCE OF THE TECHNICAL COMMITTEE REPORT (APRIL 14, 2022)

-ACCEPTANCE OF THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL REPORT

-APPROVAL OF THE MINUTES FROM THE MARCH 30, 2022 MEETING

Steppek pointed out that due to this month’s meeting schedule, the Technical Committee report was unable to be prepared for the consent agenda. The Technical Committee recommended approval of everything that is on today’s Policy Committee meeting agenda. Next month, both the April and May Technical Committee reports will be included on the consent agenda. Kinney pointed out his name is misspelled on the March 30, 2022 meeting minutes.

Sorensen moved, and it was duly seconded by Britigan, **“to accept and approve the items on the Consent Agenda with the spelling correction in the minutes.”** MOTION CARRIED.

TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

Steppek provided information regarding the Transportation Improvement Program (TIP) Amendments included in the packet. Instead of what is documented in the meeting memo, the K L Avenue project is the Kalamazoo Area Transportation Study Transportation Alternatives Program grant award portion. Most of the other amendments are budget changes. The TIP reflects spending the full amount of the fiscal 2023 awarded Infrastructure Investment and Jobs Act allocation. Aardema asked what the limits were on the Portage Road project. Stepek responded it is from Milham south to East Centre.

Sorensen moved, and it was duly seconded by Heiny-Cogswell, **“to approve the Transportation Improvement Program Amendments.”** MOTION CARRIED.

FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM

Steppek provided information on the Draft Fiscal Year 2023 Unified Planning Work Program (UPWP) included in the meeting packet. The UPWP has been out for public engagement since the beginning of the month. There are a couple of name updates in the Appendix 6 and 7 Membership lists. The Technical Committee recommends approval of the UPWP.

Johnson moved, and it was duly seconded by Miller, *“to approve the Fiscal Year 2023 Unified Planning Work Program with name corrections.”* MOTION CARRIED.

DRAFT FISCAL YEAR 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM

Steppek explained that the full document of the Transportation Improvement Program is on the katsmpo.org website and not included in the packet due to its large size. KATS hosted a public open house last night on the Transportation Improvement Program draft with a handful of people in attendance. QR codes were distributed for attendees to scan to review and comment not only on KATS projects, but all projects statewide. Comments are due before May 5, 2022. KATS will present the TIP next month for approval. Miller asked what comments were made at the open house. Steppek responded comments were mainly inquiries into the KATS process versus discussion on projects.

CONTRIBUTED SERVICES FISCAL YEAR-TO-DATE THROUGH MARCH 2022

Steppek explained a summary of the fiscal year to date contributed services is included in the packet for your review. Steppek reminded attendees to continue to submit timesheets to KATS.

PUBLIC TRANSPORTATION UPDATES

Aardema reported the Central County Transportation Authority (CCTA)/Kalamazoo County Transportation Authority (KCTA) boards met and agreed to formally levy Villages for the 2022 KCTA millage of 0.3124. The full allowable CCTA/KCTA millage of 0.9 will be levied due to increased fuel and labor costs. Metro ridership is recovering. Sunday bus service will begin in early May. CCTA/KCTA purchased a few new fixed-route buses and smaller Metro Connect vehicles. Supply chain issues are causing delays in delivery of about a year which Metro is attempting to keep ahead of. CCTA/KCTA is in the early stages of a program with the federal government to sponsor and fully fund three electric buses. Although Metro has utilized hybrid buses, they have not used fully electric buses. Metro's Comprehensive Operational Analysis continues. Contact Aardema to submit comments or if you would like to participate. Kinney asked if the federal government would be funding three buses and Metro is considering whether to take them. Aardema clarified award of the electric buses is a competitive process with other transit systems around the state which Kalamazoo was asked to participate in. Aardema stated this is very recent news and doesn't have a lot of information on it. Aardema said there are no electric buses currently operating in our area. In response to Lemon's question, Aardema responded these buses would be fully battery powered. In response to Kinney's question, Aardema answered Metro has no natural gas buses, but utilizes both diesel and hybrid buses. Henderson added Pittsburg transit got 8 new electric buses which became very expensive and inconvenient because the batteries couldn't keep up. Aardema echoed there may be range issues and other challenges with the electric buses. Thompson summarized electric buses have many unknowns. Britigan asked if any information was available on the comparison of the cost of the electric buses versus the gas-powered buses. Aardema recalled the start up cost of the electric bus as \$1.3 million dollars whereas the typical diesel bus cost is \$500 to \$600 thousand dollars. Ulsh asked if

Metro is happy with their hybrid buses. Aardema elaborated that typically buses are in service ten to twelve years. The hybrid bus batteries only last six to seven years and are very expensive to replace. Within the last five years, only diesel buses have been purchased. Thompson added Battle Creek transit is planning its first fare hike in 20 years due to increased costs. Aardema agreed noting Metro's finance committee continues discussion about increased costs.

EXECUTIVE DIRECTOR'S REPORT

Steppek added any smaller local communities that would like PASER Rating assistance from Kalamazoo Area Transportation Study (KATS) Staff to please get the request in as soon as possible so KATS can schedule the ratings and budget out the rest of the year. Sorensen asked if Townships were still on the 5-year plan for the Road Commission of Kalamazoo County (RCKC) to perform ratings. Johnson responded the RCKC takes care of that on a 3-year cycle and recommended smaller municipalities take advantage of the opportunity.

NEW BUSINESS

No new business was brought forth.

PUBLIC COMMENTS

Lemon confirmed and repeated information from last month's meeting that e-bikes are not allowed on unpaved trails at Ft. Custer State Park.

MEMBER COMMENTS

Aardema welcomed Craig Williams the Battle Creek/Kalamazoo Airport Director.

Britigan reported the Environmental Protection Agency is performing river cleanup in the City of Parchment which is expected to last through at least the end of this year.

Pfeiffer stated the Michigan Department of Transportation (MDOT) is experiencing considerable cost increases resulting from supply chain issues, fuel costs, inflation, and labor costs. Bridge project bid prices are coming in 40 to 60 percent higher than two years ago. Delivery time of wrought iron water mains, cable for cable barriers, and other major materials is increasing significantly which will negatively impact project timelines. Thompson asked for a status update on the Portage Road/I-94 project. Pfeiffer answered many of those project materials were ordered and delivered well before the current delayed delivery issues were present. However, the project is about a month behind schedule with a target of getting the road completely open to traffic around Christmas. Eastbound I-94 traffic is currently shifted to the westbound roadway. Eastbound traffic is expected to be shifted to the new eastbound lanes by the end of week. Stepek added the service road is closed. Aardema asked the duration of the service road closure. Johnson later answered the service road is expected to be closed another month.

Similar to MDOT, Johnson reported the Road Commission of Kalamazoo County (RCKC) is also facing challenges of project cost increases and delayed project timelines. The RCKC received a Scrap Tire Grant and plans to again experiment utilizing scrap tire on roadways. The RCKC annual report is available on the website kalamazooountyroads.com. Contact Johnson if you would like a hard copy. RCKC is working on maintenance and project preparations. Work has begun on the new RCKC complex on 26th Street. Installation of the salt shed and scale is in progress. The Transportation Asset Management Council annual report will be out May 2, 2022. Last year all federal aid roads were rated, the most in history. There was a slight uptick in roads in good condition and a reduction of roads in poor condition.

Thompson mentioned the Sprinkle Road from East Main to G Avenue project in Comstock Township has begun. Johnson added the project was slated to begin in June but is beginning early due to the contractor's availability.

Ulsh asked for clarification on what a mini roundabout is since one is planned in Schoolcraft Township. Johnson explained it is the same as a regular roundabout but just has a smaller footprint adding they are known for traffic calming and reductions in crashes. Although negative feedback may need to be addressed, trucks are able to navigate them since they are mountable.

Thompson added the Kalamazoo County Chapter of the Michigan Township Association annual golf outing will be on June 17, 2022 at the Crestview Golf Club in Kalamazoo. This year's banquet will be held November 10, 2022 at Four Points on Cork Street. Sorensen elaborated the new CEO of Southwest Michigan First will be a guest at the banquet.

ADJOURNMENT

There being no further business, Chairperson Thompson adjourned the meeting at 9:38 a.m.

The next meeting of the Kalamazoo Area Transportation Study Policy Committee will be held on Wednesday, May 25, 2022 at 9:00 a.m.

Approved May 25, 2022 (er)

MEMORANDUM

To: Parchment City Commission

From: Nancy R. Stoddard, City Manager

Date: June 6, 2022

Re: Rescinding of the Motion to Authorize Mayor and City Manager to Renegotiate Police Contract

Previous Motion from May 16, 2022: Commissioner Cooper, supported by Vice Mayor Jordan to authorize the City Manager and Mayor to negotiate the police contract to include a 2 year contract, a monthly report of crimes/traffic stops, reviews of service at 6, 12, and 18 months, and an officer to attend the Commission meetings once a month, and to give the annual police report to the City Commission at the first meeting in June.

The above motion made on May 16, 2022, needs to be rescinded. The City Manager negotiates these types of contracts, not Commission Members. Per Attorney Soltis' email dated Tuesday, May 10, 2022:

The reason for the rescission is that it is the City Manager's duty to negotiate all contracts and then make recommendations to the City Commission.

MEMORANDUM

To: Mayor Britigan, Vice-Mayor Jordan, and City Commission

From: Public Safety Committee – Jeff Koch, Michael Conner, and Manager Nancy Stoddard

Date: April 11, 2022

Re: Police Service Contract with Kalamazoo Township

Background:

The Public Safety Committee (PSC) put forth a survey to the residents of Parchment to find what their greatest concerns are in the community. The survey results are available on the City's website for transparency. The PSC met to discuss what was needed in the upcoming contract to help meet the needs of the community. Request for Proposals (RFP) were sent to the Kalamazoo County Sheriff's Office and the Kalamazoo Township Police Department.

The Sheriff's Office was unable to contract with anyone as their staffing is extremely low, with a shortage of 51 personnel. They said that the City could use the general policing that is available throughout the county, but not a specific contract.

Discussion:

The PSC discussed contracting with the Kalamazoo Township Police department again. They would like the following additions to the contract:

- 2 year contract
- An officer to attend the City Commission meeting once a month (the first Monday of the month)
- A monthly report of crimes and traffic stops in Parchment
- Reviews of police service will be at 6, 12, and 18 months with the Police Chief, Supervisor, and PSC members
- Contract language that speaks to: Any shortages in personnel will not affect the provided police services in Parchment

Recommendation:

The Public Safety Committee recommends that the City Commission agree to contract for police services with the Kalamazoo Township Police Department from July 1, 2022 – June 30, 2024.

Parchment Little League

PO Box 612

Parchment, MI 49004-0612

June 3, 2022

City of Parchment

Attention: Nancy Stoddard City Manager
Parchment City Commision

Ref: Shed for Lower Field

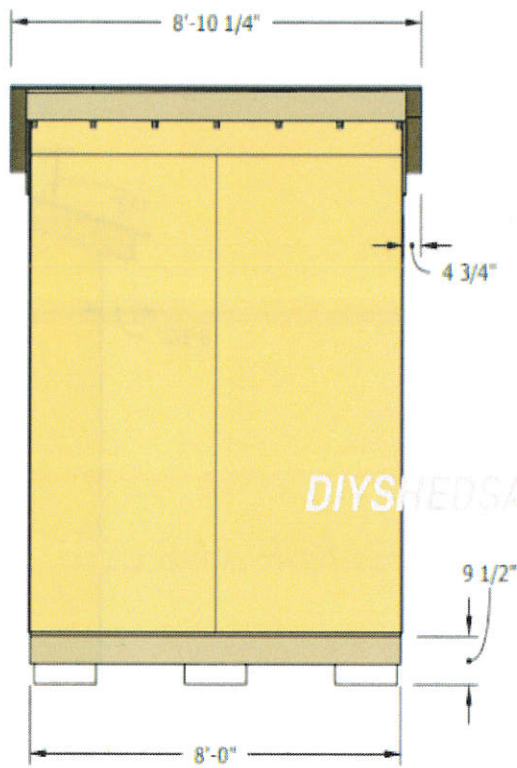
We would like to request permission to build a shed at lower field. It would be used to store bases, rakes, and a field liner. I have sent plans to Nancy with shed lay out. If you have any questions, please let me know. We appreciate your time.

Thank you,

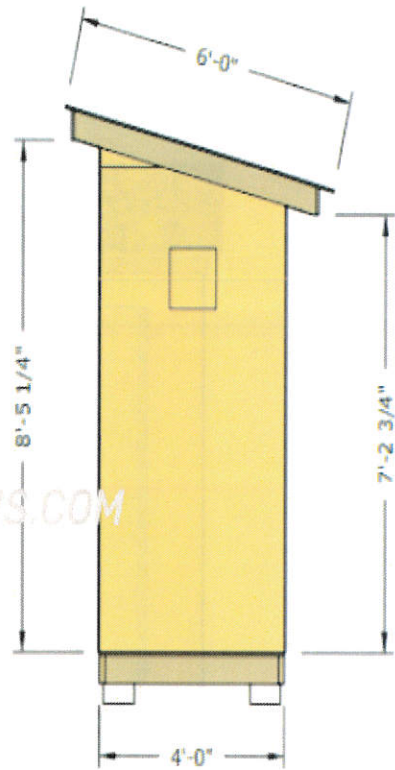
Dodi Leckie
President
Parchment Little League
269-743-8073
Leckie72@yahoo.com

4x8 LEAN TO SHED PLANS





Back Elevation



Left Side Elevation

3/8" = 1' (1.32)

Dimensioned Views

City of Parchment
2022-2023

Budget Resolution #2022-3

At a regular meeting of the City Commission of the City of Parchment held on Monday, June 6, 2022 the following budget resolution was offered by _____ and supported by _____.

WHEREAS, the City Manager did submit to the City Commission a proposed budget estimating revenues and expenditures for the 2022-2023 fiscal year on April 4, 2022 as required by Chapter VII, Section 7.4 of the City Charter; and

WHEREAS, the City Commission in accordance with Act 621 Michigan Public Acts of 1978, did hold a public hearing on May 2, 2022 at 7:00 P.M. to receive citizen comment on the proposed budget as presented herein. A copy of the affidavit of publication is on file with the City Clerk.

NOW THEREFORE BE IT RESOLVED THAT, the City Commission of the City of Parchment, does hereby adopt said budget as represented herein; and

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget; and

BE IT FURTHER RESOLVED, that the City Manager be authorized to transfer up to \$ 5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

General Fund

Revenues		Expenditures	
Taxes/Fees	\$834,900	Legislative	31,800
State Sales Tax	202,000	Administration	346,650
Solid Waste Collect'ns	136,000	Legal Services	25,800
Other Revenues	34,900	Police Services	447,714
Overhead fr Funds	210,000	Fire Department	123,100
State Grants	140,000	Public Works Department	399,480
		Parks, Recreation & Culture	182,550
Total Revenues	\$1,557,800	Total Expenditures	\$1,557,094

City of Parchment
2022-2023

Major Street Fund

Revenues		Expenditures	
State Grants	\$178,200	Routine Maintenance	28,460
Transfers	0	Traffic Services	33,090
		Winter Maintenance	33,350
		Administration	22,420
		Capital/Construction	120,000
<hr/>		<hr/>	
Total Revenues	\$178,200	Total Expenditures	\$234,320
<hr/>		<hr/>	

Local Street Fund

Revenues		Expenditures	
State Grant/Interest	\$73,300	Routine Maintenance	29,900
Transfers	0	Traffic Services	25,660
		Winter Maintenance	27,700
		Administration	22,965
		Capital	0
<hr/>		<hr/>	
Total Revenues	\$ 73,300	Total Expenditures	\$106,225

Brownfield Redevelopment Authority

Revenues		Expenditures	
Tax Revenue	\$299,300	Brownfield Debt Retirement	\$58,146
Transfers	0	Attorney Fees	0
		Administrative Overhead	130,000
<hr/>		<hr/>	
Total Revenues	\$ 299,300	Total Expenditures	\$ 188,146

City of Parchment
2022-2023

Veteran's Memorial Fund

Revenues		Expenditures	
Contributions	\$5,000	Bricks/supplies	\$5,000
Transfers	0	Professional/Contractual	0
Total Revenues	\$ 5,000	Total Expenditures	\$ 5,000

The roll call vote was as follows:

Ayes:

Nays: None.

Absent: None.

Abstain: None.

Resolution declared adopted this 6th day of June, 2022.

Shannon Stutz
City Clerk

CITY OF PARCHMENT
SEWER RATE RESOLUTION 2022-**1**

CHARGES FOR SEWER SERVICES SUPPLIED BY THE SEWER DEPARTMENT

WHEREAS, in accordance with the City of Parchment Compiled Ordinances, specifically section 58-61, the City Commission is empowered to set the rates charged to customers of the City of Parchment Sewer System for the efficient operation and maintenance of said system,

WHEREAS, the City of Parchment wastewater system has been shown to need improvements for structural concerns as identified by Prein & Newhof's *2021 Parchment Sanitary Engineering Report*,

WHEREAS, the City of Parchment has been awarded USDA Rural Development funding in the amount of \$3,750,000 to update the city's sewer infrastructure,

WHEREAS, said improvements will enhance the health and security of the system in addition to providing adequate capacity for future and current wastewater flows,

WHEREAS, the reserves are necessary to ensure that adequate funds are being generated to pay for the wastewater system expenses and the corresponding annual debt service,

NOW THEREFORE BE IT RESOLVED, effective July 1, 2022, the surcharges for sewer services supplied by the City of Kalamazoo for the City of Parchment Sewer System shall be computed as follows:

- A. The charges for sewer services shall be based upon the readings from the water system.
- B. Surcharge – Customers of all account classes located within the corporate limits of the City of Parchment shall pay 155% of the sewer services charged by the City of Kalamazoo.

Moved by Commissioner _____, supported by Commissioner _____.

The roll call vote was as follows:

Ayes:

Nays: None.

Absent: None.

Abstain: None.

Resolution declared adopted this 6th day of June, 2022.

Shannon Stutz
City Clerk

City of Parchment
2022-2023

Resolution to Establish the 2022 Millage Rate #2022-4

At a regular meeting of the City Commission of the City of Parchment held on Monday, June 6, 2022 the following millage resolution was offered by _____ and supported by _____.

WHEREAS, the City of Parchment Board of Review has completed its review and correction of the Assessment Roll for 2022; and

WHEREAS, said Assessment Roll shows the taxable value of all real and personal property in the City of Parchment subject to general Ad Valorem taxation to be as follows:

REAL PROPERTY	49,692,519
PERSONAL PROPERTY	2,703,100
TOTAL ASSESSMENT ROLLS	\$52,395,619

WHEREAS, the City Commission has adopted a budget for the 2022-23 fiscal year which will require the levy of 16.4701 mills in order to adequately fund the operations of the City of Parchment; and

WHEREAS, the City Commission has complete authority to establish that 16.4701 mills be levied in 2022 for operating purposes; and

WHEREAS, the City Commission of the City of Parchment did hold a public hearing Monday, May 16, 2022 at which time the property tax millage rate proposed to be levied to support the proposed budgets was a subject of that hearing.

NOW THEREFORE BE IT RESOLVED, that by the authority granted by the City Charter, Chapter IX, Section 9.1, the millage rate for 2022 is hereby set at 16.4701 mills to be levied against each dollar of Taxable Value of Real and Personal Property within the City of Parchment for general operating purposes.

BE IT FURTHER RESOLVED, pursuant to the authority of Parchment City Charter, Chapter IX, Section 9.6 the City Clerk is hereby directed to certify to the Assessor the total amount of \$834,900 to be raised by taxes.

FURTHER, when extensions have been made by the Assessor, that the City Assessor, pursuant to City Charter, Chapter IX, Section 9.8, shall execute the necessary warrant directing the City Treasurer to collect the tax set forth in said warrant, and that same when collected be credited to 2022-2023 GENERAL OPERATIONS in the amount of \$834,900.

The roll call vote was as follows:

Ayes:
Nays: None.
Absent: None.
Abstain: None.

Resolution declared adopted this 6th day of June, 2022.

Shannon Stutz
Treasurer/Clerk

2022 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET

L-4034

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

KALAMAZOO COUNTY TAXING JURISDICTION: PARCHMENT CITY

2021 Unit Total Taxable Value	(Prior TV)	45,619,960
2022 Losses to prior Taxable Value (MCL 211.34d)	(Losses TV)	257,019
2022 Additions (MCL211.34d)	(Additions TV)	2,217,863
2022 Unit Total Final Taxable Value (based on S.E.V.)	(Current TV)	49,692,519
2022 Unit Total Taxable Value based on Assessed Valuation	(AV based TV)	49,692,519
2022 Unit Total Taxable Value based on C.E.V.	(CEV based TV)	49,692,519
2021 Inflation Rate (for 2022 Calculations)	(2021 CPI)	1.033

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995, 3 of 1997 and 19 of 2002 regarding the calculation of additions and losses.

$$\begin{array}{r}
 (\text{2021 Total T.V.} - \text{2022 Losses}) \times \text{CPI} \\
 (45,619,960 - 257,019) \times 1.033 = 46,859,918 = \boxed{0.9871} \\
 (49,692,519 - 2,217,863) \\
 (\text{2022 Total T.V.} - \text{2022 Additions}) \\
 \hline
 \text{ACTUAL} \qquad 0.9871
 \end{array}$$

2022 Millage Reduction Fraction (Headlee)
Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. 1 2022 only)

$$\begin{array}{r}
 \text{2022 Unit Total Taxable Value based on AV} \\
 \hline
 \text{2022 Unit Total Final Taxable Value (based on S.E.V.)} \\
 \hline
 \text{ACTUAL} \qquad 1.0000
 \end{array}
 = \frac{49,692,519}{49,692,519} = \boxed{1.0000}$$

2022 Rollback Fraction (Truth in Assessing)
Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 2 of 2022 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2022 only)

$$\begin{array}{r}
 \text{2022 Unit Total Taxable Value based on C.E.V.} \\
 \hline
 \text{2022 Unit Total Final Taxable Value (based on S.E.V.)} \\
 \hline
 \text{ACTUAL} \qquad 1.0000
 \end{array}
 = \frac{49,692,519}{49,692,519} = \boxed{1.0000}$$

2022 Rollback Fraction (Truth in County Equalization)
Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 2 of 2022 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2021 only)

$$\begin{array}{r}
 (\text{2021 Total T.V.} - \text{2022 Losses}) \\
 (45,619,960 - 257,019) \\
 (49,692,519 - 2,217,863) \\
 (\text{2022 Total T.V.} - \text{2022 Additions}) \\
 \hline
 \text{ACTUAL} \qquad 0.9555
 \end{array}
 = \frac{45,362,941}{47,474,656} = \boxed{0.9555}$$

2022 Base Tax Rate Fraction (Truth in Taxation)
Round to 4 decimal places in the conventional manner.

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

2022 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2022.)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County	KALAMAZOO		2022 Taxable Value of All Properties in the unit as of 5/23/2022												49,692,519
Local Government Unit	PARCHEMENT CITY		For LOCAL School Districts: Current Year Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.												

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2021 Millage Rate Permanently Reduced by MCL 211.34d	2022 Current Year Millage Reduction Fraction	2022 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Truth in Assessing or Equalization Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Operating		5/2001	17.0000	16.6854	0.9871	16.4701	1.0000	16.4701	16.4701		Unlimited

Prepared by	Mathew Hansen	Telephone Number	(269) 383-8960	Title of Preparer	Equalization Director	Date	May 3, 2022
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/>	Clerk Secretary	Signature	Print or Type Name	Date	Total School District Operating Rates to be levied (HH/Supp and NH Oper ONLY)	Rate
<input type="checkbox"/>	Chairperson President	Signature	Print or Type Name	Date	For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal.	
					For Commercial Personal	
					For All Other	

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

HEADLEE & MCL 211.34 ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCED NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE	
Post debt & specials to L-4029.	Last year's L-4029	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)	
	col. (7)					
Allocated	Operating	16.6854	x	0.9871	=	16.4701
<small>was the above millage approved since this April 30? Y - YES</small>						
				0.9871	=	0.0000
<small>was the above millage approved since this April 30? Y - YES</small>						
				0.9871	=	0.0000
<small>was the above millage approved since this April 30? Y - YES</small>						
				0.9871	=	0.0000
<small>was the above millage approved since this April 30? Y - YES</small>						
				0.9871	=	0.0000
<small>was the above millage approved since this April 30? Y - YES</small>						
				0.9871	=	0.0000
<small>was the above millage approved since this April 30? Y - YES</small>						
Total of newly voted & last year's perm reduced millage.	16.6854			16.4701		16.4701
				2022 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =		16.4701

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

If you plan to levy the Base Tax Rate or less, you do not need to hold a Truth in Taxation Hearing.

TRUTH IN TAXATION COMPUTATIONS

2022 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9555</u>	(1)
2021 OPERATING MILLAGE RATE:	(actually levied)	<u>16.6854</u>	(2)
2022 BASE TAX RATE:	(w/out hearing)	<u>15.9428</u>	(1) x (2) = (3)
2022 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>16.4701</u>	(from above) = (4)
MINUS 2022 BASE TAX RATE:	(B.T.R.)	<u>15.9428</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.5273</u>	(4) - (5) = (6) or
If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.		<input type="text"/>	(7) - (5) = (6)

MILLAGE INCREASE	<u>0.5273</u>	
2022 BASE TAX RATE	15.9428	= 3.31%
		MILLAGE INCREASE FROM HEARING*

<u>2022 TV x .001 x MILLAGE INCREASE</u>	= \$	<u>26,203</u>
		REVENUE INCREASE FROM HEARING

(2022 TV x 2022 BASE RATE) -1	<u>792,238</u>	
(2021 TV x 2021 ACTUAL OPER RATE) =	761,187	= 4.08%
		2022 REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.



MEMORANDUM

To: Nancy Stoddard, City Manager

From: Shannon Stutz, City Treasurer

Date: June 1, 2022

Subject: Year End Budget Amendments

In reviewing financials for the fiscal year end, I have identified the following budget amendments necessary to avoid negative budget variances.

1. 101-674 (revenue) increase budget \$100,525 and 101-591- various(expenses), increase budget \$100,525 to record the revenue and expenses involved with decommissioning the water plant building.
2. 401-674 (revenue) increase budget \$5,000 and 401-775.000 (expense), increase budget \$5,000 to record the revenue and expenses for the veteran's fund.

CITY OF PARCHMENT
SEWER RATE RESOLUTION 2022-5

CHARGES FOR SEWER SERVICES SUPPLIED BY THE SEWER DEPARTMENT

WHEREAS, in accordance with the City of Parchment Compiled Ordinances, specifically section 58-61, the City Commission is empowered to set the rates charged to customers of the City of Parchment Sewer System for the efficient operation and maintenance of said system,

WHEREAS, the City of Parchment wastewater system has been shown to need improvements for structural concerns as identified by Prein & Newhof's *2021 Parchment Sanitary Engineering Report*,

WHEREAS, the City of Parchment has been awarded USDA Rural Development funding in the amount of \$3,750,000 to update the city's sewer infrastructure,

WHEREAS, said improvements will enhance the health and security of the system in addition to providing adequate capacity for future and current wastewater flows,

WHEREAS, the reserves are necessary to ensure that adequate funds are being generated to pay for the wastewater system expenses and the corresponding annual debt service,

NOW THEREFORE BE IT RESOLVED, effective July 1, 2022, the surcharges for sewer services supplied by the City of Kalamazoo for the City of Parchment Sewer System shall be computed as follows:

- A. The charges for sewer services shall be based upon the readings from the water system.
- B. Surcharge – Customers of all account classes located within the corporate limits of the City of Parchment shall pay 155% of the sewer services charged by the City of Kalamazoo.

Moved by Commissioner _____, supported by Commissioner _____.

The roll call vote was as follows:

Ayes:

Nays: None.

Absent: None.

Abstain: None.

Resolution declared adopted this 6th day of June, 2022.

Shannon Stutz
City Clerk

City of Parchment
A Resolution of the City of Parchment for
Decertification of Kindleberger Park Drive and Park Drive
Resolution 2022- 6

NOW THEREFORE IT IS RESOLVED

At a regular meeting of the City Commission of Parchment, Michigan, held at the city hall on Monday, June 6, 2022, the following resolution was offered by Commissioner _____, and supported by Commissioner _____.

Whereas the City of Parchment does wish to decertify the following two drives: Kindleberger Park Drive and Park Drive, which is located within Kindleberger Park for a total decertification length of _____ feet.

Resolution duly adopted. Roll call vote was as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Resolution declared adopted this 6th day of June, 2022.

City of Parchment

Robert D Britigan III, Mayor

Shannon Stutz, City Clerk