

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON TUESDAY OCTOBER 18, 2021.**

**1. Call to order**

Mayor Britigan called the meeting to order via Zoom (online due to COVID-19 pandemic) at 7:00 p.m.

**2. Roll Call.**

Present: Mayor Britigan (at 5200 E Cork St.), Vice Mayor Jordan (at 904 Parchmount), Commissioners Bagley (at 1606 East G Ave), Conner (1150 Parchmount), Evans (221 Espanola), Fooy (415 E Glenguile), and Madaras (815 Parchmount), City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: None.

**3. Minutes**

Moved by Commissioner Madaras, supported by Commissioner Evans to approve the amended minutes of the October 4, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

**4. Additions or changes to the agenda.**

None. Moved by Commissioner Conner, supported by Vice Mayor Jordan to approve the agenda as written. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

**Motion Carried 7-0.**

**7. Unfinished Business**

A. Kalamazoo Area Building Authority 2022 Budget – approve. Mayor Britigan began by reminding commissioners that according to KABA’s bylaws, it is required for all entities to approve this budget before the end of the year. Commissioner Madaras, as the city’s KABA representative, contacted Mike Alwine for answers to questions posed last meeting. She noted that KABA is a non-profit, operating as a governmental entity. She added that they increased their budget for maintenance on the building for several reasons including having an ice dam last winter, increasing security within the building, and that they may have some unforeseen expenses since the building is 30 years old. Vice Mayor Jordan thanked Commissioner Madaras for the thorough explanations. Moved by Vice Mayor Jordan, supported by Commissioner Evans to approve the budget as proposed. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Jordan, and Madaras.

Nays: Conner, Fooy.

Absent: None.

Abstain: None.

**Motion Carried 5-2.**

**8. New Business**

A. Review of Auditor RFPs – action. Treasurer Stutz reported that per recommendation from local treasurers, RFPs were solicited from Gabridge, Yeo & Yeo, and Siegfried Crandall. Yeo & Yeo declined to submit, stating they would be

unable to “get anywhere near” what we paid last year. Treasurer Stutz explained the scope of the work to be done and what each company submitted, adding that she does not have a preference, only that a decision be made tonight, in order to get the audit work on the schedule. Discussion on the bids and firms took place, with questions answered by Treasurer Stutz. Moved by Commissioner Madaras, supported by Commissioner Conner to accept the RFP from Siegfried Crandall, LLC, and engage them for the next three audit cycles, and authorize the Mayor to sign all documents related to this action. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.  
Nays: None.  
Absent: None.  
Abstain: None.

**Motion Carried 7-0.**

**9. Citizen Comments**

Amber Adams-Fall, 312 Groveland, expressed her frustration at the size of the increase in her water/sewer bill due to the surcharge increase. She felt she was not given the chance for input, and was not happy, stating that the sewer portion of her bill for two people was \$275.

Sarah Bular, 720 Groveland, echoed the frustration, saying that her bill increased \$100. She wanted to know why “residents didn’t have a say”, that this increase was “crippling”.

**10. Mayor and Commissioner Comments**

Commissioner Conner noted that he was surprised when he got his water bill as well, but added that this problem has surfaced before and we’re now playing catch up.

Commissioner Evans thanked the residents for coming to the meeting and sharing their concerns.

Vice Mayor Jordan echoed those thanks, and told them they were “heard”.

Mayor Britigan said he appreciates hearing from citizens. He noted that while the Commissioners voted for the surcharge, they were unsure of dollars until they saw the bills themselves. He explained the surcharge and why the increase was necessary, and explaining how Kalamazoo billed it. He added that if residents had concerns on their water *usage*, to call the City of Kalamazoo. He reported that the City received its acceptance letter regarding ARPA funds, and to have residents look for more in the future about how to spend that money. Then the Mayor noted that the Glendale water main work should wrap up this week.

**11. City Manager Comments/Reports**

City Manager Stoddard noted that a public hearing was held in the spring regarding the sewer surcharge. She also stated that the CIP plan and information regarding the surcharge will be added to the City’s website and Facebook page. She then invited anyone who has questions or concerns to call and discuss them with her.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 7:52 p.m.

Shannon Stutz, City Clerk