



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

February 7, 2022

7 P.M.

The wearing of masks is required by all who enter Parchment City Hall

Parchment City Commission

Mayor Robert D. Britigan III

Vice Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Tammy Cooper

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Minutes

From the City Commission Meeting of January 17, 2021

5. Additions/Changes to the Agenda - Approval

6. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*

- *Please let us know if you require special accommodations by notifying the Clerk*
- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

7. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1456 – action
- ii. Kindleberger Park Reservation – Sunken Garden, Alm Wedding – action
- iii. KABA – 2022 January Permit Report – receive
- iv. Planning Commission Meeting Minutes, November 30, 2022 - receive
- v. Cap Con 2022 - Lansing, March 15-16, 2022 - receive

8. Unfinished Business

9. New Business

- A. Presentation by Republic Waste, Jack Brown – receive
- B. Appointments to Kindleberger Arts Commission Ord. No. 190, Sec. 2-73 – action
- C. Appointments to the Planning Commission - action
- D. Amendment to the Zoning Ordinance for Conditional Rezoning – action

10. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY JANUARY 17, 2022.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. The Mayor led everyone in the Pledge of Allegiance.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Conner, Cooper, Evans, and Madaras, City Manager Stoddard, Treasurer/Clerk Stutz.

Absent: Fooy.

Moved by Commissioner Conner, supported by Commissioner Cooper to excuse Commissioner Fooy's absence. **Motion Carried.**

3. Minutes

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the January 3, 2022 Regular Meeting. **Motion Carried.**

4. Additions or changes to the agenda.

None. Moved by Commissioner Evans, supported by Commissioner Conner to approve the agenda as written. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

Andy Sanford, 123 Espanola, wanted to express his support for the Parks and Rec Master Plan, and encouraged the commissioners to approve it. He added that he learned a lot about the City by reading it.

6. Consent Agenda

A. Questions by Commissioners were answered regarding specific items. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Parks and Recreation Master Plan - action. Mayor Britigan began by saying that the Planning Commission had presented the Parks and Recreation Master Plan on January 3, held the public hearing for input, and what's before the commission today is the slightly revised version based on that input. City Manager Stoddard added that now that the Plan is in its final form, this will allow the City to apply for grants starting February 1. Moved by Commissioner Cooper, supported by Commissioner Conner, to adopt the Parks and Recreation Master Plan as presented. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

Motion Carried 6-0.

8. New Business

A. Kalamazoo County Household Hazardous Waste Contract - action. City Treasurer Stutz reported that residents' use of the program has remained steady over the last few years, so keeping the contract at \$1600 seemed sufficient. She did note that the cost of the program itself has gone up, consistent with increases in pricing for fuel and other charges. Commissioner Madaras stated she thought it's an important service to provide. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the contract as presented and authorize the City Clerk to execute all documents related to this transaction. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.

Nays: None.

Absent: Fooy.

Abstain: None.

Motion Carried 6-0.

B. TKFD – SCBA and Rapid Intervention Pack purchase – approve. City Manager Stoddard explained that these items for purchase have already been worked into the current approved budget. The items are the last needed to keep the 711 engine meeting minimum safety requirements. She explained that the Chief looks for the best deal, but suppliers are specialized and usually MI Deal is the primary source used. Moved by Commissioner Conner, supported by Commissioner Evans to approve the expenditure as presented and authorize the City Manager to execute all documents related to this transaction. Roll call vote was as follows:

Ayes: Britigan, Conner, Cooper, Evans, Jordan, and Madaras.
Nays: None.
Absent: Fooy.
Abstain: None.

Motion Carried 6-0.

C. Trash Service RFP 2022 Responses – action. Mayor Britigan explained that the last contract was renewed in 2019 and three requests for proposals were submitted. City Manager Stoddard thanked Deputy Clerk Smith for the information comparison/compilation. It shows what services are available and their cost, and what alternative services are available, if applicable. City Manager Stoddard noted that the contract does not expire until July 1, so there is time to make this decision, and City Hall is not making any specific recommendation as to which service to choose. Treasurer Stutz explained the rates on the document and fielded some questions. Extensive discussion took place, culminating in asking the City Manager to have representatives to field questions directly at a future meeting. Moved by Vice Mayor Jordan, supported by Commissioner Evans to table the action for the future. **Motion Carried.**

9. Citizen Comments

Cheryl Lyon-Jenness, 294 Glendale, thanked the commissioners on behalf of the Planning Commission for approving the Parks and Rec Master Plan, adding that the next steps are looking for what monies are available for which to apply. She said they'd be back for more advice and consent.

Andy Sanford, 123 Espanola, thanked the commissioners for approving the Parks and Rec Master Plan, and also the Planning Commission for working on it.

10. Mayor and Commissioner Comments

Commissioner Cooper thanked the Planning Commission saying they did a great job and commended them for moving so quickly looking for funds. She added that she hopes that "we can support you as both residents and commissioners".

Commissioner Conner reported that PHS graduating classes of 1961-1965 are having a class reunion on 9/24/22 at St Ambrose. He then mentioned he will be working with Kris Jordan about changing the KSF car show to a cruise.

Commissioner Madaras thanked the Planning Commission, too, adding that it's an awesome document and will be supporting their efforts as well.

Commissioner Evans echoed the thanks, and added that the 711 fire truck does go out on calls within the City.

Mayor Britigan thanked the Planning Commission; reminded everyone about the open-to-the-public work session after the next regular meeting on February 7; and asked the commissioners if anyone was interested in serving on the Kindleberger Arts Committee since it's time to make appointments.

11. City Manager Comments/Reports

City Manager Stoddard invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cooper and supported by all to adjourn the meeting at 8:03 p.m.

Shannon Stutz, City Clerk



City of Parchment
Check Register Report
Warrant 1456

Check #	Check Date	Vendor Name	Description	Amount
MERCANTILE Checks				
36845	01/24/2022	AMANDA CHAPMAN	Gazebo-Cancellation-6/11/22	325.00
36846	01/24/2022	CONSUMERS ENERGY	Citywide Monthly energy use	3,197.19
36847	01/24/2022	FORD, KRIEKARD, SOLTIS &	Gen'l/Police Matters-Dec	1,368.75
36848	01/24/2022	J & J LOCKSMITHS	Service Call-Fire Door Entry	112.50
36849	01/24/2022	KALAMAZOO CITY TREASURER	Water Sewer-9/27/21-12/16/21	244.93
36850	01/24/2022	KALAMAZOO OIL CO.	Fuel Charges 1/1 to 1/15/22	1,043.00
36851	01/24/2022	MLIVE MEDIA GROUP	Planning Commission notice	149.06
36852	01/24/2022	PARCHMENT FAMILY	Camron Boekhoven	25.00
36853	01/24/2022	PREIN & NEWHOF	Well Field/Trmt Aband; genl eng	2,048.40
36854	01/24/2022	PURITY CYLINDER GASES, INC.	1/4 ly Cylinder Rental	49.70
36855	01/24/2022	REPUBLIC SERVICES #249	City Wide Pick Up-Jan	8,887.78
36856	01/24/2022	SBAM PLAN	Employee Ins-Feb. 2022	10,151.00
36857	01/24/2022	SIEGFRIED CRANDALL P.C.	Audit thru Dec. 2021	9,400.00
36858	01/24/2022	NANCY STODDARD	Zoom-On-line Meeting Platform	15.89
36859	01/24/2022	SHANNON STUTZ	Reimbursement-Healthcare	988.20
36860	01/24/2022	JOAN VANSICKLER	KAC Website Design	450.00

Kindleberger Park Reservation Form

☒ **Sunken Garden/Gazebo** (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required

☐ **Stage** (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

☐ **Picnic Pavilion 1** (\$100 non-resident, \$50 resident) (4 hour block)

☐ **Picnic Pavilion 2** (\$100 non-resident, \$50 resident) (4 hour block)

☐ **Picnic Pavilion 3** (\$100 non-resident, \$50 resident) (4 hour block)

☐ **Picnic Pavilion 4** (\$100 non-resident, \$50 resident) (4 hour block)

☐ **Picnic Pavilion 5** (\$100 non-resident, \$50 resident) (4 hour block)

Name: Kaitlyn Alm Phone: 269 501 0173

Address: 3327 Dearborn Ave, Kalamazoo, MI 49048

Email: stadickwedding@gmail.com Alternate Phone: _____

Date of Event: 10/16/2022 Time: 4:30 pm 2:30-5:30 res

Type of event: Wedding ceremony

Approximate number of attendees: 100 or less

Will there be music as part of your event? yes

Name of DJ, musical performer, sound technician: currently unknown

Decorations, rental chairs/tents/tables? Describe: rental chairs

Name & address for deposit return: Kaitlyn Alm
3327 Dearborn Ave Kalamazoo MI 49048

Kaitlyn Alm
Signature

01/21/22
Date

*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE:

Application received by: KS Date: 1-27-22

Payment amount received: \$350
Check # 35045982 Cash _____ Credit _____

Receipt # 12401

APPROVAL

Signature _____

Date _____

2021 MONTHLY PERMITS BY JURISDICTION

MONTH OF JANUARY 2022

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	12	\$ 2,217
COMSTOCK	ELECTRICAL	17	\$ 7,639
COMSTOCK	MECHANICAL	22	\$ 9,911
COMSTOCK	PLUMBING	3	\$ 475
COMSTOCK	SPECIAL - JURISDICTION	2	\$ 200
COMSTOCK	SPECIAL - HOMEOWNER	0	\$ -
TOTAL COMSTOCK		56	\$ 20,442
KALAMAZOO	BUILDING	17	\$ 3,601
KALAMAZOO	ELECTRICAL	14	\$ 2,010
KALAMAZOO	MECHANICAL	13	\$ 2,057
KALAMAZOO	PLUMBING	6	\$ 600
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 400
KALAMAZOO	SPECIAL - HOMEOWNER	0	\$ -
TOTAL KALAMAZOO		54	\$ 8,668
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	3	\$ 347
PARCHMENT	MECHANICAL	2	\$ 265
PARCHMENT	PLUMBING	1	\$ 100
PARCHMENT	SPECIAL - JURISDICTION	1	\$ 100
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		7	\$ 812
PINE GROVE	BUILDING	1	\$ 370
PINE GROVE	ELECTRICAL	2	\$ 360
PINE GROVE	MECHANICAL	7	\$ 990
PINE GROVE	PLUMBING	0	\$ -
PINE GROVE	SPECIAL - JURISDICTION	0	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		10	\$ 1,720
RICHLAND	BUILDING	7	\$ 5,254
RICHLAND	ELECTRICAL	14	\$ 3,936
RICHLAND	MECHANICAL	17	\$ 3,165
RICHLAND	PLUMBING	4	\$ 659
RICHLAND	SPECIAL - JURISDICTION	0	\$ -
RICHLAND	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND		42	\$ 13,014
RICHLAND VILLAGE	BUILDING	2	\$ 385
RICHLAND VILLAGE	ELECTRICAL	1	\$ 162
RICHLAND VILLAGE	MECHANICAL	2	\$ 335
RICHLAND VILLAGE	PLUMBING	2	\$ 200
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		7	\$ 1,082
TOTAL		176	\$ 45,738

REVENUE	REVENUE
JANUARY 2021	% PREV YEAR MONTH
\$ 91,435	50.0%

PERMITS	PERMITS
JANUARY 2021	% 2021 - YTD
185	95.1%

2022 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: JANUARY 2022

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	12	\$ 2,217
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RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		7	\$ 1,082
TOTAL KABA	YTD	176	45,738

REVENUE	REVENUE
YTD - JANUARY 2021	% 2021 - YTD
\$ 91,435	50.0%

REVENUE
% 2022 YTD BUDGET
88.00%

PERMITS	PERMITS
YTD - JANUARY 2021	% 2021 - YTD
185	95.1%

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$ 45,738	JAN	
-	\$ -	FEB	
-	\$ -	MAR	
-	\$ -	APRIL	
-	\$ -	MAY	
-	\$ -	JUNE	
-	\$ -	JULY	
-	\$ -	AUG	
-	\$ -	SEPT	
-	\$ -	OCT	
-	\$ -	NOV	
-	\$ -	DEC	
176	\$ 45,738	2022	

Property Maintenance Inspections

Parchment.

02/01/2022

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS22-18-001	133 N RIVERVIEW DR	06-03-276-021	BRICKSTONE RIVER VI		01/03/2022	100.00
Work Description: Property maintenance from Parchment						
Property Maintenance Inspection Completed: 01/04/2022						

Total Permits:

1

Total Fees Due: \$100.00

Population: All Records

Permit.Type = Special

Permit AND

Permit.Status = HOLD (FEE)

AND

Permit.Category = Jurisdiction

Request AND

GovernmentUnitList.UnitCode =

Planning Commission Meeting Minutes
November 30, 2021 – Virtual Meeting

1. **Call to Order at 6pm**
2. **Roll Call** – Lyon-Jenness at 294 Glendale, Bliesener at 260 Parchmount, DeBoer at 6927 Springbrook, Dean at 238 Glendale, Tecca at 324 Parchmount
3. **Approval of Minutes – October 27, 2021**
 - Motion by Bliesener to accept the minutes with corrections, second by Dean.
Roll call vote: All ayes
4. **Citizen Comments**
 - No comments
5. **Old Business - none**
6. **New Business**
 - A. **Revocation/Amendment of Site Plan Review for 400 Island Ave**
 - The City Manager updated the Planning Commission on the gate placed across G Avenue. At this time the gate will prevent unnecessary access but can be removed through amending the site plan. This will be necessary if there is not room for the non-motorized trail. Access to the river may be gained on the north side of the gate where a walking area has been established.
 - No action was taken at this time.
 - B. **Review and comment on draft Master Plan issued to Planning Commissioners on 11-15-21**
 - Chairperson DeBoer turned the meeting over to Bliesener.
 - Bliesener reported that she had received comments from Lyon-Jenness and the City Manager.
 - DeBoer stated that the pictures in the Parks & Rec Master Plan (MP) were really helpful.
 - Bliesener requested the date of the MP from the City Manager.
 - DeBoer said that the outlines helped to explain where the parks were located. He asked if OCBA did anything with the east side of Commerce Lane in the previous Parks & Rec Master Plan.
 - Bliesener stated that under Natural Resource Inventory, 2nd line from the bottom, there is supposed to be a number instead of an explanation mark.
 - Lyon-Jenness stated that it was supposed to be a 1.
 - C. **Review outstanding items to be completed /documents to be gathered**

- Bliesener said that she needed the sign-in sheets from the Kindleberger Festival and the Let's Talk Parks events for the Appendices in the Parks & Rec Master Plan. She will include the Metropolitan Planning Commission info.
- Bliesener requested a copy and the date of the posting for the 30 day review of the Parks & Rec MP from the City Manager.
- Dean said that the new Parks & Rec MP was amazing and wonderful. She asked what should be done about the hard copies of the survey. She has all in hard copy except for 6 that are in an electronic form. She will deliver them to the Library's History Room.

D. Finalize schedule for final review, approvals and resolutions

- Bliesener said that the Parks & Rec MP will now enter into the Public Review time until January 3rd and then it will go to the City Commission. The Planning Commission's work on the document is done. We will wait for comments from the public and City Commission members. Treasurer Stutz will be the contact person at City Hall. Bliesener stated that she was excited and that this a great document. She extended her thanks to all that had helped.
- Lyon-Jenness stated that all contributed to a "good job done".
- DeBoer confirmed that the City Commission would be holding the Public Hearing at their January 4, 2022 meeting.
- Bliesener asked that a copy be sent to Zoning Administrator Rebecca Harvey so that she could look it over for the PC. She asked that the entire Planning Commission attend the City Commission meeting on January 4.

C. Finalize the Schedule for Final Review, Approvals and Resolutions

- Bliesener said that she would put together a schedule that would include applying by February 1 for DNR grants. A public hearing is needed and adoption of the MP would be on January 17. The MP would be available for public review on December 1. The writing of the document needs to be accomplished by November 7.
- Lyon-Jenness understands that the state grants need this MP ready so that applications for grants may be filled out. She will do the best that she can to put this together.
- Bliesener stated that she would send a draft plan out ahead of the November 30th meeting and the public review. Members will all review the text internally and will respond at the November meeting.

7. Commissioner Comments

- Tecca asked where the Planning Commission was going next.
- DeBoer said that the PC should move forward with the east side of Commerce Lane. It is a busy street with the river side being beautiful and the east side is not looking sharp. He asked if the PC could start looking at the east side as to

City that could be planted with trees and beautified. He also asked for a mill property update which was given by the City Manager.

- Bliesener like the east Commerce Lane project. The City Manager will look into the ROW on the properties. She suggested that the PC take a break from meeting in December and resume in January 2022. She will think of a “plan of attack” for there and for the non-motorized trail for the next PC meeting. Bliesener also mentioned the Kalamazoo Township effort with a Sustainability Plan. She stated that incoming Commissioner Cooper may be interested in this. This may need to be prioritized with the PC.
- Lyon-Jenness stated the need for speed with the Parks & Rec MP is the grant process begins in February. These grants are not just with the DNR but allocation of funds from different infrastructure sources. We need to be ready for these opportunities.
- DeBoer said that the PC will have to choose a focus.
- Lyon-Jenness stated that they all would need to be alert to possibilities for money given to small cities and for the money for parks that has been set aside by the Governor.
- Deboer said that at the next meeting the members should be prepared with what they want to accomplish next. The PC will not meet in December. He extended his thanks to Dean, Bliesener, and Lyon-Jenness for all their work on the new Parks & Rec MP. He stated that he was “knocked off his feet” by this new MP.

8. Next Meeting – January 26, 2022 will be the next meeting – TBD if in person.

9. Adjournment – Motion by Lyon-Jenness, support by Bliesener. All ayes. Meeting ended at 6:47 pm.

Sec. 2-73. - Appointment and terms of commission members.

The Kindleberger Summer Festival of the performing arts commission shall consist of seven members interested in artistic, cultural and recreational activities in Kindleberger Park. The commission shall consist of the mayor, one city commissioner, the city manager and four members at large appointed by the city commission. The mayor shall be a member during the mayor's term of office. The city commissioner member shall be appointed annually for a one-year term commencing on January 1. The at large members shall be appointed for three-year terms commencing on January 1 of each year. At large members shall serve at the pleasure of the city commission and may be removed with or without cause by majority vote of the city commission.

(Ord. No. 190, § I, 11-19-07)

CITY OF PARCHMENT
KALAMAZOO COUNTY, MICHIGAN

ORDINANCE _____

AN ORDINANCE CONDITIONALLY REZONING A PROPERTY FROM C-1, CENTRAL BUSINESS DISTRICT, TO C-2, SERVICE COMMERCIAL DISTRICT, AND AMENDING THE CITY ZONING MAP CONDITIONALLY, PURSUANT TO THE AGREEMENT BETWEEN THE DEVELOPER AND THE CITY; AND TO REPEAL ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith.

THE CITY OF PARCHMENT ORDAINS:

Article I

Subject to the Agreement for Contract Zoning between the City of Parchment and Timothy Barker dated November 8, 2021, pursuant to MCL 125.584(g), and recorded at Document Number 2021-046119 with the Kalamazoo County Register of Deeds, the City of Parchment zoning map is and shall hereby be amended to evidence that the real property hereinafter described located in the City of Parchment has been and is conditionally rezoned from C-1, Central Business District, to C-2, Service Commercial District:

City of Parchment, Kalamazoo County, State of Michigan, to-wit:

Revised Plat of Glendale Lot 3 of Block 4. Also Amended Plat of Revised Plat of Glendale Lots 1 & 2 of Block 19.

Article II - REPEALER.

All Ordinances or parts thereof in conflict herewith are hereby repealed and shall be of no further force and effect.

Article III - SEVERABILITY.

Any and all sections, terms, provisions and/or clauses herein shall be deemed independent and severable. Should any Court of competent jurisdiction hold any section, term provision or clause void and/or invalid, all remaining sections, terms, provisions and/or clauses not held void and/or invalid shall continue in full force and effect.

Article IV - EFFECTIVE DATE.

This Ordinance shall take force and effect on _____, 202__.

CERTIFICATE

I, Shannon Stutz, City Clerk for the City of Parchment, do hereby certify that the foregoing Parchment Ordinance No. ____ was adopted by the City Council at a regular meeting held on _____, 202____, and that the following is a record of the vote of the members of said City Commission on said Ordinance.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Shannon Stutz, City Clerk



Registration is now open for our 2022 CapCon taking place March 15-16

This is the Michigan Municipal League's annual legislative conference and the 2022 CapCon is all about getting our members to think deeply about partnerships and their effectiveness for changing and creating policy that builds community wealth. The event will dovetail our 2021 Convention's focus on using trust and belonging to spark a community revival by helping attendees convert the energy and inspiration they got from that engagement into practical and actionable tools that support their community's vision. For more information visit our event website [here](#).

Partnerships and Policy: Fueling a Community Revival

MARCH 15-16, 2022

The big event is almost here. Get your ticket to CapCon 2022, an experience designed to give you the latest on the policy that is shaping our world and the partnerships that have the power to change it. Harness that power to accelerate our collective agenda in Lansing, D.C., and at home. Municipal leaders are faced with some of the biggest and most consequential decisions of their professional life.

Get the inspiration and answers you need at CapCon 2022.

CapCon 2022 will have attendees leaving this year's event with:

- The latest news on priority policy issues in Lansing and DC
- Tangible information and tools that help them access extensive federal and state resources
- Stronger or new relationships with key policy leaders such as legislators and state cabinet heads
- New inspiration from community leaders representing big and small cities who've used partnerships to achieve something special

Agenda (<http://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/>)

Register (https://www.mml.org/sites/iCore/Events/Event_Display.aspx?EventKey=LC22)

(<http://blogs.mml.org/wp/cc>)

Conference Agenda-at-a-glance

 / HOME ([HTTP://BLOGS.MML.ORG/WP/CC](http://blogs.mml.org/wp/cc)) / CONFERENCE AGENDA-AT-A-GLANCE

Tuesday, March 15, 2022

8:00 am – 6:00 pm Conference Registration

9:00 am – 12:00 pm Workshops (<http://blogs.mml.org/wp/cc/conference-workshops-2/>)

9:00 am – 4:30 pm MAMA Mid-Winter Institute (https://www.mml.org/sites/Members/Event_Display.aspx?EventKey=20C01&WebsiteKey=6c903230-4a06-4cc8-8cd2-d7c66df022f1) *

10:00 am – 1:00 pm MML Board of Trustees Meeting & Lunch

12:00 – 1:15 pm Michigan Women in Municipal Government Luncheon*

12:00 – 1:30 pm Open Office Hours with State Agencies (<http://blogs.mml.org/wp/cc/general-information/>)
Meetings with Legislators (on your own)

1:45 – 3:30 pm Capital Conference Welcome General Session

3:30 – 4:30 pm General Session: Legislative Team Breaks It Down

4:30 – 6:30 pm MML Liability & Property Pool (<http://blogs.mml.org/wp/cc/general-information/>)
Capital Conference Welcome Reception (<http://blogs.mml.org/wp/cc/general-information/>)

Wednesday, March 16, 2022


7:30 am – 3:30 pm Conference Registration


7:30 – 8:30 am Legislative Breakfast (<http://blogs.mml.org/wp/cc/general-information/>)


8:00 am – 3:00 pm	Annual Expo
8:30 – 10:00 am	General Session: Meet the Leaders Helping Shape the Future of Michigan
10:00 – 10:30 am	Networking Break in Expo Hall
10:45 -Noon	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)
Noon – 1:00 pm	Networking Luncheon Michigan Black Caucus of Local Elected Officials Meeting/Lunch
1:00 – 1:30 pm	Dessert & Networking Break in Expo Hall
1:30 – 2:45 pm	General Session: Leveraging the Power of Community Capital
2:45 – 3:30 pm	Networking Break in Expo Hall
2:45 – 4:30 pm	Open Office Hours with State Agencies Meetings with Legislators (on your own)
3:30 – 4:30 pm	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)

*Indicates additional fee

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AGENDA

WORK SESSION OF THE PARCHMENT CITY COMMISSION

February 7, 2022

Immediately following the City Commission Meeting at 7 pm

Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Mike Connor

Commissioner Tammy Cooper

Commissioner Holly Evans

Commissioner Doug Fooy

Commissioner Robin Madaras

City Manager Nancy R. Stoddard

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Purpose of Work Session - Mayor

3. Budget Ideas and Priorities – Fiscal, Physical, Administrative - discussion

4. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- Wait to be acknowledged by the moderator then state your name and address for the record*
- You are allowed up to 5 minutes for your comments*
- Please let us know if you require special accommodations by notifying the Clerk*
- Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

6. Adjournment