

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY DECEMBER 2, 2019.

1. Call to order

Clerk Stutz called the meeting to order at 7:00 p.m. She led everyone saying the Pledge of Allegiance.

2. Swearing in of New Commissioners

Clerk Stutz swore in Robin Madaras and Doug Fooy.

3. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Fooy, and Madaras. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.
Absent: Commissioner Evans.

Moved by Commissioner Fooy, supported by Commissioner Bagley to excuse Commissioner Evans's absence.

4. Elections

Mayoral Election – Vice Mayor Jordan nominated Robert Britigan III as Mayor, supported by Commissioner Fooy. No other nominations were made. After the nomination was accepted, the **motion carried**.

Vice Mayoral Election – Commissioner Fooy nominated Thomas Jordan as Vice Mayor, supported by Commissioner Bagley. No other nominations were made. After the nomination was accepted, the **motion carried**.

5. Minutes

Moved by Vice Mayor Jordan, supported by Commissioner Bagley to approve the amended Minutes of the November 18, 2019 Regular Meeting.

Motion Carried.

6. Additions or changes to the agenda.

None. Moved by Commissioner Emmons, supported by Commissioner Bagley to accept the agenda. **Motion Carried.**

7. Citizen Comments – Items ON the Agenda

None.

8. Consent Agenda

A. Commissioner Fooy asked about check number 35642, City Manager Stoddard noted that she would follow up with the information. Moved by Vice Mayor Jordan, supported by Commissioner Emmons to receive the consent agenda items. **Motion Carried.**

9. Unfinished Business

A. Fire Service Contract with Kalamazoo Township - approve. Mayor Britigan began by noting that the ad hoc committee was made up of Commissioner Bagley, Mike Conner, City Manager Stoddard, Kalamazoo Township Fire Chief Obreiter, and Kalamazoo Township Supervisor Don Martin. Parchment Firefighters were consulted during the entire process as well. The Mayor explained the purpose of the committee was to find how the Fire Department would be able to serve the community best going forward, with the knowledge that the city has been unable to find a new fire chief. He noted that the contract is for \$5700 per month and has already been approved by Kalamazoo Township's board, who are excited about the collaboration. City Manager Stoddard added that there have been many meetings, with involvement from attorneys and insurance agents as well. Attorney Soltis stated that the contract allows for the present Parchment Firefighters to become Kalamazoo Township employees and in return Kalamazoo Township Fire Department will take over duties in the city. The contract has a provision whereby with 120 day notice, either party can terminate the agreement. He added that the fire equipment would remain here for use. The committee recommends approval of the contract. Moved by Vice Mayor Jordan, supported by Commissioner Emmons to approve the two year contract for \$66,900 for fire service with the Kalamazoo Township Fire Department and authorize the City Manager to execute all documents related to the contract. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

Motion Carried 6-0.

10. New Business

A. Schedule of 2020 City Commission Meetings - approve. Moved by Commissioner Fooy, supported by Commissioner Bagley to approve the 2020 schedule of meetings. **Motion Carried.**

B. First Amendment to Settlement Agreement with River Reach – approve. Attorney Schubkegel gave a brief synopsis of where the agreement is currently, that the City is asking for an additional extension whereby closing will occur on or before December 30, 2019. He noted that title has been reviewed, and environmental due diligence has been conducted. He said that closing could be as early as this week, and the Mayor added that the Commission will be discussing this in closed session at the next meeting. Moved by Commissioner Bagley, supported by Vice Mayor Jordan approve the First Amendment to Settlement Agreement with River Reach as presented. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

Motion Carried 6-0.

C. License Agreement for Soil Borings with Tetra Tech and River Reach – approve. Mayor Britigan commented that Tetra Tech has been contracted by Georgia Pacific to do the hydrogeologic testing related to the PFAS exposure, and they are asking for access to the mill site to complete their testing. Attorney Schubkegel advised that this agreement provides that Georgia Pacific joins the City as liable parties, but he suggested that language be modified to waive the City's liability for things we didn't cause. He added that this is a temporary agreement. He also mentioned that this agreement will not impede closing on the property. Moved by Commissioner Fooy, supported by Commissioner Emmons to approve the proposed agreement provided appropriate language is changed so that Georgia Pacific cannot sue the City for any contamination except that which can be proved was caused by the City. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

Motion Carried 6-0.

D. Resolution of Appreciation for Robert B. Heasley.

**HONORING MR. ROBERT B. HEASLEY FOR HIS YEARS OF SERVICE
TO THE CITIZENS OF PARCHMENT**

WHEREAS Commissioner Robert B. Heasley, a lifelong resident of Parchment, was first elected to the Parchment City Commission in 1979; serving faithfully for 38 years on the City Commission November 1979 - 1987 and again November 1989 - 2019; and

WHEREAS Commissioner Heasley was appointed Mayor by the City Commission from 2007 - 2017; and

WHEREAS Commissioner Heasley who actively supported the Kindleberger Festival and also served on the Kindleberger Arts Commission as the chairperson for that board; and

WHEREAS Commissioner Heasley demonstrated the highest level of integrity, honesty, and respect for all citizens while serving as a Parchment City Commissioner and as Mayor.

NOW THEREFORE BE IT FURTHER RESOLVED that this Resolution be permanently inscribed in the official minutes of the City Commission of the City of Parchment to recognize the leadership and contributions of Commissioner Heasley for future generations of Parchment residents.

Moved by Vice Mayor Jordan, supported by Commissioner Emmons to approve the resolution as stated. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Fooy, Jordan, and Madaras.

Nays: None.

Absent: Evans.

Abstain: None.

Motion Carried 6-0.

Resolution declared adopted December 2, 2019 by unanimous declaration of the Parchment City Commission.

11. Special Presentation in Recognition of Robert B. Heasley

State Representative Beth Griffin and Nate Henshaw from Congressman Upton's office were in attendance. Representative Griffin and Mr. Henshaw presented Commissioner Heasley with a Special Tribute from the 100th Legislature of the State of Michigan that highlighted his service to the City of Parchment and its residents.

12. Citizen Comments

None.

13. Mayor and Commissioner Comments

Commissioner Madaras said she was looking forward to learning from everyone.

Commissioner Emmons welcomed the new Commission and thanked Commissioner Heasley for his service to the city.

Commissioner Bagley thanked Commissioner Heasley for his service and then all of those in attendance.

Commissioner Fooy thanked the committee for their work on the fire contract and then thanked Commissioner Heasley as well.

Vice Mayor Jordan echoed the thanks for Commissioner Heasley, adding that his dedication to the city is unparalleled. He then welcomed Commissioner Madaras and thanked the Commission for voting him in as Vice Mayor.

Mayor Britigan said it was an honor and privilege to continue serving as Mayor. He expressed gratitude to Commissioners for their confidence in his leadership and welcomed Commissioner Madaras to the dais. He then summarized some of the happenings and accomplishments in our City over the past two years.

He then thanked his family, Manager Stoddard, City staff and the many volunteers who serve on the various committees, boards and commissions for our City. He also thanked the businesses and citizens for supporting the efforts of "City Hall". Mayor Britigan pledged to continue representing the City of Parchment in a professional, collaborative and enthusiastic manner. "Together, we are Parchment!" .

13. City Manager Comments/Reports

City Manager Stoddard gave her thanks to Commissioner Heasley as well, especially helping get her acclimated to the City and its processes. She reminded everyone of Wassailing on Wednesday, December 4 from 6-8 pm, thanking the area businesses who are participating. She then invited all who had concerns to call or visit City Hall to discuss with her, her door is always open.

14. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Madaras and supported by all to adjourn the meeting at 7:47 p.m.

Shannon Stutz
City Clerk