

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY SEPTEMBER 18, 2017.

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Fooy, Evans, and Hageman. City Manager Stoddard, City Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent: Commissioners Heasley and Cronin.

Moved by Commissioner Hageman, supported by Commissioner Fooy to excuse the absence of Commissioners Cronin and J Heasley. **Motion Carried.**

3. Minutes

Moved by Vice Mayor Britigan, supported by Commissioner Evans to approve the amended Minutes of the September 5, 2017 regular meeting.

Motion Carried.

4. Additions or changes to the agenda.

6.ii. Credit Card Statement; 8.C. Resolution for designation of street administrator.

5. Citizen Comments – Items ON the Agenda

Karen Conner-Beck, 1124 Parchmount, commented that she read the Dogs at Large Ordinance and noticed it didn't include loose dogs on their own property. She asked if electric fences constituted containment.

6. Consent Agenda

A. Moved by Vice Mayor Britigan, supported by Commissioner Fooy to receive the consent agenda items. **Motion Carried.**

7. Unfinished Business

A. Noise & Certain Nuisances Ordinance (Revised/Approval). Attorney Soltis explained that he spoke with Chief Bourgeois who suggested making the penalty a misdemeanor instead of a municipal civil infraction. Moved by Vice Mayor Britigan, supported by Commissioner Evans to readopt the Noise and Certain Nuisances Ordinance as revised for second reading. **Motion Carried.**

Moved by Vice Mayor Britigan, supported by Commissioner Hageman to adopt the Noise & Certain Nuisances Ordinance as presented through the revised Second Reading. Roll call vote was as follows:

Ayes: Britigan, Evans, Hageman, R Heasley.

Nays: Fooy.

Absent: Cronin, J Heasley.

Abstain: None.

Motion Carried 4-1.

B. Dogs at Large Ordinance (Second Reading). Attorney Soltis spoke to Karen Conner-Beck's question earlier. He explained that the City has no authority to regulate dogs on their own property. He noted even if the dogs are perceived as a threat, it wouldn't stand up to scrutiny in court due to its subjective nature. Moved by Commissioner Hageman, supported by Commissioner Evans to accept for Second Reading the Dog Nuisance Ordinance Amendment. **Motion Carried.**

Moved by Vice Mayor Britigan, supported by Commissioner Fooy to adopt the Dogs at Large Ordinance as presented through the Second Reading. Roll call vote was as follows:

Ayes: Britigan, Evans, Fooy, Hageman, R Heasley.

Nays: None.

Absent: Cronin, J Heasley.

Abstain: None.

Motion Carried 5-0.

8. New Business

- A. AMAR Presentation – Mike Richmond, Assessor. Mike explained that the State Tax Commission regulates units via the Audit of Minimum Assessing Requirements (AMAR). It involves examining record cards, economic conditions, land studies, making sure that assessors are following guidelines implemented across the state. He noted we “passed” and the next is scheduled for 2018.
- B. KABA report for August – receive.
- C. Resolution for designation of street administrator - approve. Commissioner Evans offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city to which funds are returned under the provisions of this section, that “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Therefore, be it resolved that his Honorable Body designate City Manager Nancy Stoddard as the single Street Administrator for the City of Parchment in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Supported by Vice Mayor Britigan. Roll Call vote was as follows:

Ayes: Britigan, Evans, Fooy, Hageman, R Heasley.

Nays: None.

Absent: Cronin, J Heasley.

Abstain: None.

Motion Carried 5-0.

9. Standing Board and Committee Reports

- A. KABA – Samuel Hunter. Mr. Hunter cited that KABA seemed to be dealing with financial difficulties, and budget stability. He noted this was his first meeting as a board member, though he had attended prior meetings. In the future he will bring the agenda to City meetings.
- B. KATS – Vice Mayor Britigan stated there was no meeting in August.
- C. MML Convention – Commissioner Cronin. Commissioner Cronin did not attend. City Manager Stoddard on the sessions she attended, noting it was a very informative conference.

10. Citizen Comments

Robert Green, 133 N Riverview, asked about LC Howard’s plans to tear down buildings. City Manager Stoddard explained that a representative of LC Howard told her their plan was to demolish by the end of the year.

Mike Seals, Kalamazoo County Commissioner, discussed the 911 system and how the FCC requires an upgrade to the current equipment – technologies that would allow texting 911 as well as activating camera and microphone capabilities. The building at 8th and Stadium is slated to open July 2018; he also noted that HCS is moving from Nazareth to Alcott in February. He mentioned the 2018 budget will be approved in October.

11. Mayor and Commissioner Comments

Vice Mayor Britigan commented that he participated in the PHS Homecoming Parade and that he timed his candy throwing well. He also announced that Bookends is hosting an opening of LeeLeeJoy Arts studio on September 29 from 6-8 pm, saying he understands they will have an artisan corner to promote local talent.

Mayor Heasley asked those in attendance if they had the opportunity to see the Saturday market in town, noting he thought it was well done.

12. City Manager Comments/Reports

Manager Nancy Stoddard reminded all that if there are questions or comments all are welcome.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Evans and supported by all to adjourn the meeting at 8:02 p.m.

Shannon Stutz
City Clerk