

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY MARCH 4, 2019.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m.

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Evans, Fooy, and Heasley. City Manager Stoddard, City Treasurer/Clerk Stutz, Attorney Soltis.

Absent: Commissioner Emmons.

Moved by Commissioner Heasley, supported by Commissioner Bagley to excuse Commissioner Emmons' absence. **Motion Carried.**

3. Minutes

Moved by Commissioner Heasley, supported by Vice Mayor Jordan to approve the Minutes of the February 18, 2018 Regular Meeting submitted by Julie Heasley. Thanks were expressed to Ms. Heasley.

Motion Carried.

4. Additions or changes to the agenda.

None. Moved by Commissioner Fooy, supported by Commissioner Evans to accept the agenda. **Motion Carried.**

5. Citizen Comments – Items ON the Agenda

Mike Conner, 1150 Parchmount, stated that he saw a copy of the water contract and asked how bills would change.

6. Consent Agenda

A. Moved by Commissioner Heasley, supported by Vice Mayor Jordan to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

None.

8. New Business

A. Audit Report – Joe Verlin, CPA, Gabridge & Co. Mr. Verlin went over the audit report, giving highlights, and explaining the “unmodified” opinion given. He noted cash and investments had increased, that Fund Balance increased so the City was “trending in the right direction”. He also added that finding 2018-2 would be stricken from the published audit because by the end of the year reported, the item had been rectified. He then answered questions from Commissioners.

B. ZBA members – approve. Moved by Commissioner Heasley, supported by Commissioner Fooy, to appoint Sandy Bliesener, Jason Headley, Tim Lasher, Mike Conner and Kirk Strehlow to the Zoning Board of Appeals. **Motion Carried.**

C. Retail Water Contract – approve. Attorney Soltis explained that this is a sales agreement – engineers have exhibits for the details - noting that it excludes the water plant/building, and includes the water tower (but will still keep “Parchment” painted on it). Discussion followed. Commissioner Heasley complimented the City Manager and Mayor on how they stood up for the City, then thanked Attorney Soltis for his work on this contract. Moved by Commissioner Heasley, supported by Commissioner Evans, to approve the Retail Water Contract with the City of Kalamazoo effective March 4, 2019 and authorize the Mayor to execute any documents related to the matter. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Heasley, Jordan.

Nays: None.

Absent: Emmons.

Abstain: None.

Motion Carried 6-0.

D. Wastewater Contract – approve. Attorney Soltis presented this contract “not as a sales agreement, more as a service contract”. He mentioned Kalamazoo would be responsible for billings, and routine maintenance, but we would still own the mains and would be responsible for replacements. He reported that this is a 30 year agreement. More discussion followed. Moved by Commissioner Heasley, supported by Commissioner Fooy, to approve the Wastewater Contract with the City of Kalamazoo effective March 4, 2019 and authorize the Mayor to execute any documents related to the matter. Roll call vote was as follows:

Ayes: Bagley, Britigan, Evans, Fooy, Heasley, Jordan.

Nays: None.

Absent: Emmons.

Abstain: None.

Motion Carried 6-0.

9. Standing Board and Committee Reports

KAC – minutes of the last meeting were received. Commissioner Fooy thanked Karen and Julie Heasley for their work on Bingo for Bags and reported that the adult play will be Freaky Friday.

10. Citizen Comments

Mike Conner, 1150 Parchmount, stated that he was glad that the City of Kalamazoo was our neighbor.

11. Mayor and Commissioner Comments

Commissioner Evans thanked everyone for their work on the contracts.

Commissioner Fooy asked if it would made sense to get out of the exclusive contract for trash and allow residents to choose. He then thanked the City of Kalamazoo.

Vice Mayor Jordan echoed thanks to Kalamazoo and the good work on the contracts.

Mayor Britigan reminded all of the Board of Review times (March 11, 9-12 and 1-4; March 12, 2-5 and 6-9) and of the March 14 public hearing regarding lead service lines that the City of Kalamazoo was conducting.

12. City Manager Comments/Reports

Manager Nancy Stoddard invited anyone with questions to contact her, her door is always open.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Bagley and supported by all to adjourn the meeting at 8:10 p.m.

Shannon Stutz
City Clerk