



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

April 16, 2018

7 P.M.

Parchment City Commission

Mayor Robert D. Britigan III

Vice-Mayor Thomas Jordan

Commissioner Chester Emmons

Commissioner Richard Bagley

Commissioner Holly Evans

Commissioner Doug Fooy

Commissioner Robert B. Heasley

Officers

City Manager Nancy R. Stoddard

City Attorney Robert Soltis

City Treasurer/Clerk Shannon Stutz

1. Call to Order

2. Roll Call

3. Approval of Minutes

From the City Commission Regular Meeting Minutes of April 2, 2018

4. Additions/Changes to the Agenda - Approval

5. Citizen Comments – Items ON the Agenda

If you wish to comment regarding items ON the agenda, please follow the format below:

- *Stand at the podium*
- *State your name and address for the record*
- *You are allowed up to 5 minutes for your comments*
- *Please let us know if you require special accommodations by notifying the Clerk*

- *Reminder: You will be making a statement, without discussion from the Commission. You are always welcome to make an appointment with the City Manager to discuss your comments further.*

6. Consent Agenda

Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:

- Warrant No. 1358 – receive
- Credit Card Statement - approval
- Little League Parade on April 28 at 9am – receive
- ZBA Meeting Minutes of April 11, 2018 – Fence Variance, Post and Jake’s Fireworks – receive

7. Unfinished Business

- Resolution to Waive Penalty Fees/Interest for Failure to File a Property Transfer Affidavit – Assessor Mike Richmond - approve

8. New Business

- KABA – New Member Application - Pine Grove- approval
- Budget Introduction – City Manager

9. Board and Commission Reports/Minutes

- KABA – March 2018 – Commissioner Emmons

10. Citizen Comments – Items NOT on the Agenda

Persons wishing to comment on items that are NOT on the agenda are instructed to please follow the same format as Citizen Comments for items on the agenda.

11. Mayor and Commissioner Comments

12. City Manager Comments

13. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY APRIL 2, 2018.

1. Call to order

Mayor Britigan called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. Roll Call.

Present: Mayor Britigan, Vice Mayor Jordan, Commissioners Bagley, Emmons, Fooy, and R Heasley. City Manager Stoddard, City Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent: Commissioner Evans.

Moved by Commissioner Heasley, supported by Commissioner Fooy to excuse Commissioner Evans absence. **Motion Carried.**

3. Minutes

Moved by Commissioner Heasley, supported by Vice Mayor Jordan to approve the Minutes of the March 19, 2018 Regular Meeting.

Motion Carried.

4. Additions or changes to the agenda.

Moved by Vice Mayor Jordan, supported by Commissioner Heasley to approve the agenda. **Motion carried.**

5. Citizen Comments – Items ON the Agenda

None.

6. Consent Agenda

A. Moved by Commissioner Heasley, supported by Commissioner Fooy to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. None.

8. New Business

A. Presentation re: Historical Marker for Kindleberger Park – Garden Club. Judy Resler, Garden Club President, began by saying that the club has long held interest in the park, particularly the Sunken Garden. The Garden Club would like to sponsor a state historic marker for the park. Cheryl Lyons-Jenness explained that the idea came out of a town hall meeting – the park being central to the City, being the site for special events, etc. She then expanded on the protocol required by the State of Michigan, asking that the City confirm as property owners and commit to installing the marker, participate in the dedication, as well as foster the goodwill necessary to proceed. The Club would be responsible for raising any funds needed. Moved by Commissioner Fooy, supported by Commissioner Bagley to endorse the Historical Marker project for Kindleberger Park as presented by the Garden Club. **Motion Carried.**

B. Engagement letter with Attorney Schubkegel – approve. Mayor Britigan noted that this engagement is for the purposes of Frontier Development/River Reach only, further noting more "horses in the stable" and brownfield experience was a good thing. Vice Mayor Jordan agreed that it gives the City more options. Moved by Commissioner Fooy, supported by Vice Mayor Jordan to approve the letter of engagement by Varnum Attorneys at Law and authorize the City Manager to execute all documents related to this action. **Motion Carried.**

C. Resolution to Waive Penalty Fees/Interest for Failure to File a Property Transfer Affidavit - approve. City Manager Stoddard stated that according to our assessor, the City either has to resolve to waive said penalties or create a schedule of fees to be implemented. Per Mike Richmond, City Assessor, the city has not had a late filing of property transfer affidavit in its history so he recommends to waive the fees as noted in the resolution. Moved by Commissioner Heasley, supported by Commissioner Fooy to approve the Resolution to Waive Penalty Fees/Interest for Failure to File a Property Transfer Affidavit. Roll call vote was as follows:

Ayes: Fooy, Heasley, Jordan.

Nays: Bagley, Britigan, Emmons.

Absent: Evans.

Abstain: None.

Resolution not adopted 3-3.

Moved by Commissioner Heasley, supported by Commissioner Fooy to table the Resolution to the next meeting. **Motion Carried.**

9. Standing Board and Committee Reports

A. Capital Conference – Mayor and Vice Mayor. Vice Mayor Jordan reported that the conference had many different breakout sessions, saying that the “public engagement” session he went to was the best attended. He went on to say that he met our state representative Beth Griffin at the conference. Mayor Britigan said he attended a session put on by the Michigan DEQ regarding lead and copper in water and there are copies of the handouts on www.MML.org

10. Citizen Comments

None.

11. Mayor and Commissioner Comments

Commissioner Heasley thanked the Garden Club for taking initiative with the state marker project and then noted that the Gazette had littered the streets again.

Commissioner Emmons thanked the Garden Club as well, saying he liked what they do in the community.

Commissioner Bagley also thanked the Garden Club, and noted there was a fire in the G avenue apartments recently.

Vice Mayor Jordan echoed the thanks to the Garden Club.

Mayor Britigan shared his deep condolences to the Kishpaugh and Bouabdellaoui families in their recent loss. He then thanked the Garden Club, and reminded all of the upcoming zoning and planning board meetings. He advised the Commissioners that they would be receiving the budget at the next meeting. He ended with GO BLUE!

12. City Manager Comments/Reports

Manager Nancy Stoddard thanked the Garden Club for their presentation and welcomed citizens to come to her office with any questions or concerns.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Emmons and supported by all to adjourn the meeting at 8:11 p.m.

Shannon Stutz
City Clerk



City of Parchment
Check Register Report
Warrant 1358

Check #	Check Date	Vendor Name	Check Description	Amount
MERCANTILE Checks				
34465	04/03/2018	AMERICAN TEST CENTER	Annual Safety Inspec of Man Lift	400.00
34466	04/03/2018	ATA NATIONAL TITLE GROUP, LLC	River Reach-Search-Copies to C	150.00
34467	04/03/2018	AWWA MICHIGAN SECTION	Spring Reg Meeting-Duby	165.00
34468	04/03/2018	CINTAS	Restock 1st Aid Cabinet	87.07
34469	04/03/2018	CINTAS CORPORATION LOC. 725	Uniform Rental & Towels	244.60
34470	04/03/2018	CLEAN EARTH ENVIRONMENTAL	Hydro exc Serv Leak-1615 E G A	5,407.29
34471	04/03/2018	COMPANION LIFE	Life & AD&D Ins - April	66.50
34472	04/03/2018	CONSUMERS ENERGY	Monthly Cityhall and street lights	3,080.40
34473	04/03/2018	CRIPPS FONTAINE EXCAVATING INC	Emerg Install-valve on Hercules main	5,436.68
34474	04/03/2018	DETROIT SALT COMPANY	49.49 Tons Road Salt	2,177.07
34475	04/03/2018	ELHORN ENGINEERING COMPANY	4-Liquified Aquadene	1,508.00
34476	04/03/2018	ETNA SUPPLY	New Sensus meter readers	15,676.22
34477	04/03/2018	KAREN HEASLEY	Bingo for Bags Expenses	138.76
34478	04/03/2018	KALAMAZOO OIL CO.	Fuel Charges - 3/16 to 3/31/18	483.22
34479	04/03/2018	R.W. LAPINE INC.	Fix Gas Leak in Fire Station	211.95
34480	04/03/2018	LIFE EMS AMBULANCE GRAND RAPID	Airway Equipment	140.38
34481	04/03/2018	MICHIGAN ELECTION RESOURCES	QVF Voter ID Cards	201.10
34482	04/03/2018	PARCHMENT SERVICE CENTER	'08 Ford F350-Fix Heater	137.38
34483	04/03/2018	CITY OF PARCHMENT	City Hall water bill	230.55
34484	04/03/2018	PEERLESS-MIDWEST, INC.	Low&High Serv Pumps-Yearly test	1,575.00
34485	04/03/2018	REPUBLIC SERVICES #249	Public Works - April	224.79
34486	04/03/2018	RIVERRUN PRESS	600-Kindleberger Art Show	148.37
34487	04/03/2018	ROSE PEST SOLUTIONS	Pest Control Contract	80.00
34488	04/03/2018	NANCY STODDARD	Framing of Mayor's Picture	77.94
34489	04/03/2018	SHANNON STUTZ	Mileage-Jan-March 2018	206.45
34490	04/03/2018	TYLER TECHNOLOGIES, INC.	Util Billing to 3/31/19	578.40
34491	04/03/2018	VARNUM LLP	Frontier Renewal Legal Service	425.75

ACCT. NUMBER: XXXX XXXX XXXX 1546			
CREDIT LIMIT	25,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	4,787.46	MINIMUM PAYMENT DUE	4,787.46
AVAILABLE CREDIT	20,212.54	PAYMENT DUE DATE	04-20-18

CORPORATE ACCOUNT ACTIVITY				
CITY OF PARCHMENT XXXX-XXXX-XXXX-1546			TOTAL CORPORATE ACTIVITY \$7,135.03 CR	
Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-23	03-23		AUTO PAYMENT DEDUCTION	7,135.03 CR

INDIVIDUAL CARDHOLDER ACTIVITY					
PHIL WOLTHUIS XXXX-XXXX-XXXX-1793		CREDITS \$236.30	PURCHASES \$1,082.66	CASH ADV \$0.00	TOTAL ACTIVITY \$846.36
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
02-28	02-26	75337008058471800129556	BEST WAY DISPOSAL K-DI KALAMAZOO MI		
03-01	02-28	0543684806000385951464	TRACTOR SUPPLY #1272 KALAMAZOO MI		30.00
03-07	03-06	55446418065839579902860	FERGUSON WTRWRKS #3393 KALAMAZOO MI		35.98
03-14	03-13	55310208072836057797027	SUNBELT RENTALS #515 KALAMAZOO MI		192.12
03-21	03-20	55446418079839586690445	FERGUSON WTRWRKS #3393 08448723857 MI		162.00
03-21	03-20	55446418079839586691351	FERGUSON WTRWRKS #3393 08448723857 MI		204.02 CR
03-21	03-20	55446418079839586689058	FERGUSON WTRWRKS #3393 KALAMAZOO MI		150.58
03-22	03-21	55446418080839587279849	FERGUSON WTRWRKS #3393 08448723857 MI		258.02
03-22	03-21	25536068081103014622972	FASTENAL COMPANY01 KALAMAZOO MI		32.28 CR
03-22	03-20	85179248080980005540940	STEENSMA LAWN AND POWE KALAMAZOO MI		62.96
					191.00

BILL CAHILL XXXX-XXXX-XXXX-1801		CREDITS \$0.00	PURCHASES \$350.83	CASH ADV \$0.00	TOTAL ACTIVITY \$350.83
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
03-09	03-08	55506298067608792459946	ONE WAY PRODUCTS 02693433772 MI		350.83

JOE BONHOMME XXXX-XXXX-XXXX-1819		CREDITS \$0.00	PURCHASES \$1,274.53	CASH ADV \$0.00	TOTAL ACTIVITY \$1,274.53
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
03-08	03-07	55463158066286099900058	KIMBALL MIDWEST 08002331294 OH		88.00
03-15	03-14	55432868073200281647321	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		26.04
03-21	03-20	55432868079200378511467	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		52.48
03-21	03-20	85500398079900019433557	MI SECTION AWWA GRAND RAPIDS MI		115.00
03-26	03-24	55432868083200032323832	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		54.95
03-26	03-23	55500808082200000573081	KULLY SUPPLY 08005185388 MN		278.36
03-26	03-23	85180898082980167426588	MINTCELL.COM 210-798-0087 TX		659.70

JIM DUBY XXXX-XXXX-XXXX-1892		CREDITS \$0.00	PURCHASES \$14.68	CASH ADV \$0.00	TOTAL ACTIVITY \$14.68
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
03-08	03-07	55453708067042000003562	ADVANCE AUTO PARTS #17 KALAMAZOO MI		14.68

CAMRON J BOEKHOVEN XXXX-XXXX-XXXX-9114		CREDITS \$0.00	PURCHASES \$365.99	CASH ADV \$0.00	TOTAL ACTIVITY \$365.99
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount

ACCT. NUMBER: XXXX XXXX XXXX 1546			
CREDIT LIMIT	25,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	4,787.46	MINIMUM PAYMENT DUE	4,787.46
AVAILABLE CREDIT	20,212.54	PAYMENT DUE DATE	04-20-18

INDIVIDUAL CARDHOLDER ACTIVITY					
03-07	03-06	55432868066200846724838	PURITY CYLINDER GASES KALAMAZOO MI		38.50
03-07	03-06	75418238065051906082838	ALRO STEEL CORP JACKSON MI		205.00
03-08	03-07	55432868067200033819721	PURITY CYLINDER GASES KALAMAZOO MI		94.01
03-14	03-13	55446418073081848991610	ETNA DISTRIBUTORS KALA KALAMAZOO MI		22.50
03-26	03-23	05436848083100084899072	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI		5.98
NANCY R STODDARD		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-7241		\$0.00	\$659.33	\$0.00	\$659.33
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
02-28	02-27	85500598058900016600141	MICHIGAN MUNICIPAL LEA 734-662-3246 MI		450.00
03-05	03-02	05436848062000373844687	USPS PO 2549110002 KALAMAZOO MI		209.33
SHANNON STUTZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-0473		\$0.00	\$1,275.74	\$0.00	\$1,275.74
Post Date	Trans Date	Reference Number	Transaction Description	VCN	Amount
02-28	02-27	55480778058083087534195	TDS METROCOM 08665716662 WI		719.68
03-02	03-02	55432868061200919843320	VZWRLLS*APOCC VISB 800-922-0204 FL		80.02
03-08	03-07	55429508066637492740831	PIXELVINE 8007340751 MI		71.25
03-09	03-08	05410198067105062091535	QUILL CORPORATION 800-982-3400 SC		166.99
03-14	03-13	55429508072637723226800	PIXELVINE 8007340751 MI		65.00
03-14	03-13	55429508072637731554813	SQUARESPACE INC. 6465803456 NY		172.80

Parchment Little League

PO Box 612

Parchment, MI 49004-0612

April 9, 2018

City of Parchment
fax 269-345-5441

Attention: Nancy Stoddard City Manager
Fire Chief Joe Bonhomme

Ref: Little League Parade

We would like to request permission to conduct our opening day parade on Saturday April 28th . Parade starts at 9am. We line up at the high school starting at 8am. We would like the parade route to begin at the High School and travel West on G Ave to Riverview, South on Riverview to Parchmount, East on Parchmount to Orient, South on Orient to Glendale, West on Glendale to Maple St, South on Maple St to Park, East on Park to the fields.

We also would like to ask if we could have the Parchment firetruck(s) in the parade.

Thank you

If you have any questions please let me know.

Thank you,

Dodi Leckie
President
Parchment Little League
269-743-8073
Leckie72@yahoo.com

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT ZONING BOARD HELD ON
WEDNESDAY, APRIL 11, 2018**

1. Call to Order

Chairperson Timothy Lasher called the meeting to order at 5:00 pm.

2. Roll Call

Present: Sandy Bliesener, Jason Headley, Bob Green, Tom Andrews, Timothy Lasher

Absent: Michael Kirvan

3. Minutes

Moved by Board Member Green, supported by Bliesener to approve the Minutes of the November 21, 2017 regular meeting.

Motion Carried

4. Citizen Comments – None

5. Old Business – None

6. New Business

- a. Fireworks Permit – At 5:00 pm the Board convened a scheduled public hearing to consider a variance request made by Jake's Fireworks, for permission to put up a tent and sell fireworks from the parking lot at Harding's Market at 618 N. Riverview Drive in the City of Parchment, County of Kalamazoo, in the State of Michigan. All paperwork was in order and there were no questions from the Board. It was moved by Bliesener and supported by Headley to grant the variance.

Ayes: Bliesener, Headley, Green, Andrews, Lasher

Nays: None

Absent: Kirvan

Abstain: None

Motion Carried 5-0

- b. Fence Permit – Douglas Post of property at 1522 G Avenue requested a variance for an additional 6 foot to a fence for his property. He also requested the setback to be reduced to 12.5 feet. Discussion: The Board discussed the impact to the property from the bus stop and the additional 6 foot of fencing. It was moved by Andrews and supported by Green to grant the variance.

Ayes: Headley, Green, Andrews, Lasher, Bliesener

Nays: None

Absent: Kirvan

Abstain: None
Motion Carried 5-0

7. Board Member Comments – None

8. Adjournment

Minutes typed by Nancy Stoddard, City Manager

City of Parchment
Kalamazoo County, Michigan

RESOLUTION WAIVING PENALTY FEES AND INTEREST
FOR FAILURE TO FILE A PROPERTY TRANSFER AFFIDAVIT

WHEREAS, section 211.27a of the General Property Tax Act requires the buyer, grantee or other transferee of property to file a property transfer affidavit as prescribed by the State Tax Commission, with the appropriate Assessing Officer in the local unit of government in which the property is located; and

WHEREAS, section 211.27b of the General Property Tax Act imposes penalties for the failure to file a property Transfer Affidavit after 45 days have elapsed; and

WHEREAS, Section 211.27b of General Property Tax Act provides that the local governing body may waive, by Resolution, the penalties levied for the failure to file a Property transfer Affidavit; and

WHEREAS, the City Of Parchment hereby waives the penalties for the failure to file a Property Transfer Affidavit within 45 days of transfer.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Commission of the City Of Parchment hereby waive penalties under Section 211.27b of the General Property Tax Act.

IT IS FURTHER RESOLVED that the Clerk of the City Of Parchment is hereby directed to send a certified copy of this Resolution to the City Assessor and to the Director of Kalamazoo County Equalization Department.

IT IS FURTHER RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

I, Shannon Stutz, City Clerk for the City of Parchment, do hereby certify that the foregoing City of Parchment Resolution was adopted by the City Commission at a regular meeting held on April 2, 2018, and that the following is a record of the vote of the members of said City Commission on said Resolution. Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution. Roll call vote was as follows:

Ayes:
Nays:
Absent:
Abstain:

The Mayor declared the motion carried and the resolution duly adopted.

Shannon Stutz, City Clerk



NEW MEMBER APPLICATION

Jurisdiction Pine Grove Applicant's Name Scott Hess

Address 26520 CR 388 FROBLES, MI 49055

Phone Number 628-4488 E-mail Address PINEGROVECLERK@YAHOO.COM

1. Why are you interested in joining KABA?

Not Satisfied with Current Service

2. What services are you seeking from KABA? (Please check all that apply)

- Building Code Administration and Enforcement
- Zoning Administration and Planning
- Ordinance Enforcement

3. What is your targeted date to join?

30 days after KABA accepts

4. Do you currently subcontract your building, electrical, mechanical, or plumbing permits and inspections? If so, do you have a termination clause? What is the time frame?

Yes
within 30 DAYS



5. What was your previous year's building department budget, revenue and/or expenses (if applicable)?

Est + \$20,000

6. What is your total parcel count at this time?

1900

Additional Information Requested, if available (See New Member Packet for more details):

- Document showing the number of permits issued during the previous year
- Construction valuation for building permits issued during the previous year
- Copy of the current fees charged for permits and inspections



I understand that the application must be completed and all available documentation provided to begin our application process with KABA.

Signature of Applicant

[Handwritten Signature]

Date

4/11/2018

Signature of Supervisor of Applicant Jurisdiction

[Handwritten Signature]

Date

4/11/2018

Signature of Comstock Township Representative

Date

Title

Signature of Kalamazoo Township Representative

Date

Title

Signature of City of Parchment Representative

Date

Title

[Handwritten Signature]

4-12-18

Signature of KABA Building Official

Date

Property Maintenance Inspections

04/02/2018

Parchment

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entered	Fee Total
PS18-18-040	1710 E G AVE	06-02-201-040	KRAISS BRUCE J	3/07 - 3/26	03/06/2018	\$110.00
Work Description: Property Maintenance Request from Jurisdiction Apt 1A						
PS18-18-049	147 HAYMAC	06-02-226-050	KRAISS BRUCE J	3/26	03/22/2018	\$55.00
Work Description: Property Maintenance Inspection Request received from Parchment						

Total Permits: 2

Total Fees: \$165.00

Population: All Records
 Property.City = Parchment AND
 Permit.Type = Special
 Permit AND
 Permit.Status = HOLD (FEE)
 AND
 Permit.Category = Jurisdiction
 Request AND
 Parcel.ParcelNumber Starts With

2018 MONTHLY KABA PERMITS BY JURISDICTION

MONTH OF MARCH 2018

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	20	\$ 10,636
COMSTOCK	ELECTRICAL	18	\$ 2,942
COMSTOCK	MECHANICAL	15	\$ 1,891
COMSTOCK	PLUMBING	8	\$ 933
COMSTOCK	SPECIAL - JURISDICTION	1	\$ 55
COMSTOCK	SPECIAL - HOMEOWNER	6	\$ 385
TOTAL COMSTOCK		68	\$ 16,842
KALAMAZOO	BUILDING	7	\$ 1,120
KALAMAZOO	ELECTRICAL	18	\$ 2,717
KALAMAZOO	MECHANICAL	18	\$ 2,464
KALAMAZOO	PLUMBING	4	\$ 588
KALAMAZOO	SPECIAL - JURISDICTION	3	\$ 165
KALAMAZOO	SPECIAL - HOMEOWNER	17	\$ 990
TOTAL KALAMAZOO		67	\$ 8,044
PARCHMENT	BUILDING	0	\$ -
PARCHMENT	ELECTRICAL	0	\$ -
PARCHMENT	MECHANICAL	0	\$ -
PARCHMENT	PLUMBING	0	\$ -
PARCHMENT	SPECIAL - JURISDICTION	3	\$ 165
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		3	\$ 165
TOTAL KABA		138	\$ 25,051

REVENUE	REVENUE
MARCH 2017	% PREV YEAR MONTH
\$ 27,555	90.9%

PERMITS	PERMITS
MARCH 2017	% 2017 - YTD
122	113.1%

2018 MONTHLY KABA PERMITS BY JURISDICTION

YEAR TO DATE AS OF: MARCH 2018

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	38	\$ 20,993
COMSTOCK	ELECTRICAL	52	\$ 8,380
COMSTOCK	MECHANICAL	43	\$ 8,942
COMSTOCK	PLUMBING	21	\$ 3,492
COMSTOCK	SPECIAL - JURISDICTION	5	\$ 275
COMSTOCK	SPECIAL - HOMEOWNER	9	\$ 550
TOTAL COMSTOCK		168	\$ 42,632
KALAMAZOO	BUILDING	31	\$ 4,573
KALAMAZOO	ELECTRICAL	46	\$ 6,913
KALAMAZOO	MECHANICAL	71	\$ 10,741
KALAMAZOO	PLUMBING	34	\$ 4,006
KALAMAZOO	SPECIAL - JURISDICTION	21	\$ 1,018
KALAMAZOO	SPECIAL - HOMEOWNER	23	\$ 1,320
TOTAL KALAMAZOO		226	\$ 28,571
PARCHMENT	BUILDING	2	\$ 150
PARCHMENT	ELECTRICAL	2	\$ 265
PARCHMENT	MECHANICAL	7	\$ 813
PARCHMENT	PLUMBING	1	\$ 206
PARCHMENT	SPECIAL - JURISDICTION	3	\$ 165
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PARCHMENT		15	\$ 1,599
TOTAL KABA	YTD	409	72,802

REVENUE	REVENUE
YTD - MAR 2017	% 2017 - YTD
\$ 77,343	94.1%

REVENUE
% 2018 YTD BUDGET
77.8%

PERMITS	PERMITS
YTD - MAR 2017	% 2017 - YTD
314	130.3%

2018 MONTHLY CUMULATIVE TOTALS # PERMITS	2018 MONTHLY CUMULATIVE TOTALS REVENUE	
124	\$ 23,820	JAN
147	\$ 23,931	FEB
138	\$ 25,051	MAR
-	\$ -	APRIL
-	\$ -	MAY
-	\$ -	JUNE
-	\$ -	JULY
-	\$ -	AUG
-	\$ -	SEPT
-	\$ -	OCT
-	\$ -	NOV
-	\$ -	DEC
409	72,802	2018