

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY NOVEMBER 4, 2019.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Evans, and Fooy. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.

Absent: Commissioner Heasley.

Moved by Vice Mayor Jordan, supported by Commissioner Bagley to excuse Commissioner Heasley's absence.

3. Minutes

Moved by Vice Mayor Jordan, supported by Commissioner Evans to approve the Minutes of the October 21, 2019 Regular Meeting.

Motion Carried.

4. Additions or changes to the agenda.

None. Moved by Commissioner Emmons, supported by Commissioner Bagley to accept the agenda. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Bagley, supported by Commissioner Emmons to receive the consent agenda items.

Motion Carried.

7. Public Hearing – Fire Service Contract

Mayor Britigan gave a brief overview of the committee and its aim to recommend how to provide fire services to our residents in the future. Moved by Commissioner Bagley, supported by Vice Mayor Jordan to go to public hearing. **Motion Carried.** The Public Hearing began at 7:05 pm. Chief Obreiter reported that the committee (made up of himself, input by Parchment fire fighters, Commissioner Bagley, Mike Conner, City Manager Stoddard and KTwp Supervisor Don Martin) has met 3-4 times, discussing legalities, the economics of decisions, and how best to continue the professionalism the department currently has. Mayor Britigan invited anyone to come forward; no other comments were made. Moved by Vice Mayor Jordan, supported by Commissioner Bagley to close the public hearing at 7:07 pm. **Motion Carried.** Mayor Britigan then advised that the next step will be to work on the contract language, with a follow up at the next Commission meeting.

8. Unfinished Business

None.

9. New Business

A. Traffic Analysis at Island and Riverview - approve. Mayor Britigan began by saying that the contract with Prein & Newhof for \$5100 is a supplement to the study they've already done, giving us a recommendation. City Manager Stoddard emphasized that they will make a "definitive" recommendation to us. She added that Prein & Newhof said they would do the study as early as mid-November, with results by January. Additionally, Bellisle Blvd could become a major street based on truck traffic (subject to an MDOT application). Commissioner Fooy commented that he didn't think the city should spend the money on this. Commissioner Bagley agreed, adding that he thinks that the Commission can decide on its own whether to remove the light or not. Commissioner Emmons commented that he thought that if the analysis was done in November, the data would be different because of the construction at Riverview and G Avenue. The Traffic Analysis died from lack of motion. Moved by Vice Mayor Jordan, supported by Commissioner Emmons to table the analysis until after the construction is complete and traffic patterns are back to normal. **Motion Carried.**

10. Standing Board and Committee Reports

None.

11. Citizen Comments

Mike Conner, 1150 Parchmount, asked about the fire hydrant/corner at Parchmount and Clarnin and when work would be completed.

12. Mayor and Commissioner Comments

Commissioner Emmons thanked Kara Smith for enforcing the ordinances.

Commissioner Evans stated she would see everyone at the polls tomorrow.

Commissioner Fooy noted that the City lost a valued member of its family last week; former City Clerk Curt Flowers will be missed dearly.

Vice Mayor Jordan echoed Commissioner Fooy's thoughts. He then praised the River Clean up and asked City Manager Stoddard if there was a possibility of extending leaf pickup based on the weather. Lastly, he reminded everyone to vote tomorrow.

Mayor Britigan paid homage to Curt Flowers and his 25 years of service to the City of Parchment as City Clerk, Treasurer and Commissioner, adding that he was always willing to help with elections and even served as interim co-City Manager in 2017. The Mayor reported that the PFAS health study now has a name – Michigan PFAS Exposure and Health Study – and will start in 2020, with follow up in 2022. He then reminded everyone of the election tomorrow, saying the new commissioners will be sworn in at the December 2, 2019 meeting.

13. City Manager Comments/Reports

City Manager Stoddard stated that regarding the fire hydrant she understands from the City of Kalamazoo that they want to pour cement all at once after the lead service lines are replaced. The City Manager explained that for leaf pickup this month DPW wanted to try something different where residents can put their leaves out before 11/11 and all week long to accommodate people who work weekends, adding that they were open to extending the pickup dates if needed. She then invited all who had concerns to call or visit City Hall to discuss with her, her door is always open.

14. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Emmons and supported by all to adjourn the meeting at 7:25 p.m.

Shannon Stutz
City Clerk