

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY JANUARY 17, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, and Madaras, City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: Fooy.

Moved by Commissioner Conner, supported by Commissioner Cooper to excuse Commissioner Fooy's absence. **Motion Carried.**

3. Minutes

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the January 3, 2022 Regular Meeting. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Evans, supported by Commissioner Conner to approve the agenda as written. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

Andy Sanford, 123 Espanola, wanted to express his support for the Parks and Rec Master Plan, and encouraged the commissioners to approve it. He added that he learned a lot about the City by reading it.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Parks and Recreation Master Plan - action. Mayor Britigan began by saying that the Planning Commission had presented the Parks and Recreation Master Plan in December, held the public hearing for input, and what's before the commission today is the slightly revised version based on that input. City Manager Stoddard added that now that the Plan is in its final form, this will allow the City to apply for grants starting February 1. Moved by Commissioner Cooper, supported by Commissioner Conner, to adopt the Parks and Recreation Master Plan as presented. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

Motion Carried 6-0.

8. New Business

A. Kalamazoo County Household Hazardous Waste Contract - action. City Treasurer Stutz reported that residents' use of the program has remained steady over the last few years, so keeping the contract at \$1600 seemed sufficient. She did note that the cost of the program itself has gone up, consistent with increases in pricing for fuel and other charges. Commissioner Madaras stated she thought it's an important service to provide. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the contract as presented and authorize the City Clerk to execute all documents related to this transaction. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

Motion Carried 6-0.

B. TKFD – SCBA and Rapid Intervention Pack purchase – approve. City Manager Stoddard explained that these items for purchase have already been worked into the current approved budget. The items are the last needed to keep the 711 engine meeting minimum safety requirements. She explained that the Chief looks for the best deal, but suppliers are specialized and usually MI Deal is the primary source used. Moved by Commissioner Conner, supported by Commissioner Evans to approve the expenditure as presented and authorize the City Manager to execute all documents related to this transaction. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.
Nays: None.
Absent: Fooy.
Abstain: None.

Motion Carried 6-0.

C. Trash Service RFP 2022 Responses – action. Mayor Britigan explained that the last contract was renewed in 2019 and three requests for proposal were submitted. City Manager Stoddard thanked Deputy Clerk Smith for the information comparison/compilation. It shows what services are available and their cost, and what alternative services are available, if applicable. City Manager Stoddard noted that the contract does not expire until July 1, so there is time to make this decision, and City Hall is not making any specific recommendation which service to choose. Treasurer Stutz explained the rates on the document and fielded some questions. Extensive discussion took place, culminating in asking the City Manager to have representatives to field questions directly at a future meeting. Moved by Vice Mayor Jordan, supported by Commissioner Evans to table the action for the future. **Motion Carried.**

9. Citizen Comments

Cheryl Lyon-Jenness, 294 Glendale, thanked the commissioners on behalf of the Planning Commission for approving the Parks and Rec Master Plan, adding that the next steps are looking for what monies are available to apply for. She said they'd be back for more advice and consent.

Andy Sanford, 123 Espanola, thanked the commissioners for approving the Parks and Rec Master Plan, and also the Planning Commission for working on it.

10. Mayor and Commissioner Comments

Commissioner Cooper thanked the Planning Commission saying they did a great job and commended them for moving so quickly looking for funds. She added that she hopes that “we can support you as both residents and commissioners”.

Commissioner Conner reported that PHS graduating classes of 1961-1965 are having a class reunion on 9/24/22 at St Ambrose. He then mentioned he will be working with Kris Jordan about changing the KSF car show to a cruise.

Commissioner Madaras thanked the Planning Commission, too, adding that it's an awesome document and will be supporting their efforts as well.

Commissioner Evans echoed the thanks, and added that the 711 fire truck does go out on calls within the City.

Mayor Britigan thanked the Planning Commission; reminded everyone about the open-to-the-public work session after the next regular meeting on February 7; and asked the commissioners if anyone was interested in serving on the Kindleberger Arts Committee since it's time to make appointments.

11. City Manager Comments/Reports

City Manager Stoddard invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 8:03 p.m.

Shannon Stutz, City Clerk