



## AGENDA

### REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

January 6, 2020

7 P.M.

#### Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Chester Emmons

Commissioner Richard Bagley

Commissioner Holly Evans

Commissioner Doug Fooy

Commissioner Robin Madaras

#### Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approval of Minutes**

From the City Commission Regular Meeting Minutes of December 16, 2019

**5. Additions/Changes to the Agenda - Approval**

**6. Citizen Comments – Items ON the Agenda**

*If you wish to comment regarding items ON the agenda, please follow the format below:*

- *Stand at the podium*
- *State your name and address for the record*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to further discuss your comments.*

## **7. Consent Agenda**

*Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.*

Motion to RECEIVE OR APPROVE as indicated:

- i. Warrant No. 1402 – receive
- ii. Monthly Financials, November – receive
- iii. Kindleberger Park Reservation, Mahaunah – approve
- iv. KABA December Permit Report and Financials- receive

## **8. Unfinished Business**

## **9. New Business**

## **10. Citizen Comments – Items ON or OFF the Agenda**

*Persons wishing to comment on items that are on/off the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.*

## **11. Mayor and Commissioner Comments**

## **12. City Manager Comments**

## **13. Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY DECEMBER 16, 2019.**

**1. Call to order**

Mayor Britigan called the meeting to order at 7:00 p.m. He led everyone saying the Pledge of Allegiance.

**2. Roll Call.**

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Fooy, and Madaras. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.

Absent: Commissioner Evans.

Moved by Commissioner Bagley, supported by Vice Mayor Jordan to excuse Commissioner Evans's absence.

**3. Swearing In**

Mayor Britigan recognized the swearing in of Commissioner Evans by Clerk Stutz on December 13, 2019.

**4. Approval of Minutes**

Moved by Commissioner Bagley, supported by Vice Mayor Jordan to approve the amended Minutes of the December 2, 2019 Regular Meeting.

**Motion Carried.**

**5. Additions or changes to the agenda.**

Remove "closed session", and move "Mill Property Real Estate Transaction" to Unfinished Business letter B. Moved by Commissioner Bagley, supported by Commissioner Emmons to accept the agenda. **Motion Carried.**

**6. Citizen Comments – Items ON the Agenda**

None.

**7. Consent Agenda**

A. Moved by Vice Mayor Jordan, supported by Commissioner Emmons to receive the consent agenda items. **Motion Carried.**

**8. Unfinished Business**

A. Tetra Tech License Agreement Waiver Language - approve. Attorney Schubkegel reported that Georgia Pacific rejected all of the waiver language he proposed, adding that GP was very "firm". He then mentioned that the more he looks at the agreement, the more comfortable he is with it, saying the City has good exemptions available being in the title chain. When asked, he added that he thought Georgia Pacific will treat us more favorably if we cooperate with them. The Mayor noted he will support this, saying he would rather work *with* GP than against them. Moved by Vice Mayor Jordan, supported by Commissioner Fooy to approve the license agreement (without the waiver) and authorize the Mayor and City Manager or Clerk to execute all documents related to the contract. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

**Motion Carried 6-0.**

B. Mill Property Real Estate Transaction – approve. Attorney Schubkegel gave a background of the steps taken to date regarding the property, adding that River Reach is now anxious to close in this calendar year. He added that the title agent is ready to close as soon as Wednesday. Attorney Schubkegel then walked through the Natural Resources and Environmental Protection Act noting the City's limited liability regarding ownership of the property (in both instances), saying taking title will not add more liability to the City. Upon closing, River Reach will pay the City approximately \$24,000 for outstanding invoices and other fees, and will also be responsible for title insurance in the amount of \$335,650. More discussion ensued. Moved by Vice Mayor Jordan, supported by Commissioner Emmons to proceed with closing on the mill property under the terms of the Resolution and authorize the Mayor and City Manager or Clerk to execute documents related to the transaction, including any affidavit necessary. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

**Motion Carried 6-0.**

**9. New Business**

A. Appointment of Dennis Collison to ZBA - approve. Mayor Britigan explained that Mr. Collison would be replacing Sandy Bliesener for a 3 year term. Moved by Commissioner Bagley, supported by Commissioner Emmons to approve appointing Dennis Collison to the Zoning Board Administration through 2022. **Motion Carried.**

B. Reappointment of Commissioner Fooy to Kindleberger Arts Commission – approve. Mayor Britigan noted that this appointment is for one year. Commissioner Fooy abstained from voting. Moved by Commissioner Madaras, supported by Commissioner Bagley to reappoint Commissioner Fooy to the KAC. **Motion Carried.**

**10. Citizen Comments**

Mike Conner, 1150 Parchmount, thanked the Commission for their perseverance regarding the mill property. He then suggested that testing happen on the north end of the property as there seemed to be demolition debris dumped there over time.

Mike Seals, Kalamazoo County Commissioner, commented that he was glad that Parchment had such a successful year, thanked the Commissioners for “doing the people’s work”, and wished everyone a Merry Christmas and Happy New Year.

**11. Mayor and Commissioner Comments**

Commissioner Bagley wished everyone a Merry Christmas, adding he is excited to get the mill wrapped up.

Commissioner Fooy suggested everyone “put their thinking caps on” so we can figure out what to do with the 67 acres of mill property. He told everyone to enjoy their holiday.

Commissioner Madaras thanked City Manager Stoddard for suggesting she go to the MML class for the newly elected, saying it was good information.

Vice Mayor Jordan thanked the gentlemen for their comments; added that he, too, is excited about the mill property. He then wished everyone a Merry Christmas.

Mayor Britigan handed out commissioner committee assignments, expressing his appreciation for everyone being willing to serve. He noted that tonight’s action regarding the mill was “monumental”, saying it will be beneficial for the City to own the property. He ended with wishes for Merry Christmas and Happy New Year to all.

**12. City Manager Comments/Reports**

City Manager Stoddard echoed the wishes for everyone to have a Merry Christmas and Happy New Year. She then invited all who had concerns to call or visit City Hall to discuss with her, her door is always open.

**13. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Madaras and supported by all to adjourn the meeting at 7:41 p.m.

Shannon Stutz  
City Clerk



City of Parchment  
Check Register Report  
Warrant 1402

Check #	Check Date	Vendor Name	Check Description	Amount
<b>MERCANTILE Checks</b>				
35673	12/18/2019	APEX SOFTWARE	Assessing Software to 1/1/2021	235.00
35674	12/18/2019	CINTAS	Uniform Rental & Towels	112.84
35675	12/18/2019	CONSUMERS ENERGY	Monthly energy use	3,570.83
35676	12/18/2019	CORNERSTONE TECHNOLOGIES	Monthly Contract 12/4 to 1/3/20	153.03
35677	12/18/2019	FORD, KRIEKARD, SOLTIS & WISE	Police Matters - November	975.00
35678	12/18/2019	KALAMAZOO AREA BUILDING AUTHOR	Prop Maint-143 N Riverview#309	55.00
35679	12/18/2019	KALAMAZOO OIL CO.	Fuel Charges 11/16 to 11/30/19	209.97
35680	12/18/2019	KALAMAZOO TOWNSHIP	Monthly fire/police contract	29,327.36
35681	12/18/2019	KRESA PRINT CENTER	800 Newsletters-4 page-Color	583.19
35682	12/18/2019	MI MUNICIPAL TREASURERS ASSOC.	2020 Winter Workshop	149.00
35683	12/18/2019	MISS DIG SYSTEM, INC.	Annual Membership Fee	1,494.72
35684	12/18/2019	PITSCH COMPANIES	Bellisle Building Tear Down	29,200.00
35685	12/18/2019	PLUMMERS DISPOSAL	Portable Restrooms - Wassailing	315.00
35686	12/18/2019	PREIN & NEWHOF	MS4 Stormwater Permit to 11/30	1,413.80
35687	12/18/2019	REPUBLIC SERVICES #249	Citywide pickup & DPW - December	8,982.60
35688	12/18/2019	RIVERRUN PRESS	1,000 Festival Envel/stationery	230.16
35689	12/18/2019	SEVERANCE ELECTRIC CO INC	School Flasher fix/monthly svc	314.00
35690	12/18/2019	STATE OF MICHIGAN-MDOT	Partial Payment - MDOT	10,000.00
35691	12/18/2019	STATE OF MICHIGAN	Brownfield Loan Payment	58,146.08

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 101 - GENERAL FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
404.000 Tax Revenue	687,000.00	687,000.00	673,815.00	0.00	0.00	98.08
405.000 Taxes - Industrial Facilities	3,400.00	3,400.00	3,391.00	0.00	0.00	99.74
441.000 Local Community Stab Share Tax	54,100.00	54,100.00	67,414.25	67,414.25	0.00	124.61
445.000 Penalty on Taxes	2,600.00	2,600.00	994.33	554.42	0.00	38.24
448.000 1% Collection Fees	24,500.00	24,500.00	21,255.69	193.24	0.00	86.76
451.000 License and Fees	9,200.00	9,200.00	3,996.06	730.93	0.00	43.44
452.000 Cablevision Fees	14,300.00	14,300.00	6,510.17	3,241.96	50.00	45.53
453.000 Recreation Fees	2,600.00	2,600.00	0.00	0.00	0.00	0.00
454.000 Solid Waste Collections	116,300.00	116,300.00	49,221.97	24,248.68	0.00	42.32
475.011 Historical Marker	0.00	0.00	565.00	25.00	0.00	0.00
575.000 State Sales Tax	196,500.00	196,500.00	67,803.00	33,763.00	0.00	34.51
632.000 Charges for Services Rendered	500.00	500.00	939.60	250.00	0.00	187.92
662.000 Traffic Fines	7,100.00	7,100.00	1,577.07	710.49	443.19	22.21
664.000 Interest on Investments	4,100.00	4,100.00	682.07	120.90	66.20	16.64
680.000 Reimbursement for Overhead	230,000.00	230,000.00	0.00	0.00	0.00	0.00
693.000 Sale of Capital Assets	0.00	0.00	5,950.00	5,950.00	5,950.00	0.00
694.000 Miscellaneous	15,900.00	15,900.00	-2,669.88	-3,669.88	0.00	-16.79
695.000 Other Financing Sources	0.00	0.00	5,931.00	5,931.00	0.00	0.00
696.000 Deposits Over & Short	0.00	0.00	-0.95	0.00	0.00	0.00
Dept: 000.000	1,368,100.00	1,368,100.00	907,375.38	139,463.99	9,751.35	66.32
Revenues	1,368,100.00	1,368,100.00	907,375.38	139,463.99	9,751.35	66.32
Expenditures						
Dept: 100.000 Legislative						
703.000 Payroll - Part Time	7,000.00	7,000.00	2,170.00	2,030.00	1,310.00	31.00
715.000 Social Security	1,000.00	1,000.00	84.32	75.64	31.00	8.43
720.000 Workers Compensation	330.00	330.00	1.71	1.02	0.40	0.52
722.000 Medicare	240.00	240.00	19.72	17.69	7.25	8.22
740.000 Operating Supplies	700.00	700.00	10.50	10.50	10.50	1.50
800.000 Professional/Contractual Serv.	10,200.00	10,200.00	28,031.10	3,672.50	6,500.00	274.81
830.000 Memberships & Dues	1,500.00	1,500.00	0.00	0.00	0.00	0.00
860.000 Institutes & Training	0.00	0.00	384.85	0.00	0.00	0.00
880.000 Community Promotion	1,000.00	1,000.00	1,295.00	800.00	0.00	0.00
880.001 Wassailing Contribution	2,000.00	2,000.00	0.00	0.00	0.00	0.00
900.000 Printing & Publishing	2,000.00	2,000.00	709.18	84.38	0.00	35.46
955.000 Miscellaneous	300.00	300.00	0.00	0.00	0.00	0.00
999.000 Transfer to other Fund	2,300.00	2,300.00	0.00	0.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

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CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 101 - GENERAL FUND

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Legislative	28,570.00	28,570.00	32,706.38	6,691.73	7,859.15	114.48
Dept: 200.000 Administration						
702.000 Payroll - Full Time	119,500.00	119,500.00	42,779.66	20,687.50	8,275.00	35.80
703.000 Payroll - Part Time	55,000.00	55,000.00	16,044.08	8,350.39	3,214.72	29.17
715.000 Social Security	10,900.00	10,900.00	3,607.13	1,776.39	704.38	33.09
716.000 Hospital/Life Insurance	61,000.00	61,000.00	18,210.40	3,985.24	780.80	29.85
716.001 Insurance Deductible	4,000.00	4,000.00	885.14	0.00	0.00	22.13
718.000 Pension	9,600.00	9,600.00	14,877.20	10,508.13	3,198.24	154.97
720.000 Worker's Compensation	730.00	730.00	160.82	90.51	36.10	22.03
722.000 Medicare	2,500.00	2,500.00	880.10	415.43	164.72	35.20
724.000 ICMA Retirement Benefit	9,600.00	9,600.00	0.00	0.00	0.00	0.00
730.000 Postage	3,100.00	3,100.00	2,470.77	593.15	313.00	79.70
740.000 Operating Supplies	4,300.00	4,300.00	1,437.36	306.06	153.03	33.43
775.000 Repair & Maintenance Supplies	2,000.00	2,000.00	135.00	0.00	0.00	6.75
800.000 Professional/Contractual Serv.	6,100.00	6,100.00	3,428.64	895.96	452.31	56.21
805.000 Computer Services	9,200.00	9,200.00	4,899.34	1,168.75	453.75	53.25
830.000 Memberships & Dues	1,200.00	1,200.00	652.99	448.99	132.50	54.42
850.000 Communications	7,100.00	7,100.00	3,278.38	1,770.07	556.70	46.17
860.000 Institutes & Training	4,100.00	4,100.00	2,966.04	807.37	0.00	72.34
900.000 Printing & Publishing	2,600.00	2,600.00	27.60	0.00	0.00	1.06
910.000 Insurance & Bonds	6,500.00	6,500.00	3,180.00	1,630.00	1,630.00	48.92
920.000 Utilities	4,100.00	4,100.00	1,729.34	738.88	387.94	42.18
930.000 Repair & Maint.Contractors	2,000.00	2,000.00	1,465.97	223.00	778.17	73.30
955.000 Miscellaneous	0.00	0.00	2,750.00	0.00	0.00	0.00
970.000 Capital	0.00	0.00	1,490.02	305.00	305.00	0.00
Administration	325,130.00	325,130.00	127,355.98	54,700.82	21,536.36	39.17
Dept: 210.000 Legal Services						
801.000 Attorney - General	15,000.00	15,000.00	7,106.25	2,450.00	1,118.75	47.38
802.000 Attorney-Police Matters	9,200.00	9,200.00	1,093.75	218.75	218.75	11.89
Legal Services	24,200.00	24,200.00	8,200.00	2,668.75	1,337.50	33.88
Dept: 300.000 Police						
703.000 Payroll - Part Time	9,500.00	9,500.00	2,890.00	2,330.00	1,000.00	30.42
715.000 Social Security	600.00	600.00	179.18	144.46	62.00	29.86
719.000 Hospital Insurance - Retirees	13,800.00	13,800.00	5,729.00	2,291.60	1,145.80	41.51
722.000 Medicare	100.00	100.00	41.91	33.79	14.50	41.91
800.000 Professional/Contractual Serv.	337,400.00	337,400.00	101,391.00	25,347.75	0.00	30.05
850.000 Communications	0.00	0.00	479.61	239.81	0.00	0.00
955.000 Miscellaneous	0.00	0.00	70.00	70.00	0.00	0.00

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 101 - GENERAL FUND

Expenditures

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Police	361,400.00	361,400.00	110,780.70	30,457.41	2,222.30	30.65
Dept: 336.000 Fire						
703.000 Payroll - Part Time	43,700.00	43,700.00	18,084.40	6,252.61	932.45	41.38
715.000 Social Security	2,900.00	2,900.00	253.23	170.67	57.81	8.73
717.000 Life Insurance	1,200.00	1,200.00	0.00	0.00	0.00	0.00
720.000 Worker's Compensation	1,200.00	1,200.00	128.43	72.57	31.36	10.70
722.000 Medicare	600.00	600.00	59.22	39.90	13.51	9.87
740.000 Operating Supplies	6,100.00	6,100.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	1,000.00	1,000.00	194.37	92.74	0.00	19.44
775.000 Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	0.00	0.00	0.00
780.000 Safety Supplies	100.00	100.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	7,300.00	7,300.00	2,362.23	1,173.08	0.00	32.36
830.000 Memberships & Dues	1,500.00	1,500.00	1,400.00	0.00	0.00	93.33
850.000 Communications	3,700.00	3,700.00	929.61	509.80	90.00	25.12
860.000 Institutes & Training	4,300.00	4,300.00	0.00	0.00	0.00	0.00
910.000 Insurance & Bonds	14,300.00	14,300.00	7,772.00	3,991.50	3,991.50	54.35
920.000 Utilities	2,700.00	2,700.00	824.39	348.89	199.85	30.53
930.000 Repair & Maint Contractors	13,500.00	13,500.00	1,745.21	0.00	0.00	12.93
970.000 Capital	18,400.00	18,400.00	0.00	0.00	0.00	0.00
Fire	123,500.00	123,500.00	33,753.09	12,651.76	5,316.48	27.33
Dept: 440.000 Public Services						
702.000 Payroll - Full Time	68,000.00	68,000.00	21,920.38	13,624.44	5,488.50	32.24
715.000 Social Security	4,225.00	4,225.00	1,935.99	1,203.98	486.78	45.82
716.000 Hospital/Life Insurance	28,850.00	28,850.00	11,268.30	5,968.17	2,401.21	39.06
716.001 Insurance Deductible	2,000.00	2,000.00	2,332.17	1,040.60	0.00	116.61
718.000 Pension	28,910.00	28,910.00	7,083.05	5,231.70	1,770.03	24.50
719.000 Hospital Insurance - Retirees	13,900.00	13,900.00	5,729.00	2,291.60	1,145.80	41.22
720.000 Worker's Compensation	2,400.00	2,400.00	1,065.83	633.99	255.78	44.41
722.000 Medicare	990.00	990.00	452.73	281.56	113.83	45.73
740.000 Operating Supplies	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	4,100.00	4,100.00	1,151.75	488.86	210.65	28.09
775.000 Repair & Maintenance Supplies	7,700.00	7,700.00	3,196.89	1,036.36	99.54	41.52
780.000 Safety Supplies	500.00	500.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	900.00	900.00	401.00	175.50	175.50	44.56
810.000 Rubbish Collection Charges	100,000.00	100,000.00	40,926.58	8,890.19	312.14	40.93
815.000 Uniform Rental	2,900.00	2,900.00	1,265.43	387.46	169.76	45.53
850.000 Communications	900.00	900.00	299.92	74.98	0.00	33.32
860.000 Institutes & Training	300.00	300.00	0.00	0.00	0.00	0.00
880.000 Community Promotion	500.00	500.00	87.86	87.86	87.86	17.57

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets



REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

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CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 101 - GENERAL FUND	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Expenditures</b>						
Dept: 440.000 Public Services	5,600.00	5,600.00	2,834.00	1,450.50	1,450.50	50.61
910.000 Insurance & Bonds	8,200.00	8,200.00	1,725.26	561.96	217.95	21.04
920.000 Utilities	28,600.00	28,600.00	11,101.47	2,909.54	214.36	38.82
930.000 Street Lighting	10,700.00	10,700.00	4,134.28	1,978.93	200.00	38.64
930.000 Repair & Maint.Contractors	0.00	0.00	71.28	0.00	0.00	0.00
955.000 Miscellaneous	0.00	0.00	136,601.00	0.00	0.00	0.00
970.000 Capital	17,300.00	17,300.00	7,550.26	4,557.65	1,519.21	43.64
991.000 Debt Retirement-Principal	1,900.00	1,900.00	350.84	183.01	61.01	18.47
995.000 Interest Expense						
<b>Public Services</b>	<b>339,875.00</b>	<b>339,875.00</b>	<b>263,485.27</b>	<b>53,058.84</b>	<b>16,380.41</b>	<b>77.54</b>
Dept: 751.000 Parks, Recreation & Culture	44,200.00	44,200.00	14,804.16	7,066.86	2,862.22	33.49
702.000 Payroll - Full Time	7,400.00	7,400.00	2,684.70	0.00	0.00	36.28
703.000 Payroll - Part Time	2,750.00	2,750.00	1,046.02	435.03	176.68	38.04
715.000 Social Security	14,450.00	14,450.00	1,451.55	15.08	6.01	10.05
716.000 Hospital/Life Insurance	1,000.00	1,000.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	19,000.00	19,000.00	5,039.68	3,588.78	1,195.73	26.52
718.000 Pension	1,200.00	1,200.00	597.44	273.93	110.57	49.79
720.000 Worker's Compensation	650.00	650.00	244.65	101.74	41.32	37.64
722.000 Medicare	2,600.00	2,600.00	1,378.46	264.01	69.77	53.02
746.000 Gasoline & Oil	8,400.00	8,400.00	1,622.76	147.68	0.00	19.32
775.000 Repair & Maintenance Supplies	400.00	400.00	-16.94	0.00	0.00	-4.24
780.000 Safety Supplies	300.00	300.00	0.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	6,300.00	6,300.00	3,620.00	1,860.00	1,860.00	57.46
910.000 Insurance & Bonds	6,700.00	6,700.00	2,774.08	1,614.97	353.19	41.40
920.000 Utilities	15,300.00	15,300.00	1,567.16	327.16	0.00	10.24
930.000 Repair & Maint.Contractors	0.00	0.00	-632.00	0.00	0.00	0.00
970.000 Capital						
<b>Parks, Recreation &amp; Culture</b>	<b>130,650.00</b>	<b>130,650.00</b>	<b>36,181.72</b>	<b>15,695.24</b>	<b>6,675.49</b>	<b>27.69</b>
<b>Expenditures</b>	<b>1,333,325.00</b>	<b>1,333,325.00</b>	<b>612,463.14</b>	<b>175,924.55</b>	<b>61,327.69</b>	<b>45.94</b>
<b>Grand Total Net Effect:</b>	<b>34,775.00</b>	<b>34,775.00</b>	<b>294,912.24</b>	<b>-36,460.56</b>	<b>-51,576.34</b>	<b>847.90</b>

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 202 - MAJOR STREET FUND

Revenues

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Dept: 000.000						
546.000 State Grants - Act 51	142,800.00	142,800.00	50,604.30	24,775.20	12,552.28	35.44
694.000 Miscellaneous	0.00	0.00	1,443.94	1,443.94	1,443.94	0.00
Dept: 000.000	142,800.00	142,800.00	52,048.24	26,219.14	13,996.22	36.45

Revenues

	142,800.00	142,800.00	52,048.24	26,219.14	13,996.22	36.45
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Expenditures

Dept: 451.000 Construction

930.000 Repair & Maint.Contractors	34,000.00	34,000.00	0.00	0.00	0.00	0.00
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Construction

Dept: 463.000 Routine Maintenance	34,000.00	34,000.00	0.00	0.00	0.00	0.00
702.000 Payroll - Full Time	5,000.00	5,000.00	952.32	565.40	226.16	19.05
715.000 Social Security	310.00	310.00	58.40	34.58	13.86	18.84
716.000 Hospital/Life Insurance	1,800.00	1,800.00	75.63	1.12	0.47	4.20
716.001 Insurance Deductible	125.00	125.00	0.00	0.00	0.00	0.00
718.000 Pension	2,150.00	2,150.00	367.67	272.79	87.41	17.10
720.000 Worker's Compensation	320.00	320.00	77.85	38.05	15.22	24.33
722.000 Medicare	75.00	75.00	13.66	8.09	3.24	18.21
746.000 Gasoline & Oil	300.00	300.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	2,200.00	2,200.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	2,000.00	2,000.00	2,438.65	2,438.65	0.00	121.93

Routine Maintenance

Dept: 475.000 Traffic Services	14,280.00	14,280.00	3,984.18	3,358.68	346.36	27.90
702.000 Payroll - Full Time	4,750.00	4,750.00	972.71	544.95	217.98	20.48
715.000 Social Security	300.00	300.00	59.58	33.33	13.36	19.86
716.000 Hospital/Life Insurance	1,750.00	1,750.00	115.27	1.08	0.45	6.59
716.001 Insurance Deductible	120.00	120.00	0.00	0.00	0.00	0.00
718.000 Pension	2,020.00	2,020.00	374.87	273.21	84.25	18.56
720.000 Worker's Compensation	300.00	300.00	79.17	36.65	14.66	26.39
722.000 Medicare	70.00	70.00	13.91	7.79	3.12	19.87
746.000 Gasoline & Oil	500.00	500.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	2,400.00	2,400.00	288.76	0.00	0.00	12.03
930.000 Repair & Maint.Contractors	12,000.00	12,000.00	6,262.54	3,134.21	2,588.62	52.19

Traffic Services

Dept: 478.000 Winter Maintenance	24,210.00	24,210.00	8,166.81	4,031.22	2,922.44	33.73
702.000 Payroll - Full Time	6,150.00	6,150.00	1,723.37	783.35	313.34	28.02
715.000 Social Security	390.00	390.00	105.19	47.62	19.10	26.97

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 202 - MAJOR STREET FUND

Expenditures

Dept: 478.000 Winter Maintenance

716.000 Hospital/Life Insurance

716.001 Insurance Deductible

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

746.000 Gasoline & Oil

753.000 Salt

930.000 Repair & Maint.Contractors

Winter Maintenance

Dept: 482.000 Administration

702.000 Payroll - Full Time

715.000 Social Security

716.000 Hospital/Life Insurance

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

960.000 Administrative Overhead

999.000 Transfer to other Fund

Administration

Expenditures

Grand Total Net Effect:

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
716.000 Hospital/Life Insurance	2,400.00	2,400.00	255.76	1.56	0.65	10.66
716.001 Insurance Deductible	165.00	165.00	0.00	0.00	0.00	0.00
718.000 Pension	2,620.00	2,620.00	549.19	397.91	121.11	20.96
720.000 Worker's Compensation	400.00	400.00	116.05	52.75	21.10	29.01
722.000 Medicare	90.00	90.00	24.61	11.14	4.47	27.34
746.000 Gasoline & Oil	900.00	900.00	242.03	0.00	0.00	26.89
753.000 Salt	9,700.00	9,700.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	0.00	0.00	279.25	279.25	0.00	0.00
<b>Winter Maintenance</b>	<b>22,815.00</b>	<b>22,815.00</b>	<b>3,295.45</b>	<b>1,573.58</b>	<b>479.77</b>	<b>14.44</b>
Dept: 482.000 Administration						
702.000 Payroll - Full Time	1,160.00	1,160.00	479.38	217.90	87.16	41.33
715.000 Social Security	70.00	70.00	28.89	13.03	5.24	41.27
716.000 Hospital/Life Insurance	590.00	590.00	127.13	0.44	0.18	21.55
718.000 Pension	500.00	500.00	152.76	110.68	33.69	30.55
720.000 Worker's Compensation	15.00	15.00	32.23	14.65	5.86	214.87
722.000 Medicare	15.00	15.00	6.73	3.04	1.22	44.87
960.000 Administrative Overhead	17,000.00	17,000.00	0.00	0.00	0.00	0.00
999.000 Transfer to other Fund	20,400.00	20,400.00	0.00	0.00	0.00	0.00
<b>Administration</b>	<b>39,750.00</b>	<b>39,750.00</b>	<b>827.12</b>	<b>359.74</b>	<b>133.35</b>	<b>2.08</b>
<b>Expenditures</b>	<b>135,055.00</b>	<b>135,055.00</b>	<b>16,273.56</b>	<b>9,323.22</b>	<b>3,881.92</b>	<b>12.05</b>
<b>Grand Total Net Effect:</b>	<b>7,745.00</b>	<b>7,745.00</b>	<b>35,774.68</b>	<b>16,895.92</b>	<b>10,114.30</b>	<b>461.91</b>

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 203 - LOCAL STREET FUND

Revenues

Dept: 000.000

546.000 State Grants - Act 51

676.202 Transfer From Major Street

Dept: 000.000

Revenues

Expenditures

Dept: 451.000 Construction

800.000 Professional/Contractual Serv.

Construction

Dept: 463.000 Routine Maintenance

702.000 Payroll - Full Time

715.000 Social Security

716.000 Hospital/Life Insurance

716.001 Insurance Deductible

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

746.000 Gasoline & Oil

775.000 Repair & Maintenance Supplies

930.000 Repair & Maint.Contractors

Routine Maintenance

Dept: 475.000 Traffic Services

702.000 Payroll - Full Time

715.000 Social Security

716.000 Hospital/Life Insurance

716.001 Insurance Deductible

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

746.000 Gasoline & Oil

775.000 Repair & Maintenance Supplies

930.000 Repair & Maint.Contractors

Traffic Services

Dept: 478.000 Winter Maintenance

702.000 Payroll - Full Time

715.000 Social Security

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
546.000 State Grants - Act 51	52,000.00	52,000.00	21,029.52	10,295.70	5,216.28	40.44
676.202 Transfer From Major Street	20,400.00	20,400.00	0.00	0.00	0.00	0.00
Dept: 000.000	72,400.00	72,400.00	21,029.52	10,295.70	5,216.28	29.05
Revenues	72,400.00	72,400.00	21,029.52	10,295.70	5,216.28	29.05
Expenditures						
Dept: 451.000 Construction	0.00	0.00	40,295.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	0.00	0.00	40,295.00	0.00	0.00	0.00
Construction	0.00	0.00	40,295.00	0.00	0.00	0.00
Dept: 463.000 Routine Maintenance	6,300.00	6,300.00	1,039.48	565.40	226.16	16.50
702.000 Payroll - Full Time	390.00	390.00	63.63	34.58	13.86	16.32
715.000 Social Security	2,450.00	2,450.00	128.60	1.12	0.47	5.25
716.000 Hospital/Life Insurance	170.00	170.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	2,700.00	2,700.00	396.39	287.19	87.41	14.68
718.000 Pension	400.00	400.00	83.71	38.05	15.22	20.93
720.000 Worker's Compensation	90.00	90.00	14.88	8.09	3.24	16.53
722.000 Medicare	300.00	300.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	3,100.00	3,100.00	0.00	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	1,000.00	1,000.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	16,900.00	16,900.00	1,726.69	934.43	346.36	10.22
Routine Maintenance	16,900.00	16,900.00	1,726.69	934.43	346.36	10.22
Dept: 475.000 Traffic Services	6,000.00	6,000.00	994.49	544.95	217.98	16.57
702.000 Payroll - Full Time	370.00	370.00	60.88	33.33	13.36	16.45
715.000 Social Security	2,300.00	2,300.00	128.50	1.08	0.45	5.59
716.000 Hospital/Life Insurance	160.00	160.00	0.00	0.00	0.00	0.00
716.001 Insurance Deductible	2,520.00	2,520.00	382.05	276.81	84.25	15.16
718.000 Pension	375.00	375.00	80.63	36.65	14.66	21.50
720.000 Worker's Compensation	85.00	85.00	14.22	7.79	3.12	16.73
722.000 Medicare	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	4,500.00	4,500.00	534.94	0.00	0.00	11.89
775.000 Repair & Maintenance Supplies	600.00	600.00	0.00	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	17,410.00	17,410.00	2,195.71	900.61	333.82	12.61
Traffic Services	17,410.00	17,410.00	2,195.71	900.61	333.82	12.61
Dept: 478.000 Winter Maintenance	6,300.00	6,300.00	1,723.37	783.35	313.34	27.36
702.000 Payroll - Full Time	390.00	390.00	105.03	47.54	19.08	26.93
715.000 Social Security						

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 203 - LOCAL STREET FUND

Expenditures

Dept: 478.000 Winter Maintenance

716.000 Hospital/Life Insurance

716.001 Insurance Deductible

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

746.000 Gasoline & Oil

753.000 Salt

Winter Maintenance

Dept: 482.000 Administration

702.000 Payroll - Full Time

715.000 Social Security

716.000 Hospital/Life Insurance

718.000 Pension

720.000 Worker's Compensation

722.000 Medicare

960.000 Administrative Overhead

Administration

Expenditures

Grand Total Net Effect:

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
	2,450.00	2,450.00	255.70	1.57	0.66	10.44
	170.00	170.00	0.00	0.00	0.00	0.00
	2,700.00	2,700.00	549.19	397.91	121.11	20.34
	400.00	400.00	116.05	52.75	21.10	29.01
	90.00	90.00	24.46	11.07	4.44	27.18
	900.00	900.00	242.03	0.00	0.00	26.89
	9,700.00	9,700.00	0.00	0.00	0.00	0.00
	23,100.00	23,100.00	3,015.83	1,294.19	479.73	13.06
	1,450.00	1,450.00	479.38	217.90	87.16	33.06
	90.00	90.00	28.89	13.03	5.24	32.10
	740.00	740.00	127.13	0.44	0.18	17.18
	615.00	615.00	152.76	110.68	33.69	24.84
	15.00	15.00	32.23	14.65	5.86	214.87
	20.00	20.00	6.73	3.04	1.22	33.65
	16,300.00	16,300.00	0.00	0.00	0.00	0.00
	19,230.00	19,230.00	827.12	359.74	133.35	4.30
	76,640.00	76,640.00	48,060.35	3,488.97	1,293.26	62.71
	-4,240.00	-4,240.00	-27,030.83	6,806.73	3,923.02	637.52

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 590 - SEWER FUND

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Revenues						
Dept: 000.000						
626.000 Sewer Services	35,000.00	35,000.00	18,476.12	9,451.33	0.00	52.79
663.000 Water & Sewer Penalties	0.00	0.00	94.20	43.26	0.00	0.00
664.000 Interest on Investments	1,800.00	1,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	36,800.00	36,800.00	18,570.32	9,494.59	0.00	50.46
Revenues	36,800.00	36,800.00	18,570.32	9,494.59	0.00	50.46
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	17,100.00	17,100.00	14,927.52	6,265.20	2,724.00	87.30
715.000 Social Security	1,100.00	1,100.00	899.97	376.27	164.08	81.82
716.000 Hospital/Life Insurance	5,250.00	5,250.00	6,343.36	2,532.93	870.68	120.83
716.001 Insurance Deductible	500.00	500.00	0.00	0.00	0.00	0.00
718.000 Pension	7,300.00	7,300.00	4,891.27	3,567.11	1,052.82	67.00
720.000 Worker's Compensation	400.00	400.00	354.25	144.72	62.92	88.56
722.000 Medicare	250.00	250.00	210.51	88.00	38.37	84.20
775.000 Repair & Maintenance Supplies	0.00	0.00	64.12	39.92	0.00	0.00
800.000 Professional/Contractual Serv.	16,300.00	16,300.00	0.00	0.00	0.00	0.00
815.000 Uniform Rental	500.00	500.00	162.26	66.37	29.51	32.45
910.000 Insurance & Bonds	10,200.00	10,200.00	5,463.00	2,804.00	2,804.00	53.56
920.000 Utilities	2,300.00	2,300.00	868.39	400.25	212.61	37.76
930.000 Repair & Maint.Contractors	15,000.00	15,000.00	0.00	0.00	0.00	21.00
960.000 Administrative Overhead	88,000.00	88,000.00	0.00	0.00	0.00	0.00
968.000 Depreciation	13,300.00	13,300.00	0.00	0.00	0.00	0.00
Dept: 000.000	177,500.00	177,500.00	34,184.65	16,284.77	7,958.99	21.03
Expenditures	177,500.00	177,500.00	34,184.65	16,284.77	7,958.99	21.03
Grand Total Net Effect:	-140,700.00	-140,700.00	-15,614.33	-6,790.18	-7,958.99	13.34

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

Through November 30, 2019

City of Parchment

CY MTD: 11/1/2019 to 11/30/2019 CY QTD: 10/1/2019 to 12/31/2019  
CY YTD: 7/1/2019 to 11/30/2019 CY ATD: 7/1/2019 to 6/30/2020

Fund: 251 - Brownfield Redevelopment

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
<b>Revenues</b>						
Dept: 000.000						
404.000 Tax Revenue	55,800.00	55,800.00	52,410.00	52,448.76	0.00	93.92
676.101 Transfer from General Fund	2,300.00	2,300.00	0.00	0.00	0.00	0.00
<b>Dept: 000.000</b>	<b>58,100.00</b>	<b>58,100.00</b>	<b>52,410.00</b>	<b>52,448.76</b>	<b>0.00</b>	<b>90.21</b>
<b>Revenues</b>						
Dept: 000.000						
801.000 Attorney - General	20,000.00	20,000.00	11,671.50	4,347.25	3,812.50	58.36
960.000 Administrative Overhead	20,000.00	20,000.00	0.00	0.00	0.00	0.00
991.000 Debt Retirement-Principal	46,700.00	46,700.00	0.00	0.00	0.00	0.00
995.000 Interest Expense	12,500.00	12,500.00	0.00	0.00	0.00	0.00
<b>Dept: 000.000</b>	<b>99,200.00</b>	<b>99,200.00</b>	<b>11,671.50</b>	<b>4,347.25</b>	<b>3,812.50</b>	<b>11.77</b>
<b>Expenditures</b>						
Dept: 000.000						
<b>Expenditures</b>	<b>99,200.00</b>	<b>99,200.00</b>	<b>11,671.50</b>	<b>4,347.25</b>	<b>3,812.50</b>	<b>11.77</b>
<b>Grand Total Net Effect:</b>	<b>-41,100.00</b>	<b>-41,100.00</b>	<b>40,738.50</b>	<b>48,101.51</b>	<b>-3,812.50</b>	<b>-99.12</b>

\* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

# Kindleberger Park Reservation Form

Area of park to be reserved:

- Sunken Garden/Gazebo (\$250 non-resident/\$150 resident)(3 hour block)  
\$100 deposit required
- Stage (\$350 non-resident/\$200 resident)(3 hour block) \$100 deposit required
- Lower Softball Field (\$25 non-resident, \$10 resident)(only available after 7/31)
- Tennis Court 1 (\$25 non-resident, \$10 resident)(1 hour period)
- Tennis Court 2 (\$25 non-resident, \$10 resident)(1 hour period)
- Picnic Pavilion 1 (\$100 non-resident/\$50 resident for 4 hour block)
- Picnic Pavilion 2 (\$100 non-resident/\$50 resident for 4 hour block)
- Picnic Pavilion 3 (\$100 non-resident/\$50 resident for 4 hour block)
- Picnic Pavilion 4 (\$100 non-resident/\$50 resident for 4 hour block)
- Picnic Pavilion 5 (\$100 non-resident/\$50 resident for 4 hour block)

Name: Patrick Mahannah Phone: 269-598-6392  
Address: 8139 Mayfield, Portage MI 49002  
Email: p.mahannah@yahoo.com Alternate Phone: 269-359-2223  
Date of Event: 7/24/20 Time: 2:00 to 1-4 pm

How many attendees at your event? ~75  
Will there be music as part of your event? yes  
Name of DJ, Musical Performer, Sound Technician: undecided

Decorations, rental chairs/tents/tables? - describe: rental chairs, flowers

\*\*\*See park rules on reverse side of form

Signature: [Signature] Date: 12/18/19

## FOR INTERNAL OFFICE USE:

Application received by: [Signature] Date: 12-18-19

Payment amount received: \$ 350- Receipt # 11704  
Check # \_\_\_\_\_ Cash CARD

## APPROVAL

Signature \_\_\_\_\_ Date \_\_\_\_\_

**COPY**





**2019 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF DECEMBER 2019**

<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	12	\$ 8,791
COMSTOCK	ELECTRICAL	14	\$ 3,117
COMSTOCK	MECHANICAL	17	\$ 3,298
COMSTOCK	PLUMBING	10	\$ 1,849
COMSTOCK	SPECIAL - JURISDICTION	3	\$ 165
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL COMSTOCK</b>		<b>57</b>	<b>\$ 17,275</b>
KALAMAZOO	BUILDING	10	\$ 4,076
KALAMAZOO	ELECTRICAL	8	\$ 1,033
KALAMAZOO	MECHANICAL	20	\$ 3,248
KALAMAZOO	PLUMBING	3	\$ 516
KALAMAZOO	SPECIAL - JURISDICTION	1	\$ 55
KALAMAZOO	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL KALAMAZOO</b>		<b>43</b>	<b>\$ 8,983</b>
PARCHMENT	BUILDING	-	\$ -
PARCHMENT	ELECTRICAL	-	\$ -
PARCHMENT	MECHANICAL	4	\$ 622
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	1	\$ 55
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>5</b>	<b>\$ 677</b>
PINE GROVE	BUILDING	3	\$ 440
PINE GROVE	ELECTRICAL	6	\$ 806
PINE GROVE	MECHANICAL	7	\$ 1,080
PINE GROVE	PLUMBING	3	\$ 470
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>19</b>	<b>\$ 2,796</b>
RICHLAND	BUILDING	2	\$ 1,155
RICHLAND	ELECTRICAL	6	\$ 857
RICHLAND	MECHANICAL	14	\$ 2,935
RICHLAND	PLUMBING	4	\$ 759
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>RICHLAND</b>		<b>26</b>	<b>\$ 5,706</b>
<b>TOTAL</b>		<b>150</b>	<b>\$ 35,437</b>

<b>REVENUE</b>	<b>REVENUE</b>
<b>DECEMBER 2018</b>	<b>% PREV YEAR MONTH</b>
<b>\$ 26,831</b>	<b>132.1%</b>

<b>PERMITS</b>	<b>PERMITS</b>
<b>DECEMBER 2018</b>	<b>% 2018 - YTD</b>
<b>105</b>	<b>142.9%</b>



2019 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: DECEMBER 2019

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	185	\$ 161,136
COMSTOCK	ELECTRICAL	194	\$ 41,858
COMSTOCK	MECHANICAL	211	\$ 43,259
COMSTOCK	PLUMBING	166	\$ 30,303
COMSTOCK	SPECIAL - JURISDICTION	23	\$ 1,265
COMSTOCK	SPECIAL - HOMEOWNER	8	\$ 440
<b>TOTAL COMSTOCK</b>		<b>787</b>	<b>\$ 278,261</b>
KALAMAZOO	BUILDING	178	\$ 64,898
KALAMAZOO	ELECTRICAL	181	\$ 33,038
KALAMAZOO	MECHANICAL	248	\$ 43,378
KALAMAZOO	PLUMBING	97	\$ 14,536
KALAMAZOO	SPECIAL - JURISDICTION	87	\$ 4,785
KALAMAZOO	SPECIAL - HOMEOWNER	20	\$ 1,045
<b>TOTAL KALAMAZOO</b>		<b>811</b>	<b>\$ 161,680</b>
PARCHMENT	BUILDING	14	\$ 3,060
PARCHMENT	ELECTRICAL	7	\$ 1,474
PARCHMENT	MECHANICAL	24	\$ 3,150
PARCHMENT	PLUMBING	8	\$ 1,372
PARCHMENT	SPECIAL - JURISDICTION	16	\$ 880
PARCHMENT	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL PARCHMENT</b>		<b>72</b>	<b>\$ 10,001</b>
PINE GROVE	BUILDING	45	\$ 12,452
PINE GROVE	ELECTRICAL	43	\$ 6,641
PINE GROVE	MECHANICAL	35	\$ 5,093
PINE GROVE	PLUMBING	10	\$ 1,971
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 55
PINE GROVE	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL PINE GROVE</b>		<b>136</b>	<b>\$ 26,322</b>
RICHLAND	BUILDING	166	\$ 95,572
RICHLAND	ELECTRICAL	149	\$ 26,114
RICHLAND	MECHANICAL	177	\$ 27,762
RICHLAND	PLUMBING	101	\$ 16,470
RICHLAND	SPECIAL - JURISDICTION	5	\$ 275
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>601</b>	<b>\$ 166,358</b>
<b>TOTAL</b>	<b>YTD</b>	<b>2407</b>	<b>642,722</b>

REVENUE	REVENUE
YTD - DECEMBER 2018	% 2018 - YTD
\$ 431,254	149.0%

REVENUE
% 2019 YTD BUDGET
123.9%

PERMITS	PERMITS
YTD - DECEMBER 2018	% 2018 - YTD
1732	139.0%

2019 MONTHLY CUMULATIVE TOTALS	2019 MONTHLY CUMULATIVE TOTALS	
# PERMITS	REVENUE	
111	\$ 22,393	JAN
282	\$ 58,331	FEB
137	\$ 37,487	MAR
208	\$ 48,515	APRIL
231	\$ 63,479	MAY
209	\$ 84,473	JUNE
228	\$ 56,508	JULY
227	\$ 59,399	AUG
233	\$ 81,554	SEPT
210	\$ 57,228	OCT
181	\$ 37,918	NOV
150	\$ 35,437	DEC
2,407	642,722	2019