



## AGENDA

### REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

November 15, 2021 – Virtual

7 P.M.

#### Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Richard Bagley

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

#### Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

From the City Commission Meeting of November 1, 2021

**4. Additions/Changes to the Agenda - Approval**

**5. Citizen Comments – Items ON the Agenda**

*If you wish to comment regarding items ON the agenda, please follow the format below:*

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

**6. Consent Agenda**

*Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.*

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1450 – action
- ii. Credit Card Statement – action
- iii. Financial Statement, October - receive
- iv. KABA – October 2021 Permit Report - receive

**7. Unfinished Business**

- A. Public Safety Committee Survey Results Memo - action

**8. New Business**

**9. Citizen Comments – Items ON or OFF the Agenda**

*Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.*

**10. Mayor and Commissioner Comments**

**11. City Manager Comments**

**12. Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 1, 2021.**

**1. Call to order**

Mayor Britigan called the meeting to order via Zoom (online due to COVID-19 pandemic) at 7:00 p.m.

**2. Roll Call.**

Present: Mayor Britigan (5200 E Cork St.), Vice Mayor Jordan (205 Filer St, Ludington MI 49431), Commissioners Bagley (1606 East G Ave), Conner (1150 Parchmount), Evans (221 Espanola), Fooy (415 E Glenguille), and Madaras (815 Parchmount), City Manager Stoddard, Deputy Clerk Smith, Attorney Soltis.  
Absent: None.

**3. Minutes**

Moved by Commissioner Bagley, supported by Commissioner Madaras to approve the minutes of the October 18, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.  
Nays: None.  
Absent: None.  
Abstain: None.

**Motion Carried 7-0.**

**4. Additions or changes to the agenda.**

None. Moved by Commissioner Conner, supported by Commissioner Evans to approve the agenda as written. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.  
Nays: None.  
Absent: None.  
Abstain: None.

**Motion Carried 7-0.**

**5. Citizen Comments – Items ON the Agenda**

None.

**6. Consent Agenda**

A. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.  
Nays: None.  
Absent: None.  
Abstain: None.

**Motion Carried 7-0.**

**7. Unfinished Business**

None.

**8. New Business**

A. Agreement for Contract Rezoning, Biggby – action. Mayor Britigan began by reminding commissioners that the agreement is part of the conditional rezoning for the property. Attorney Soltis stated the agreement will rezone the parcel from C1 to C2 which allows for a drive thru. The zoning can be transferred easily to another coffee shop but would not be as easy with other entities. City Manager Stoddard noted the recycling bin and temporary signage must be removed as well as improved screening vegetation before occupancy permit can be administratively approved. Tim Barker stated the items would be corrected on the following day. Moved by Vice Mayor Jordan, supported by Commissioner Bagley to approve the agreement with the change updating the address for 698 Holdings LLC and correcting fence/hedge redundancy in line 6b. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.  
Nays: None.  
Absent: None.  
Abstain: None.

**Motion Carried 7-0.**

**9. Citizen Comments**

Roann Bonney, 222 Glendale, stated she received an ordinance letter about a chair on the curb at her property. She said she should not be threatened with citations as this is not blight, and she feels she is being harassed by the city. She also noted finding information about online meetings is difficult. Mayor Britigan reminded her that there is no discussion during citizen comments and that City Manager Stoddard would be in touch with her following the meeting.

**10. Mayor and Commissioner Comments**

Commissioner Madaras is excited about the Biggby opening soon. She noticed the paving on Glendale is complete and is glad to have the project done.

Commissioner Conner wished good luck to everyone running for City Commission in the election tomorrow. He also noted the manhole covers on Glendale are not level and hopes they will be evaluated for repair.

Commissioner Evans welcomed Tim Barker to Parchment and is excited for the new business.

Mayor Britigan stated City Commission meeting notices are posted on the website and at City Hall. He reminded everyone to vote at tomorrow's election. He noted that the final meeting of the current commission will take place on November 15 with the first meeting of the new commission on December 6.

**11. City Manager Comments/Reports**

City Manager Stoddard noted she spoke with Bonney earlier in the day about ordinance enforcement. She stated the resident is not the only person receiving letters about items on the curb and that small things add up when it comes to enforcement. She welcomes anyone to call or email her if they have concerns.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 7:39 p.m.

Kara Smith, Deputy City Clerk



City of Parchment  
Check Register Report  
Warrant 1450

Check #	Check Date	Vendor Name	Check Description	Amount
<b>MERCANTILE Checks</b>				
36692	11/02/2021	1-800-GOT-JUNK?	Remove Trash-433 N Riverview	109.00
36693	11/02/2021	BLACKBIRD RENTALS LLC	Bill Adjustment Refund	70.96
36694	11/02/2021	CINTAS	Uniform Rental & Towels	222.30
36695	11/02/2021	COMPANION LIFE	Life & AD&D Ins-November	57.00
36696	11/02/2021	CORNERSTONE TECHNOLOGIES	Shipping of Toner	9.50
36697	11/02/2021	DIVERSIFIED METAL FABRICATORS	8 Park Benches	3,696.59
36698	11/02/2021	KAL CO HEALTH & COMMUNITY SERV	July 2021-BOR-City Levy & Admi	158.21
36699	11/02/2021	KALAMAZOO CITY TREASURER	quarterly water bill	968.86
36700	11/02/2021	KALAMAZOO OIL CO.	Fuel Charges-10/01 to 10/15/21	563.45
36701	11/02/2021	KALAMAZOO TOWNSHIP	Police/Fire Svcs Contract-Nov	35,268.00
36702	11/02/2021	MOSES FIRE EQUIPMENT, INC	5" Supply Hose for 711	6,555.93
36703	11/02/2021	STATE OF MICHIGAN-MDOT	Commerce Lane-Prog Bill-City P	3,507.48
36704	11/02/2021	JENNIFER WILLIAMS	Deposit Refund-10/09/2021	100.00

ACCT. NUMBER: XXXX XXXX XXXX 1546

CREDIT LIMIT	15,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	3,281.56	MINIMUM PAYMENT DUE	3,281.56
AVAILABLE CREDIT	11,718.44	PAYMENT DUE DATE	11-22-21

### CORPORATE ACCOUNT ACTIVITY

CITY OF PARCHMENT  
XXXX-XXXX-XXXX-1546

TOTAL CORPORATE ACTIVITY  
\$11,098.96 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
10-22	10-22		AUTO PAYMENT DEDUCTION	11,098.96 CR

### INDIVIDUAL CARDHOLDER ACTIVITY

PHIL WOLTHUIS  
XXXX-XXXX-XXXX-1793

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$870.83	\$0.00	\$870.83

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
09-29	09-29	55432861272200913754788	MIDWEST SPORTS 800-334-4580 OH		184.28
09-29	09-28	85456671271013168509712	WOLVERINE LAWN MAINT KALAMAZOO MI		483.19
10-26	10-25	55432861299200850593727	TRI CTY EQP-SAGINAW SAGINAW MI		203.36

BILL CAHILL  
XXXX-XXXX-XXXX-1801

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$101.31	\$0.00	\$101.31

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
09-30	09-28	02305371272100090064868	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		101.31

JIM DUBY  
XXXX-XXXX-XXXX-1892

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$12.07	\$0.00	\$12.07

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-04	10-01	02305371275600118077369	TRACTOR SUPPLY #1272 KALAMAZOO MI		12.07

CAMRON J BOEKHOVEN  
XXXX-XXXX-XXXX-9114

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$8.43	\$583.66	\$0.00	\$575.23

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-08	10-06	02305371280100077830786	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		6.99
10-08	10-06	02305371280100077830604	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		13.41
10-11	10-06	02305371280100247038856	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		8.43 CR
10-11	10-07	02305371281100070734216	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		5.96
10-15	10-14	55453701288042000011688	ADVANCE AUTO PARTS #17 KALAMAZOO MI		52.43
10-15	10-13	55421351287627188885905	MULDERS LANDSCAPE SUPP KALAMAZOO MI		137.91
10-15	10-13	85179241287980005540938	STEENSMA LAWN AND POWE KALAMAZOO MI		164.10
10-20	10-19	02305371293000593269839	TRACTOR SUPPLY #1272 KALAMAZOO MI		54.99
10-20	10-19	05227021292300260567519	RIETH RILEY KALAMAZOO 269-343-4525 MI		96.03
10-22	10-21	55432861295200703868312	CARTER LUMBER KALAMAZOO MI		51.84

NANCY R STODDARD  
XXXX-XXXX-XXXX-7241

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$295.87	\$0.00	\$295.87

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-11	10-08	05227021281300270512649	MARANA GROUP 269-383-9333 MI		295.87

ACCT. NUMBER: XXXX XXXX XXXX 1546

CREDIT LIMIT	15,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	3,281.56	MINIMUM PAYMENT DUE	3,281.56
AVAILABLE CREDIT	11,718.44	PAYMENT DUE DATE	11-22-21

### INDIVIDUAL CARDHOLDER ACTIVITY

SHANNON STUTZ XXXX-XXXX-XXXX-9125	CREDITS \$0.00	PURCHASES \$1,426.25	CASH ADV \$0.00	TOTAL ACTIVITY \$1,426.25
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Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
09-29	09-28	55432861271200656889859	SPECTRUM 855-707-7328 MO		119.98
10-04	10-01	05410191274105293447120	QUILL CORPORATION 800-982-3400 SC		69.99
10-08	10-07	82711161280000010725769	PIXELVINE FREEPORT MI		71.25
10-08	10-06	85140511280900015100050	CORNERSTONE OFFICE SYS RCOLE@CORNERS MI		202.38
10-08	10-07	82301821280900016519162	CORPORATE TECHNOLOGIES 952-7153600 MN		250.00
10-14	10-13	82711161286000007085668	PIXELVINE FREEPORT MI		65.00
10-18	10-15	82301821288900017122612	CORPORATE TECHNOLOGIES 952-7153600 MN		425.00
10-20	10-19	05410191292105155528460	QUILL CORPORATION 800-982-3400 SC		72.92
10-26	10-25	05227021298300252859225	VACUUM DOCTOR KALAMAZOO MI		4.76
10-26	10-26	55432861299200910552853	SPECTRUM 855-707-7328 MO		144.97

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 101 - GENERAL FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
404.000 Tax Revenue	725,000.00	725,000.00	725,058.75	0.00	0.00	100.01
405.000 Taxes - Industrial Facilities	3,000.00	3,000.00	3,018.66	0.00	0.00	100.62
441.000 Local Community Stab Share Tax	130,000.00	130,000.00	54,310.41	54,310.41	54,310.41	41.78
445.000 Penalty on Taxes	1,600.00	1,600.00	1,392.65	252.17	252.17	87.04
448.000 1% Collection Fees	26,100.00	26,100.00	21,892.12	206.74	206.74	83.88
451.000 License and Fees	9,500.00	9,500.00	3,590.15	150.00	150.00	37.79
452.000 Cablevision Fees	14,800.00	14,800.00	4,424.93	578.10	578.10	29.90
453.000 Recreation Fees	2,700.00	2,700.00	0.00	0.00	0.00	0.00
454.000 Solid Waste Collections	120,400.00	120,400.00	60,073.92	31,120.33	31,120.33	49.90
544.000 State Grant - Water Plant	0.00	0.00	77,695.21	77,695.21	77,695.21	0.00
574.000 Revenue Sharing supp pmt	0.00	0.00	33,887.00	0.00	0.00	0.00
575.000 State Sales Tax	200,000.00	200,000.00	38,712.00	0.00	0.00	19.36
632.000 Charges for Services Rendered	500.00	500.00	0.00	0.00	0.00	0.00
662.000 Traffic Fines	7,300.00	7,300.00	1,046.60	165.33	165.33	14.34
664.000 Interest on Investments	4,300.00	4,300.00	119.91	0.00	0.00	2.79
676.000 Transfers From Other Funds	172,300.00	172,300.00	0.00	0.00	0.00	0.00
680.000 Reimbursement for Overhead	143,100.00	143,100.00	0.00	0.00	0.00	0.00
694.000 Miscellaneous	16,400.00	16,400.00	8,572.00	0.00	0.00	52.27
695.000 Other Financing Sources	5,100.00	5,100.00	2,057.78	0.00	0.00	40.35
Dept: 000.000	1,582,100.00	1,582,100.00	1,035,852.09	164,478.29	164,478.29	65.47
Revenues	1,582,100.00	1,582,100.00	1,035,852.09	164,478.29	164,478.29	65.47
Expenditures						
Dept: 100.000 Legislative						
703.000 Payroll - Part Time	7,200.00	7,200.00	1,305.00	1,200.00	550.00	18.13
715.000 Social Security	1,000.00	1,000.00	80.91	74.40	34.10	8.09
720.000 Worker's Compensation	325.00	325.00	1.05	0.66	0.33	0.32
722.000 Medicare	240.00	240.00	18.97	17.42	7.99	7.90
740.000 Operating Supplies	700.00	700.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	20,700.00	20,700.00	1,254.50	0.00	0.00	6.06
830.000 Memberships & Dues	1,500.00	1,500.00	0.00	0.00	0.00	0.00
880.000 Community Promotion	1,000.00	1,000.00	195.00	0.00	0.00	19.50
880.001 Wassailing Contribution	2,000.00	2,000.00	0.00	0.00	0.00	0.00
900.000 Printing & Publishing	5,000.00	5,000.00	1,479.41	0.00	0.00	29.59
955.000 Miscellaneous	300.00	300.00	0.00	0.00	0.00	0.00
970.000 Capital	3,300.00	3,300.00	0.00	0.00	0.00	0.00
995.000 Transfer to other Fund	0.00	25,000.00	0.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets



REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 10/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Fund: 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
Legislative	43,265.00	68,265.00	4,334.84	1,292.48	592.42	6.35
Dept: 200.000 Administration	121,000.00	121,000.00	34,170.95	12,803.94	8,535.96	28.24
702.000 Payroll - Full Time	48,000.00	48,000.00	12,811.04	5,315.43	2,894.86	26.69
703.000 Payroll - Part Time	10,500.00	10,500.00	2,756.89	983.41	638.71	26.26
715.000 Social Security	61,000.00	61,000.00	11,972.36	2,319.78	2,016.02	19.63
716.000 Hospital/Life Insurance	4,000.00	4,000.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	32,500.00	32,500.00	13,425.77	3,364.66	3,364.66	41.31
718.000 Pension	700.00	700.00	167.23	56.09	37.22	23.89
720.000 Worker's Compensation	2,400.00	2,400.00	644.77	229.99	149.38	26.87
722.000 Medicare	9,800.00	9,800.00	0.00	0.00	0.00	0.00
724.000 ICMA Retirement Benefit	3,200.00	3,200.00	1,934.83	500.00	500.00	60.46
730.000 Postage	4,500.00	4,500.00	1,256.50	0.00	0.00	27.92
740.000 Operating Supplies	2,000.00	2,000.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	26,300.00	26,300.00	3,894.47	1,402.92	1,402.92	14.81
800.000 Professional/Contractual Serv.	9,500.00	9,500.00	5,805.71	0.00	0.00	61.11
805.000 Computer Services	1,200.00	1,200.00	446.22	331.50	331.50	37.19
830.000 Memberships & Dues	7,300.00	7,300.00	2,820.27	692.59	572.59	38.63
850.000 Communications	4,300.00	4,300.00	280.96	69.88	69.88	6.53
860.000 Institutes & Training	2,700.00	2,700.00	840.16	0.00	0.00	31.12
900.000 Printing & Publishing	6,700.00	6,700.00	4,642.50	0.00	0.00	69.29
910.000 Insurance & Bonds	4,300.00	4,300.00	1,047.81	98.28	98.28	24.37
920.000 Utilities	7,600.00	7,600.00	85.00	0.00	0.00	1.12
930.000 Repair & Maint.Contractors	0.00	0.00	9.50	9.50	9.50	0.00
955.000 Miscellaneous	20,000.00	20,000.00	8,445.00	0.00	0.00	42.23
970.000 Capital	389,500.00	389,500.00	107,457.94	28,177.97	20,621.48	27.59
Administration	15,500.00	15,500.00	5,562.50	743.75	743.75	35.89
Dept: 210.000 Legal Services	9,500.00	9,500.00	656.25	0.00	0.00	6.91
801.000 Attorney - General	25,000.00	25,000.00	6,218.75	743.75	743.75	24.88
802.000 Attorney-Police Matters	9,500.00	9,500.00	1,115.00	840.00	515.00	11.74
Legal Services	600.00	600.00	69.13	52.08	31.93	11.52
Dept: 300.000 Police	100.00	100.00	16.17	12.18	7.47	16.17
703.000 Payroll - Part Time	358,800.00	358,800.00	148,465.00	59,386.00	59,386.00	41.38
715.000 Social Security	369,000.00	369,000.00	149,665.30	60,290.26	59,940.40	40.56
722.000 Medicare						
800.000 Professional/Contractual Serv.						
Police						
Dept: 336.000 Fire						

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 10/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 101 - GENERAL FUND

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Dept: 336,000 Fire						
740,000 Operating Supplies	5,100.00	5,100.00	492.28	492.28	492.28	9.65
746,000 Gasoline & Oil	1,000.00	1,000.00	119.06	0.00	0.00	11.91
775,000 Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	0.00	0.00	0.00
780,000 Safety Supplies	100.00	100.00	0.00	0.00	0.00	0.00
800,000 Professional/Contractual Serv.	67,900.00	67,900.00	29,399.57	11,150.00	11,150.00	43.30
850,000 Communications	4,400.00	4,400.00	1,319.22	569.61	569.61	29.98
910,000 Insurance & Bonds	9,400.00	9,400.00	11,244.00	0.00	0.00	119.62
920,000 Utilities	2,700.00	2,700.00	469.30	10.92	10.92	17.38
930,000 Repair & Maint.Contractors	10,700.00	10,700.00	1,036.24	0.00	0.00	9.68
970,000 Capital	20,300.00	20,300.00	6,063.65	6,063.65	6,063.65	29.87
<b>Fire</b>	<b>122,600.00</b>	<b>122,600.00</b>	<b>50,143.32</b>	<b>18,286.46</b>	<b>18,286.46</b>	<b>40.90</b>
Dept: 440,000 Public Services						
702,000 Payroll - Full Time	79,700.00	79,700.00	23,055.76	8,370.35	5,599.24	28.93
715,000 Social Security	5,000.00	5,000.00	2,007.57	807.87	491.60	40.15
716,000 Hospital/Life Insurance	33,000.00	33,000.00	12,739.07	5,579.13	2,792.96	38.60
716,001 Insurance Deductible	1,000.00	1,000.00	2,819.85	0.00	0.00	281.99
718,000 Pension	34,000.00	34,000.00	8,885.41	2,199.97	2,199.97	26.13
720,000 Worker's Compensation	2,800.00	2,800.00	1,118.97	376.73	252.04	39.96
722,000 Medicare	1,200.00	1,200.00	469.53	188.96	114.99	39.13
740,000 Operating Supplies	2,500.00	2,500.00	0.00	0.00	0.00	0.00
746,000 Gasoline & Oil	4,300.00	4,300.00	1,360.68	462.82	462.82	31.64
775,000 Repair & Maintenance Supplies	8,000.00	8,000.00	4,854.78	0.00	0.00	60.68
780,000 Safety Supplies	500.00	500.00	0.00	0.00	0.00	0.00
800,000 Professional/Contractual Serv.	900.00	900.00	225.50	0.00	0.00	25.06
810,000 Rubbish Collection Charges	111,700.00	111,700.00	33,245.40	134.48	134.48	29.76
815,000 Uniform Rental	3,000.00	3,000.00	1,205.10	316.87	316.87	42.00
850,000 Communications	900.00	900.00	239.96	0.00	0.00	26.66
860,000 Institutes & Training	300.00	300.00	96.90	0.00	0.00	32.30
880,000 Community Promotion	500.00	500.00	0.00	0.00	0.00	0.00
910,000 Insurance & Bonds	22,500.00	22,500.00	4,179.00	0.00	0.00	18.57
920,000 Utilities	8,500.00	8,500.00	1,627.33	132.76	132.76	19.15
926,000 Street Lighting	29,600.00	29,600.00	7,900.74	0.00	0.00	26.69
930,000 Repair & Maint.Contractors	11,100.00	11,100.00	5,887.73	1,865.00	1,865.00	53.04
<b>Public Services</b>	<b>361,000.00</b>	<b>361,000.00</b>	<b>111,919.28</b>	<b>20,434.94</b>	<b>14,362.73</b>	<b>31.02</b>
Dept: 591,000 Water Plant Grant Expenses						
800,000 Professional/Contractual Serv.	0.00	0.00	2,500.00	0.00	0.00	0.00
920,000 Utilities	0.00	0.00	32,332.10	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 10/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 101 - GENERAL FUND	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Water Plant Grant Expenses	0.00	0.00	34,832.10	0.00	0.00	0.00
Dept: 751.000 Parks, Recreation & Culture						
702.000 Payroll - Full Time	54,800.00	54,800.00	17,090.26	6,766.08	4,510.72	31.19
703.000 Payroll - Part Time	10,200.00	10,200.00	2,269.68	0.00	0.00	22.25
715.000 Social Security	3,600.00	3,600.00	1,187.47	412.55	276.18	32.99
716.000 Hospital/Life Insurance	5,000.00	5,000.00	2,847.70	791.30	398.36	56.95
716.001 Insurance Deductible	1,000.00	1,000.00	0.00	0.00	0.00	0.00
718.000 Pension	23,300.00	23,300.00	6,770.80	1,700.51	1,700.51	29.06
720.000 Worker's Compensation	1,500.00	1,500.00	691.51	236.96	157.97	46.10
722.000 Medicare	800.00	800.00	277.67	96.48	64.59	34.71
746.000 Gasoline & Oil	2,700.00	2,700.00	1,347.03	100.63	100.63	49.89
775.000 Repair & Maintenance Supplies	16,100.00	16,100.00	4,835.63	0.00	0.00	30.03
780.000 Safety Supplies	400.00	400.00	0.00	0.00	0.00	0.00
910.000 Insurance & Bonds	6,500.00	6,500.00	5,325.00	0.00	0.00	81.92
920.000 Utilities	6,900.00	6,900.00	2,629.11	726.90	726.90	38.10
930.000 Repair & Maint.Contractors	28,400.00	28,400.00	866.79	0.00	0.00	3.05
970.000 Capital	10,200.00	10,200.00	1,411.59	0.00	0.00	13.84
<b>Parks, Recreation &amp; Culture</b>	<b>171,400.00</b>	<b>171,400.00</b>	<b>47,550.24</b>	<b>10,831.41</b>	<b>7,935.86</b>	<b>27.74</b>
<b>Expenditures</b>	<b>1,481,765.00</b>	<b>1,506,765.00</b>	<b>512,121.77</b>	<b>140,057.27</b>	<b>122,483.10</b>	<b>33.99</b>

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY AFD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Fund: 202 - MAJOR STREET FUND</b>						
<b>Revenues</b>						
546.000 State Grants - Act 51	163,900.00	163,900.00	56,510.59	0.00	0.00	34.48
Dept: 000.000	163,900.00	163,900.00	56,510.59	0.00	0.00	34.48
<b>Expenditures</b>						
930.000 Repair & Maint.Contractors	0.00	0.00	3,507.48	3,507.48	3,507.48	0.00
970.000 Capital	3,000.00	3,000.00	0.00	0.00	0.00	0.00
Construction	3,000.00	3,000.00	3,507.48	3,507.48	3,507.48	116.92
Dept: 463.000 Routine Maintenance	7,100.00	7,100.00	1,460.30	712.23	474.82	20.57
702.000 Payroll - Full Time	450.00	450.00	88.78	43.02	28.87	19.73
715.000 Social Security	2,600.00	2,600.00	428.13	191.64	96.10	16.47
716.000 Hospital/Life Insurance	50.00	50.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	3,000.00	3,000.00	590.90	148.41	148.41	19.70
718.000 Pension	450.00	450.00	120.66	47.94	31.96	26.81
720.000 Worker's Compensation	100.00	100.00	20.74	10.06	6.75	20.74
722.000 Medicare	300.00	300.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	2,200.00	2,200.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	7,500.00	7,500.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	23,750.00	23,750.00	2,709.51	1,153.30	786.91	11.41
Routine Maintenance	6,800.00	6,800.00	1,422.33	699.57	466.38	20.92
Dept: 475.000 Traffic Services	400.00	400.00	86.44	42.24	28.35	21.61
702.000 Payroll - Full Time	2,500.00	2,500.00	428.05	191.61	96.08	17.12
715.000 Social Security	50.00	50.00	0.00	0.00	0.00	0.00
716.000 Hospital/Life Insurance	2,800.00	2,800.00	577.64	145.08	145.08	20.63
716.001 Insurance Deductible	425.00	425.00	118.13	47.10	31.40	27.80
718.000 Pension	100.00	100.00	20.20	9.88	6.63	20.20
720.000 Worker's Compensation	500.00	500.00	0.00	0.00	0.00	0.00
722.000 Medicare	2,400.00	2,400.00	81.80	0.00	0.00	3.41
746.000 Gasoline & Oil	12,400.00	12,400.00	1,852.10	0.00	0.00	14.94
775.000 Repair & Maintenance Supplies	28,375.00	28,375.00	4,586.69	1,135.48	773.92	16.16
930.000 Repair & Maint.Contractors	8,200.00	8,200.00	2,276.01	931.32	620.88	27.76
Traffic Services	500.00	500.00	138.57	56.09	37.67	27.71
Dept: 478.000 Winter Maintenance						
702.000 Payroll - Full Time						
715.000 Social Security						

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 202 - MAJOR STREET FUND

Expenditures

Dept: 478.000 Winter Maintenance

	CY Original Annual Budget	CY Ammended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
716.000 Hospital/Life Insurance	3,200.00	3,200.00	540.85	192.06	96.38	16.90
716.001 Insurance Deductible	100.00	100.00	0.00	0.00	0.00	0.00
718.000 Pension	3,500.00	3,500.00	737.99	183.84	183.84	21.09
720.000 Worker's Compensation	500.00	500.00	153.15	62.67	41.78	30.63
722.000 Medicare	100.00	100.00	32.41	13.12	8.81	32.41
746.000 Gasoline & Oil	900.00	900.00	0.00	0.00	0.00	0.00
753.000 Salt	10,000.00	10,000.00	-1,029.60	0.00	0.00	-10.30
<b>Winter Maintenance</b>	<b>27,000.00</b>	<b>27,000.00</b>	<b>2,849.38</b>	<b>1,439.10</b>	<b>989.36</b>	<b>10.55</b>

Dept: 482.000 Administration

702.000 Payroll - Full Time	1,200.00	1,200.00	404.55	134.85	89.90	33.71
715.000 Social Security	100.00	100.00	24.47	8.05	5.42	24.47
716.000 Hospital/Life Insurance	600.00	600.00	112.56	0.27	0.18	18.76
718.000 Pension	500.00	500.00	141.10	35.44	35.44	28.22
720.000 Worker's Compensation	0.00	0.00	27.27	9.09	6.06	0.00
722.000 Medicare	0.00	0.00	5.69	1.87	1.26	0.00
955.000 Miscellaneous	0.00	0.00	2,847.80	0.00	0.00	0.00
960.000 Administrative Overhead	17,300.00	17,300.00	0.00	0.00	0.00	0.00
<b>Administration</b>	<b>19,700.00</b>	<b>19,700.00</b>	<b>3,563.44</b>	<b>189.57</b>	<b>138.26</b>	<b>18.09</b>

Expenditures

	101,825.00	101,825.00	17,216.50	7,424.93	6,195.93	16.91
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\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

**REVENUE/EXPENDITURE REPORT**  
through Oct 31, 2021

City of Parchment	CY MTD: 10/1/2021 to 10/31/2021	CY QTD: 10/1/2021 to 12/31/2021	CY YTD: 7/1/2021 to 10/31/2021	CY ATD: 7/1/2021 to 6/30/2022	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Fund: 203 - LOCAL STREET FUND</b>										
Revenues										
Dept: 000.000										
546.000 State Grants - Act 51	66,900.00	66,900.00	23,483.16	23,483.16	66,900.00	66,900.00	23,483.16	0.00	0.00	35.10
Dept: 000.000	66,900.00	66,900.00	23,483.16	23,483.16	66,900.00	66,900.00	23,483.16	0.00	0.00	35.10
Revenues	66,900.00	66,900.00	23,483.16	23,483.16	66,900.00	66,900.00	23,483.16	0.00	0.00	35.10
Expenditures										
Dept: 451.000 Construction										
970.000 Capital	3,000.00	3,000.00	52,000.00	52,000.00	3,000.00	3,000.00	52,000.00	0.00	0.00	1,733.33
Construction	3,000.00	3,000.00	52,000.00	52,000.00	3,000.00	3,000.00	52,000.00	0.00	0.00	1,733.33
Dept: 463.000 Routine Maintenance										
702.000 Payroll - Full Time	8,400.00	8,400.00	1,460.30	1,460.30	8,400.00	8,400.00	1,460.30	712.23	474.82	17.38
715.000 Social Security	500.00	500.00	88.78	88.78	500.00	500.00	43.02	43.02	28.87	17.76
716.000 Hospital/Life Insurance	2,600.00	2,600.00	428.13	428.13	2,600.00	2,600.00	191.64	191.64	96.10	16.47
716.001 Insurance Deductible	200.00	200.00	0.00	0.00	200.00	200.00	0.00	0.00	0.00	0.00
718.000 Pension	3,600.00	3,600.00	590.90	590.90	3,600.00	3,600.00	148.41	148.41	148.41	16.41
720.000 Worker's Compensation	500.00	500.00	120.65	120.65	500.00	500.00	47.94	47.94	31.96	24.13
722.000 Medicare	100.00	100.00	20.74	20.74	100.00	100.00	10.06	10.06	6.75	20.74
746.000 Gasoline & Oil	300.00	300.00	0.00	0.00	300.00	300.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	3,200.00	3,200.00	0.00	0.00	3,200.00	3,200.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	5,100.00	5,100.00	760.00	760.00	5,100.00	5,100.00	760.00	0.00	0.00	14.90
Routine Maintenance	24,500.00	24,500.00	3,469.50	3,469.50	24,500.00	24,500.00	3,469.50	1,153.30	786.91	14.16
Dept: 475.000 Traffic Services										
702.000 Payroll - Full Time	8,000.00	8,000.00	1,384.43	1,384.43	8,000.00	8,000.00	686.94	686.94	457.96	17.31
715.000 Social Security	500.00	500.00	84.14	84.14	500.00	500.00	41.48	41.48	27.84	16.83
716.000 Hospital/Life Insurance	2,300.00	2,300.00	410.86	410.86	2,300.00	2,300.00	182.96	182.96	91.75	17.86
716.001 Insurance Deductible	200.00	200.00	0.00	0.00	200.00	200.00	0.00	0.00	0.00	0.00
718.000 Pension	3,500.00	3,500.00	564.43	564.43	3,500.00	3,500.00	141.76	141.76	141.76	16.13
720.000 Worker's Compensation	500.00	500.00	115.61	115.61	500.00	500.00	46.26	46.26	30.84	23.12
722.000 Medicare	100.00	100.00	19.69	19.69	100.00	100.00	9.70	9.70	6.51	19.69
746.000 Gasoline & Oil	500.00	500.00	0.00	0.00	500.00	500.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	4,700.00	4,700.00	81.80	81.80	4,700.00	4,700.00	0.00	0.00	0.00	1.74
930.000 Repair & Maint.Contractors	600.00	600.00	0.00	0.00	600.00	600.00	0.00	0.00	0.00	0.00
Traffic Services	20,900.00	20,900.00	2,660.96	2,660.96	20,900.00	20,900.00	2,660.96	1,109.10	756.66	12.73
Dept: 478.000 Winter Maintenance										
702.000 Payroll - Full Time	8,400.00	8,400.00	2,215.32	2,215.32	8,400.00	8,400.00	918.69	918.69	612.46	26.37
715.000 Social Security	500.00	500.00	135.00	135.00	500.00	500.00	55.36	55.36	37.18	27.00
716.000 Hospital/Life Insurance	2,600.00	2,600.00	523.61	523.61	2,600.00	2,600.00	183.38	183.38	92.03	20.14

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 203 - LOCAL STREET FUND		CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Expenditures</b>							
Dept: 478.000 Winter Maintenance							
716.000	Insurance Deductible	200.00	200.00	0.00	0.00	0.00	0.00
718.000	Pension	3,700.00	3,700.00	718.76	180.52	180.52	19.43
720.000	Worker's Compensation	500.00	500.00	149.09	61.83	41.22	29.82
722.000	Medicare	100.00	100.00	31.52	12.91	8.67	31.52
746.000	Gasoline & Oil	900.00	900.00	0.00	0.00	0.00	0.00
753.000	Salt	10,000.00	10,000.00	-1,029.60	0.00	0.00	-10.30
<b>Winter Maintenance</b>		<b>26,900.00</b>	<b>26,900.00</b>	<b>2,743.70</b>	<b>1,412.69</b>	<b>972.08</b>	<b>10.20</b>
Dept: 482.000 Administration							
702.000	Payroll - Full Time	1,500.00	1,500.00	404.55	134.85	89.90	26.97
715.000	Social Security	100.00	100.00	24.47	8.05	5.42	24.47
716.000	Hospital/Life Insurance	800.00	800.00	112.56	0.27	0.18	14.07
718.000	Pension	700.00	700.00	141.10	35.44	35.44	20.16
720.000	Worker's Compensation	0.00	0.00	27.27	9.09	6.06	0.00
722.000	Medicare	0.00	0.00	5.69	1.87	1.26	0.00
960.000	Administrative Overhead	16,500.00	16,500.00	0.00	0.00	0.00	0.00
<b>Administration</b>		<b>19,600.00</b>	<b>19,600.00</b>	<b>715.64</b>	<b>189.57</b>	<b>138.26</b>	<b>3.65</b>
<b>Expenditures</b>		<b>94,900.00</b>	<b>94,900.00</b>	<b>61,589.80</b>	<b>3,864.66</b>	<b>2,653.91</b>	<b>64.90</b>

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 4/1/2021 to 6/30/2021  
CY YTD: 1/1/2021 to 10/31/2021 CY ATD: 1/1/2021 to 12/31/2021

Fund: 250 - KINDLEBERGER SUMMER FESTIVAL

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
475.001 Arts & Crafts	3,100.00	4,680.00	2,864.32	1,410.10	0.00	61.20
475.002 Race/Walk Fees	3,000.00	5,000.00	5,562.69	3,714.60	0.00	111.25
475.003 Membership Fund Drive	2,800.00	1,800.00	5,114.52	2,762.50	0.00	284.14
475.005 Corporate Sponsorships	8,000.00	14,000.00	18,600.00	4,000.00	0.00	132.86
475.008 Miscellaneous Inc.	0.00	0.00	65.14	0.00	0.00	0.00
590.000 Grants-Local	0.00	1,000.00	5,000.00	5,000.00	0.00	500.00
590.001 Grants-Irving S Gilmore Found.	21,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
675.001 Fund Raising	8,610.00	0.00	-100.00	0.00	0.00	0.00
675.002 KSF Special Event	1,580.00	1,160.00	1,257.08	0.00	0.00	108.37
675.003 KSF Children's area	0.00	0.00	239.45	0.00	0.00	0.00
694.000 Miscellaneous	1,080.00	1,040.00	0.00	0.00	0.00	0.00
Dept: 000.000	49,170.00	58,680.00	68,603.20	46,887.20	0.00	116.91
Revenues	49,170.00	58,680.00	68,603.20	46,887.20	0.00	116.91
Expenditures						
Dept: 000.000						
779.001 Performance Expense	17,000.00	17,000.00	19,958.70	18,955.38	0.00	117.40
779.003 Festival Day - Race/Walk	3,000.00	4,100.00	5,533.11	4,020.45	0.00	134.95
779.004 Fest. Day - Arts & Crafts	140.00	170.00	0.00	0.00	0.00	0.00
779.005 Fest. Day-Childrens Area	1,100.00	1,600.00	1,309.64	1,100.00	0.00	81.85
779.007 Fest Day Events	0.00	0.00	1,500.00	0.00	0.00	0.00
779.008 Fund Raising-Dance	1,030.00	1,030.00	0.00	0.00	0.00	0.00
779.010 Fund Raising-Membership	0.00	0.00	25.00	0.00	0.00	0.00
779.012 Festival - Administration	9,665.00	12,865.00	14,982.51	3,344.25	0.00	116.46
779.013 Stage Entertainment	12,300.00	15,750.00	10,800.00	500.00	0.00	68.57
779.020 Publicity	4,935.00	6,165.00	2,753.59	1,487.71	0.00	44.66
Dept: 000.000	49,170.00	58,680.00	56,862.55	29,407.79	0.00	96.90
Expenditures	49,170.00	58,680.00	56,862.55	29,407.79	0.00	96.90

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets



REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Fund: 251 - Brownfield Redevelopment</b>						
<b>Revenues</b>						
Dept: 000.000	158,717.00	158,717.00	0.00	0.00	0.00	0.00
404.000 Tax Revenue						
Dept: 000.000	158,717.00	158,717.00	0.00	0.00	0.00	0.00
<b>Revenues</b>						
Dept: 000.000	158,717.00	158,717.00	0.00	0.00	0.00	0.00
<b>Expenditures</b>						
Dept: 000.000	40,700.00	40,700.00	0.00	0.00	0.00	0.00
960.000 Administrative Overhead	46,400.00	46,400.00	0.00	0.00	0.00	0.00
991.000 Debt Retirement-Principal	12,000.00	12,000.00	0.00	0.00	0.00	0.00
995.000 Interest Expense						
Dept: 000.000	99,100.00	99,100.00	0.00	0.00	0.00	0.00
<b>Expenditures</b>						
Dept: 000.000	99,100.00	99,100.00	0.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT  
through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021 CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 401 - Veteran's Memorial Fund						
Revenues						
674.000 Contributed Capital Revenue	0.00	0.00	3,034.44	1,750.00	1,750.00	0.00
Dept: 000.000	0.00	0.00	3,034.44	1,750.00	1,750.00	0.00
Revenues						
Expenditures						
955.000 Miscellaneous	0.00	0.00	20.00	0.00	0.00	0.00
Dept: 000.000	0.00	0.00	20.00	0.00	0.00	0.00
Expenditures						
	0.00	0.00	20.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT  
through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 12/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 590 - SEWER FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
626.000 Sewer Services	270,000.00	270,000.00	32,319.78	15,972.62	15,972.62	11.97
664.000 Interest on Investments	1,800.00	1,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	271,800.00	271,800.00	32,319.78	15,972.62	15,972.62	11.89
Revenues	271,800.00	271,800.00	32,319.78	15,972.62	15,972.62	11.89
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	22,300.00	22,300.00	8,748.48	1,980.39	1,320.26	39.23
715.000 Social Security	1,400.00	1,400.00	528.10	118.17	79.55	37.72
716.000 Hospital/Life Insurance	7,400.00	7,400.00	3,628.48	782.28	391.91	49.03
716.001 Insurance Deductible	500.00	500.00	0.00	0.00	0.00	0.00
718.000 Pension	9,400.00	9,400.00	3,623.20	907.96	907.96	38.54
720.000 Worker's Compensation	500.00	500.00	217.47	45.75	30.50	43.49
722.000 Medicare	300.00	300.00	123.70	27.69	18.64	41.23
800.000 Professional/Contractual Serv.	36,200.00	36,200.00	16,683.10	9,127.80	9,127.80	46.09
815.000 Uniform Rental	500.00	500.00	95.91	0.00	0.00	19.18
910.000 Insurance & Bonds	10,600.00	10,600.00	7,839.00	0.00	0.00	73.95
920.000 Utilities	2,300.00	2,300.00	653.22	0.00	0.00	28.40
930.000 Repair & Maint. Contractors	15,200.00	15,200.00	0.00	0.00	0.00	20.72
960.000 Administrative Overhead	69,300.00	69,300.00	0.00	0.00	0.00	0.00
968.000 Depreciation	13,800.00	13,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	189,700.00	189,700.00	42,140.66	12,990.04	11,876.62	23.87
Expenditures	189,700.00	189,700.00	42,140.66	12,990.04	11,876.62	23.87

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

through Oct 31, 2021

City of Parchment

CY MTD: 10/1/2021 to 10/31/2021 CY QTD: 10/1/2021 to 10/31/2021  
CY YTD: 7/1/2021 to 10/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 591 - WATER FUND						
Expenditures						
Dept: 000.000						
800.000 Professional/Contractual Serv.	0.00	0.00	862.92	181.41	181.41	0.00
815.000 Uniform Rental	0.00	0.00	95.88	0.00	0.00	0.00
920.000 Utilities	0.00	0.00	759.47	0.00	0.00	0.00
Dept: 000.000	0.00	0.00	1,718.27	181.41	181.41	0.00
Expenditures	0.00	0.00	1,718.27	181.41	181.41	0.00
Grand Total Net Effect:	276,127.00	251,127.00	528,133.71	35,162.01	38,809.94	209.03

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets



**2021 MONTHLY PERMITS BY JURISDICTION**

<b>MONTH OF OCTOBER 2021</b>			
<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	17	\$ 9,553
COMSTOCK	ELECTRICAL	16	\$ 2,518
COMSTOCK	MECHANICAL	17	\$ 3,732
COMSTOCK	PLUMBING	12	\$ 1,687
COMSTOCK	SPECIAL - JURISDICTION	2	\$ 200
COMSTOCK	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL COMSTOCK</b>		<b>66</b>	<b>\$ 17,800</b>
KALAMAZOO	BUILDING	15	\$ 7,498
KALAMAZOO	ELECTRICAL	19	\$ 3,105
KALAMAZOO	MECHANICAL	18	\$ 2,361
KALAMAZOO	PLUMBING	11	\$ 1,441
KALAMAZOO	SPECIAL - JURISDICTION	6	\$ 600
KALAMAZOO	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL KALAMAZOO</b>		<b>69</b>	<b>\$ 15,005</b>
PARCHMENT	BUILDING	2	\$ 385
PARCHMENT	ELECTRICAL	2	\$ 205
PARCHMENT	MECHANICAL	1	\$ 125
PARCHMENT	PLUMBING	1	\$ 105
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>6</b>	<b>\$ 820</b>
PINE GROVE	BUILDING	5	\$ 1,055
PINE GROVE	ELECTRICAL	8	\$ 1,417
PINE GROVE	MECHANICAL	6	\$ 740
PINE GROVE	PLUMBING	4	\$ 931
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>23</b>	<b>\$ 4,143</b>
RICHLAND	BUILDING	9	\$ 7,663
RICHLAND	ELECTRICAL	8	\$ 1,490
RICHLAND	MECHANICAL	14	\$ 2,041
RICHLAND	PLUMBING	4	\$ 997
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND</b>		<b>35</b>	<b>\$ 12,191</b>
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	2	\$ 263
RICHLAND VILLAGE	MECHANICAL	1	\$ 577
RICHLAND VILLAGE	PLUMBING		
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER		
<b>TOTAL RICHLAND VILLAGE</b>		<b>3</b>	<b>\$ 840</b>
<b>TOTAL</b>		<b>202</b>	<b>\$ 50,799</b>

REVENUE	REVENUE
OCTOBER 2020	% PREV YEAR MONTH
<b>\$ 53,839</b>	<b>94.4%</b>

PERMITS	PERMITS
OCTOBER 2020	% 2020 - YTD
<b>219</b>	<b>92%</b>



2021 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: OCTOBER 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	150	\$ 100,015
COMSTOCK	ELECTRICAL	158	\$ 29,104
COMSTOCK	MECHANICAL	150	\$ 26,667
COMSTOCK	PLUMBING	84	\$ 14,528
COMSTOCK	SPECIAL - JURISDICTION	19	\$ 1,135
COMSTOCK	SPECIAL - HOMEOWNER	9	\$ 495
<b>TOTAL COMSTOCK</b>		<b>570</b>	<b>\$ 171,944</b>
KALAMAZOO	BUILDING	160	\$ 31,844
KALAMAZOO	ELECTRICAL	149	\$ 22,857
KALAMAZOO	MECHANICAL	229	\$ 37,836
KALAMAZOO	PLUMBING	87	\$ 10,790
KALAMAZOO	SPECIAL - JURISDICTION	51	\$ 3,130
KALAMAZOO	SPECIAL - HOMEOWNER	12	\$ 660
<b>TOTAL KALAMAZOO</b>		<b>688</b>	<b>\$ 107,117</b>
PARCHMENT	BUILDING	14	\$ 5,133
PARCHMENT	ELECTRICAL	21	\$ 3,426
PARCHMENT	MECHANICAL	19	\$ 8,299
PARCHMENT	PLUMBING	8	\$ 1,462
PARCHMENT	SPECIAL - JURISDICTION	7	\$ 430
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PARCHMENT</b>		<b>69</b>	<b>\$ 18,750</b>
PINE GROVE	BUILDING	47	\$ 27,176
PINE GROVE	ELECTRICAL	47	\$ 8,218
PINE GROVE	MECHANICAL	52	\$ 8,381
PINE GROVE	PLUMBING	25	\$ 5,135
PINE GROVE	SPECIAL - JURISDICTION	3	\$ 165
PINE GROVE	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL PINE GROVE</b>		<b>176</b>	<b>\$ 49,185</b>
RICHLAND	BUILDING	112	\$ 116,794
RICHLAND	ELECTRICAL	119	\$ 26,216
RICHLAND	MECHANICAL	159	\$ 30,595
RICHLAND	PLUMBING	66	\$ 13,850
RICHLAND	SPECIAL - JURISDICTION	2	\$ 110
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>461</b>	<b>\$ 187,730</b>
RICHLAND VILLAGE	BUILDING	8	\$ 2,612
RICHLAND VILLAGE	ELECTRICAL	12	\$ 1,937
RICHLAND VILLAGE	MECHANICAL	25	\$ 4,200
RICHLAND VILLAGE	PLUMBING	9	\$ 1,318
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>54</b>	<b>\$ 10,067</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2018</b>	<b>544,793</b>

REVENUE	REVENUE
YTD - OCTOBER 2020	% 2020 - YTD
\$ 464,624	117.3%

REVENUE
% 2021 YTD BUDGET
107.4%

PERMITS	PERMITS
YTD - OCTOBER 2020	% 2020 - YTD
1641	123.0%

2021 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
185	\$ 91,435		JAN
157	\$ 41,412		FEB
201	\$ 73,173		MAR
227	\$ 51,524		APRIL
188	\$ 52,360		MAY
179	\$ 37,231		JUNE
256	\$ 57,046		JULY
214	\$ 44,937		AUG
209	\$ 44,877		SEPT
202	\$ 50,799		OCT
-	\$ -		NOV
-	\$ -		DEC
2,018	\$ 544,793		2021

# Permit List

11/01/2021

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB21-18-496	520 E THOMAS	06-02-135-260	FULLER SHAWN	Foundation Systems	10/21/2021	\$170.00	\$0

Work Description: Install 11' of interior foundation drain tile and sump pump per plans.

Total Permits For Type: 1

Total Fees For Type: \$170.00

Total Const. Value For Type: \$0

## Report Summary

Population: All Records  
Permit.Type = Building  
AND  
Permit.BasicUsage = Residential  
AND  
GovernmentUnitList.UnitCode =  
18 AND  
Permit.DateIssued Between  
10/1/2021 12:00:00 AM AND  
10/31/2021 11:59:59 PM

Grand Total Fees:

\$170.00

Grand Total Permits:

1

Grand Total Const. Value:

\$0

# Permit List

11/01/2021

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB21-18-467	724 SHOPPERS LN	06-03-490-070	RDM DEVELOPMENT C	Whitehouse Construc	10/06/2021	\$215.00	\$0

Work Description: Rebuild existing exterior front wall per plans.

Total Permits For Type: 1

Total Fees For Type: \$215.00

Total Const. Value For Type: \$0

## Report Summary

Population: All Records  
Permit.Type = Building  
AND  
Permit.BasicUsage = Commercial  
AND  
GovernmentUnitList.UnitCode =  
18 AND  
Permit.DateIssued Between  
10/1/2021 12:00:00 AM AND  
10/31/2021 11:59:59 PM

Grand Total Fees:

\$215.00

Grand Total Permits:

1

Grand Total Const. Value:

\$0



## MEMORANDUM

To: Mayor Britigan, Vice-Mayor Jordan, and Commissioners

From: Public Safety Committee (PSC)

Date: November 12, 2021

Re: Publishing the Survey Results to the Public

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The Public Safety Committee has completed the compilation of survey input into a report which has been distributed to the City Commission. The committee would like the permission of the City Commission to publish the results of the PSC Survey with redacted comments (names and addresses blocked) on the City of Parchment's website. The information garnered through the survey will be used to help formulate a new police contract for the City.

**Recommendation:**

Motion to allow the Public Safety Committee to publish the survey results with the redaction of comments for names and addresses on the City's website for access by the community.