

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY MAY 17, 2021.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to Coronavirus shutdown) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan (at 5200 E Cork St.), Vice Mayor Jordan (at 904 Parchmount), Commissioners Bagley (at 1606 East G Ave), Conner (at 1150 Parchmount), Evans (at 221 Espanola), Fooy (at 415 E Glenguile), and Madaras (at 815 Parchmount). Treasurer/Clerk Stutz, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Commissioner Conner, supported by Commissioner Madaras to approve the amended minutes of the May 3, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

4. Additions or changes to the agenda.

Remove item 8.A.Police Presentation. Moved by Vice Mayor Jordan, supported by Commissioner Evans to approve the change to the agenda. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Evans, supported by Commissioner Conner to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

7. Unfinished Business

None.

8. New Business

A. 2021-2022 Budget – adoption. Mayor Britigan began by noting the public hearing for the budget took place last meeting, that the budget reflects previous adjustments and a changed KSF budget, in addition to the new sewer surcharge rate to be implemented on the October 1 bill. Moved by Vice Mayor Jordan, supported by Commissioner Fooy to approve the City's 2021-2022 Budget as proposed. Mayor Britigan thanked the City Manager and staff for revising it as directed, and appreciate their guidance in the process. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

B. Scottish Festival Agreement - approve. Mayor Britigan introduced Attorney Soltis who has been working on the agreement with the festival group. Attorney Soltis mentioned this would be the first festival in the park that is not Kindleberger Summer Festival. He went on to say that it permits the use of the park during the weekend of September 10-12,

2021 and it is a license agreement (as opposed to a lease which implies tenancy). Attorney Soltis went over the agreement point by point, explaining each part, including Exhibit A (a map showing where events and things would be held). He added he thought this is an opportunity to showcase the lovely park. Questions arose regarding where portable restrooms would be and what part of Maple would be closed. Moved by Commissioner Fooy, supported by Commissioner Conner to approve the Scottish Festival agreement as written, subject to adding email contacts, and coordinating road closings and portable restroom placement with City staff. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

C. KABA Representative – appoint. Mayor Britigan explained that because of other time commitments, our City Commission needs a new representative to attend KABA meetings which are the third Tuesday of the month at 2 pm. He recommends Commissioner Madaras, with Commissioner Conner still being the secondary rep. Moved by Commissioner Evans, supported by Commissioner Bagley, to appoint Commissioner Madaras as the KABA representative. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

D. Personnel Committee, City Manager Contract Addendum – approve. Mayor Britigan reported that this addendum renews the City Manager contract for a two year period. Commissioner Fooy, representing the Personnel Committee, noted there is no payroll increase, only an additional week of vacation and the ability to have the unused days paid out at the end of the term. He added that the committee thought Nancy Stoddard has done a good job while here, that she is worth the extra incentive offered. He also noted that her dedication to the city was immeasurable. Commissioner Conner added that he felt City Manager Stoddard was not going to take advantage of the city in any way. Discussion continued, centering around PTO and sick time. Moved by Commissioner Fooy, supported by Commissioner Conner to approve the City Manager contract addendum as written. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

None.

10. Mayor and Commissioner Comments

Commissioner Bagley asked about the hole in the fence of the mill property, saying it was still there.

Commissioner Evans thanked city staff for the budget, and said she was excited for two festivals in the park this summer.

Commissioner Fooy thanked the personnel committee, saying he was glad the commission signed the City Manager for a couple more years, adding that she is an asset to this community.

Mayor Britigan encouraged all to write to their representatives about HB 4722 to oppose short term rentals. He then expressed condolences to the family of Jim Strehlow on his passing, recalling his 28 years in Parchment Schools and as a fixture on the “chain gang” for Friday night football games. He also extended thoughts and prayers to Wendy Fleckenstein who is battling heart issues at Spectrum hospital.

11. City Manager Comments/Reports

Nothing reported from Treasurer/Clerk Stutz.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 8:23 p.m.

Shannon Stutz, City Clerk