

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY APRIL 1, 2019.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Evans, Fooy, and Heasley. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.

Absent: None.

3. Minutes

Moved by Commissioner Bagley, supported by Commissioner Heasley to approve the Minutes of the March 18, 2019 Regular Meeting.

Motion Carried.

4. Additions or changes to the agenda.

Add item 8 F. Resolution to pave Orient Street. Moved by Commissioner Emmons, supported by Vice Mayor Jordan to accept the agenda. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Heasley, supported by Commissioner Evans to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. None.

8. New Business

A. Zayo Group Metro Act Permit - approve. Mayor Britigan began by explaining how the Michigan state legislature took local control away from municipalities regarding the telecommunications industry and right of ways. He went on to say that the Zayo Group is planning on running cable on Consumers Energy poles along Riverview Drive. Attorney Soltis advised that the permit is in the state statute, and basically the City is required to say yes, without a “real good reason” against. Discussion regarding timing, and coordinating with the City took place. Moved by Commissioner Heasley, supported by Commissioner Bagley to approve the Metro Act Permit from Zayo Group and to authorize the Mayor to execute all documents related to the matter. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Heasley, Jordan.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 7-0.

B. Little League Parade - approve. The Mayor presented a letter of request from Parchment Little League Moved by Commissioner Heasley, supported by Commissioner Evans, to approve the Little League parade route. **Motion Carried.**

C. Amendment to Ordinance 205, Fireworks – 1st Reading. City Attorney Soltis reported that the state of Michigan legislature changed the fireworks statute which precipitates this change in our ordinance. The timing and dates of allowed displays will align with the state statute, in addition to adding a specific fine for violations. Moved by Commissioner Heasley, supported by Commissioner Emmons, to approve for first reading Ordinance 216, Amendment to Ordinance 205 Fireworks. **Motion Carried.**

D. US-131 Exchange Resolution. Mayor Britigan explained that easy access from Parchment to I-94 is “imperative” to our City’s economic development. He noted there are preliminary plans made by Prein & Newhof 5-6 years ago. He presented the following resolution:

RESOLUTION DECLARING A FULL U.S. 131 BUSINESS ROUTE INTERCHANGE BETWEEN THE WEST MAIN AND D AVENUE INTERCHANGES A TOP PRIORITY

WHEREAS, transportation systems are vital to the economic health of a community; and

WHEREAS, surface transportation routes providing direct ingress and egress to this geographic area, particularly from and to northbound and southbound U.S. 131 respectively are nonexistent; and

WHEREAS, construction of such access would enhance the potential for redevelopment as well as retention of existing economic development in this area for the benefit of the entire County of Kalamazoo; and

WHEREAS, providing access to the City of Parchment is highly desirable from an economic development perspective; and

WHEREAS, developing faster and easier multidirectional access to U.S.-131 by diverting traffic from the heavily trafficked urban streets will create cost savings for the existing industries; and

WHEREAS, decreasing the amount of industrial traffic, particularly larger vehicles, forced to travel through dense residential and commercial areas will decrease traffic congestion and increase safety; and

WHEREAS, the decrease in congestion will make the implementation and utilization of existing and planned complete streets more feasible and attractive.

NOW THEREFORE BE IT HEREBY RESOLVED that the Parchment City Commission hereby declares the construction of a full U.S. 131 Business Route Interchange, adding both northbound ingress to and southbound egress to the existing interchange located between the West Main and the D Avenue interchanges, a top priority for economic and infrastructure development for the Kalamazoo Area.

Moved by Commissioner Heasley, supported by Commissioner Fooy to approve the Resolution Declaring a Full US-131 Business Route Interchange Between the West Main and D Avenue Interchanges a Top Priority. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Heasley, Jordan.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

Resolution declared adopted.

E. Preliminary Budget Presentation – receive. City Manager Stoddard provided Commissioners with a preliminary budget, giving an overview of each fund. She mentioned continuing to work with the assessor regarding taxable values, and reminded commissioners of the workshop after the regular meeting on 4/15/19. The city manager added that questions before the workshop were welcome.

F. Resolution for Grant to Pave Orient Street – approve. City Manager Stoddard explained that proposed grant that will cover half of the repaving requires this resolution. She explained that work will begin during this fiscal year and she has coordinated with the school calendar as well as the City of Kalamazoo water department for any lead service line replacement. Moved by Commissioner Emmons, supported by Commissioner Bagley to approve the Resolution for Grant to pave Orient Street. Roll call vote was as follows:

Ayes: Bagley, Britigan, Emmons, Evans, Fooy, Heasley, Jordan.
Nays: None.
Absent: None.
Abstain: None.

Motion Carried 7-0.

Resolution declared adopted. (Note: Resolution was rescinded and replaced on 4/3/19.)

9. Standing Board and Committee Reports

- A. Kindleberger Arts Commission – Commissioner Fooy reported that the Bingo for Bags fundraiser was great and thanked the Heasley family for all of their work.
- B. Commissioner Heasley stated that the personnel committee will be meeting regarding the City Manager’s performance review and reminded commissioners to answer their survey as quickly as possible.
- C. Michigan Municipal League Capital Conference – Mayor Britigan attended this conference, noting the theme was roads. He then cited which break-out sessions he attended, adding it had lots of good information and encouraged other commissioners to attend in the future if possible.

10. Citizen Comments

Tammy Cooper, 510 Glendale, asked about the budget process and SAW grant, hoping to learn more about it.

11. Mayor and Commissioner Comments

Commissioner Bagley said he was glad that Orient will be repaved and then asked about the Master Plan survey results.

Commissioner Heasley thanked the mayor for going to the MML Capital Conference representing our town.

Commissioner Evans stated she was appreciative of the City Manager’s “grant chasing”.

Vice Mayor Jordan mentioned the recent shooting at the apartments on G Avenue. He noted the proximity to the schools and asked the City Manager to invite the police chief to address the issue with the Commission. He then thanked the Heasley family for their hard work on the Bingo for Bags fundraiser.

Mayor Britigan gave the commissioners maps that show future water projects in our city, Cooper Township, and Richland. He explained funds were coming from the state and that work was expected to begin in the fall. The mayor then reminded everyone of the public meeting on April 9 at 6pm at St. Mary’s Church regarding the water main that is going in on Glendale. He closed with thanks to all who contributed to the successful Bingo for Bags fundraiser night, especially Commissioner Fooy for his modeling skills.

12. City Manager Comments/Reports

Manager Nancy Stoddard asked all to consider a donation to the veterans’ memorial and/or the park historical marker. She introduced new City Hall employee Kara Smith. She then invited anyone with questions to contact her, her door is always open.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Emmons and supported by all to adjourn the meeting at 8:22 p.m.

Shannon Stutz
City Clerk