



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

August 16, 2021 – Virtual

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Richard Bagley

Commissioner Robin Madaras

Commissioner Doug Fooy

Commissioner Michael Conner

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Roll Call

3. Approval of Minutes

From the City Commission Meeting of August 2, 2021

4. Additions/Changes to the Agenda - Approval

5. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

6. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1444 – action
- ii. Credit Card Statement – action
- iii. Financial Statement thru July 31, 2021- receive
- iv. Kindleberger Park Reservation, Stage, Kovich Memorial – action
- v. Kindleberger Park Reservation, Pavilion 5, Kitterman Birthday – action
- vi. Kindleberger Park Reservation, Pavilion 4, Ware/Grammel Birthday - action
- vii. KABA – July Permits - receive

7. Unfinished Business

8. New Business

- A. Purchase of 1000 feet of 5” fire hose - approve

9. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

10. Mayor and Commissioner Comments

11. City Manager Comments

12. Adjournment

8. New Business

A. Twisters – Permission to Use City Property for Car Show – action. City Manager Stoddard noted the request by Twisters management to use the property adjacent to theirs for a car show on August 21st, 2021, referencing the memo in the packet. City Manager Stoddard added that she had reached out this week to their contacts but hadn't heard back, and they had been made aware of tonight's meeting. Questions arose regarding liability insurance, alcohol licensing, barriers, police presence, clean up, port-a-johns, etc. Mayor Britigan distilled it down to whether the commission wanted to permit a car show on city property first, then working out the details later. Commissioner Fooy moved to allow a car show on city property if they met conditions/criteria laid out between our attorney and their representative. More discussion continued. Commissioner Fooy then retracted his motion. The Mayor said he wants to support businesses and bringing people into the city, but the logistics of this request on such a short notice didn't lend itself to being managed properly. Vice Mayor Jordan agreed, saying there wasn't enough information to make a decision at this point.

B. 6th Amendment to the Urban Cooperation Act Agreement Establishing PMN to Authorize Galesburg for Membership – approve. City Manager Stoddard explained that in order for the City of Galesburg to have the same opportunities that we receive through Public Media Network, they must become a member. There is no cost to us for this action. Moved by Vice Mayor Jordan, supported by Commissioner Madaras to approve the amendment as written. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: Bagley.
Abstain: None.

Motion Carried 6-0.

C. USDA Requirement for a State Historic Preservation Office (SHPO Review) – approve. Mayor Britigan began by noting that Mike Schwartz from Prein and Newhof sent his apologies for his absence, and that Mike indicated this is a new requirement as part of the USDA grant/loan process. The \$2660 cost is reimbursable through the loan. Moved by Commissioner Conner, supported by Commissioner Evans to approve the SHPO Review as written and authorize the City Manager to execute any documents related to the action. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: Bagley.
Abstain: None.

Motion Carried 6-0.

D. Food Truck Ordinance #220, Second Reading. Attorney Soltis noted the changes made since the first reading (the number of licenses allowed per year, including a special fee for special events, and inspection by the fire marshal). He added that the Planning Commission might want to discuss on the zoning/temporary use for food trucks, and where the trucks would be appropriate or inappropriate. Discussion took place, then Mayor Britigan said he thought the ordinance made sense, and that he felt it was good guidance for city staff. Moved by Commissioner Madaras, supported by Vice Mayor Jordan to accept the ordinance as written for Second Reading. . Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: Bagley.
Abstain: None.

Motion Carried 6-0.

E. Food Truck Ordinance #220, Final Reading. No additional comments were made. Moved by Commissioner Madaras, supported by Commissioner Conner to accept the ordinance as written for Final Reading. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: Bagley.
Abstain: None.

Motion Carried 6-0.

9. Citizen Comments

None.

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY AUGUST 2, 2021.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to COVID-19 pandemic) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan (at 5200 E Cork St.), Vice Mayor Jordan (at 904 Parchmount), Conner (at 1150 Parchmount), Evans (221 Espanola), Fooy (415 E Glenguile), and Madaras (at 815 Parchmount), City Manager Stoddard, Treasurer/Clerk Stutz, Attorney Soltis.

Absent: Bagley.

Moved by Commissioner Conner, supported by Vice Mayor Jordan to excuse the absence of Commissioner Bagley. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Bagley.

Abstain: None.

Motion Carried 6-0.

3. Minutes

Moved by Commissioner Madaras, supported by Vice Mayor Jordan to approve the minutes of the July 19, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Jordan, and Madaras.

Nays: None.

Absent: Bagley.

Abstain: Fooy.

Motion Carried 5-0.

Moved by Commissioner Madaras, supported by Commissioner Fooy to approve the minutes of the July 30, 2021 Special City Commission Meeting. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Bagley.

Abstain: None.

Motion Carried 6-0.

4. Additions or changes to the agenda.

None. Moved by Vice Mayor Jordan, supported by Commissioner Evans to approve the agenda as written. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Bagley.

Abstain: None.

Motion Carried 6-0.

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Conner, supported by Vice Mayor Jordan to receive the consent agenda items. Roll call vote was as follows:

Ayes: Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Bagley.

Abstain: None.

Motion Carried 6-0.

7. Unfinished Business

None.

10. Mayor and Commissioner Comments
None.

11. City Manager Comments/Reports
City Manager Stoddard reminded everyone that she would be on vacation starting tomorrow to return on August 12, adding that concerns will be handled by Clerk/Treasurer Stutz. She invited anyone who has questions or concerns to call and discuss them with her.

12. Adjournment
There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 8:10 p.m.

Shannon Stutz, City Clerk



City of Parchment
Check Register Report
Warrant 1444

Check #	Vendor Name	Check Description	Amount
MERCANTILE Checks			
36532	08/05/2021 KIANNA ABBOTT	Deposit Refund - 07/24/2021	100.00
36533	08/05/2021 CAROL ACKERMAN	Deposit Refund - 07/17/2021	100.00
36534	08/05/2021 CLAUDIA BRITIGAN	Uhaul Rental,Gas, Shipping	268.05
36535	08/05/2021 CERTASITE, LLC	Annual Fire Ext Maint.	263.00
36536	08/05/2021 CINTAS	Uniform Rental & Towels	334.69
36537	08/05/2021 CLASSIC RACE MANAGEMENT & CLAS	5K Race Management Fees	2,522.95
36538	08/05/2021 COMPANION LIFE	Life & AD&D Ins-August	57.00
36540	08/05/2021 CONSUMERS ENERGY	Monthly citywide energy use	4,628.87
36541	08/05/2021 CORELOGIC CENTRALIZED REFUNDS	Overpayment-02-180-330	111.26
36542	08/05/2021 TAYLER CURRIE	Concrete/Sidewalks on Orient	760.00
36543	08/05/2021 HOLLY EVANS	Children's Area	209.64
36544	08/05/2021 HANDLEY'S TREE SERVICE	Playground Mulch	80.00
36545	08/05/2021 KEN HOLDA	Props	51.74
36546	08/05/2021 NICK IAVAGNILIO	Assistant Sound Designer	500.00
36547	08/05/2021 JACK PEARL'S TEAM SPORTS	T Shirts for KSF theater	520.00
36548	08/05/2021 KAL CO HEALTH & COMMUNITY SERV	HHW Monthly Fees-June 2021	84.24
36549	08/05/2021 KALAMAZOO AREA BUILDING AUTHOR	Prop Maint-415 Glendale	55.00
36550	08/05/2021 KALAMAZOO CIVIC THEATRE	Prop Rental KSF	71.00
36551	08/05/2021 KALAMAZOO CO. ROAD COMMISSION	Traffic Signal Maint-April,Ma	59.21
36552	08/05/2021 KALAMAZOO COUNTY TREASURER ASC	Summer Deferment Ad-2021	30.48
36553	08/05/2021 KALAMAZOO OIL CO.	Fuel Charges-7/1 to 7/15/21	253.70
36554	08/05/2021 MATTHEW KERR	Feel Good Concert-08/15/21	1,600.00
36555	08/05/2021 KRESA PRINT CENTER	20 Copies - Master Plan	317.80
36556	08/05/2021 MATT LANDON	Pit Orchestra	35.00
36557	08/05/2021 LERETA, LLC	Overpayments-Taxes (Already paid)	6,631.96
36558	08/05/2021 LG ROOFING	Metal Flashing, Ridge Cap-Gaze	2,970.00
36559	08/05/2021 RACHEL LOHRBERG	Costumes	184.36
36560	08/05/2021 ALEXIS MEINERT	Deposit Refund - 07/16/2021	100.00
36561	08/05/2021 MICHIGAN MUNICIPAL RISK	Annual Liab Ins - Retention Fund	22,153.00
36562	08/05/2021 SENAIDA MUNIZ	Deposit Refund - 07/24/2021	100.00
36563	08/05/2021 NAKIA PALMER	Deposit Refund - 07/23/2021	100.00
36564	08/05/2021 TRICIA PROUTY	Deposit Refund - 07/31/2021	100.00
36565	08/05/2021 REPUBLIC SERVICES #249	DPW - August	413.89
36566	08/05/2021 RIVERRUN PRESS	3,000 Play & Concert Brochures	1,265.88
36567	08/05/2021 MICHELE ROSSIO	Race Supplies	87.86
36568	08/05/2021 SEVERANCE ELECTRIC CO INC	Traffic Signal Maint-July	120.00
36569	08/05/2021 T & L RENTAL AND INFLATABLES	Tents, Tables, etc. - Festival	3,204.00
36570	08/05/2021 KATIE TULIN	Props/Scenery	217.56
36571	08/05/2021 TYLER TECHNOLOGIES, INC.	Annual Maint to 7/31/2022	3,780.71

ACCT. NUMBER: XXXX XXXX XXXX 1546

CREDIT LIMIT	15,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	6,029.97	MINIMUM PAYMENT DUE	6,029.97
AVAILABLE CREDIT	8,970.03	PAYMENT DUE DATE	08-20-21

CORPORATE ACCOUNT ACTIVITY

CITY OF PARCHMENT
XXXX-XXXX-XXXX-1546

TOTAL CORPORATE ACTIVITY
\$8,655.17 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
07-23	07-23		AUTO PAYMENT DEDUCTION	8,655.17 CR

INDIVIDUAL CARDHOLDER ACTIVITY

PHIL WOLTHUIS
XXXX-XXXX-XXXX-1793

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$1,130.00	\$0.00	\$1,130.00

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
07-07	07-06	55432861187200001869856	SQ *SKEETER BUSTERS PARCHMENT MI		410.00
07-22	07-21	65187421203000001601161	ESPER ELECTRIC LTD KALAMAZOO MI		325.00
07-22	07-21	65187421203000001601179	ESPER ELECTRIC LTD KALAMAZOO MI		395.00

JIM DUBY
XXXX-XXXX-XXXX-1892

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$1,098.34	\$0.00	\$1,098.34

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
06-30	06-29	05227021180300255310516	OKUNS V A 5 KALAMAZOO MI		397.46
07-01	06-30	85280001181980007382405	DELTON POLE BUILDING S DELTON MI		261.57
07-05	07-01	02305371183100136590494	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		77.92
07-08	07-07	02305371189000549931596	TRACTOR SUPPLY #1272 KALAMAZOO MI		0.50
07-08	07-07	55436871189731896825762	GRAINGER 877-2022594 IL		6.71
07-08	07-07	55436871189731896825747	GRAINGER 877-2022594 IL		154.33
07-19	07-16	85179241199980006551444	STEENSMA LAWN & PWR BA SPRINGFIELD MI		127.28
07-21	07-19	85179241201980005540923	STEENSMA LAWN AND POWE KALAMAZOO MI		3.41
07-26	07-23	55421351205627110394892	MULDERS LANDSCAPE SUPP KALAMAZOO MI		69.16

CAMRON J BOEKHOVEN
XXXX-XXXX-XXXX-9114

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$391.32	\$0.00	\$391.32

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
07-01	06-30	75217691182240000073808	EDWARDS INDUSTRIAL SAL KALAMAZOO MI		56.42
07-07	07-06	75217691188240000064892	EDWARDS INDUSTRIAL SAL KALAMAZOO MI		65.56
07-07	07-06	02305371188000568147000	TRACTOR SUPPLY #1272 KALAMAZOO MI		98.97
07-09	07-07	85179241189980005540978	STEENSMA LAWN AND POWE KALAMAZOO MI		70.37
07-26	07-22	55421351204627192546444	MULDERS LANDSCAPE SUPP KALAMAZOO MI		47.00
07-26	07-22	55421351204627192546352	MULDERS LANDSCAPE SUPP KALAMAZOO MI		53.00

NANCY R STODDARD
XXXX-XXXX-XXXX-7241

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$145.00	\$0.00	\$145.00

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
07-15	07-14	85500591195900013472576	MICHIGAN MUNICIPAL LEA 734-662-3246 MI		145.00

SHANNON STUTZ
XXXX-XXXX-XXXX-9125

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
\$0.00	\$3,265.31	\$0.00	\$3,265.31

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
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ACCT. NUMBER: XXXX XXXX XXXX 1546

CREDIT LIMIT	15,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	6,029.97	MINIMUM PAYMENT DUE	6,029.97
AVAILABLE CREDIT	8,970.03	PAYMENT DUE DATE	08-20-21

INDIVIDUAL CARDHOLDER ACTIVITY

07-08	07-07	8271116118800003917905	PIXELVINE FREEPORT MI	71.25
07-08	07-07	82301821188900019894383	CORPORATE TECHNOLOGIES 952-7153600 MN	500.00
07-09	07-08	55432861189200631195886	IN *MIDWEST CUSTOM EMB 269-3817660 MI	904.80
07-14	07-13	82711161194000003603259	PIXELVINE FREEPORT MI	65.00
07-15	07-14	02305371196500289884393	OFFICEMAX/OFFICEDEPT#3 KALAMAZOO MI	62.99
07-15	07-14	55432861195200349292787	THREATTRACK SECURITY 866-389-5597 FL	247.50
07-16	07-15	82301821196900010396941	CORPORATE TECHNOLOGIES 952-7153600 MN	425.00
07-16	07-15	05227021196300269997037	MARANA GROUP 269-383-9333 MI	427.73
07-19	07-18	55432861199200428694503	AMZN MKTP US*2E6B098S1 AMZN.COM/BILL WA	50.93
07-20	07-19	05227021200300252034388	MARANA GROUP 269-383-9333 MI	161.04
07-21	07-20	55436871202642021606063	INDUSTRIAL STORM WATER 517-8811371 MI	96.90
07-22	07-21	05410191202105194814250	QUILL CORPORATION 800-982-3400 SC	14.98
07-23	07-23	55432861204200725637414	NNA SERVICES LLC 800-876-6827 CA	92.22
07-26	07-26	55432861207200555316334	SPECTRUM 855-707-7328 MO	144.97

EXPENDITURE REPORT
Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 101 - GENERAL FUND					
Expenditures	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual
703.000 Payroll - Part Time	7,200.00	7,200.00	460.00	735.00	460.00
715.000 Social Security	1,000.00	1,000.00	28.52	45.57	28.52
720.000 Worker's Compensation	325.00	325.00	0.22	0.39	0.22
722.000 Medicare	240.00	240.00	6.67	10.68	6.67
740.000 Operating Supplies	700.00	700.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	20,700.00	20,700.00	529.50	529.50	529.50
830.000 Memberships & Dues	1,500.00	1,500.00	0.00	0.00	0.00
880.000 Community Promotion	1,000.00	1,000.00	65.00	65.00	65.00
880.001 Wassailing Contribution	2,000.00	2,000.00	0.00	0.00	0.00
900.000 Printing & Publishing	5,000.00	5,000.00	0.00	0.00	0.00
955.000 Miscellaneous	300.00	300.00	0.00	0.00	0.00
970.000 Capital	3,300.00	3,300.00	0.00	0.00	0.00
Legislative	43,265.00	43,265.00	1,089.91	1,386.14	1,089.91
Dept: 200.000 Administration					
702.000 Payroll - Full Time	121,000.00	121,000.00	8,535.96	12,803.94	8,535.96
703.000 Payroll - Part Time	48,000.00	48,000.00	3,205.53	5,057.15	3,205.53
715.000 Social Security	10,500.00	10,500.00	719.97	1,091.40	719.97
716.000 Hospital/Life Insurance	61,000.00	61,000.00	4,744.64	7,931.56	4,744.64
716.001 Insurance Deductible	4,000.00	4,000.00	0.00	0.00	0.00
718.000 Pension	32,500.00	32,500.00	3,318.93	3,318.93	3,318.93
720.000 Worker's Compensation	700.00	700.00	37.22	56.09	37.22
722.000 Medicare	2,400.00	2,400.00	168.38	255.24	168.38
724.000 ICMA Retirement Benefit	9,800.00	9,800.00	0.00	0.00	0.00
730.000 Postage	3,200.00	3,200.00	427.73	427.73	427.73
740.000 Operating Supplies	4,500.00	4,500.00	128.90	128.90	128.90
775.000 Repair & Maintenance Supplies	2,000.00	2,000.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	26,300.00	26,300.00	642.29	697.29	642.29
805.000 Computer Services	9,500.00	9,500.00	4,705.71	4,705.71	4,705.71
830.000 Memberships & Dues	1,200.00	1,200.00	99.72	99.72	99.72
850.000 Communications	7,300.00	7,300.00	717.56	837.56	717.56
860.000 Institutes & Training	4,300.00	4,300.00	211.08	211.08	211.08
900.000 Printing & Publishing	2,700.00	2,700.00	348.28	348.28	348.28
910.000 Insurance & Bonds	6,700.00	6,700.00	3,095.00	3,095.00	3,095.00
920.000 Utilities	4,300.00	4,300.00	377.53	377.53	377.53
930.000 Repair & Maint.Contractors	7,600.00	7,600.00	0.00	0.00	0.00
970.000 Capital	20,000.00	20,000.00	0.00	0.00	0.00
Administration	389,500.00	389,500.00	31,484.43	41,443.11	31,484.43
Dept: 210.000 Legal Services					

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT
Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 101 - GENERAL FUND						
Expenditures						
Dept: 210.000 Legal Services						
801.000 Attorney - General	15,500.00	15,500.00	1,556.25	1,556.25	1,556.25	10.04
802.000 Attorney-Police Matters	9,500.00	9,500.00	175.00	175.00	175.00	1.84
	25,000.00	25,000.00	1,731.25	1,731.25	1,731.25	6.93
Legal Services						
Dept: 300.000 Police						
703.000 Payroll - Part Time	9,500.00	9,500.00	0.00	0.00	0.00	0.00
715.000 Social Security	600.00	600.00	0.00	0.00	0.00	0.00
722.000 Medicare	100.00	100.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	358,800.00	358,800.00	0.00	0.00	0.00	0.00
	369,000.00	369,000.00	0.00	0.00	0.00	0.00
Police						
Dept: 336.000 Fire						
740.000 Operating Supplies	5,100.00	5,100.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	1,000.00	1,000.00	40.77	40.77	40.77	4.08
775.000 Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	0.00	0.00	0.00
780.000 Safety Supplies	100.00	100.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	67,900.00	67,900.00	263.00	263.00	263.00	0.39
850.000 Communications	4,400.00	4,400.00	90.00	90.00	90.00	2.05
910.000 Insurance & Bonds	9,400.00	9,400.00	7,496.00	7,496.00	7,496.00	79.74
920.000 Utilities	2,700.00	2,700.00	163.70	163.70	163.70	6.06
930.000 Repair & Maint Contractors	10,700.00	10,700.00	0.00	0.00	0.00	0.00
970.000 Capital	20,300.00	20,300.00	0.00	0.00	0.00	0.00
	122,600.00	122,600.00	8,053.47	8,053.47	8,053.47	6.57
Fire						
Dept: 440.000 Public Services						
702.000 Payroll - Full Time	79,700.00	79,700.00	5,611.04	8,302.04	5,611.04	7.04
715.000 Social Security	5,000.00	5,000.00	492.39	803.84	492.39	9.85
716.000 Hospital/Life Insurance	33,000.00	33,000.00	3,508.59	6,979.69	3,508.59	10.63
716.001 Insurance Deductible	1,000.00	1,000.00	2,539.85	2,539.85	2,539.85	253.99
718.000 Pension	34,000.00	34,000.00	2,326.21	2,326.21	2,326.21	6.84
720.000 Worker's Compensation	2,800.00	2,800.00	250.78	372.22	250.78	8.96
722.000 Medicare	1,200.00	1,200.00	115.14	187.98	115.14	9.60
740.000 Operating Supplies	2,500.00	2,500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	4,300.00	4,300.00	52.20	52.20	52.20	1.21
775.000 Repair & Maintenance Supplies	8,000.00	8,000.00	460.03	460.03	460.03	5.75
780.000 Safety Supplies	500.00	500.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	900.00	900.00	0.00	0.00	0.00	0.00
810.000 Rubbish Collection Charges	111,700.00	111,700.00	84.24	84.24	84.24	0.08
815.000 Uniform Rental	3,000.00	3,000.00	212.20	212.20	212.20	8.91
850.000 Communications	900.00	900.00	0.00	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

Through July 31, 2021

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City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 202 - MAJOR STREET FUND

Expenditures

Dept: 451.000 Construction

970.000 Capital

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Construction			0.00	0.00	0.00	0.00
Dept: 463.000 Routine Maintenance						
702.000 Payroll - Full Time	3,000.00	3,000.00	0.00	0.00	0.00	0.00
715.000 Social Security	7,100.00	7,100.00	376.50	564.75	376.50	5.30
716.000 Hospital/Life Insurance	450.00	450.00	22.95	34.23	22.95	5.10
716.001 Insurance Deductible	2,600.00	2,600.00	121.95	243.44	121.95	4.69
718.000 Pension	50.00	50.00	0.00	0.00	0.00	0.00
720.000 Worker's Compensation	3,000.00	3,000.00	145.11	145.11	145.11	4.84
722.000 Medicare	450.00	450.00	25.34	38.01	25.34	5.63
746.000 Gasoline & Oil	100.00	100.00	5.36	7.99	5.36	5.36
775.000 Repair & Maintenance Supplies	300.00	300.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint Contractors	2,200.00	2,200.00	0.00	0.00	0.00	0.00
	7,500.00	7,500.00	0.00	0.00	0.00	0.00
Routine Maintenance						
Dept: 475.000 Traffic Services						
702.000 Payroll - Full Time	23,750.00	23,750.00	697.21	1,033.53	697.21	2.94
715.000 Social Security	6,800.00	6,800.00	368.06	552.09	368.06	5.41
716.000 Hospital/Life Insurance	400.00	400.00	22.43	33.45	22.43	5.61
716.001 Insurance Deductible	2,500.00	2,500.00	121.93	243.41	121.93	4.88
718.000 Pension	50.00	50.00	0.00	0.00	0.00	0.00
720.000 Worker's Compensation	2,800.00	2,800.00	141.85	141.85	141.85	5.07
722.000 Medicare	425.00	425.00	24.78	37.17	24.78	5.83
746.000 Gasoline & Oil	100.00	100.00	5.24	7.81	5.24	5.24
775.000 Repair & Maintenance Supplies	500.00	500.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint Contractors	2,400.00	2,400.00	0.00	0.00	0.00	0.00
	12,400.00	12,400.00	614.98	734.98	614.98	4.96
Traffic Services						
Dept: 478.000 Winter Maintenance						
702.000 Payroll - Full Time	28,375.00	28,375.00	1,299.27	1,750.76	1,299.27	4.58
715.000 Social Security	8,200.00	8,200.00	466.38	699.57	466.38	5.69
716.000 Hospital/Life Insurance	500.00	500.00	28.35	42.25	28.35	5.67
716.001 Insurance Deductible	3,200.00	3,200.00	171.09	341.63	171.09	5.35
718.000 Pension	100.00	100.00	0.00	0.00	0.00	0.00
720.000 Worker's Compensation	3,500.00	3,500.00	179.76	179.76	179.76	5.14
722.000 Medicare	500.00	500.00	31.38	47.07	31.38	6.28
746.000 Gasoline & Oil	100.00	100.00	6.63	9.88	6.63	6.63
753.000 Salt	900.00	900.00	0.00	0.00	0.00	0.00
	10,000.00	10,000.00	0.00	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

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City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 202 - MAJOR STREET FUND Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Winter Maintenance	27,000.00	27,000.00	883.59	1,320.16	883.59	3.27
Dept: 482.000 Administration						
702.000 Payroll - Full Time	1,200.00	1,200.00	89.90	134.85	89.90	7.49
715.000 Social Security	100.00	100.00	5.42	8.05	5.42	5.42
716.000 Hospital/Life Insurance	600.00	600.00	49.14	98.19	49.14	8.19
718.000 Pension	500.00	500.00	34.65	34.65	34.65	6.93
720.000 Worker's Compensation	0.00	0.00	6.06	9.09	6.06	0.00
722.000 Medicare	0.00	0.00	1.26	1.87	1.26	0.00
960.000 Administrative Overhead	17,300.00	17,300.00	0.00	0.00	0.00	0.00
Administration	19,700.00	19,700.00	186.43	286.70	186.43	0.95
Expenditures	101,825.00	101,825.00	3,066.50	4,391.15	3,066.50	3.01

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT
Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 203 - LOCAL STREET FUND		CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Expenditures							
Dept: 451.000	Construction						
970.000	Capital	3,000.00	3,000.00	0.00	0.00	0.00	0.00
Construction							
Dept: 463.000	Routine Maintenance						
702.000	Payroll - Full Time	3,000.00	3,000.00	0.00	0.00	0.00	0.00
715.000	Social Security	8,400.00	8,400.00	376.50	564.75	376.50	4.48
716.000	Hospital/Life Insurance	500.00	500.00	22.95	34.23	22.95	4.59
716.001	Insurance Deductible	2,600.00	2,600.00	121.95	243.44	121.95	4.69
718.000	Pension	200.00	200.00	0.00	0.00	0.00	0.00
720.000	Worker's Compensation	3,600.00	3,600.00	145.11	145.11	145.11	4.03
722.000	Medicare	500.00	500.00	25.34	38.01	25.34	5.07
746.000	Gasoline & Oil	100.00	100.00	5.36	7.99	5.36	5.36
775.000	Repair & Maintenance Supplies	300.00	300.00	0.00	0.00	0.00	0.00
930.000	Repair & Maint Contractors	3,200.00	3,200.00	0.00	0.00	0.00	0.00
		5,100.00	5,100.00	0.00	760.00	0.00	0.00
Routine Maintenance							
Dept: 475.000	Traffic Services						
702.000	Payroll - Full Time	24,500.00	24,500.00	697.21	1,793.53	697.21	2.85
715.000	Social Security	8,000.00	8,000.00	359.64	539.46	359.64	4.50
716.000	Hospital/Life Insurance	500.00	500.00	21.92	32.69	21.92	4.38
716.001	Insurance Deductible	2,300.00	2,300.00	117.67	234.90	117.67	5.12
718.000	Pension	200.00	200.00	0.00	0.00	0.00	0.00
720.000	Worker's Compensation	3,500.00	3,500.00	138.61	138.61	138.61	3.96
722.000	Medicare	500.00	500.00	24.22	36.33	24.22	4.84
746.000	Gasoline & Oil	100.00	100.00	5.13	7.65	5.13	5.13
775.000	Repair & Maintenance Supplies	500.00	500.00	0.00	0.00	0.00	0.00
930.000	Repair & Maint Contractors	4,700.00	4,700.00	0.00	0.00	0.00	0.00
		600.00	600.00	0.00	0.00	0.00	0.00
Traffic Services							
Dept: 478.000	Winter Maintenance						
702.000	Payroll - Full Time	20,900.00	20,900.00	667.19	989.64	667.19	3.19
715.000	Social Security	8,400.00	8,400.00	457.96	686.94	457.96	5.45
716.000	Hospital/Life Insurance	500.00	500.00	27.88	41.54	27.88	5.58
716.001	Insurance Deductible	2,600.00	2,600.00	166.85	333.15	166.85	6.42
718.000	Pension	200.00	200.00	0.00	0.00	0.00	0.00
720.000	Worker's Compensation	3,700.00	3,700.00	176.51	176.51	176.51	4.77
722.000	Medicare	500.00	500.00	30.82	46.23	30.82	6.16
746.000	Gasoline & Oil	100.00	100.00	6.52	9.71	6.52	6.52
753.000	Salt	900.00	900.00	0.00	0.00	0.00	0.00
		10,000.00	10,000.00	0.00	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

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City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 203 - LOCAL STREET FUND

Expenditures

Winter Maintenance	26,900.00	26,900.00	866.54	1,294.08	866.54	3.22
Dept: 482.000 Administration						
702.000 Payroll - Full Time	1,500.00	1,500.00	89.90	134.85	89.90	5.99
715.000 Social Security	100.00	100.00	5.42	8.05	5.42	5.42
716.000 Hospital/Life Insurance	800.00	800.00	49.14	98.19	49.14	6.14
718.000 Pension	700.00	700.00	34.65	34.65	34.65	4.95
720.000 Worker's Compensation	0.00	0.00	6.06	9.09	6.06	0.00
722.000 Medicare	0.00	0.00	1.26	1.87	1.26	0.00
960.000 Administrative Overhead	16,500.00	16,500.00	0.00	0.00	0.00	0.00
Administration	19,600.00	19,600.00	186.43	286.70	186.43	0.95
Expenditures	94,900.00	94,900.00	2,417.37	4,363.95	2,417.37	2.55

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT
Through July 31, 2021

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City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 1/1/2021 to 3/31/2021
CY YTD: 1/1/2021 to 7/31/2021 CY ATD: 1/1/2021 to 12/31/2021

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 250 - KINDLEBERGER SUMMER FESTIVAL						
Expenditures						
Dept: 000.000						
779.001 Performance Expense	17,000.00	17,000.00	19,978.09	0.00	1,022.71	117.52
779.003 Festival Day - Race/Walk	3,000.00	4,100.00	5,445.25	0.00	1,424.80	132.81
779.004 Fest. Day - Arts & Crafts	140.00	170.00	0.00	0.00	0.00	0.00
779.005 Fest. Day-Childrens Area	1,100.00	1,600.00	1,309.64	0.00	209.64	81.85
779.008 Fund Raising-Dance	1,030.00	1,030.00	0.00	0.00	0.00	0.00
779.010 Fund Raising-Membership	0.00	0.00	25.00	25.00	0.00	0.00
779.012 Festival - Administration	9,665.00	12,865.00	9,533.04	236.00	5,952.79	74.10
779.013 Stage Entertainment	12,300.00	15,750.00	8,200.00	0.00	7,700.00	52.06
779.020 Publicity	4,935.00	6,165.00	2,753.59	0.00	1,265.88	44.66
Dept: 000.000	49,170.00	58,680.00	47,244.61	261.00	17,575.82	80.51
Expenditures						
	49,170.00	58,680.00	47,244.61	261.00	17,575.82	80.51

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT
Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 251 - Brownfield Redevelopment						
Expenditures						
Dept: 000.000						
960.000 Administrative Overhead	40,700.00	40,700.00	0.00	0.00	0.00	0.00
991.000 Debt Retirement-Principal	46,400.00	46,400.00	0.00	0.00	0.00	0.00
995.000 Interest Expense	12,000.00	12,000.00	0.00	0.00	0.00	0.00
Dept: 000.000	99,100.00	99,100.00	0.00	0.00	0.00	0.00
Expenditures	99,100.00	99,100.00	0.00	0.00	0.00	0.00

EXPENDITURE REPORT Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
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Fund: 401 - Veteran's Memorial Fund

EXPENDITURE REPORT

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Through July 31, 2021

City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 590 - SEWER FUND						
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	22,300.00	22,300.00	2,303.44	3,485.56	2,303.44	10.33
715.000 Social Security	1,400.00	1,400.00	138.84	208.07	138.84	9.92
716.000 Hospital/Life Insurance	7,400.00	7,400.00	1,211.29	2,450.71	1,211.29	16.37
716.001 Insurance Deductible	500.00	500.00	0.00	0.00	0.00	0.00
718.000 Pension	9,400.00	9,400.00	887.83	887.83	887.83	9.45
720.000 Worker's Compensation	500.00	500.00	53.22	80.53	53.22	10.64
722.000 Medicare	300.00	300.00	32.53	48.76	32.53	10.84
800.000 Professional/Contractual Serv.	36,200.00	36,200.00	4,042.00	4,042.00	4,042.00	11.17
815.000 Uniform Rental	500.00	500.00	36.89	36.89	36.89	7.38
910.000 Insurance & Bonds	10,600.00	10,600.00	5,226.00	5,226.00	5,226.00	49.30
920.000 Utilities	2,300.00	2,300.00	224.09	224.09	224.09	9.74
930.000 Repair & Maint.Contractors	15,200.00	15,200.00	0.00	0.00	0.00	20.72
960.000 Administrative Overhead	69,300.00	69,300.00	0.00	0.00	0.00	0.00
968.000 Depreciation	13,800.00	13,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	189,700.00	189,700.00	14,156.13	16,690.44	14,156.13	9.12
Expenditures						
	189,700.00	189,700.00	14,156.13	16,690.44	14,156.13	9.12

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

EXPENDITURE REPORT

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City of Parchment

CY MTD: 7/1/2021 to 7/31/2021 CY QTD: 7/1/2021 to 9/30/2021
CY YTD: 7/1/2021 to 7/31/2021 CY ATD: 7/1/2021 to 6/30/2022

Fund: 591 - WATER FUND							
Expenditures				CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Dept: 000.000							
800.000	Professional/Contractual Serv.	0.00	0.00	349.31	349.31	349.31	0.00
815.000	Uniform Rental	0.00	0.00	36.86	36.86	36.86	0.00
920.000	Utilities	0.00	0.00	244.98	244.98	244.98	0.00
Dept: 000.000				631.15	631.15	631.15	0.00
Expenditures				631.15	631.15	631.15	0.00
Grand Total Net Effect:				-146,826.57	-126,305.66	-117,157.78	7.41

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

Kindleberger Park Reservation Form

- ☐ **Sunken Garden/Gazebo** (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required
- ☒ **Stage** (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

- ☐ **Picnic Pavilion 1** (\$100 non-resident, \$50 resident) (4 hour block)
- ☐ **Picnic Pavilion 2** (\$100 non-resident, \$50 resident) (4 hour block)
- ☐ **Picnic Pavilion 3** (\$100 non-resident, \$50 resident) (4 hour block)
- ☐ **Picnic Pavilion 4** (\$100 non-resident, \$50 resident) (4 hour block)
- ☐ **Picnic Pavilion 5** (\$100 non-resident, \$50 resident) (4 hour block)

Name: Ann Marie Kovach or Teresea Horn Phone: (269) 685-1413 (Ann Marie)
Address: 226 E. Plainwell St. 49080
Email: treehorn7@gmail.com Alternate Phone: (661) 310.4000 (Teresea daughter)
Date of Event: Sept. 26, 2021 Time: 1:30 - 4:30

Type of event: Celebration of Life (for Richard T. Kovach)
Approximate number of attendees: 30-60
Will there be music as part of your event? Yes (playlist of songs played through speakers)
Name of DJ, musical performer, sound technician: Keith Horn

Decorations, rental chairs/tents/tables? Describe: TBD

Name & address for deposit return: Ann Marie Kovach
226 E. Plainwell St. , Plainwell, MI 49080

Signature 

Date 7/27/2021

*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE:

Application received by: KS Date: 8-2-21
Payment amount received: \$450
Check # 187677 Cash ☐ Credit ☐ Receipt # 12238
APPROVAL

Signature

RECEIVED

AUG 2 2021

PAID

Kindleberger Park Reservation Form

____ **Sunken Garden/Gazebo** (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required

____ **Stage** (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

____ **Picnic Pavilion 1** (\$100 non-resident, \$50 resident) (4 hour block)

____ **Picnic Pavilion 2** (\$100 non-resident, \$50 resident) (4 hour block)

____ **Picnic Pavilion 3** (\$100 non-resident, \$50 resident) (4 hour block)

____ **Picnic Pavilion 4** (\$100 non-resident, \$50 resident) (4 hour block)

☒ **Picnic Pavilion 5** (\$100 non-resident, \$50 resident) (4 hour block)

Name: Elena Kitterman Phone: 786-617-2956
Address: 5578 Gull Prairie Way, Kalamazoo, MI 49048
Email: elenakitterman@yahoo.com Alternate Phone: 786-942-3440
Date of Event: 9/18/2021 Time: 10A-2P

Type of event: 4th Birthday Party
Approximate number of attendees: 12 children, 12 adults (24-26 people)
Will there be music as part of your event? Possibly on a small bluetooth speaker
Name of DJ, musical performer, sound technician: N/A

Decorations, rental chairs/tents/tables? Describe: Traditional child's birthday cups, plates, napkins, tablecloth, balloons - nothing adhered to the pavilion or trees. No rental chairs or extra equipment.

Name & address for deposit return: Elena Kitterman - 5578 Gull Prairie Way, Kalamazoo MI 49048

Elena Kitterman 8/11/2021
Signature Date

*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE:

Application received by: ES Date: 8-12-21

Payment amount received: \$100 Receipt # 10258

Check # _____ Cash _____ Credit ☒

APPROVAL

Signature Date

Kindleberger Park Reservation Form

___ **Sunken Garden/Gazebo** (\$250 non-resident/\$150 resident) (3 hour block)
\$100 deposit required

___ **Stage** (\$350 non-resident/\$200 resident) (3 hour block) \$100 deposit required

___ **Picnic Pavilion 1** (\$100 non-resident, \$50 resident) (4 hour block)

___ **Picnic Pavilion 2** (\$100 non-resident, \$50 resident) (4 hour block)

___ **Picnic Pavilion 3** (\$100 non-resident, \$50 resident) (4 hour block)

☒ **Picnic Pavilion 4** (\$100 non-resident, \$50 resident) (4 hour block)

___ **Picnic Pavilion 5** (\$100 non-resident, \$50 resident) (4 hour block)

Name: Harriette ware and Jennifer Grammel. Phone: 5109322013

Address: 2800 north 3rd street. Kalamazoo, MI

Email: Hawee302@gmail.com Alternate Phone: _____

Date of Event: 08/08/2021. Time: 1-5

Type of event: Birthday gathering

Approximate number of attendees: Up to 30, including kids

Will there be music as part of your event? Yes

Name of DJ, musical performer, sound technician: _____
Bluetooth/phone

Decorations, rental chairs/tents/tables? Describe: Flyer, balloons, portable chair, banner

Name & address for deposit return: _____
Harriette ware 2800 north 3rd street, Kalamazoo, MI 49009


Signature

07/30/2021
Date

*This reservation form is your receipt, confirming your reserved area.
Should you experience any problem during your event, please contact the
Kalamazoo Township Police Department at 269-488-8911.*

FOR INTERNAL OFFICE USE: _____
Application received by: KS Date: 8-2-21

\$100 paid via credit receipt 12243

RECEIVED

AUG 2 2021

PAID

2021 MONTHLY PERMITS BY JURISDICTION

MONTH OF JULY 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	19	\$ 10,052
COMSTOCK	ELECTRICAL	22	\$ 3,781
COMSTOCK	MECHANICAL	17	\$ 2,711
COMSTOCK	PLUMBING	9	\$ 1,385
COMSTOCK	SPECIAL - JURISDICTION	-	\$ -
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL COMSTOCK		68	\$ 17,984
KALAMAZOO	BUILDING	15	\$ 2,290
KALAMAZOO	ELECTRICAL	19	\$ 3,000
KALAMAZOO	MECHANICAL	28	\$ 3,885
KALAMAZOO	PLUMBING	6	\$ 726
KALAMAZOO	SPECIAL - JURISDICTION	6	\$ 330
KALAMAZOO	SPECIAL - HOMEOWNER	2	\$ 110
TOTAL KALAMAZOO		76	\$ 10,341
PARCHMENT	BUILDING	3	\$ 600
PARCHMENT	ELECTRICAL	3	\$ 375
PARCHMENT	MECHANICAL	3	\$ 339
PARCHMENT	PLUMBING	2	\$ 205
PARCHMENT	SPECIAL - JURISDICTION	1	\$ 55
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PARCHMENT		12	\$ 1,574
PINE GROVE	BUILDING	5	\$ 1,939
PINE GROVE	ELECTRICAL	6	\$ 1,210
PINE GROVE	MECHANICAL	7	\$ 1,115
PINE GROVE	PLUMBING	3	\$ 375
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL PINE GROVE		22	\$ 4,694
RICHLAND	BUILDING	15	\$ 10,627
RICHLAND	ELECTRICAL	15	\$ 3,371
RICHLAND	MECHANICAL	24	\$ 4,128
RICHLAND	PLUMBING	10	\$ 1,788
RICHLAND	SPECIAL - JURISDICTION	1	\$ 55
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND		65	\$ 19,969
RICHLAND VILLAGE	BUILDING	1	\$ 170
RICHLAND VILLAGE	ELECTRICAL	2	\$ 543
RICHLAND VILLAGE	MECHANICAL	7	\$ 1,261
RICHLAND VILLAGE	PLUMBING	3	\$ 510
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND VILLAGE		13	\$ 2,484
TOTAL		256	\$ 57,045.50

REVENUE	REVENUE
JULY 2020	% PREV YEAR MONTH
\$ 39,964	142.7%

PERMITS	PERMITS
JULY 2020	% 2020 - YTD
214	119.6%

2021 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: JULY 2021

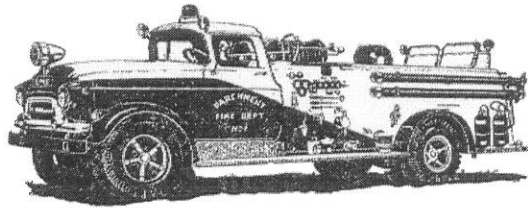
JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	109	\$ 79,603
COMSTOCK	ELECTRICAL	106	\$ 18,749
COMSTOCK	MECHANICAL	101	\$ 17,442
COMSTOCK	PLUMBING	52	\$ 9,385
COMSTOCK	SPECIAL - JURISDICTION	15	\$ 825
COMSTOCK	SPECIAL - HOMEOWNER	7	\$ 385
TOTAL COMSTOCK		390	\$ 126,389
KALAMAZOO	BUILDING	98	\$ 16,238
KALAMAZOO	ELECTRICAL	99	\$ 15,741
KALAMAZOO	MECHANICAL	166	\$ 29,376
KALAMAZOO	PLUMBING	62	\$ 7,934
KALAMAZOO	SPECIAL - JURISDICTION	39	\$ 2,200
KALAMAZOO	SPECIAL - HOMEOWNER	10	\$ 550
TOTAL KALAMAZOO		474	\$ 72,039
PARCHMENT	BUILDING	7	\$ 4,133
PARCHMENT	ELECTRICAL	15	\$ 2,570
PARCHMENT	MECHANICAL	14	\$ 7,635
PARCHMENT	PLUMBING	4	\$ 879
PARCHMENT	SPECIAL - JURISDICTION	5	\$ 275
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		45	\$ 15,492
PINE GROVE	BUILDING	36	\$ 21,116
PINE GROVE	ELECTRICAL	29	\$ 4,458
PINE GROVE	MECHANICAL	33	\$ 5,605
PINE GROVE	PLUMBING	16	\$ 3,025
PINE GROVE	SPECIAL - JURISDICTION	3	\$ 165
PINE GROVE	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL PINE GROVE		118	\$ 34,424
RICHLAND	BUILDING	73	\$ 92,725
RICHLAND	ELECTRICAL	87	\$ 21,024
RICHLAND	MECHANICAL	110	\$ 23,216
RICHLAND	PLUMBING	54	\$ 11,465
RICHLAND	SPECIAL - JURISDICTION	2	\$ 110
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
TOTAL RICHLAND		329	\$ 148,705
RICHLAND VILLAGE	BUILDING	6	\$ 2,272
RICHLAND VILLAGE	ELECTRICAL	8	\$ 1,352
RICHLAND VILLAGE	MECHANICAL	16	\$ 2,462
RICHLAND VILLAGE	PLUMBING	7	\$ 1,045
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		37	\$ 7,131
TOTAL KABA	YTD	1393	404,180

REVENUE	REVENUE
YTD - JULY 2020	% 2020 - YTD
\$ 329,739	122.6%

REVENUE
% 2021 YTD
BUDGET
1.1%

PERMITS	PERMITS
YTD - JULY 2020	% 2020 - YTD
1045	133.3%

2021 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
185	\$	91,435	JAN
157	\$	41,412	FEB
201	\$	73,173	MAR
227	\$	51,524	APRIL
188	\$	52,360	MAY
179	\$	37,231	JUNE
256	\$	57,046	JULY
-	\$	-	AUG
-	\$	-	SEPT
-	\$	-	OCT
-	\$	-	NOV
-	\$	-	DEC
1,393	\$	404,180	2021



Parchment Fire Department

650 S. Riverview Drive, Parchment, MI 49004

To: Nancy Stoddard, City Manager
From: Dave Obreiter, Fire Chief 
Re: Purchase of 5" Fire Hose
Date: August 10, 2021

Over the past few years, we have been working with our firefighters to identify safety related shortfalls and equipment needs within the department operations. As the process moved forward and the budgets have been submitted, the replacement of the 1,000 feet of 5" fire hose on Engine 711 has become the next project for us to complete.

The 5" fire hose that is on Engine 711 is used to supply the fire truck with water from the fire hydrant. The current 5" hose on Engine 711 is twenty-one years old and has exceeded its useful life expectancy. In 2020, the fire hose was tested, which resulted in a 20% failure rate. To keep Engine 711 in full service, we replaced the failed sections with loaner hose from Kalamazoo Township.

I have researched pricing and availability from three fire hose suppliers that we currently use. The most economical supplier is Moses Fire Equipment of Lawrence, Michigan. Moses Fire Equipment is our local supplier of fire department equipment and has provided us with quality equipment at fair prices for many years. There is currently sufficient funding in the fire department Capital Improvement Budget for this purchase.

I respectfully request a motion to purchase ten 100' sections of 5" fire hose with locking Storz couplings for the total cost not to exceed \$6,080 from Moses Fire Equipment of Lawrence, Michigan.



MFE, Inc. (Moses Fire Equipment, Inc.)

P.O. BOX 690

LAWRENCE, MI 49064-0690

Voice: (269) 674-8655

Fax: (269) 674-8633

QUOTE

Quote Number:

Q21174

Quote Date:

08/02/21

Quote for: **TODD MARTIN**
KALAMAZOO TWP. FIRE DEPT.

Quote Valid: 30 days

Prices quoted do not include freight - Freight Additional

Via Email

Quoted by: Sheryl Moses, Office Mgr.

Salesperson: House

Quantity	Description	Price Each	Total Cost
10 SEC	LARGE DIAMETER RUBBER HOSE 5.00" X 100 FT. SECTION WITH 5.00" STORZ COUPLINGS (YELLOW)	\$ 578.00	\$ 5,780.00
	FREIGHT NOT TO EXCEED		\$ 300.00
	101-336-970.000		\$6,080.00

Please review the above information, cross out any items that you do not want, verify quantities and sign below for acceptance of this order as listed above. Please RETURN the signed copy to us so your order can be processed.

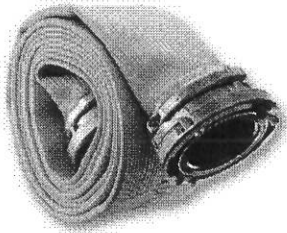
Authorized by: _____

Date: _____

Print Name: _____

Customer PO # _____

Your Shopping Cart

Product	Price	Quantity	Total
Yellow 5" x 100' Pro-Flow Rubber Hose (Storz Couplings) 50PF5100YL			
	\$702.50	10 Update	\$7,025.00
SUBTOTAL			\$7,025.00
Handling Fee			\$150.00
Estimated Total			\$7,175.00

FIRE HOSE DIRECT
1-888-975-0858
WWW.FIREHOSEDIRECT.COM



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Cart

My cart

Checkout

Product	Quantity	Total
 ALL AMERICAN HOSE 5" Storz HFX Rubber Fire Hose - 11 Hoses with FREE SHIPPING - 100 ft / 5" Storz / Yellow \$7,645.00 ● Arrives Aug 25 - Sep 04 Ships direct from All American Hose.	- 1 + Remove	\$7,645.00



Estimate shipping



Total

\$7,645.00

You will get \$229.35 in Cashback Rewards!

Order instructions



Taxes and shipping calculated at checkout

Checkout

International Checkout

100% Secure Payments

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