

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY AUGUST 3, 2020.

1. Call to order

Mayor Britigan called the meeting to order via Zoom (online due to Coronavirus shutdown) at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Evans, Fooy, and Madaras. City Manager Stoddard, City Treasurer/Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Bagley, supported by Commissioner Emmons to approve the amended Minutes of the July 20, 2020 Regular Meeting. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

4. Additions or changes to the agenda.

Add 8 C.Task Force on annexing Kalamazoo Township parcels. Moved by Commissioner Emmons, supported by Vice Mayor Jordan to accept the revised agenda. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Vice Mayor Jordan, supported by Commissioner Evans to receive the consent agenda items. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

7. Unfinished Business

A. Resolution 20-8 Terminating the Brownfield Plan Parcel 06-03-226-038 - approval. LC Howard Attorney Steve Sielatycki explained that the process begins locally whereby the Brownfield authority recommends action to the Commission, and from there, it goes on to the county and the state. He noted that not all costs are to be borne by Parchment, some are the county and state. He went on to say that the tax capture does not take away any current taxes received, it is only the incremental change that is captured by the authority, so there is no “depletion”. David Stegink reported that Brownfield programs help by leveling the playing field for development of sites who are challenged with blight, contamination or other environmental factors. Commissioner Fooy asked about whether the state budget changes from Covid will affect the availability of money for such projects. Attorney Sielatycki said that this is school tax capture, so it’s more like LC Howard will pay the tax, then get some back. Discussion continued, regarding the time frame of the plan, with Attorney Sielatycki saying it’s LC Howard’s estimate to be complete in 20 years. Moved by Commissioner Fooy, supported by Commissioner Evans to approve the Termination of the Brownfield Plan for Parcel 06-03-226-038. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

B. Resolution 20-9 to Approve the Brownfield Plan, in Accordance with ACT 381 – approval. Moved by Commissioner Fooy, supported by Commissioner Emmons to approve a Brownfield Plan pursuant to and in accordance with the provisions of Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Jordan, and Madaras.

Nays: None.

Absent: None.
Abstain: None.

Motion Carried 7-0.

8. New Business

A. Master Plan Presentation – Chairperson Kent DeBoer – Receive. City Manager Stoddard began by explaining that the Planning Commission has been at work for an extended period of time in consultation with Lee Adams, the president of South Central Michigan Planning Council. The working Master Plan has been approved for City Commissioners’ review. Mr. DeBoer noted the two years of work, thirteen meetings, and the community survey results as a critical component. He then explained that the document provides guidance for land use and development to future city projects and hoped the Commissioners spend some time “getting to know” the document. The public comment period is concurrent with the Commission comment period, as well as input from adjacent communities. Attorney Soltis added that the Master Plan underlies zoning in the city – it is the practical application of its vision.

B. KABA New Member, City of Galesburg - approval. City Manager Stoddard explained that this is standard procedure for the addition of a new member, all existing members must approve. Moved by Commissioner Emmons, supported by Commissioner Madaras, to approve the addition of the City of Galesburg to the Kalamazoo Area Building Authority. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Jordan, and Madaras.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

C. Task Force to investigate border with Kalamazoo Township. Commissioner Fooy stated he’d spoken with Don Martin, Supervisor of Kalamazoo Township, who he said “seems willing to discuss” the matter. Commissioner Fooy noted he would like to be able to have control over our Riverview corridor.

D. Public Safety Advisory Committee report – receive. Commissioner Bagley stated he felt the 6 month review of the fire contract was going well. Mike Conner, added that he had a medical 911 call recently and the fire department responded quickly, saying he was “impressed”.

9. Citizen Comments

Louis Reyna, 3232 Mt Olivet, noted he was interested in the paper mill property.

10. Mayor and Commissioner Comments

Commissioner Madaras thanked Mike Conner for sharing his positive feedback on the fire department.

Commissioner Evans expressed happiness at finally moving forward with the mill property.

Commissioner Fooy expressed his view that the taxes are complicated with regard to the Brownfield, that he was looking forward to more development.

Commissioner Emmons thanked the Planning Commission for their work on the Master Plan, saying he was looking forward to getting into it.

Mayor Britigan also thanked the Planning Commission, as well as the Public Safety Advisory group. He then praised the Commission saying they were “all Brownfield experts now”.

11. City Manager Comments/Reports

City Manager Stoddard told of smoke testing in the City’s sanitary sewer lines (in conjunction with the SAW Grant) on August 5. She reminded everyone of the new bulk trash pickup date of August 19 – items need to be out before 6 am that day and can be put out as early as Sunday August 16. The City Manager then added that private gatherings outdoors are still within the Governor’s guidance. She invited all who had questions or concerns to call City Hall to discuss with her.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Madaras and supported by all to adjourn the meeting at 8:14 p.m.

Shannon Stutz, City Clerk