



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

November 16, 2020 - Virtual

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Holly Evans

Commissioner Richard Bagley

Commissioner Robin Madaras

Commissioner Doug Fooy

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. **Call to Order**
2. **Roll Call** (including location address of each Commission member)
3. **Approval of Minutes**
From the City Commission Regular Meeting Minutes of November 2, 2020
4. **Additions/Changes to the Agenda - Approval**
5. **Citizen Comments – Items ON the Agenda**

If you wish to comment regarding items ON the agenda, please follow the format below:

- *State your name and address for the records*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*
- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

6. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1425 – approve
- ii. Monthly Financial Statement – receive
- iii. Credit Card Report - approve

7. Unfinished Business

- A. Appointment of New Commissioner

8. New Business

- A. MiPEHS Presentation – Jordan Bailey
- B. SAW Grant Evaluation – Mike Schwartz - receive

9. Election Report – Clerk Stutz

10. Citizen Comments – Items ON or OFF the Agenda

Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 2, 2020.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to Coronavirus shutdown) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Evans, Fooy, and Madaras. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Commissioner Bagley, supported by Vice Mayor Jordan to approve the amended minutes of the October 19, 2020 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 6-0.

4. Additions or changes to the agenda.

None. Moved by Commissioner Evans, supported by Commissioner Bagley to approve the agenda as written.

Motion Carried.

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Commissioner Madaras asked about traffic on the KATS report – she asked for feedback on Kalamazoo City’s adding speed humps in 4 areas. Moved by Vice Mayor Jordan, supported by Commissioner Evans to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 6-0.

7. Unfinished Business

None.

8. New Business

A. IT Company Agreement - approval. City Manager Stoddard referenced the memo included in the packet, adding that one of the biggest concerns we have is that our current group doesn’t allow us to budget items – all improvements end up being emergent. She went on to add that staff doesn’t feel that we are a priority for the current group, saying after power outages staff has been unable to get back online until late in the day if on the same day at all. CM Stoddard added that it meets the local preference policy of the city and talked about monthly reporting. Treasurer Stutz added that current monthly costs are similar to the Corporate Technologies price, and CT offers a 24 hour phone hotline. Vice Mayor Jordan asked if the low price was concerning. Treasurer Stutz explained that Corporate Technologies has experience in the field and that they’re confident 80+% of issues can be solved over the phone. Moved by Vice Mayor Jordan, supported by Commissioner Bagley to approve the two year IT Agreement with Corporate Technologies as presented, and authorize the City Manager to execute the document. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 6-0.

B. SCBA Purchase for Fire Department – approve. City Manager Stoddard explained that these items have been budgeted for and then turned the floor over to Chief Obreiter. Chief Obreiter explained that they’ve been working on identifying equipment that needs replacing, and great progress has been made. To stay within the budget, he reduced the

request from 6 to 5 sets of gear. The sixth will be replaced next budget year. Mayor Britigan asked about grant monies available and the useful life of the equipment. The Chief said that he has checked for outside funding, and the current grant cycle isn't open until December. He added that the gear should last 12-15 years. Moved by Commissioner Madaras, supported by Commissioner Evans to approve the purchase of 5 SCBA packages from West Shore Fire Inc. for a total not to exceed \$37,422.48 and authorize the City Manager to execute the documents related to the agreement. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 6-0.

C. Commissioner Candidate Interviews. Mayor Britigan explained that we are within the 45 day window of time required to replace the vacant seat, adding that the next city election will be November of 2021. The Commission then interviewed Andy Sanford and Mike Conner separately. Afterward, the Commission delayed to make their decision until the next meeting, November 16. The Mayor then thanked the candidates.

9. Citizen Comments

Andy Sanford, 123 Espanola, asked what was considered "local" with regard to contracts.

Mike Conner, 1150 Parchmount, asked about bus shelters and whether they were going to be updated on Commerce.

10. Mayor and Commissioner Comments

Commissioner Madaras thanked the candidates for their attendance.

Commissioner Fooy agreed, said he appreciates them and looks forward to working with one of them.

Commissioner Bagley also thanked the candidates for their time and interest, and wished them good luck.

Commissioner Evans echoed the sentiment.

Vice Mayor Jordan also thanked the candidates and noted he appreciates having two choices.

Mayor Britigan, too, thanked the candidates for their time and interest, and then wished the clerk and deputy clerk a smooth and safe election tomorrow.

11. City Manager Comments/Reports

City Manager Stoddard reminded everyone that voting is at PUMC, 225 Glendale, and the polls are open from 7 am to 8 pm. She then invited all who had questions or concerns to call to discuss with her, she is happy to meet via zoom or in person with 6 feet of distance.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Madaras and supported by all to adjourn the meeting at 7:57 p.m.

Shannon Stutz, City Clerk



City of Parchment
Check Register Report
Warrant 1425

Check #	Check Date	Vendor Name	Check Description	Amount
MERCANTILE Checks				
36135	11/05/2020	1ST AYD CORPORATION	Safety jackets + gloves DPW	299.93
36136	11/05/2020	MOLLY ANDREWS	11/03/2020 Election	235.00
36137	11/05/2020	CINTAS	Uniform Rental & Towels	245.50
36138	11/05/2020	CLARK TECHNICAL SERVICES	Computer Support-October	865.00
36139	11/05/2020	SARA COLLISON	11/03/2020 Election	235.00
36140	11/05/2020	COMPANION LIFE	Life & AD&D Ins-November	57.00
36142	11/05/2020	CONSUMERS ENERGY	Monthly citywide energy use	1,770.08
36143	11/05/2020	JEANNE DRENTH	11/03/2020 Election	235.00
36144	11/05/2020	ELECTION SYSTEMS & SOFTWARE	AV Tabulator - Our Share	3,304.50
36145	11/05/2020	HEIDI FOOY	Refund-Bingo for Bags Table	375.00
36146	11/05/2020	STEPHANIE GRATHWOL	11/03/2020 Election	260.00
36147	11/05/2020	KAREN HEASLEY	11/03/2020 Election	235.00
36148	11/05/2020	ROBERT B. HEASLEY	11/03/2020 Election	260.00
36149	11/05/2020	SCOT HENDERSON	11/03/2020 Election	235.00
36150	11/05/2020	BILLIE HERRICK	11/03/2020 Election	235.00
36151	11/05/2020	RALPH HERRICK	11/03/2020 Election	235.00
36152	11/05/2020	J & J LOCKSMITHS	5-City Hall Door Lock Cards	20.00
36153	11/05/2020	DERIC JORDAN	11/03/2020 Election	235.00
36154	11/05/2020	KRISTINA JORDAN	11/03/2020 Election	260.00
36155	11/05/2020	KAL CO HEALTH & COMMUNITY SERV	HHW 1/4ly Collections-3rd 1/4	574.64
36156	11/05/2020	KALAMAZOO OIL CO.	Fuel Charges-10/15 to 10/31/20	209.80
36157	11/05/2020	KALAMAZOO TOWNSHIP	Police/Fire Contract-November	35,268.00
36158	11/05/2020	MARY KNECHTEL	11/03/2020 Election	235.00
36159	11/05/2020	ROBERT MEETH	Dep Refund-Gazebo-10/23/20	100.00
36160	11/05/2020	MI MUNICIPAL TREASURERS ASSOC.	Dues thru 12/31/2021	75.00
36161	11/05/2020	MICHIGAN ELECTION RESOURCES	Election Supplies	12.00
36162	11/05/2020	PARCHMENT UNITED METHODIST CHU	Election Venue-11/03/2020	200.00
36163	11/05/2020	REPUBLIC SERVICES #249	DPW-November	353.75
36164	11/05/2020	SEVERANCE ELECTRIC CO INC	Traffic Signal Maint-Oct 2020	120.00
36165	11/05/2020	MELANIE SNELL	Covid Cleaning @ Election Venue	300.00
36166	11/05/2020	NANCY STODDARD	Zoom-Online Meeting Platform	15.89
36167	11/05/2020	KIRK STREHLOW	Election-On Call & Training	90.00
36168	11/05/2020	MICHELLE STREHLOW	Election-On Call & Training	90.00
36169	11/05/2020	ROSALIND STUTZ	11/03/2020 Election	235.00
36170	11/05/2020	RYANN STUTZ	11/03/2020 Election	260.00
36171	11/05/2020	TIM VERDRIES	Election-On Call & Training	90.00
36172	11/05/2020	PHIL WOLTHUIS	Ins. Ded. Reimb.-August	1,147.44

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 101 - GENERAL FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
404.000 Tax Revenue	697,865.00	697,865.00	697,864.73	0.00	0.00	100.00
405.000 Taxes - Industrial Facilities	3,060.00	3,060.00	3,062.15	0.00	0.00	100.07
441.000 Local Community Stab Share Tax	122,000.00	122,000.00	68,984.05	68,984.05	68,984.05	56.54
445.000 Penalty on Taxes	1,600.00	1,600.00	2,836.74	1,821.18	1,821.18	177.30
448.000 1% Collection Fees	24,400.00	24,400.00	17,895.56	460.07	460.07	73.34
451.000 License and Fees	9,400.00	9,400.00	8,369.39	640.06	590.06	89.04
452.000 Cablevision Fees	14,600.00	14,600.00	3,382.14	0.00	0.00	23.17
453.000 Recreation Fees	2,700.00	2,700.00	0.00	0.00	0.00	0.00
454.000 Solid Waste Collections	118,600.00	118,600.00	69,867.85	30,000.56	28,553.77	58.91
528.000 Other Federal Funding	0.00	0.00	8,829.00	0.00	0.00	0.00
575.000 State Sales Tax	200,400.00	200,400.00	60,193.00	37,393.00	37,393.00	30.04
632.000 Charges for Services Rendered	500.00	500.00	5,325.00	0.00	0.00	1,065.00
645.000 Sale of Fixed Assets	0.00	0.00	7,500.00	0.00	0.00	0.00
662.000 Traffic Fines	7,200.00	7,200.00	1,114.87	363.33	363.33	15.48
664.000 Interest on Investments	4,200.00	4,200.00	9.99	0.00	0.00	0.24
680.000 Reimbursement for Overhead	141,000.00	141,000.00	0.00	0.00	0.00	0.00
684.000 Insurance Recovery on Claims	0.00	0.00	1,849.03	1,849.03	1,849.03	0.00
694.000 Miscellaneous	16,200.00	16,200.00	20,210.60	169.11	0.00	124.76
695.000 Other Financing Sources	0.00	0.00	5,000.00	5,908.47	5,000.00	0.00
696.000 Deposits Over & Short	0.00	0.00	0.76	0.00	0.00	0.00
Dept: 000.000	1,363,725.00	1,363,725.00	982,294.86	147,588.86	145,014.49	72.03

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 100.000 Legislative						
703.000 Payroll - Part Time	7,100.00	7,100.00	2,560.00	840.00	420.00	36.06
715.000 Social Security	1,000.00	1,000.00	62.62	52.08	26.04	6.26
720.000 Worker's Compensation	300.00	300.00	0.77	0.44	0.22	0.26
722.000 Medicare	200.00	200.00	14.65	12.18	6.09	7.33
740.000 Operating Supplies	700.00	700.00	1,256.74	1,830.00	12.00	179.53
800.000 Professional/Contractual Serv.	10,400.00	10,400.00	21,532.55	5,189.00	5,189.00	207.04
830.000 Memberships & Dues	1,500.00	1,500.00	0.00	0.00	0.00	0.00
880.000 Community Promotion	1,000.00	1,000.00	195.00	0.00	0.00	19.50
880.001 Wassailing Contribution	2,000.00	2,000.00	0.00	0.00	0.00	0.00
900.000 Printing & Publishing	2,000.00	2,000.00	1,104.01	0.00	0.00	55.20
955.000 Miscellaneous	300.00	300.00	582.22	582.22	582.22	194.07
970.000 Capital	0.00	0.00	3,304.50	3,304.50	3,304.50	0.00
Dept: 100.000	1,363,725.00	1,363,725.00	982,294.86	147,588.86	145,014.49	72.03

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 101 - GENERAL FUND

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Legislative	26,500.00	26,500.00	30,613.06	11,810.42	9,540.07	115.52
Dept: 200.000 Administration						
702.000 Payroll - Full Time	124,000.00	124,000.00	35,194.32	13,378.75	9,136.90	28.38
703.000 Payroll - Part Time	46,000.00	46,000.00	13,044.96	8,048.57	3,232.38	28.36
715.000 Social Security	11,100.00	11,100.00	2,943.47	1,172.41	758.91	26.52
716.000 Hospital/Life Insurance	55,000.00	55,000.00	12,267.36	321.28	312.52	22.30
716.001 Insurance Deductible	4,100.00	4,100.00	2,457.99	1,022.28	1,022.28	59.95
718.000 Pension	32,000.00	32,000.00	11,191.66	2,818.93	2,818.93	34.97
720.000 Worker's Compensation	700.00	700.00	168.93	58.57	39.81	24.13
722.000 Medicare	2,600.00	2,600.00	688.35	274.17	177.48	26.48
724.000 ICMA Retirement Benefit	9,800.00	9,800.00	0.00	0.00	0.00	0.00
730.000 Postage	3,200.00	3,200.00	1,637.98	0.00	0.00	51.19
740.000 Operating Supplies	4,400.00	4,400.00	883.83	175.98	175.98	20.09
775.000 Repair & Maintenance Supplies	2,000.00	2,000.00	85.73	0.00	0.00	4.29
800.000 Professional/Contractual Serv.	6,200.00	6,200.00	2,271.33	305.19	305.19	36.63
805.000 Computer Services	9,400.00	9,400.00	5,336.78	1,360.00	495.00	56.77
830.000 Memberships & Dues	1,200.00	1,200.00	344.00	82.50	82.50	28.67
850.000 Communications	7,200.00	7,200.00	2,820.27	708.48	572.59	39.17
860.000 Institutes & Training	4,200.00	4,200.00	404.29	189.01	189.01	9.63
900.000 Printing & Publishing	2,700.00	2,700.00	32.36	0.00	0.00	1.20
910.000 Insurance & Bonds	6,600.00	6,600.00	1,472.50	0.00	0.00	22.31
920.000 Utilities	4,200.00	4,200.00	1,319.58	324.46	324.46	31.42
930.000 Repair & Maint.Contractors	7,500.00	7,500.00	0.00	0.00	0.00	0.00
955.000 Miscellaneous	0.00	0.00	270.00	20.00	20.00	0.00
970.000 Capital	27,000.00	27,000.00	2,788.79	0.00	0.00	10.33
Administration	371,100.00	371,100.00	97,624.48	30,260.58	19,663.94	26.31
Dept: 210.000 Legal Services						
801.000 Attorney - General	15,300.00	15,300.00	6,350.00	1,193.75	1,193.75	41.50
802.000 Attorney-Police Matters	9,400.00	9,400.00	700.00	437.50	437.50	7.45
Legal Services	24,700.00	24,700.00	7,050.00	1,631.25	1,631.25	28.54
Dept: 300.000 Police						
703.000 Payroll - Part Time	9,700.00	9,700.00	1,190.00	725.00	550.00	12.27
715.000 Social Security	600.00	600.00	73.78	44.95	34.10	12.30
719.000 Hospital Insurance - Retirees	13,500.00	13,500.00	4,886.92	1,221.73	1,221.73	36.20
722.000 Medicare	100.00	100.00	17.26	10.52	7.98	17.26
800.000 Professional/Contractual Serv.	356,500.00	356,500.00	123,117.25	29,693.00	29,693.00	34.53
Police	380,400.00	380,400.00	129,285.21	31,695.20	31,506.81	33.99

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 101 - GENERAL FUND

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Dept: 336.000 Fire						
740.000 Operating Supplies	5,000.00	5,000.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	1,000.00	1,000.00	52.34	24.59	24.59	5.23
775.000 Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	0.00	0.00	0.00
780.000 Safety Supplies	100.00	100.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	66,900.00	66,900.00	22,300.00	5,575.00	5,575.00	33.33
850.000 Communications	4,300.00	4,300.00	839.61	90.00	90.00	19.53
910.000 Insurance & Bonds	9,300.00	9,300.00	3,598.00	0.00	0.00	38.69
920.000 Utilities	2,700.00	2,700.00	623.20	140.07	140.07	23.08
930.000 Repair & Maint.Contractors	10,500.00	10,500.00	649.90	0.00	0.00	6.19
970.000 Capital	20,000.00	20,000.00	0.00	0.00	0.00	0.00
Fire	120,800.00	120,800.00	28,063.05	5,829.66	5,829.66	23.23
Dept: 440.000 Public Services						
702.000 Payroll - Full Time	78,500.00	78,500.00	20,012.63	7,416.66	4,967.87	25.49
715.000 Social Security	4,900.00	4,900.00	1,822.95	750.56	453.37	37.20
716.000 Hospital/Life Insurance	29,500.00	29,500.00	11,496.48	5,399.40	2,748.67	38.97
716.001 Insurance Deductible	2,000.00	2,000.00	2,782.81	1,147.44	1,147.44	139.14
718.000 Pension	33,500.00	33,500.00	6,161.76	1,632.42	1,632.42	18.39
719.000 Hospital Insurance - Retirees	9,000.00	9,000.00	4,886.92	1,221.73	1,221.73	54.30
720.000 Worker's Compensation	2,800.00	2,800.00	971.25	333.96	223.72	34.69
722.000 Medicare	1,200.00	1,200.00	426.35	175.56	106.05	35.53
740.000 Operating Supplies	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	4,200.00	4,200.00	850.32	236.93	236.93	20.25
775.000 Repair & Maintenance Supplies	7,900.00	7,900.00	2,573.61	122.51	122.51	32.58
780.000 Safety Supplies	500.00	500.00	294.05	299.93	299.93	58.81
800.000 Professional/Contractual Serv.	900.00	900.00	225.50	0.00	0.00	25.06
810.000 Rubbish Collection Charges	110,000.00	110,000.00	35,536.82	574.64	574.64	32.31
815.000 Uniform Rental	3,000.00	3,000.00	929.90	212.20	212.20	32.83
850.000 Communications	900.00	900.00	224.94	0.00	0.00	24.99
860.000 Institutes & Training	300.00	300.00	0.00	0.00	0.00	0.00
880.000 Community Promotion	500.00	500.00	0.00	0.00	0.00	0.00
910.000 Insurance & Bonds	5,700.00	5,700.00	1,318.00	0.00	0.00	23.12
920.000 Utilities	8,400.00	8,400.00	1,640.39	390.73	390.73	19.53
926.000 Street Lighting	29,200.00	29,200.00	8,189.62	222.04	222.04	28.05
930.000 Repair & Maint.Contractors	10,900.00	10,900.00	6,264.03	3,202.78	3,202.78	57.47
991.000 Debt Retirement-Principal	17,600.00	17,600.00	6,254.27	1,570.68	1,570.68	35.54
995.000 Interest Expense	1,900.00	1,900.00	66.61	9.54	9.54	3.51
Public Services	363,800.00	363,800.00	112,929.21	24,919.71	19,343.25	31.06

Dept: 751.000 Parks, Recreation & Culture

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 101 - GENERAL FUND	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Expenditures						
Dept: 751.000 Parks, Recreation & Culture	54,000.00	54,000.00	13,258.55	5,379.13	3,586.08	24.55
702.000 Payroll - Full Time	10,000.00	10,000.00	2,289.70	0.00	0.00	22.90
703.000 Payroll - Part Time	3,500.00	3,500.00	957.75	329.67	220.42	27.36
715.000 Social Security	14,800.00	14,800.00	1,279.16	610.58	353.40	8.64
716.000 Hospital/Life Insurance	1,000.00	1,000.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	23,000.00	23,000.00	4,216.81	1,191.57	1,191.57	18.33
718.000 Pension	1,500.00	1,500.00	562.59	197.18	131.46	37.51
720.000 Worker's Compensation	800.00	800.00	223.96	77.09	51.54	28.00
722.000 Medicare	2,700.00	2,700.00	836.25	125.08	125.08	30.97
746.000 Gasoline & Oil	10,400.00	10,400.00	723.43	0.00	0.00	6.96
775.000 Repair & Maintenance Supplies	400.00	400.00	0.00	0.00	0.00	0.00
780.000 Safety Supplies	6,400.00	6,400.00	1,675.00	0.00	0.00	26.17
910.000 Insurance & Bonds	6,800.00	6,800.00	2,466.97	1,180.69	1,180.69	36.28
920.000 Utilities	28,000.00	28,000.00	7,732.00	1,100.00	1,100.00	27.61
930.000 Repair & Maint Contractors	10,000.00	10,000.00	0.00	0.00	0.00	0.00
970.000 Capital						
Parks, Recreation & Culture	173,300.00	173,300.00	36,222.17	10,190.99	7,940.24	20.90
Expenditures	1,460,600.00	1,460,600.00	441,787.18	116,337.81	95,455.22	30.25
Grand Total Net Effect:	-96,875.00	-96,875.00	540,507.68	31,251.05	49,559.27	-557.89

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 202 - MAJOR STREET FUND						
Revenues						
Dept: 000.000						
546.000 State Grants - Act 51	163,300.00	163,300.00	50,279.22	12,889.73	0.00	30.79
Dept: 000.000	163,300.00	163,300.00	50,279.22	12,889.73	0.00	30.79
Revenues						
	163,300.00	163,300.00	50,279.22	12,889.73	0.00	30.79
Expenditures						
Dept: 451.000 Construction	10,500.00	10,500.00	10,479.49	0.00	0.00	99.80
970.000 Capital	10,500.00	10,500.00	10,479.49	0.00	0.00	99.80
Construction						
Dept: 463.000 Routine Maintenance	7,000.00	7,000.00	1,169.47	556.38	370.92	16.71
702.000 Payroll - Full Time	450.00	450.00	71.31	33.73	22.62	15.85
715.000 Social Security	1,800.00	1,800.00	261.61	128.65	74.30	14.53
716.000 Hospital/Life Insurance	100.00	100.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	3,000.00	3,000.00	380.74	123.25	123.25	12.69
718.000 Pension	450.00	450.00	97.95	37.44	24.96	21.77
720.000 Worker's Compensation	100.00	100.00	16.60	7.86	5.27	16.60
722.000 Medicare	300.00	300.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	2,200.00	2,200.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	7,500.00	7,500.00	1,877.00	727.00	727.00	25.03
930.000 Repair & Maint Contractors	22,900.00	22,900.00	3,874.68	1,614.31	1,348.32	16.92
Routine Maintenance						
Dept: 475.000 Traffic Services	6,700.00	6,700.00	1,132.09	543.90	362.60	16.90
702.000 Payroll - Full Time	450.00	450.00	68.98	32.95	22.10	15.33
715.000 Social Security	1,800.00	1,800.00	261.53	128.62	74.28	14.53
716.000 Hospital/Life Insurance	100.00	100.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	3,000.00	3,000.00	369.79	120.48	120.48	12.33
718.000 Pension	450.00	450.00	95.43	36.60	24.40	21.21
720.000 Worker's Compensation	100.00	100.00	16.05	7.68	5.15	16.05
722.000 Medicare	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	2,400.00	2,400.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	12,200.00	12,200.00	1,887.99	374.00	254.00	15.48
930.000 Repair & Maint Contractors	27,700.00	27,700.00	3,831.86	1,244.23	863.01	13.83
Traffic Services						
Dept: 478.000 Winter Maintenance	8,100.00	8,100.00	1,853.45	689.22	459.48	22.88
702.000 Payroll - Full Time	500.00	500.00	112.87	41.63	27.94	22.57
715.000 Social Security	2,400.00	2,400.00	374.20	128.92	74.48	15.59
716.000 Hospital/Life Insurance						

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

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City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 202 - MAJOR STREET FUND

Expenditures

Dept: 478.000 Winter Maintenance

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
716.001 Insurance Deductible	200.00	200.00	0.00	0.00	0.00	0.00
718.000 Pension	3,500.00	3,500.00	497.43	152.67	152.67	14.21
720.000 Worker's Compensation	525.00	525.00	124.73	46.38	30.92	23.76
722.000 Medicare	120.00	120.00	26.34	9.72	6.52	21.95
746.000 Gasoline & Oil	900.00	900.00	176.95	0.00	0.00	19.66
753.000 Salt	9,900.00	9,900.00	0.00	0.00	0.00	0.00

Winter Maintenance

Dept: 482.000 Administration

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
702.000 Payroll - Full Time	1,200.00	1,200.00	396.42	132.84	88.56	33.04
715.000 Social Security	100.00	100.00	23.80	7.93	5.34	23.80
716.000 Hospital/Life Insurance	600.00	600.00	111.61	0.27	0.18	18.60
718.000 Pension	500.00	500.00	116.30	29.43	29.43	23.26
720.000 Worker's Compensation	20.00	20.00	26.67	8.94	5.96	133.35
722.000 Medicare	20.00	20.00	5.55	1.84	1.24	27.75
960.000 Administrative Overhead	17,000.00	17,000.00	0.00	0.00	0.00	0.00

Administration

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Administration	19,440.00	19,440.00	680.35	181.25	130.71	3.50

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Expenditures	106,685.00	106,685.00	22,032.35	4,108.33	3,094.05	20.65

Grand Total Net Effect:

Grand Total Net Effect:	56,615.00	56,615.00	28,246.87	8,781.40	-3,094.05	49.89
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* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 12/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 203 - LOCAL STREET FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000	66,700.00	66,700.00	20,894.16	5,356.24	0.00	31.33
546.000 State Grants - Act 51						
Dept: 000.000	66,700.00	66,700.00	20,894.16	5,356.24	0.00	31.33
Revenues	66,700.00	66,700.00	20,894.16	5,356.24	0.00	31.33
Expenditures						
Dept: 451.000 Construction	10,500.00	10,500.00	10,479.49	0.00	0.00	99.80
970.000 Capital						
Construction	10,500.00	10,500.00	10,479.49	0.00	0.00	99.80
Dept: 463.000 Routine Maintenance	8,300.00	8,300.00	1,169.46	556.38	370.92	14.09
702.000 Payroll - Full Time	525.00	525.00	71.31	33.73	22.62	13.58
715.000 Social Security	2,600.00	2,600.00	261.61	128.65	74.30	10.06
716.000 Hospital/Life Insurance	200.00	200.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	3,500.00	3,500.00	380.74	123.25	123.25	10.88
718.000 Pension	525.00	525.00	97.95	37.44	24.96	18.66
720.000 Worker's Compensation	125.00	125.00	16.59	7.86	5.27	13.27
722.000 Medicare	300.00	300.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	3,200.00	3,200.00	78.57	0.00	0.00	2.46
775.000 Repair & Maintenance Supplies	5,000.00	5,000.00	1,850.00	0.00	0.00	37.00
930.000 Repair & Maint.Contractors						
Routine Maintenance	24,275.00	24,275.00	3,926.23	887.31	621.32	16.17
Dept: 475.000 Traffic Services	7,850.00	7,850.00	1,107.19	531.45	354.30	14.10
702.000 Payroll - Full Time	500.00	500.00	67.44	32.19	21.59	13.49
715.000 Social Security	2,300.00	2,300.00	252.84	121.10	69.94	10.99
716.000 Hospital/Life Insurance	200.00	200.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	3,350.00	3,350.00	365.21	117.73	117.73	10.90
718.000 Pension	500.00	500.00	93.75	35.76	23.84	18.75
720.000 Worker's Compensation	120.00	120.00	15.69	7.50	5.03	13.08
722.000 Medicare	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	4,600.00	4,600.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	600.00	600.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors						
Traffic Services	20,520.00	20,520.00	1,902.12	845.73	592.43	9.27
Dept: 478.000 Winter Maintenance	8,300.00	8,300.00	1,828.55	676.77	451.18	22.03
702.000 Payroll - Full Time	520.00	520.00	111.25	40.84	27.41	21.39
715.000 Social Security	2,600.00	2,600.00	365.49	121.38	70.12	14.06
716.000 Hospital/Life Insurance						

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 203 - LOCAL STREET FUND						
Expenditures						
Dept: 478.000 Winter Maintenance						
716.001 Insurance Deductible	200.00	200.00	0.00	0.00	0.00	0.00
718.000 Pension	3,550.00	3,550.00	492.85	149.92	149.92	13.88
720.000 Worker's Compensation	525.00	525.00	123.05	45.54	30.36	23.44
722.000 Medicare	125.00	125.00	26.18	9.61	6.45	20.94
746.000 Gasoline & Oil	900.00	900.00	176.95	0.00	0.00	19.66
763.000 Salt	9,900.00	9,900.00	0.00	0.00	0.00	0.00
Winter Maintenance	26,620.00	26,620.00	3,124.32	1,044.06	735.44	11.74
Dept: 482.000 Administration						
702.000 Payroll - Full Time	1,500.00	1,500.00	396.42	132.84	88.56	26.43
715.000 Social Security	100.00	100.00	23.80	7.93	5.34	23.80
716.000 Hospital/Life Insurance	750.00	750.00	111.61	0.27	0.18	14.88
718.000 Pension	650.00	650.00	116.30	29.43	29.43	17.89
720.000 Worker's Compensation	20.00	20.00	26.67	8.94	5.96	133.35
722.000 Medicare	20.00	20.00	5.55	1.84	1.24	27.75
960.000 Administrative Overhead	16,300.00	16,300.00	0.00	0.00	0.00	0.00
Administration	19,340.00	19,340.00	680.35	181.25	130.71	3.52
Expenditures	101,255.00	101,255.00	20,112.51	2,958.35	2,079.90	19.86
Grand Total Net Effect:	-34,555.00	-34,555.00	781.65	2,397.89	-2,079.90	-2.26

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 4/1/2020 to 6/30/2020
CY YTD: 1/1/2020 to 10/31/2020 CY ATD: 1/1/2020 to 12/31/2020

Fund: 250 - KINDLEBERGER SUMMER FESTIVAL

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
475.001 Arts & Crafts	1,800.00	1,800.00	207.07	-154.68	0.00	11.50
475.002 Race/Walk Fees	600.00	600.00	0.00	0.00	0.00	0.00
475.003 Membership Fund Drive	4,800.00	4,800.00	48.25	0.00	0.00	1.01
475.005 Corporate Sponsorships	9,000.00	9,000.00	625.00	0.00	0.00	6.94
475.010 Car Show Proceeds	1,500.00	1,500.00	0.00	0.00	0.00	0.00
590.001 Grants-Ivings S Gilmore Found.	32,500.00	32,500.00	0.00	0.00	0.00	0.00
675.001 Fund Raising	10,200.00	10,200.00	300.00	150.00	0.00	2.94
675.002 Fundraiser Dance	1,630.00	1,630.00	13,498.00	435.00	-750.00	828.10
694.000 Miscellaneous	1,840.00	1,840.00	0.00	0.00	0.00	0.00
Dept: 000.000	63,870.00	63,870.00	14,678.32	430.32	-750.00	22.98

Revenues	63,870.00	63,870.00	14,678.32	430.32	-750.00	22.98
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	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Expenditures						
Dept: 000.000						
779.001 Performance Expense	17,000.00	17,000.00	-1,149.05	0.00	0.00	-6.76
779.004 Fest. Day - Arts & Crafts	480.00	480.00	0.00	0.00	0.00	0.00
779.005 Fest. Day-Childrens Area	1,300.00	1,300.00	0.00	0.00	0.00	0.00
779.006 Fest. Day-Parade	200.00	200.00	0.00	0.00	0.00	0.00
779.008 Fund Raising-Dance	6,000.00	6,000.00	11,994.59	0.00	0.00	199.91
779.012 Festival - Administration	14,180.00	14,180.00	566.24	0.00	0.00	3.99
779.013 Stage Entertainment	18,500.00	18,500.00	0.00	0.00	0.00	0.00
779.016 Car Show Expenses	1,250.00	1,250.00	209.65	0.00	0.00	16.77
779.020 Publicity	4,960.00	4,960.00	0.00	0.00	0.00	0.00
Dept: 000.000	63,870.00	63,870.00	11,621.43	0.00	0.00	18.20

Expenditures	63,870.00	63,870.00	11,621.43	0.00	0.00	18.20
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Grand Total Net Effect:	0.00	0.00	3,056.89	430.32	-750.00	0.00
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* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT
Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 251 - Brownfield Redevelopment						
Revenues						
Dept: 000.000	56,900.00	56,900.00	0.00	0.00	0.00	0.00
404.000 Tax Revenue						
Dept: 000.000	56,900.00	56,900.00	0.00	0.00	0.00	0.00
Revenues						
56,900.00	56,900.00	56,900.00	0.00	0.00	0.00	0.00
Expenditures						
Dept: 000.000	20,400.00	20,400.00	0.00	0.00	0.00	0.00
960.000 Administrative Overhead	46,700.00	46,700.00	0.00	0.00	0.00	0.00
991.000 Debt Retirement-Principal	12,800.00	12,800.00	0.00	0.00	0.00	0.00
995.000 Interest Expense						
Dept: 000.000	79,900.00	79,900.00	0.00	0.00	0.00	0.00
Expenditures						
79,900.00	79,900.00	79,900.00	0.00	0.00	0.00	0.00
Grand Total Net Effect:						
	-23,000.00	-23,000.00	0.00	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 12/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 401 - Veteran's Memorial Fund

Revenues

Dept: 000.000

674,000 Contributed Capital Revenue

Dept: 000.000

Revenues

Grand Total Net Effect:

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
	0.00	0.00	567.20	75.00	75.00	0.00
Dept: 000.000	0.00	0.00	567.20	75.00	75.00	0.00
Revenues	0.00	0.00	567.20	75.00	75.00	0.00
Grand Total Net Effect:	0.00	0.00	567.20	75.00	75.00	0.00

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

Fund: 590 - SEWER FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
476.000 Permits	0.00	0.00	1,000.00	0.00	0.00	0.00
626.000 Sewer Services	35,700.00	35,700.00	20,249.01	10,783.72	10,783.72	56.72
664.000 Interest on Investments	1,800.00	1,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	37,500.00	37,500.00	21,249.01	10,783.72	10,783.72	56.66
Revenues	37,500.00	37,500.00	21,249.01	10,783.72	10,783.72	56.66
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	22,000.00	22,000.00	11,472.85	3,957.65	2,822.94	52.15
715.000 Social Security	1,400.00	1,400.00	684.74	235.36	168.99	48.91
716.000 Hospital/Life Insurance	7,300.00	7,300.00	5,225.46	1,058.17	611.11	71.58
716.001 Insurance Deductible	500.00	500.00	0.00	0.00	0.00	0.00
718.000 Pension	9,300.00	9,300.00	3,555.14	938.00	938.00	38.23
720.000 Worker's Compensation	500.00	500.00	278.27	91.44	65.22	55.65
722.000 Medicare	320.00	320.00	160.31	55.08	39.57	50.10
800.000 Professional/Contractual Serv.	16,000.00	16,000.00	0.00	0.00	0.00	0.00
815.000 Uniform Rental	500.00	500.00	132.75	36.88	36.88	26.55
910.000 Insurance & Bonds	10,400.00	10,400.00	2,529.25	0.00	0.00	24.32
920.000 Utilities	2,300.00	2,300.00	874.43	224.23	224.23	38.02
930.000 Repair & Maint Contractors	15,000.00	15,000.00	0.00	0.00	0.00	21.00
960.000 Administrative Overhead	88,000.00	88,000.00	0.00	0.00	0.00	0.00
968.000 Depreciation	13,600.00	13,600.00	0.00	0.00	0.00	0.00
Dept: 000.000	187,120.00	187,120.00	24,913.20	6,596.81	4,906.94	15.00
Expenditures	187,120.00	187,120.00	24,913.20	6,596.81	4,906.94	15.00
Grand Total Net Effect	-149,620.00	-149,620.00	-3,664.19	4,186.91	5,876.78	4.55

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Thru 10/31/20

City of Parchment

CY MTD: 10/1/2020 to 10/31/2020 CY QTD: 10/1/2020 to 10/31/2020
CY YTD: 7/1/2020 to 10/31/2020 CY ATD: 7/1/2020 to 6/30/2021

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 591 - WATER FUND						
Revenues						
Dept: 000.000						
540.000 State Grants	144,000.00	144,000.00	155,182.23	88,979.74	88,979.74	107.77
645.000 Sale of Fixed Assets	0.00	0.00	2,831.00	2,831.00	2,831.00	0.00
663.000 Water & Sewer Penalties	0.00	0.00	0.00	2.50	0.00	0.00
Dept: 000.000	144,000.00	144,000.00	158,013.23	91,813.24	91,810.74	109.73
Revenues						
702.000 Payroll - Full Time	0.00	0.00	5,771.64	1,107.04	553.52	0.00
715.000 Social Security	0.00	0.00	343.27	66.58	34.29	0.00
716.000 Hospital/Life Insurance	0.00	0.00	4,003.68	2.13	1.07	0.00
718.000 Pension	0.00	0.00	2,599.27	183.92	183.92	0.00
720.000 Worker's Compensation	0.00	0.00	221.40	38.64	19.32	0.00
722.000 Medicare	0.00	0.00	80.41	15.64	8.04	0.00
775.000 Repair & Maintenance Supplies	0.00	0.00	309.70	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	160,000.00	160,000.00	205,818.37	52,276.71	104,180.46	128.64
815.000 Uniform Rental	0.00	0.00	132.75	36.87	36.87	0.00
850.000 Communications	0.00	0.00	234.94	0.00	0.00	0.00
910.000 Insurance & Bonds	8,500.00	8,500.00	0.00	0.00	0.00	0.00
920.000 Utilities	8,000.00	8,000.00	1,584.27	387.85	387.85	19.80
Dept: 000.000	176,500.00	176,500.00	221,099.70	54,115.38	105,405.34	125.27
Expenditures						
	176,500.00	176,500.00	221,099.70	54,115.38	105,405.34	125.27
Grand Total Net Effect:	-32,500.00	-32,500.00	-63,086.47	37,697.86	-13,594.60	194.11

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

ACCT. NUMBER: XXXX XXXX XXXX 1546

CREDIT LIMIT	15,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	2,847.10	MINIMUM PAYMENT DUE	2,847.10
AVAILABLE CREDIT	12,152.90	PAYMENT DUE DATE	11-20-20

CORPORATE ACCOUNT ACTIVITY

CITY OF PARCHMENT
XXXX-XXXX-XXXX-1546

TOTAL CORPORATE ACTIVITY
\$1,965.28 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
10-23	10-23		AUTO PAYMENT DEDUCTION	1,965.28 CR

INDIVIDUAL CARDHOLDER ACTIVITY

PHIL WOLTHUIS
XXXX-XXXX-XXXX-1793

CREDITS \$0.00 PURCHASES \$95.06 CASH ADV \$0.00 TOTAL ACTIVITY \$95.06

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-21	10-20	05227020294300225304529	RIETH RILEY KALAMAZOO 269-343-4525 MI		95.06

JIM DUBY
XXXX-XXXX-XXXX-1892

CREDITS \$0.00 PURCHASES \$901.79 CASH ADV \$0.00 TOTAL ACTIVITY \$901.79

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-19	10-15	02305370290100089414280	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		35.10
10-21	10-19	02305370294100078495072	MENARDS KALAMAZOO MI KALAMAZOO MI		14.19
10-22	10-21	55446410296286758400027	OVERHEAD DOOR OF KAZOO 2693819570 MI		11.50
10-22	10-21	55446410296081883580862	ETNA DISTRIBUTORS, LLC GRAND RAPIDS MI		841.00

CAMRON J BOEKHOVEN
XXXX-XXXX-XXXX-9114

CREDITS \$0.00 PURCHASES \$610.07 CASH ADV \$0.00 TOTAL ACTIVITY \$610.07

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-05	09-30	85179240276980005541089	STEENSMA LAWN AND POWE PLAINWELL MI		113.05
10-14	10-13	72306060287900010109253	GOGGIN RENTAL KALAMAZOO MI		334.90
10-19	10-15	55463150290200730300052	SEELYE FORD KALAMAZOO MI		8.05
10-20	10-19	55309590293838000010133	RIDGE PARTS 0030721 KALAMAZOO MI		69.82
10-20	10-19	02305370294000488954298	TRACTOR SUPPLY #1272 KALAMAZOO MI		74.95
10-23	10-21	05436840296100053161520	DOLLAR-GENERAL #6916 PARCHMENT MI		9.30

SHANNON STUTZ
XXXX-XXXX-XXXX-0473

CREDITS \$113.26 PURCHASES \$1,353.44 CASH ADV \$0.00 TOTAL ACTIVITY \$1,240.18

Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
10-05	10-02	05410190276105301773996	QUILL CORPORATION 800-982-3400 SC		167.45
10-08	10-07	55429500281637709488782	PIXELVINE 8007340751 MI		71.25
10-12	10-10	05410190285105000024807	QUILL CORPORATION 800-982-3400 SC		113.26 CR
10-12	10-12	55432860286200508268315	SPECTRUM 855-707-7328 MO		24.00
10-14	10-13	55429500287637205229601	PIXELVINE 8007340751 MI		65.00
10-14	10-13	05227020287300225921149	MARANA GROUP 269-383-9333 MI		283.15
10-21	10-20	05410190294105166626972	QUILL CORPORATION 800-982-3400 SC		11.14
10-21	10-20	05410190294105166626907	QUILL CORPORATION 800-982-3400 SC		333.27
10-26	10-24	05410190299105228304969	QUILL CORPORATION 800-982-3400 SC		44.17
10-26	10-24	05410190299105228304910	QUILL CORPORATION 800-982-3400 SC		62.22
10-26	10-26	55432860300200139685277	SPECTRUM 855-707-7328 MO		144.97
10-26	10-24	05410190299105228304944	QUILL CORPORATION 800-982-3400 SC		146.82