

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 1, 2021.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to COVID-19 pandemic) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan (5200 E Cork St.), Vice Mayor Jordan (205 Filer St, Ludington MI 49431), Commissioners Bagley (1606 East G Ave), Conner (1150 Parchmount), Evans (221 Espanola), Fooy (415 E Glenguile), and Madaras (815 Parchmount), City Manager Stoddard, Deputy Clerk Smith, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Commissioner Bagley, supported by Commissioner Madaras to approve the minutes of the October 18, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

4. Additions or changes to the agenda.

None. Moved by Commissioner Conner, supported by Commissioner Evans to approve the agenda as written. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

7. Unfinished Business

None.

8. New Business

A. Agreement for Contract Rezoning, Biggby – action. Mayor Britigan began by reminding commissioners that the agreement is part of the conditional rezoning for the property. Attorney Soltis stated the agreement will rezone the parcel from C1 to C2 which allows for a drive thru. The zoning can be transferred easily to another coffee shop but would not be as easy with other entities. City Manager Stoddard noted the recycling bin and temporary signage must be removed as well as improved screening vegetation before occupancy permit can be administratively approved. Tim Barker stated the items would be corrected on the following day. Moved by Vice Mayor Jordan, supported by Commissioner Bagley to approve the agreement with the change updating the address for 698 Holdings LLC and correcting fence/hedge redundancy in line 6b. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

Roann Bonney, 222 Glendale, stated she received an ordinance letter about a chair on the curb at her property. She said she should not be threatened with citations as this is not blight, and she feels she is being harassed by the city. She also noted finding information about online meetings is difficult. Mayor Britigan reminded her that there is no discussion during citizen comments and that City Manager Stoddard would be in touch with her following the meeting.

10. Mayor and Commissioner Comments

Commissioner Madaras is excited about the Biggby opening soon. She noticed the paving on Glendale is complete and is glad to have the project done.

Commissioner Conner wished good luck to everyone running for City Commission in the election tomorrow. He also noted the manhole covers on Glendale are not level and hopes they will be evaluated for repair.

Commissioner Evans welcomed Tim Barker to Parchment and is excited for the new business.

Mayor Britigan stated City Commission meeting notices are posted on the website and at City Hall. He reminded everyone to vote at tomorrow's election. He noted that the final meeting of the current commission will take place on November 15 with the first meeting of the new commission on December 6.

11. City Manager Comments/Reports

City Manager Stoddard noted she spoke with Bonney earlier in the day about ordinance enforcement. She stated the resident is not the only person receiving letters about items on the curb and that small things add up when it comes to enforcement. She welcomes anyone to call or email her if they have concerns.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 7:39 p.m.

Kara Smith, Deputy City Clerk