

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY OCTOBER 21, 2019.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Evans, Fooy and Heasley. City Manager Stoddard, City Treasurer/Clerk Stutz.

Absent: None.

3. Minutes

Moved by Commissioner Bagley, supported by Commissioner Heasley to approve the amended Minutes of the October 7, 2019 Regular Meeting.

Motion Carried.

4. Additions or changes to the agenda.

Add item 8 F Memo to add KAC member at large; remove item 8C – Traffic Analysis. Moved by Commissioner Heasley, supported by Commissioner Emmons to accept the agenda. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Vice Mayor Jordan questioned the diesel fuel costs on the warrant. Treasurer Stutz explained that Carleton Equipment invoiced us separately for fuel costs related to the rental of the mulcher, the rest was regular monthly usage. Moved by Vice Mayor Jordan, supported by Commissioner Evans to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Festival Director Contract – approval. Mayor Britigan reported that the Kindleberger Arts Committee has recommended that Kris Jordan chair the festival again for the price of \$2000. He went on to praise Kris for her work in the past, adding that the city is lucky to have her. Vice Mayor Jordan noted his abstention from discussion and voting. Commissioner Heasley advised that the city owes Kris more than the \$2000 we've paid her in the past and that we are "getting a steal". He then motioned to approve the presented contract for Kris Jordan to chair the Kindleberger Festival for 2020 in the amount of \$2000, supported by Commissioner Bagley. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Heasley.

Nays: None.

Absent: None.

Abstain: Jordan.

Motion Carried 6-0.

8. New Business

A. Fire Service Contract – discussion. The Fire Ad Hoc Committee was made up of Commissioner Bagley, Mike Conner, Fire Chief Dave Obreiter, Kalamazoo Township Supervisor Don Martin, and City Manager Nancy Stoddard. Mike Conner began with an overview of conversations had with the Fire Chief, adding that feedback from firefighters has been positive. Moving to Kalamazoo Township would allow for better and more training opportunities, more call runs, more economies of scale with equipment and training. Commissioners discussed pros and cons. City Manager Stoddard added that our ISO rating may be lowered which could in turn lower our liability insurance.

B. Set Public Hearing for Fire Service Contract November 4, 2019. Moved by Commissioner Bagley, supported by Commissioner Emmons to approve the Public Hearing for Fire Service Contract at 7 pm on Monday, November 4, 2019. **Motion Carried.**

C. Appoint KAC Member at Large – approve. Per Mayor Britigan, the Kindleberger Arts Committee recommends appointing Liz Emmons to the committee as an At Large member. He noted that she's been involved in the festival in the children's area for a few years. Commissioner Emmons noted his abstention from discussion and voting. Moved by Commissioner Heasley, supported by Vice Mayor Jordan to appoint Liz Emmons to the Kindleberger Arts Committee as an At Large member. **Motion Carried.**

D. KABA 2020 Proposed Budget - approval. After looking at KABA's proposed budget, Mayor Britigan stated that their net position is improving. Commissioner Emmons added that he's been attending meetings for two years now and they are "moving in the right direction". He thought it was good that they won't need to ask members for money for a property purchase. Commissioner Fooy said he didn't understand why the commission has to approve their budget; to which the Mayor responded that it's in KABA's bylaws that members' elected body has to approve their proposed budget. Moved by Commissioner Emmons, supported by Commissioner Bagley to approve KABA's proposed 2020 budget as presented.

Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Heasley, Jordan.

Nays: Fooy.

Absent: None.

Abstain: None.

Motion Carried 6-1.

E. Gabridge Audit Engagement Letter – approval. Per Mayor Britigan, this letter is a standard formality prior to the CPA firm doing their yearly audit work. City Manager Stoddard added that we will be requesting bids for next year from other firms as well. Moved by Commissioner Heasley, supported by Vice Mayor Jordan, to approve the Audit Engagement letter as presented. **Motion Carried.**

9. Standing Board and Committee Reports

None.

10. Citizen Comments

Mike Conner, 1150 Parchmount, asked about KABA's financing of their building.

11. Mayor and Commissioner Comments

Commissioner Bagley thanked Mike Conner for giving the report on the Fire service contract.

Commissioner Heasley thanked the fire committee, adding that this should have been looked at years ago. He then noted tonight would be his last meeting and thanked everyone present and not present for the past 40 years for making our city better. He recommended staying away from social media, adding that "this room is where the work gets done". He added "it's been a thrill".

Vice Mayor Jordan thanked Commissioner Heasley for his kind words for Kris Jordan, and for his many years of service to the City. He thanked Mike for his report, and Liz Emmons for joining the KAC. Then he asked City Manager Stoddard about a River Reach sign at Oak Grove and Wilson, wondering if it could be removed.

Mayor Britigan invited Commissioner Heasley to return to the Commission meeting on December 2, to receive his appropriate accolades. He then reminded everyone that there is only one meeting left prior to the election, and that the new commissioners will be sworn in on December 2.

12. City Manager Comments/Reports

City Manager Stoddard thanked Commissioner Heasley for his knowledge, the great history he shares, adding that it has been a pleasure to work with him. She then invited all who had concerns to call or visit City Hall to discuss with her, her door is always open.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Emmons and supported by all to adjourn the meeting at 7:47 p.m.

Shannon Stutz
City Clerk