

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY MARCH 1, 2021.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to Coronavirus shutdown) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan (at 5200 E Cork St.), Vice Mayor Jordan (at 904 Parchmount), Commissioners Bagley (at 1606 East G Ave), Conner (at 1150 Parchmount), Evans (at 221 Espanola), Fooy (415 E Glenguile), and Madaras (at 815 Parchmount). City Manager Stoddard, Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Conner, supported by Vice Mayor Jordan to approve the minutes of the February 15, 2021 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

4. Additions or changes to the agenda.

None. Moved by Commissioner Evans, supported by Commissioner Bagley to approve the agenda as written. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Conner, supported by Commissioner Madaras to receive the consent agenda items. Some discussion took place regarding where the Planning Commission is regarding the Biggby project. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

7. Unfinished Business

None.

8. New Business

A. Purchase of Firewall Switch, Corporate Technologies – approve. City Manager Stoddard explained that we've known for some time that our firewall was not up to speed, that it would need replacing to improve security, but we were waiting to get established with our new IT service. The switch connects us to the server. Moved by Vice Mayor Jordan, supported by Commissioner Evans, to approve the purchase of the Firewall and Switch through Corporate Technologies in the amount not to exceed \$5977.04, and authorize the City Manager to execute all documents related to the purchase. Roll call vote was as follows:

Ayes: Bagley, Britigan, Conner, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

9. Citizen Comments

Bryan Ergang, Chief of Kalamazoo Township Police Department, said he was checking in, asking if there were any questions. He noted Parchment is still a safe place to live, and that the PD continues their “Every School, Every Day” work. Commissioners asked specific questions, which he answered. Then he mentioned that end of year reports would be submitted soon.

10. Mayor and Commissioner Comments

Commissioner Madaras said she appreciates the City Manager’s weekly updates.

Commissioner Bagley noted the LC Howard building is almost done on the outside.

Vice Mayor Jordan thanked Chief Ergang for his presence.

Mayor Britigan encouraged all residents to participate in the MIPEHS (Michigan PFAS Exposure Health Study) – you may have heard information on the radio or news, or even a billboard. He noted he’s done the 1st phase, it’s not difficult, and you get a \$55 gift card.

11. City Manager Comments/Reports

City Manager Stoddard mentioned that the Mexican restaurant has a certificate of occupancy from the ZBA. She then noted that the mill fence will be undergoing repairs – a contractor has been contacted. She added that additional signage will be put up and that cameras have been discussed, and that any ideas to help secure the property are welcome. She thanked Chief Ergang for their extra efforts. MIPEHS fliers will be sent out with the April trash bill. She then invited all who had questions or concerns to call to discuss with her. She is happy to meet via zoom or in person with 6 feet of distance.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Conner and supported by all to adjourn the meeting at 7:25 p.m.

Shannon Stutz, City Clerk