

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY APRIL 4, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Cooper, Conner, Evans, Fooy, and Madaras, City Manager Stoddard, Treasurer/Clerk Stutz, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Vice Mayor Jordan, supported by Commissioner Madaras to approve the amended minutes of the March 7, 2022 Regular meeting. **Motion Carried.**

4. Additions or changes to the agenda.

Moved by Commissioner Conner, supported by Commissioner Evans to approve the agenda as presented. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Property Access Agreement, City of Parchment ROW, Georgia Pacific – Action. Mayor Britigan reminded all that at the last meeting, the commission asked that an indemnity clause be worked into the agreement. Attorney Soltis noted that on page 2, third paragraph from the bottom is where to find the clause; no other changes were made. Questions were answered regarding where the gravel access is, dates/deadlines, and restoration. Moved by Commissioner Evans, supported by Vice Mayor Jordan to approve the Property Access Agreement for the vacant parcel formerly Canadian National Railway, and authorize the City Clerk to sign all documents related to this action. Roll call vote was as follows:

Ayes: Britigan, Cooper, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

8. New Business

A. Child Abuse and Prevention presentation, Erika Hamlet, Exec.Director – receive. Erika Hamlet, Executive Director of the Kalamazoo County Child Abuse and Neglect Prevention (KCAN) began by noting that April is child abuse awareness month, and stated the group's mission. She shared programming issues during the pandemic, stating that child abuse is the "most preventable health crisis". She outlined ways to get involved, and encouraged all to attend any of their meetings. Ms. Hamlet then thanked the commission for the opportunity to present.

B. Kalamazoo County Commission Update, Commissioner Jen Strebs – receive. Kalamazoo County Commissioner Strebs thanked the commission for the opportunity, as well as elevated the work of KCAN, saying how often the concepts of childhood trauma come up in different issues within the county, such as housing. She touched on 1) redistricting, 2) pandemic challenges, and 3) the housing crisis in the county. Commissioner Strebs discussed the ARPA funds, and the new Downtown Justice Center, and said that people can reach her anytime at jen.strebs@kalcounty.com.

C. Budget Presentation, City Manager Stoddard - receive. City Manager Stoddard thanked the Commission, saying that after getting their input at the workshop, we (along with city staff) needed to prioritize items, which led to this budget document. City Manager Stoddard went into each fund, highlighting certain items. She then thanked staff for their research and work putting the document together.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Cooper thanked City Manager Stoddard for taking time for questions, and added that she thought the Child Abuse Prevention presentation was wonderful.

Commissioner Conner noted he's seen the speed sign, and watched people brake as they approach it.

Commissioner Madaras thanked City Manager Stoddard for the weekly updates, she loves them.

Vice Mayor Jordan added his thanks to the City Manager and her staff for the budget.

Mayor Britigan mentioned that the City's ISO rating has gone up to 2, which validates some decisions that have been made. He added that the road commission will be doing work on Mosel, and then reminded all of the budget work session after the next meeting, April 18, 2022.

11. City Manager Comments/Reports

City Manager Stoddard stated that as we are heading toward "normalcy", more things are happening and she's happy to provide weekly updates. She thanked the commissioners for their input on the budget and then invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 8:14 p.m.

Shannon Stutz, City Clerk