AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

MAY 15, 2017

7 P.M.

PARCHMENT CITY COMMISSION

MAYOR ROBERT B. HEASLEY
VICE MAYOR ROBERT D. BRITIGAN III
COMMISSIONER TERRY HAGEMAN
COMMISSIONER DOUGLAS FOOY
COMMISSIONER JON HEASLEY
COMMISSIONER HOLLY EVANS
COMMISSSIONER ERIC CRONIN

OFFICERS

INTERIM CITY MANAGER CURT FLOWERS
CITY ATTORNEY ROBERT SOLTIS
CITY TREASURER/CLERK SHANNON STUTZ

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES
   A. City Commission Regular Meeting Minutes of May 1, 2017 – Approve
   B. City Commission Special Meeting Minutes of May 8, 2017 - Approve

4. ADDITIONS OR CHANGES TO THE AGENDA

5. CITIZEN COMMENTS
   Persons wishing to address the City Commission on items not already an agenda item, will be allowed five minutes. Please state your name and address for the record. If you require special accommodation, please notify the Clerk

6. PUBLIC HEARING FOR 2017 – 2018 FISCAL YEAR BUDGET.
Receive comments on the 2017-2018 Fiscal Year Budget.

7. CONSENT AGENDA
Items on the consent agenda will be dealt with one vote by the City Commission unless a Commissioner requests an item be dealt with individually.

Motion to RECEIVE OR APPROVE as indicated:
i. Warrant No. 1335 – receive
ii. Credit Card Statement for April – receive
iii. Police Department Comparison Report - receive
iv. Revenue & Expenditure Report through April - receive

8. UNFINISHED BUSINESS

9. NEW BUSINESS
A. Revised KABA Waiver & Release for 400 Island Avenue – approve
B. Deficit Elimination Resolution - approve
C. Michigan Municipal League 2017-2018 Dues – approve
D. Water/Sewer Rate Committee Members – Confirm/Appoint

10. BOARD AND COMMISSION REPORTS/MINUTES
E. KAC Minutes from May 1, 2017 – receive
F. Personnel Committee – Vice Mayor Britigan

11. CITIZEN COMMENTS
Persons wishing to address the City Commission on items not already an agenda item, will be allowed five minutes. Please state your name and address for the record. If you require special accommodation, please notify the Clerk.

12. MAYOR & COMMISSIONER COMMENTS

13. CITY MANAGER COMMENTS

14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY MAY 1, 2017.

1. **Call to order**

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. **Roll Call.**

Present: Mayor Heasley, Commissioners Cronin, Evans, Fooy, Hageman and Heasley. Interim City Manager Flowers, City Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent: Vice Mayor Britigan.
Moved by Commissioner Heasley, supported by Commissioner Cronin to excuse Vice Mayor Britigan. **Motion Carried.**

3. **Minutes**
Moved by Commissioner Hageman, supported by Commissioner Heasley to approve the Minutes of the April 17, 2017 regular meeting.
Motion Carried.
Moved by Commissioner Cronin, supported by Commissioner Evans to approve the Minutes of the April 19, 2017 special meeting.
Motion Carried.

4. **Additions or Changes to the Agenda**

9C. KABA Update.

5. **Citizen Comments**
Karen Conner-Beck, 1124 Parchmount, spoke of something she saw on a "Vanished Kalamazoo" Facebook page where pictures of the mill turned up. Bob Greene, 142 N Riverview, noted his neighbor saw 4 kids go into the mill the day of the recent fire. He didn't understand why his neighbor didn't call police at the time. Discussion regarding the mill property and trespassing took place. Security issues were discussed, with the Mayor saying he will contact KTPD.

Mike Conner, 1150 Parchmount, said regarding the forensic audit, that the individuals involved could have committed tax fraud as they "negated paying sales tax" with the City's credit card. Treasurer/Clerk Stutz explained that when using the City's card, that the default is to be charged sales tax. A certificate of exemption or proof of tax ID number must be presented to get the sales tax exemption.

6. **Consent Agenda**

A. Moved by Commissioner Heasley, supported by Commissioner Hageman to receive the consent agenda items. Commissioner Fooy asked about retiree health insurance coverage. Interim City Manager Flowers explained employees get one year of coverage for each 5 years of service. **Motion Carried.**

7. **Unfinished Business**
A. None.

8. **New Business**

A. Waiver & Release for 400 Island Avenue – approve. Per Attorney Soltis, the property in question was recently purchased by Howard & Howard, who have plans to demolish "some of the buildings". The waiver and indemnification protects KABA in the event that Howard & Howard were to walk off half way through demolition. Commissioner Cronin added that KABA was not

involved at the time of the sale, and are waiting with a permit ready for this decision. Commissioner Heasley noted that this gave him a "weird feeling" but he didn't want to stand in the way of progress. He agreed to give it his support. Commissioner Fooy agreed. Moved by Commissioner Cronin, supported by Commissioner Evans to approve and approve the Waive & Release for 400 Island Avenue. **Motion Carried.**

9. Standing Board and Committee Reports

A. KAC Meeting Minutes of April 17, 2017 – Information only.

B. Personnel Committee Report. Per Commissioner Heasley, Vice Mayor Britigan sent his apologies for his absence. Commissioner Heasley explained that the committee had a problem getting in touch with Vester Davis, stating he was no longer their selection because of the lack of supposed interest. Discussion about how to move on followed, including what the options were. Commissioner Fooy moved that the Commission offer the position to Nancy Stoddard. Without support, that motion died. Moved by Commissioner Evans, supported by Commissioner Cronin to hold another round of interviews with Nancy Stoddard and 3 candidates who applied after the original interviews. Roll call vote was as follows:
Ayes: Cronin, Evans, Fooy, Hageman, J Heasley, R Heasley.
Nays: None.
Absent: Britigan.
Abstain: None.
Motion Carried 6-0

C. KABA update – Commissioner Cronin. Last meeting was April 20, where they spoke briefly about the demolition permit and went through the employee handbook. Commissioner Fooy asked about their capital fund balance. Commissioner Cronin mentioned he would find out.

10. Citizen Comments

Cheri Balmer, 336 Parchmount, asked what KABA was.

Chris Pick, 303 Espanola, stated that he owns property in both Kalamazoo and Comstock Townships and says that KABA's fee schedule is "out of this world". He suggested the Commission look into it – noting he was talking specifically about building permits, not electrical or plumbing.

11. Mayor and Commissioner Comments

Commissioner Heasley said that he felt KABA had been jammed down their throat, but the contract was for one year.
Commissioner Hageman reminded everyone that election day was May 2 and wished the two commission candidates good luck.
Commissioner Cronin noted that he would look into KABA's fee structure, thanked residents for the attention to the matter and encouraged everyone to vote.
Mayor Heasley reiterated everyone's duty to vote.

12. City Manager Comments/Reports

A. Law Day – May 1, 2017. Interim City Manager Flowers praised Attorney Soltis for his 30 years as the City's attorney, as well as the 50 years the firm has served in that capacity.
B. Municipal Clerk's week May 7-13, 2017 – mentioned clerks as being the "backbone of the City".
C. Interim City Manager Flowers expressed the City's condolences to Mayor Heasley on the passing of his mother, June Heasley who was a resident of Parchment for 61 years.

13. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Cronin and supported by all to adjourn the meeting at 7:57 p.m.

Shannon S. Stutz
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE PARCHMENT CITY COMMISSION HELD ON MONDAY, MAY 8, 2017 AT 7:00 P.M.

1. CALL TO ORDER

Mayor Heasley called the meeting to order at 7: 00 p.m.

2. ROLL CALL

Present: Commissioners Doug Fooy, Terry Hageman Holly Evans, and Eric Cronin. Vice-Mayor Robert Britigan and Mayor Robert Heasley.

Absent: Commissioner Jon Heasley.

Also Present: Interim City Manager John Frakes, Interim City Manager Curt Flowers, Clerk/Treasurer Shannon Stutz, Public Services Director Joe Bonhomme.

3. BUDGET WORKSHOP

Interim City Manager John Frakes presented the proposed 2017-2018 Fiscal Year Budget for the City of Parchment. The anticipated revenues and expenditures for the following funds were discussed: the General Fund and its components, the Major and Local Street Funds, the Water and Sewer Funds, and the Brownfield Redevelopment Authority Fund.

Interim Manager Frakes noted projected revenues were down in most of the funds and the next two years of budgeting would be extremely tight. He also noted a Deficit Reduction Plan would have to be filed with the State Treasury for the Major Street Fund and an increase in water and sewer rates would be needed this year.

4. RECESS

At 8:55p.m., the Commission took a brief break at which time Interim City Manager John Frakes and Clerk/Treasurer Shannon Stutz excused themselves from the meeting.

5. CITY MANAGER SEARCH COMMITTEE

Vice Mayor Britigan stated negotiations with City Manager Candidate Vester Davis had broken down and that the Commission needed to pick a new candidate. A discussion followed on whether to choose one of the other finalists, look at one of the late resumes received or to hire an Interim City Manager through the Michigan Municipal League and start the search all over again.

Moved by Britigan and supported by Fooy to offer the position of City Manager to Nancy Stoddard of Wayland, contingent on the customary contract negotiation and background check. Motion Carried

6. ADJOURNMENT

There being no more business to come before the Commission it was moved by Commissioner Cronin and supported by all to adjourn the meeting at 9:32 p.m.

Curt Flowers, Interim City Manager

City of Parchment
Check Register Report
Warrant 1335

Check #	Check Date	Vendor Name	Check Description	Amount
MERCANTILE Checks				
33808	05/08/2017	BS & A SOFTWARE	Support to 5/1/18-Assess,Int,T	1,776.00
33809	05/08/2017	CINTAS CORP	Re-stock 1st Aid Cabinet	55.22
33810	05/08/2017	CINTAS CORPORATION LOC. 725	Uniform Rental & Towels	224.23
33811	05/08/2017	SARA COLLISON	Election 05/02/17	135.00
33812	05/08/2017	COMPANION LIFE	Life & AD&D - May	57.00
33813	05/08/2017	JEANNE DRENTH	Election 05/02/17	135.00
33814	05/08/2017	ENGINEERED PROTECTION SYSTEMS	Service Call @ Water Tower	88.00
33815	05/08/2017	ETNA SUPPLY	100-Rubber Meter Gaskets	45.00
33816	05/08/2017	WENDY GAUL	Code Enforce-Mileage Reimb 3 mo.	56.61
33817	05/08/2017	KAREN HEASLEY	Election 05/02/17	135.00
33818	05/08/2017	BILLIE HERRICK	Election 05/02/17	135.00
33819	05/08/2017	RALPH HERRICK	Election 05/02/17	135.00
33820	05/08/2017	ICMA	Job Ad - City Manager	450.00
33821	05/08/2017	KALAMAZOO OIL CO.	Fuel Charges 4/16 to 4/30/17	308.29
33822	05/08/2017	KALAMAZOO TOWNSHIP	911 Fire Notif. 1st 1/4 2017	479.61
33823	05/08/2017	TREASURER CITY OF KALAMAZOO	Municipal Sewer - March	7,435.56
33824	05/08/2017	MARY KNECHTEL	Election 05/02/17	135.00
33825	05/08/2017	NATIONAL HOSE TESTING SPEC.	Annual Ladder Testing	197.75
33826	05/08/2017	PETERS CONSTRUCTION CO.	Repair catch basin-105 Glendal	2,780.99
33827	05/08/2017	REPUBLIC SERVICES #249	Public Works - May	263.64
33828	05/08/2017	ROSE PEST SOLUTIONS	Pest Control - Contract	76.00
33829	05/08/2017	SAHR BUILDING SUPPLY, INC.	New bathroom partitions-Lower	1,836.13
33830	05/08/2017	ROSALIND STUTZ	Election 05/02/17	135.00

ACCT. NUMBER: XXXX XXXX XXXX 1546			
CREDIT LIMIT	25,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	3,055.54	MINIMUM PAYMENT DUE	3,055.54
AVAILABLE CREDIT	21,944.46	PAYMENT DUE DATE	05-22-17

CORPORATE ACCOUNT ACTIVITY

CITY OF PARCHMENT
XXXX-XXXX-XXXX-1546

TOTAL CORPORATE ACTIVITY
$5,092.62 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-31	03-30	75569267090000000002668	ANNUAL PROGRAM FEE	250.00
04-21	04-21		AUTO PAYMENT DEDUCTION	5,342.62 CR

INDIVIDUAL CARDHOLDER ACTIVITY

PHIL WOLTHUIS
XXXX-XXXX-XXXX-1793

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$516.28	$0.00	$516.28

Post Date	Trans Date	Reference Number	Transaction Description	Amount
04-07	04-06	5554650709628679480002 8	EXTREME POWER EQUIPMEN KALAMAZOO MI	21.97
04-20	04-19	5554650710928679480002 3	EXTREME POWER EQUIPMEN KALAMAZOO MI	203.91
04-24	04-21	5543687711273112370256 9	GOGGIN RENTAL CORP KALAMAZOO MI	290.40

BILL CAHILL
XXXX-XXXX-XXXX-1801

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$761.81	$0.00	$761.81

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-30	03-29	25247807088003322060929	RATHCO SAFETY & SUPPLY PORTAGE MI	74.36
03-30	03-29	25247807088003322060937	RATHCO SAFETY & SUPPLY PORTAGE MI	658.60
03-31	03-29	25415757089003408278132	CARTER LUMBER KALAMAZOO MI	22.88
04-24	04-20	05436847111100081830219	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI	5.97

JOE BONHOMME
XXXX-XXXX-XXXX-1819

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$301.18	$0.00	$301.18

Post Date	Trans Date	Reference Number	Transaction Description	Amount
04-03	03-31	55432867090000421288007	AMAZON MKTPLACE PMTS AMAZON MKTPLA WA	37.99
04-17	04-14	05436847105100092915007	MENARDS KALAMAZOO EAST COMSTOCK TOWN MI	189.00
04-18	04-18	55432867108000230673639	DELL SALES & SERVICE 866-393-9460 TX	74.19

JIM DUBY
XXXX-XXXX-XXXX-1892

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$80.06	$0.00	$80.06

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-31	03-29	55421357089987115322035	MULDERS LANDSCAPE SUPP KALAMAZOO MI	9.50
04-12	04-10	05140487101710029810224	HARDING'S MARKET #36 PARCHMENT MI	16.62
04-19	04-18	55436877109131093595819	ACCUTEK LABORTORIES PI 800-2433232 CA	38.94
04-24	04-21	55546507111207108600053	JIM MARTIN TIRE KALAMAZOO MI	15.00

SHANNON STUTZ
XXXX-XXXX-XXXX-8089

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$953.57	$0.00	$953.57

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-29	03-28	05410197087105248037798	QUILL CORPORATION 800-982-3400 SC	65.97
03-30	03-29	05410197088105248081829	QUILL CORPORATION 800-982-3400 SC	22.28
03-31	03-30	05410197089105248081927	QUILL CORPORATION 800-982-3400 SC	31.86
04-03	04-02	55432867092000504629000	VZWRLSS*APOCC VISB 800-922-0204 FL	138.53

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ACCT. NUMBER: XXXX XXXX XXXX 1546			
CREDIT LIMIT	25,000.00	CASH ADVANCE BALANCE	.00
CURRENT BALANCE	3,055.54	MINIMUM PAYMENT DUE	3,055.54
AVAILABLE CREDIT	21,944.46	PAYMENT DUE DATE	05-22-17

INDIVIDUAL CARDHOLDER ACTIVITY

04-20	04-19	5548077710908316731382 6	TDS METROCOM 08665716662 WI	694.93

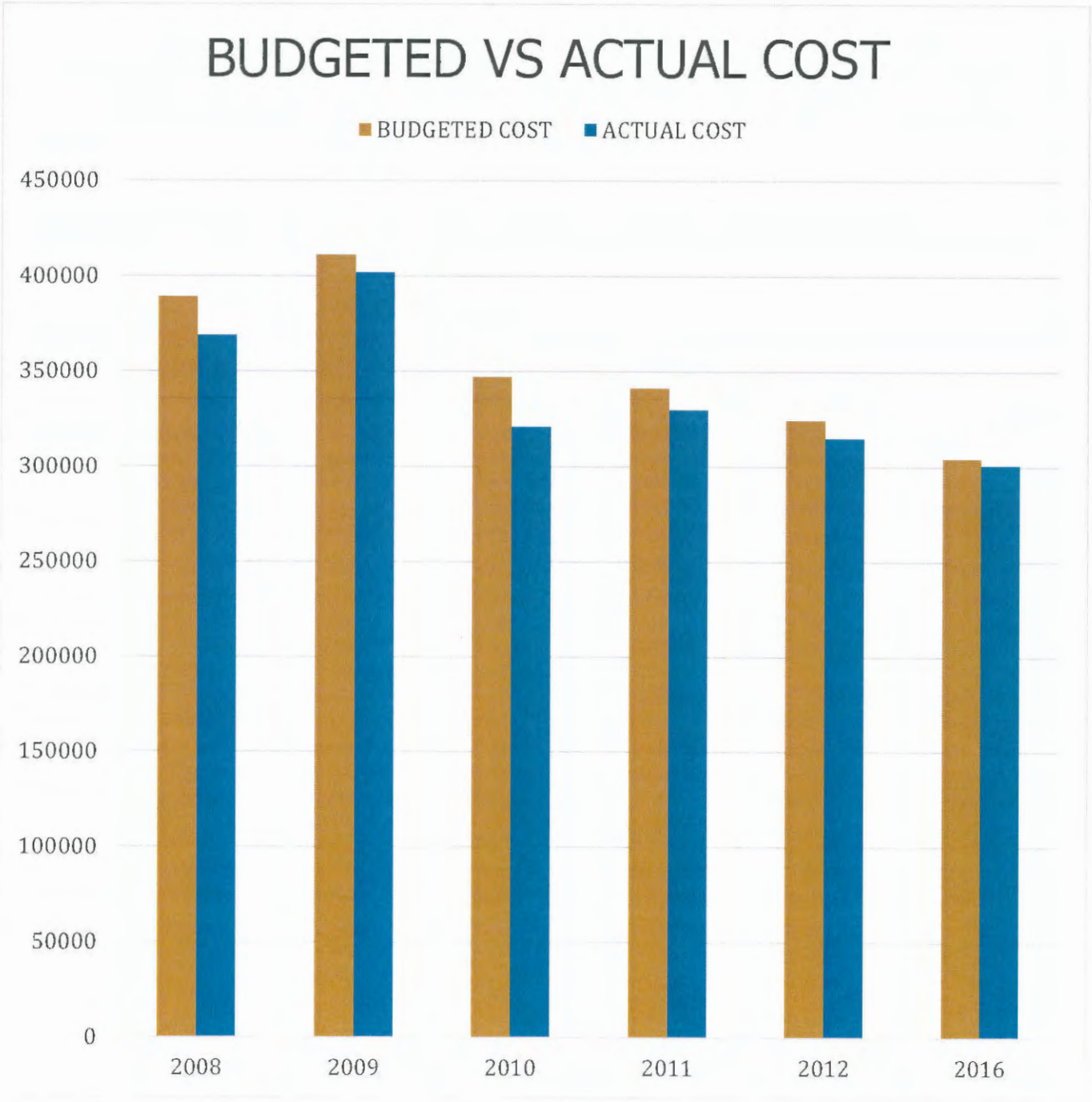
CAMRON J BOEKHOVEN XXXX-XXXX-XXXX-9114	CREDITS $0.00	PURCHASES $192.64	CASH ADV $0.00	TOTAL ACTIVITY $192.64

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-31	03-30	55453707090042000008028	ADVANCE AUTO PARTS #17 KALAMAZOO MI	11.98
04-10	04-07	25415757098000895381568	CARTER LUMBER KALAMAZOO MI	65.78
04-11	04-10	25536067101104010124193	BATTERIES PLUS #38 PORTAGE MI	98.95
04-14	04-13	55453707104042000049513	ADVANCE AUTO PARTS #17 KALAMAZOO MI	6.98
04-26	04-25	55546507115286794300091	EXTREME POWER EQUIPMEN KALAMAZOO MI	8.95

City of Parchment

Police Department Expenses

Cost/Year Comparison



CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 101 - GENERAL FUND						
Revenues						
Dept: 000.000						
404.000 Tax Revenue	701,080.00	701,080.00	701,080.00	0.00	0.00	100.00
405.000 Taxes - Industrial Facilities	13,352.00	13,352.00	13,352.00	0.00	0.00	100.00
441.000 Local Community Stab Share Tax	0.00	0.00	44,927.67	0.00	0.00	0.00
445.000 Penalty on Taxes	0.00	0.00	1,587.53	0.00	0.00	0.00
448.000 1% Collection Fees	23,111.00	23,111.00	23,059.21	0.00	0.00	99.78
451.000 License and Fees	0.00	0.00	9,060.52	1,527.32	7.80	0.00
452.000 Cablevision Fees	0.00	0.00	10,494.86	0.00	0.00	0.00
453.000 Recreation Fees	0.00	0.00	2,510.00	0.00	0.00	0.00
454.000 Solid Waste Collections	113,300.00	113,300.00	104,228.01	37,428.94	37,291.94	91.99
575.000 State Sales Tax	175,000.00	175,000.00	134,110.00	0.00	0.00	76.63
628.000 Police/Fire Reports	0.00	0.00	5.00	0.00	0.00	0.00
632.000 Charges for Services Rendered	0.00	0.00	250.00	250.00	250.00	0.00
661.000 Parking Violations	1,100.00	1,100.00	380.00	0.00	0.00	34.55
662.000 Traffic Fines	3,700.00	3,700.00	5,183.05	0.00	0.00	140.08
664.000 Interest on Investments	2,000.00	2,000.00	1,891.26	-88.53	-88.53	94.56
680.000 Reimbursement for Overhead	206,081.00	206,081.00	197,081.00	0.00	0.00	95.63
694.000 Miscellaneous	1,000.00	1,000.00	22,943.89	0.00	0.00	2,294.39
Dept: 000.000	1,239,724.00	1,239,724.00	1,272,144.00	39,117.73	37,461.21	102.62
Revenues	1,239,724.00	1,239,724.00	1,272,144.00	39,117.73	37,461.21	102.62
Expenditures						
Dept: 100.000 Legislative						
703.000 Payroll - Part Time	14,000.00	14,000.00	11,319.06	2,450.00	1,490.00	80.85
715.000 Social Security	800.00	800.00	701.78	151.90	92.38	87.72
720.000 Worker's Compensation	100.00	100.00	3.69	0.80	0.40	3.69
722.000 Medicare	200.00	200.00	164.16	35.54	21.62	82.08
740.000 Operating Supplies	0.00	0.00	643.90	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	8,000.00	8,000.00	36,021.25	-8,666.05	-8,666.05	450.27
830.000 Memberships & Dues	1,500.00	1,500.00	1,477.00	0.00	0.00	98.47
880.000 Community Promotion	0.00	0.00	3,028.50	0.00	0.00	0.00
880.001 Wassailing Contribution	2,000.00	2,000.00	0.00	0.00	0.00	0.00
900.000 Printing & Publishing	0.00	0.00	3,663.70	0.00	0.00	0.00
955.000 Miscellaneous	0.00	0.00	1,232.02	0.00	0.00	0.00
967.000 Property Development	0.00	0.00	-958.10	0.00	0.00	0.00
Legislative	26,600.00	26,600.00	57,296.96	-6,027.81	-7,061.65	215.40
Dept: 200.000 Administration						
702.000 Payroll - Full Time	147,420.00	147,420.00	121,117.25	5,893.97	3,920.66	82.16

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 101 - GENERAL FUND						
Expenditures						
Dept: 200.000 Administration						
703.000 Payroll - Part Time	23,580.00	23,580.00	25,260.27	12,720.93	7,987.87	107.13
704.000 CM Car Allowance	6,500.00	6,500.00	551.00	0.00	0.00	8.48
715.000 Social Security	11,100.00	11,100.00	10,168.26	1,339.88	831.11	91.61
716.000 Hospital/Life Insurance	30,100.00	30,100.00	22,591.95	1,484.41	771.72	75.06
716.001 Insurance Deductible	2,100.00	2,100.00	0.00	0.00	0.00	0.00
718.000 Pension	10,600.00	10,600.00	18,546.89	1,038.10	1,038.10	174.97
719.000 Hospital Insurance - Retirees	10,250.00	10,250.00	8,530.00	1,706.00	853.00	83.22
720.000 Worker's Compensation	700.00	700.00	400.93	25.92	17.31	57.28
721.000 Unemployment Compensation	0.00	0.00	60.00	0.00	0.00	0.00
722.000 Medicare	2,400.00	2,400.00	2,378.24	313.39	194.40	99.09
724.000 ICMA Retirement Benefit	10,560.00	10,560.00	5,321.00	0.00	0.00	50.39
730.000 Postage	2,500.00	2,500.00	3,619.88	0.00	0.00	144.80
740.000 Operating Supplies	3,000.00	3,000.00	3,460.88	100.62	100.62	115.36
775.000 Repair & Maintenance Supplies	0.00	0.00	167.18	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	5,000.00	5,000.00	18,180.16	137.71	137.71	363.60
805.000 Computer Services	500.00	500.00	2,082.50	275.00	275.00	416.50
830.000 Memberships & Dues	1,800.00	1,800.00	554.00	0.00	0.00	30.78
850.000 Communications	4,000.00	4,000.00	5,237.51	0.00	0.00	130.94
860.000 Institutes & Training	4,000.00	4,000.00	1,588.16	169.27	169.27	39.70
900.000 Printing & Publishing	2,500.00	2,500.00	3,210.10	0.00	0.00	128.40
910.000 Insurance & Bonds	6,000.00	6,000.00	6,024.00	0.00	0.00	100.40
920.000 Utilities	5,200.00	5,200.00	3,654.68	119.71	119.71	70.28
930.000 Repair & Maint.Contractors	1,000.00	1,000.00	2,278.05	0.00	0.00	227.81
955.000 Miscellaneous	0.00	0.00	722.67	0.00	0.00	0.00
970.000 Capital	5,500.00	5,500.00	7,126.65	0.00	0.00	129.58
Administration	296,310.00	296,310.00	272,832.21	25,324.91	16,416.48	92.08
Dept: 210.000 Legal Services						
801.000 Attorney - General	16,000.00	16,000.00	18,565.00	2,037.50	2,037.50	116.03
802.000 Attorney-Police Matters	9,000.00	9,000.00	6,368.45	918.75	918.75	70.76
Legal Services	25,000.00	25,000.00	24,933.45	2,956.25	2,956.25	99.73
Dept: 300.000 Police						
715.000 Social Security	400.00	400.00	313.90	62.78	31.39	78.48
719.000 Hospital Insurance - Retirees	31,800.00	31,800.00	25,654.36	3,130.53	2,624.26	80.67
722.000 Medicare	100.00	100.00	73.40	14.68	7.34	73.40
780.000 Safety Supplies	0.00	0.00	192.00	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	307,245.00	307,245.00	244,126.70	24,412.67	24,412.67	79.46
850.000 Communications	0.00	0.00	479.62	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 101 - GENERAL FUND						
Expenditures						
Police	339,545.00	339,545.00	270,839.98	27,620.66	27,075.66	79.77
Dept: 336.000 Fire						
703.000 Payroll - Part Time	42,800.00	42,800.00	20,786.24	3,748.39	1,498.95	48.57
715.000 Social Security	2,750.00	2,750.00	1,288.82	232.06	92.95	46.87
716.000 Hospital/Life Insurance	0.00	0.00	0.00	103.81	0.00	0.00
717.000 Life Insurance	1,000.00	1,000.00	899.71	0.00	0.00	89.97
720.000 Worker's Compensation	450.00	450.00	417.95	102.68	28.52	92.88
722.000 Medicare	625.00	625.00	301.36	54.26	21.73	48.22
740.000 Operating Supplies	3,000.00	3,000.00	2,195.19	0.00	0.00	73.17
746.000 Gasoline & Oil	2,000.00	2,000.00	403.20	39.52	39.52	20.16
775.000 Repair & Maintenance Supplies	500.00	500.00	828.75	0.00	0.00	165.75
800.000 Professional/Contractual Serv.	3,000.00	3,000.00	2,703.26	0.00	0.00	90.11
830.000 Memberships & Dues	1,500.00	1,500.00	1,420.00	0.00	0.00	94.67
850.000 Communications	3,500.00	3,500.00	1,370.33	0.00	0.00	39.15
860.000 Institutes & Training	3,000.00	3,000.00	390.00	0.00	0.00	13.00
910.000 Insurance & Bonds	14,000.00	14,000.00	13,080.00	0.00	0.00	93.43
920.000 Utilities	2,800.00	2,800.00	1,685.89	13.31	13.31	60.21
930.000 Repair & Maint.Contractors	9,000.00	9,000.00	9,810.87	147.50	147.50	109.01
944.000 Hydrant Rental	5,840.00	5,840.00	0.00	0.00	0.00	0.00
955.000 Miscellaneous	0.00	0.00	79.98	0.00	0.00	0.00
Fire	95,765.00	95,765.00	57,661.55	4,441.53	1,842.48	60.21
Dept: 440.000 Public Services						
702.000 Payroll - Full Time	53,900.00	53,900.00	64,912.46	9,300.78	6,304.63	120.43
703.000 Payroll - Part Time	0.00	0.00	4,630.90	463.09	463.09	0.00
715.000 Social Security	4,150.00	4,150.00	4,985.10	742.78	487.17	120.12
716.000 Hospital/Life Insurance	29,600.00	29,600.00	24,232.04	4,130.12	2,406.78	81.87
716.001 Insurance Deductible	2,600.00	2,600.00	101.57	17.52	17.52	3.91
718.000 Pension	9,800.00	9,800.00	10,745.69	1,669.31	1,669.31	109.65
719.000 Hospital Insurance - Retirees	11,800.00	11,800.00	10,022.62	1,033.15	1,033.15	84.94
720.000 Worker's Compensation	2,400.00	2,400.00	1,181.03	125.06	95.74	49.21
722.000 Medicare	990.00	990.00	1,165.80	173.69	113.92	117.76
740.000 Operating Supplies	500.00	500.00	0.00	0.00	0.00	0.00
746.000 Gasoline & Oil	5,000.00	5,000.00	1,114.28	64.30	64.30	22.29
775.000 Repair & Maintenance Supplies	7,500.00	7,500.00	5,176.18	36.84	36.84	69.02
780.000 Safety Supplies	400.00	400.00	365.22	0.00	0.00	91.31
800.000 Professional/Contractual Serv.	900.00	900.00	401.03	0.00	0.00	44.56
810.000 Rubbish Collection Charges	90,000.00	90,000.00	72,033.88	0.00	0.00	80.04
815.000 Uniform Rental	3,100.00	3,100.00	1,690.91	83.82	83.82	56.32
850.000 Communications	1,670.00	1,670.00	1,164.12	0.00	0.00	69.71

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 101 - GENERAL FUND						
Expenditures						
Dept: 440.000 Public Services						
860.000 Institutes & Training	500.00	500.00	0.00	0.00	0.00	0.00
880.000 Community Promotion	0.00	0.00	150.42	0.00	0.00	0.00
910.000 Insurance & Bonds	5,700.00	5,700.00	5,338.00	0.00	0.00	93.65
920.000 Utilities	8,000.00	8,000.00	4,259.99	104.54	104.54	53.25
926.000 Street Lighting	21,000.00	21,000.00	21,931.14	0.00	0.00	104.43
930.000 Repair & Maint.Contractors	10,000.00	10,000.00	9,130.79	875.00	875.00	91.31
955.000 Miscellaneous	0.00	0.00	147.63	0.00	0.00	0.00
970.000 Capital	13,000.00	13,000.00	0.00	0.00	0.00	0.00
991.000 Debt Retirement-Principal	15,925.00	15,925.00	13,639.73	1,378.88	1,378.88	85.65
995.000 Interest Expense	3,125.00	3,125.00	2,162.47	201.34	201.34	69.20
Public Services	301,560.00	301,560.00	260,683.00	20,400.22	15,336.03	86.46
Dept: 751.000 Parks, Recreation & Culture						
702.000 Payroll - Full Time	53,620.00	53,620.00	26,965.19	4,661.71	3,020.34	50.29
715.000 Social Security	3,350.00	3,350.00	1,654.56	286.56	185.61	49.39
716.000 Hospital/Life Insurance	18,600.00	18,600.00	5,023.29	751.07	503.63	27.01
716.001 Insurance Deductible	1,200.00	1,200.00	0.00	0.00	0.00	0.00
718.000 Pension	6,975.00	6,975.00	4,750.51	799.71	799.71	68.11
720.000 Worker's Compensation	990.00	990.00	635.32	100.76	66.28	64.17
722.000 Medicare	535.00	535.00	387.00	67.01	43.41	72.34
746.000 Gasoline & Oil	3,500.00	3,500.00	891.65	0.00	0.00	25.48
775.000 Repair & Maintenance Supplies	6,700.00	6,700.00	4,159.83	0.00	0.00	62.09
780.000 Safety Supplies	300.00	300.00	229.01	0.00	0.00	76.34
800.000 Professional/Contractual Serv.	5,500.00	5,500.00	685.04	0.00	0.00	12.46
910.000 Insurance & Bonds	6,000.00	6,000.00	6,018.00	0.00	0.00	100.30
920.000 Utilities	5,750.00	5,750.00	2,858.60	0.00	0.00	49.71
930.000 Repair & Maint.Contractors	11,200.00	11,200.00	8,839.55	1,800.00	1,800.00	78.92
970.000 Capital	20,000.00	20,000.00	0.00	0.00	0.00	0.00
Parks, Recreation & Culture	144,220.00	144,220.00	63,097.55	8,466.82	6,418.98	43.75
Expenditures	1,229,000.00	1,229,000.00	1,007,344.70	83,182.58	62,984.23	81.97
Net Effect for GENERAL FUND	10,724.00	10,724.00	264,799.30	-44,064.85	-25,523.02	2,468.71
Change in Fund Balance:			264,799.30	-44,064.85	-25,523.02	

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 202 - MAJOR STREET FUND						
Revenues						
Dept: 000.000						
546.000 State Grants - Act 51	90,000.00	90,000.00	35,827.13	10,488.69	10,488.69	39.81
676.101 Transfer from General Fund	250,787.00	250,787.00	250,787.00	0.00	0.00	100.00
Dept: 000.000	340,787.00	340,787.00	286,614.13	10,488.69	10,488.69	84.10
Revenues	340,787.00	340,787.00	286,614.13	10,488.69	10,488.69	84.10
Expenditures						
Dept: 463.000 Routine Maintenance						
702.000 Payroll - Full Time	5,000.00	5,000.00	3,645.27	521.19	347.46	72.91
715.000 Social Security	400.00	400.00	222.98	31.88	21.25	55.75
716.000 Hospital/Life Insurance	1,000.00	1,000.00	887.76	132.22	88.77	88.78
716.001 Insurance Deductible	200.00	200.00	0.00	0.00	0.00	0.00
718.000 Pension	1,100.00	1,100.00	630.70	92.00	92.00	57.34
720.000 Worker's Compensation	470.00	470.00	245.31	35.07	23.38	52.19
722.000 Medicare	100.00	100.00	52.05	7.44	4.96	52.05
746.000 Gasoline & Oil	0.00	0.00	137.69	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	2,000.00	2,000.00	974.86	0.00	0.00	48.74
930.000 Repair & Maint.Contractors	2,000.00	2,000.00	2,302.05	0.00	0.00	115.10
Routine Maintenance	12,270.00	12,270.00	9,098.67	819.80	577.82	74.15
Dept: 475.000 Traffic Services						
702.000 Payroll - Full Time	5,000.00	5,000.00	3,482.07	497.85	331.90	69.64
715.000 Social Security	350.00	350.00	212.93	30.45	20.30	60.84
716.000 Hospital/Life Insurance	1,000.00	1,000.00	847.95	126.24	84.79	84.80
716.001 Insurance Deductible	130.00	130.00	0.00	0.00	0.00	0.00
718.000 Pension	1,000.00	1,000.00	602.46	87.88	87.88	60.25
720.000 Worker's Compensation	350.00	350.00	234.39	33.51	22.34	66.97
722.000 Medicare	80.00	80.00	49.78	7.11	4.74	62.23
746.000 Gasoline & Oil	500.00	500.00	188.18	0.00	0.00	37.64
775.000 Repair & Maintenance Supplies	0.00	0.00	544.73	0.00	0.00	0.00
930.000 Repair & Maint.Contractors	30,000.00	30,000.00	10,129.01	0.00	0.00	33.76
Traffic Services	38,410.00	38,410.00	16,291.50	783.04	551.95	42.41
Dept: 478.000 Winter Maintenance						
702.000 Payroll - Full Time	12,000.00	12,000.00	4,516.14	645.60	430.40	37.63
715.000 Social Security	850.00	850.00	276.27	39.50	26.33	32.50
716.000 Hospital/Life Insurance	4,600.00	4,600.00	1,097.55	162.56	109.80	23.86
716.001 Insurance Deductible	300.00	300.00	0.00	0.00	0.00	0.00
718.000 Pension	2,400.00	2,400.00	781.36	113.96	113.96	32.56
720.000 Worker's Compensation	850.00	850.00	303.90	43.44	28.96	35.75

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 202 - MAJOR STREET FUND						
Expenditures						
Dept: 478.000 Winter Maintenance						
722.000 Medicare	200.00	200.00	64.57	9.23	6.15	32.29
746.000 Gasoline & Oil	900.00	900.00	1,014.09	0.00	0.00	112.68
753.000 Salt	9,000.00	9,000.00	6,237.81	0.00	0.00	69.31
Winter Maintenance	31,100.00	31,100.00	14,291.69	1,014.29	715.60	45.95
Dept: 482.000 Administration						
702.000 Payroll - Full Time	0.00	0.00	870.87	124.41	82.94	0.00
715.000 Social Security	0.00	0.00	53.25	7.61	5.07	0.00
716.000 Hospital/Life Insurance	0.00	0.00	209.92	30.33	21.04	0.00
718.000 Pension	0.00	0.00	150.67	21.96	21.96	0.00
720.000 Worker's Compensation	0.00	0.00	58.59	8.37	5.58	0.00
722.000 Medicare	0.00	0.00	12.40	1.77	1.18	0.00
960.000 Administrative Overhead	22,500.00	22,500.00	22,500.00	0.00	0.00	100.00
999.000 Transfer to other Fund	25,000.00	25,000.00	25,000.00	0.00	0.00	100.00
Administration	47,500.00	47,500.00	48,855.70	194.45	137.77	102.85
Expenditures	129,280.00	129,280.00	88,537.56	2,811.58	1,983.14	68.49
Net Effect for MAJOR STREET FUND	211,507.00	211,507.00	198,076.57	7,677.11	8,505.55	93.65
Change in Fund Balance:			198,076.57	7,677.11	8,505.55	

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 203 - LOCAL STREET FUND						
Revenues						
Dept: 000.000						
546.000 State Grants - Act 51	36,000.00	36,000.00	20,935.81	4,362.96	4,362.96	58.16
676.101 Transfer from General Fund	25,000.00	25,000.00	25,000.00	0.00	0.00	100.00
Dept: 000.000	61,000.00	61,000.00	45,935.81	4,362.96	4,362.96	75.30
Revenues	61,000.00	61,000.00	45,935.81	4,362.96	4,362.96	75.30
Expenditures						
Dept: 463.000 Routine Maintenance						
702.000 Payroll - Full Time	3,000.00	3,000.00	3,645.27	521.19	347.46	121.51
715.000 Social Security	400.00	400.00	222.98	31.88	21.25	55.75
716.000 Hospital/Life Insurance	1,000.00	1,000.00	887.76	132.22	88.77	88.78
716.001 Insurance Deductible	100.00	100.00	0.00	0.00	0.00	0.00
718.000 Pension	900.00	900.00	630.70	92.00	92.00	70.08
720.000 Worker's Compensation	425.00	425.00	245.31	35.07	23.38	57.72
722.000 Medicare	75.00	75.00	52.05	7.44	4.96	69.40
746.000 Gasoline & Oil	250.00	250.00	137.69	0.00	0.00	55.08
775.000 Repair & Maintenance Supplies	1,500.00	1,500.00	780.98	0.00	0.00	52.07
930.000 Repair & Maint.Contractors	3,000.00	3,000.00	4,866.00	0.00	0.00	162.20
Routine Maintenance	10,650.00	10,650.00	11,468.74	819.80	577.82	107.69
Dept: 475.000 Traffic Services						
702.000 Payroll - Full Time	0.00	0.00	3,482.07	497.85	331.90	0.00
715.000 Social Security	0.00	0.00	212.93	30.45	20.30	0.00
716.000 Hospital/Life Insurance	0.00	0.00	847.95	126.24	84.79	0.00
718.000 Pension	0.00	0.00	602.46	87.88	87.88	0.00
720.000 Worker's Compensation	0.00	0.00	234.39	33.51	22.34	0.00
722.000 Medicare	0.00	0.00	49.78	7.11	4.74	0.00
746.000 Gasoline & Oil	500.00	500.00	180.24	0.00	0.00	36.05
775.000 Repair & Maintenance Supplies	3,000.00	3,000.00	544.80	0.00	0.00	18.16
Traffic Services	3,500.00	3,500.00	6,154.62	783.04	551.95	175.85
Dept: 478.000 Winter Maintenance						
702.000 Payroll - Full Time	10,000.00	10,000.00	4,516.14	645.60	430.40	45.16
715.000 Social Security	850.00	850.00	276.11	39.48	26.31	32.48
716.000 Hospital/Life Insurance	4,600.00	4,600.00	1,097.55	162.59	109.84	23.86
716.001 Insurance Deductible	300.00	300.00	0.00	0.00	0.00	0.00
718.000 Pension	2,600.00	2,600.00	781.36	113.96	113.96	30.05
720.000 Worker's Compensation	850.00	850.00	303.90	43.44	28.96	35.75
722.000 Medicare	200.00	200.00	64.58	9.26	6.16	32.29
746.000 Gasoline & Oil	900.00	900.00	1,014.14	0.00	0.00	112.68

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 203 - LOCAL STREET FUND						
Expenditures						
Dept: 478.000 Winter Maintenance						
753.000 Salt	9,000.00	9,000.00	6,237.80	0.00	0.00	69.31
Winter Maintenance	29,300.00	29,300.00	14,291.58	1,014.33	715.63	48.78
Dept: 482.000 Administration						
702.000 Payroll - Full Time	0.00	0.00	870.87	124.41	82.94	0.00
715.000 Social Security	0.00	0.00	53.25	7.61	5.07	0.00
716.000 Hospital/Life Insurance	0.00	0.00	209.92	30.33	21.04	0.00
718.000 Pension	0.00	0.00	150.67	21.96	21.96	0.00
720.000 Worker's Compensation	0.00	0.00	58.59	8.37	5.58	0.00
722.000 Medicare	0.00	0.00	12.40	1.77	1.18	0.00
960.000 Administrative Overhead	5,800.00	5,800.00	5,800.00	0.00	0.00	100.00
Administration	5,800.00	5,800.00	7,155.70	194.45	137.77	123.37
Expenditures	49,250.00	49,250.00	39,070.64	2,811.62	1,983.17	79.33
Net Effect for LOCAL STREET FUND	11,750.00	11,750.00	6,865.17	1,551.34	2,379.79	58.43
Change in Fund Balance:			6,865.17	1,551.34	2,379.79	

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 10/1/2017 to 12/31/2017 CY YTD: 1/1/2017 to 4/30/2017 CY ATD: 1/1/2017 to 12/31/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 250 - KINDLEBERGER SUMMER FESTIVAL						
Revenues						
Dept: 000.000						
475.001 Arts & Crafts fees	0.00	0.00	200.00	0.00	200.00	0.00
475.005 Corporate Sponsorships	0.00	0.00	2,000.00	0.00	0.00	0.00
475.010 Car Show Proceeds	0.00	0.00	679.00	0.00	0.00	0.00
Dept: 000.000	0.00	0.00	2,879.00	0.00	200.00	0.00
Revenues	0.00	0.00	2,879.00	0.00	200.00	0.00
Expenditures						
Dept: 000.000						
779.001 Performance Expense-Adult	0.00	0.00	2,589.33	0.00	0.00	0.00
779.012 Festival - Administration	0.00	0.00	253.75	0.00	56.25	0.00
779.020 Publicity	0.00	0.00	150.80	0.00	0.00	0.00
Dept: 000.000	0.00	0.00	2,993.88	0.00	56.25	0.00
Expenditures	0.00	0.00	2,993.88	0.00	56.25	0.00
Net Effect for KINDLEBERGER SUMMER FESTIVAL	0.00	0.00	-114.88	0.00	143.75	0.00
Change in Fund Balance:			-114.88		143.75	

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 251 - Brownfield Redevelopment						
Revenues						
Dept: 000.000						
404.000 Tax Revenue	53,045.00	53,045.00	53,177.19	0.00	0.00	100.25
676.101 Transfer from General Fund	100,000.00	100,000.00	0.00	0.00	0.00	0.00
Dept: 000.000	153,045.00	153,045.00	53,177.19	0.00	0.00	34.75
Revenues	153,045.00	153,045.00	53,177.19	0.00	0.00	34.75
Expenditures						
Dept: 000.000						
960.000 Administrative Overhead	13,261.00	13,261.00	13,261.00	0.00	0.00	100.00
991.000 Debt Retirement-Principal	54,000.00	54,000.00	44,476.61	0.00	0.00	82.36
995.000 Interest Expense	0.00	0.00	13,669.47	0.00	0.00	0.00
999.000 Transfer to other Fund	58,000.00	58,000.00	0.00	0.00	0.00	0.00
Dept: 000.000	125,261.00	125,261.00	71,407.08	0.00	0.00	57.01
Expenditures	125,261.00	125,261.00	71,407.08	0.00	0.00	57.01
Net Effect for Brownfield Redevelopment	27,784.00	27,784.00	-18,229.89	0.00	0.00	-65.61
Change in Fund Balance:			-18,229.89			

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 590 - SEWER FUND						
Revenues						
Dept: 000.000						
626.000 Sewer Services	300,490.00	300,490.00	307,945.37	77,140.53	77,140.53	102.48
663.000 Water & Sewer Penalties	5,000.00	5,000.00	4,724.90	1,010.84	1,010.84	94.50
664.000 Interest on Investments	1,800.00	1,800.00	1,725.03	0.00	0.00	95.84
Dept: 000.000	307,290.00	307,290.00	314,395.30	78,151.37	78,151.37	102.31
Revenues	307,290.00	307,290.00	314,395.30	78,151.37	78,151.37	102.31
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	51,000.00	51,000.00	38,101.49	5,550.57	3,700.38	74.71
715.000 Social Security	3,340.00	3,340.00	2,321.43	338.21	225.44	69.50
716.000 Hospital/Life Insurance	19,800.00	19,800.00	13,305.79	2,019.02	1,357.18	67.20
716.001 Insurance Deductible	1,700.00	1,700.00	124.68	66.12	66.12	7.33
718.000 Pension	10,200.00	10,200.00	6,610.96	979.77	979.77	64.81
720.000 Worker's Compensation	1,710.00	1,710.00	669.64	96.96	64.64	39.16
722.000 Medicare	790.00	790.00	542.97	79.10	52.72	68.73
730.000 Postage	1,000.00	1,000.00	800.00	0.00	0.00	80.00
740.000 Operating Supplies	0.00	0.00	290.38	0.00	0.00	0.00
746.000 Gasoline & Oil	0.00	0.00	111.67	0.00	0.00	0.00
775.000 Repair & Maintenance Supplies	1,500.00	1,500.00	177.78	0.00	0.00	11.85
800.000 Professional/Contractual Serv.	1,000.00	1,000.00	194.47	0.00	0.00	19.45
805.000 Computer Services	1,200.00	1,200.00	1,122.19	0.00	0.00	93.52
807.000 Sewer Treatment Charges	75,000.00	75,000.00	53,770.43	0.00	0.00	71.69
815.000 Uniform Rental	600.00	600.00	254.43	12.22	12.22	42.41
850.000 Communications	670.00	670.00	306.05	0.00	0.00	45.68
910.000 Insurance & Bonds	9,950.00	9,950.00	9,786.00	0.00	0.00	98.35
920.000 Utilities	2,450.00	2,450.00	1,659.77	0.00	0.00	67.75
930.000 Repair & Maint.Contractors	28,000.00	28,000.00	25,579.97	0.00	0.00	102.61
960.000 Administrative Overhead	77,760.00	77,760.00	77,760.00	0.00	0.00	100.00
968.000 Depreciation	28,000.00	28,000.00	0.00	0.00	0.00	0.00
999.000 Transfer to other Fund	51,889.00	51,889.00	51,889.00	0.00	0.00	100.00
Dept: 000.000	367,559.00	367,559.00	285,379.10	9,141.97	6,458.47	78.50
Expenditures	367,559.00	367,559.00	285,379.10	9,141.97	6,458.47	78.50
Net Effect for SEWER FUND	-60,269.00	-60,269.00	29,016.20	69,009.40	71,692.90	-42.92
Change in Fund Balance:			29,016.20	69,009.40	71,692.90	

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 591 - WATER FUND						
Revenues						
Dept: 000.000						
630.000 Water Service Installation	0.00	0.00	997.00	0.00	0.00	0.00
632.000 Charges for Services Rendered	0.00	0.00	20.00	0.00	0.00	0.00
641.000 Water Sales - Non-metered	0.00	0.00	15.00	0.00	0.00	0.00
642.000 Water Sales - Metered	372,440.00	372,440.00	366,374.05	82,340.87	82,340.87	98.37
663.000 Water & Sewer Penalties	9,880.00	9,880.00	8,510.46	1,655.75	1,655.75	86.14
664.000 Interest on Investments	1,100.00	1,100.00	560.64	0.00	0.00	50.97
667.000 Hydrant Rental	5,800.00	5,800.00	0.00	0.00	0.00	0.00
Dept: 000.000	389,220.00	389,220.00	376,477.15	83,996.62	83,996.62	96.73
Revenues	389,220.00	389,220.00	376,477.15	83,996.62	83,996.62	96.73
Expenditures						
Dept: 000.000						
702.000 Payroll - Full Time	51,000.00	51,000.00	41,423.91	5,725.63	3,817.09	81.22
715.000 Social Security	3,340.00	3,340.00	2,523.83	348.83	232.51	75.56
716.000 Hospital/Life Insurance	19,800.00	19,800.00	14,560.87	2,116.62	1,421.44	73.54
716.001 Insurance Deductible	1,700.00	1,700.00	265.44	66.13	66.13	15.61
718.000 Pension	10,200.00	10,200.00	7,083.95	1,010.67	1,010.67	69.45
720.000 Worker's Compensation	1,710.00	1,710.00	1,072.14	146.94	97.96	62.70
722.000 Medicare	790.00	790.00	590.48	81.62	54.41	74.74
730.000 Postage	1,000.00	1,000.00	800.00	0.00	0.00	80.00
740.000 Operating Supplies	0.00	0.00	810.49	0.00	0.00	0.00
743.000 Chemicals	10,000.00	10,000.00	4,126.35	0.00	0.00	41.26
746.000 Gasoline & Oil	11,500.00	11,500.00	3,418.32	109.65	109.65	29.72
775.000 Repair & Maintenance Supplies	10,000.00	10,000.00	5,436.49	0.00	0.00	54.36
775.500 Water Meters	5,000.00	5,000.00	1,904.14	0.00	0.00	38.08
776.000 Vehicle Maintenance	1,000.00	1,000.00	803.65	0.00	0.00	80.37
780.000 Safety Supplies	0.00	0.00	260.75	0.00	0.00	0.00
800.000 Professional/Contractual Serv.	5,000.00	5,000.00	18,044.11	10,369.61	10,369.61	360.88
805.000 Computer Services	1,600.00	1,600.00	1,122.19	0.00	0.00	70.14
815.000 Uniform Rental	700.00	700.00	310.43	12.20	12.20	44.35
830.000 Memberships & Dues	0.00	0.00	922.00	0.00	0.00	0.00
850.000 Communications	1,600.00	1,600.00	822.54	0.00	0.00	51.41
860.000 Institutes & Training	600.00	600.00	385.00	0.00	0.00	64.17
910.000 Insurance & Bonds	8,000.00	8,000.00	7,976.00	0.00	0.00	99.70
920.000 Utilities	64,000.00	64,000.00	46,313.96	0.00	0.00	72.37
930.000 Repair & Maint.Contractors	27,000.00	27,000.00	24,473.91	0.00	0.00	83.90
960.000 Administrative Overhead	77,760.00	77,760.00	77,760.00	0.00	0.00	100.00
968.000 Depreciation	59,000.00	59,000.00	0.00	0.00	0.00	0.00

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

CY MTD: 4/1/2017 to 4/30/2017 CY QTD: 4/1/2017 to 6/30/2017
CY YTD: 7/1/2016 to 4/30/2017 CY ATD: 7/1/2016 to 6/30/2017

	CY Original Annual Budget	CY Amended Annual Budget	CY YTD Actual	CY QTD Actual	CY MTD Actual	Current Year % of Budget
Fund: 591 - WATER FUND						
Expenditures						
Dept: 000.000						
999.000 Transfer to other Fund	198,898.00	198,898.00	198,898.00	0.00	0.00	100.00
Dept: 000.000	571,198.00	571,198.00	462,108.95	19,987.90	17,191.67	80.58
Expenditures	571,198.00	571,198.00	462,108.95	19,987.90	17,191.67	80.58
Net Effect for WATER FUND	-181,978.00	-181,978.00	-85,631.80	64,008.72	66,804.95	46.06
Change in Fund Balance:			-85,631.80	64,008.72	66,804.95	
Grand Total Net Effect:	19,518.00	19,518.00	394,780.67	98,181.72	124,003.92	2,015.55

* Using Averaged MTD, QTD and YTD Ammended & Original Budgets

WAIVER AND INDEMNIFICATION AGREEMENT

The City of Parchment ("Parchment") hereby releases its agent the Kalamazoo Area Building Authority ("KABA") its' member units, employees, officers, insurers, board members, agents, and all those acting in concern therewith, from any and all claims or liability which may arise as a consequence of Parchment requiring or requesting KABA to waive any bonding requirements found in it demolition policy for the demolition of property identified as parcel I.D. # 39-06-03-226-039 (the "Property"), which upon information and belief is owned by 400 Island Avenue, LLC.

Parchment further agrees to indemnify KABA, its member units, employees, officers, insurers, board members, agents and all those acting in concert therewith from any third-party claims arising from the demolition of the Property or the failure to secure a bond for completion of such demolition including payment of any damages, attorneys' fees, expert fees, or other costs associated with any such claims.

CITY OF PARCHMENT

Dated: _____, 2017

_____
By: Robert B. Heasley
Its: Mayor

Dated: _____, 2017

_____
By: Shannon Stutz
Its: Clerk

TO: City Commission

FROM: John Frakes, Interim City Manager

SUBJECT: Deficit Elimination Plan

Attached is a deficit elimination plan that clears the deficit in Major Streets at the end of the 2019-20 Fiscal year. I spoke to Jeff Swartz at the Department of Treasury about this plan. He said that if we file an acceptable plan the State of Michigan will stop withholding Revenue Sharing funds and release the funds withheld this year. Since our plan exceeds June 30, 2018 it will not be "Certified" by the State, but will satisfy the requirements.

The plan as presented transfers funds from the Sewer and Water funds to pay for the infrastructure install on Bellisle Boulevard over three years. It also calls for transfers from the General Fund in FY 2018/19 and 2019/20. This represents the City match for the federal grant used to construct Bellisle Boulevard. At the end of FY 2019/20 Major streets will have a positive fund balance.

This deficit elimination plan must be adhered to and any variations in revenue and expense must be explained to the State of Michigan.

City of Parchment, Kalamazoo County, Michigan
Major Street Fund Deficit Reduction Plan

WHEREAS, The City of Parchment Major Street Fund has an $812,451.00 deficit fund balance as of June 30, 2016; and

WHEREAS, PA 140 of 1971 requires a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE IT IS RESOLVED that the City Commission of the City of Parchment, Kalamazoo County, Michigan does hereby adopt the attached Deficit Elimination Plan for the City of Parchment Major Street Fund;

BE IT FURTHER RESOVED that the Interim City Manager of the City of Parchment is hereby authorized to submit on behalf of the City of Parchment the attached Major Street Fund Deficit Elimination Plan to the Michigan Department of Treasury.

The roll call vote was as follows:
Ayes:
Nays:
Absent:
Abstain:

Shannon Stutz, Clerk/Treasurer
City of Parchment

I, Shannon Stutz, City Clerk for the City of Parchment do hereby certify that the foregoing resolution was adopted by the City Commission of the City of Parchment at its regular meeting held on Monday, May 15, 2017 and that the foregoing is the record of the vote on said resolution.

Shannon Stutz, Clerk/Treasurer
City of Parchment

City of Parchment, Kalamazoo County, Michigan
Major Street Fund Deficit Reduction Plan

	Estimated 2016-17	Proposed Budget 2017-18	Proposed Budget 2018-19	Proposed Budget 2019-20.
Unrestricted Net Position (Deficit) June 30, 2016	-$812,451	-$411,815	-$313,960	$113,643
Revenue				
Act 51 Revenues	$50,000	$122,480	$125,000	$127,500
Transfer from Sewer & Water	$250,787	$75,000	$77,205	$75,000
Transfer from General Fund			$99,730	50000
Total Revenue	$300,787	$197,480	$301,935	$252,500
Expenditures				
Salaries & Wages	$27,133	$32,135	$32,778	$33,434
Contracted Services	$18,000	$2,000	$2,040	$2,081
Repair & Maintenance	$2,545	$14,640	$14,933	$15,232
Gas & Oil & Salt	$7,685	$10,400	$10,608	$10,820
Overhead	$22,500	$18,000	$18,360	$18,727
Miscellaneous	$0	$2,450	$2,499	$2,549
Transfer to Local Streets	$25,000	$20,000	$20,400	$20,808
Total Expenditures	$102,863	$99,625	$101,618	$103,651
Restatement of Outstanding $ due MDOT	-$202,712			
Unrestricted Net Position (Deficit) June 30, 2017	-$411,815	-$313,960	-$113,643	$35,206

Explanation: No road construction or resurfacing is budgeted for 2017/18 or 2018/19. The Sewer & Water funds are reimbursing Major Streets for the infrastructure improvements
of this project.

City of Parchment, Kalamazoo County, Michigan
Major Street Fund Deficit Reduction Plan
Page 2

	Estimated 2016-17	Proposed Budget 2017-18	Proposed Budget 2018-19
Unrestricted Net Position (Deficit) June 30, 2016	-$812,451	-$411,815	-$313,960
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Act 51 Revenues	$50,000	$122,480	$125,000
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Miscellaneous	$0	$2,450	$2,499
Transfer to Local Streets	$25,000	$20,000	$20,400
Total Expenditures	$102,863	$99,625	$101,618

michigan municipal league

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

May 01, 2017

Mr. Dennis G. Durham

City Manager & Clerk
Parchment
650 S. Riverview Dr.
Parchment, MI 49004-1298

Dear Mr. Durham,

Thank you for your continued participation and support of the Michigan Municipal League. With the results of the 2016 election bringing major turnover in the Michigan legislature, the League is leveraging our access to key leadership to achieve critical results for our members. These advocacy efforts are headlined by our push to reform Michigan's broken municipal finance structure through our SaveMICity.org initiative, which launched in March 2016. Since then we've done presentations about Michigan's failed municipal finance system to more than 50 communities, organizations and groups representing thousands of people and generating hundreds of news articles valued at about $500,000.

Additionally, the League is intimately involved both publicly and behind the scenes promoting the interests of municipalities as legislation is debated in Lansing and Washington, D.C. Last year, we successfully championed a near elimination of local cost sharing toward MDOT road projects, helped positively impact the continuing personal property tax implementation process, and defended against numerous efforts to erode local revenue and property tax bases. Our team was instrumental in protecting local control in the complex, new medical marijuana regulatory structure and blocked efforts to eliminate Downtown Development Authorities and a proposal that would have been damaging to local historic districts.

As we look forward into 2017, our attention will shift towards a renewed effort to close the Dark Store property tax appeal loophole, serving as a key player in the expanding conversation on infrastructure and the extensive needs of communities of all sizes, and defending against tax changes at the state level which would impact road funding promises and the opportunity to restore cuts to revenue sharing.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in savings of over 20 percent. This year we are passing along a modest .9 percent inflationary adjustment to League dues.

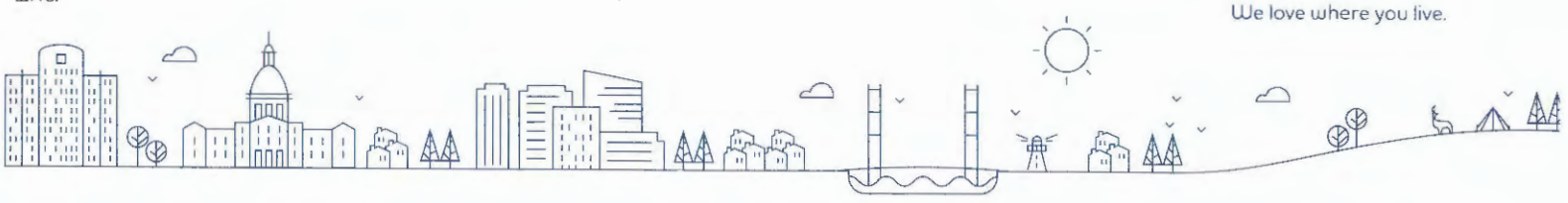
The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Rosalynn Bliss
President, 2016-2017

Enc.



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2017 - 2018

Parchment

ID: 384

Date: 05/01/2017

Membership Period: 07/01/2017 - 06/30/2018

	Current Balance
* MML Dues	1,355.00
** Legal Defense Fund	136.00
	$1,491.00

Total Due by July 01, 2017:
$1,491.00

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at $12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483

michigan municipal league

Member Benefits at a Glance

Advocacy of Municipal Issues

Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
Legislative Committees – member advisory committees help shape League-wide positions on important matters
Legislative Link E-Newsletter – a weekly rundown of legislative activity
Inside 208 Blog – timely conversations on legislative and advocacy issues

Information

Inquiry Service – information and custom research on your municipal questions
Center for 21st Century Communities (21c3) – tools to better position your community for the 21st century
Directory of Michigan Municipal Officials – annual listing of elected and key appointed city and village officials
The Review – bimonthly magazine geared specifically to the municipal audience
Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

Educational Opportunities *(member rates apply)*

Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
Seminars and workshops – on-site and online training opportunities
Elected Officials Academy – certification program designed to help elected officials lead in the 21st century

Documents on the League's Website

CrowdfundingMi.com – information and training on this important economic development tool
E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

Insurance Programs *(premiums apply)*

League Workers' Compensation Fund
League Liability and Property Pool
League Sponsored BCBSM Program
Unemployment Compensation Fund

Savings and Vendor Services

Natural Gas Purchasing Program – a program designed to reduce your gas utility costs
Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
Business Alliance Program – vendors who provide services to the municipal market

Additional League Services *(member rates apply)*

CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
Classified Ads – municipal job openings, as well as items for sale, on the League's website
Consulting Services – draw on the League's expertise for your management consulting needs
Executive Search Service – recruit the League to facilitate your executive search process
Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact (800) M-LEAGUE;
Access the League's website by visiting www.mml.org.

MINUTES OF THE REGULAR MEETING OF THE KINDLEBERGER ARTS COMMISSION HELD ON MONDAY MAY 1, 2017.

1. **Call to Order**

Chairman Heasley called the meeting to order at 6:00 p.m.

2. **Roll Call**

Present: Chairman Heasley, Commissioners Fooy, Heasley and Evans, Leah Ankney, Chris Falk, Wendy Gaul, Curt Flowers, Chester Emmons, Jan Watson, and Barb Steffler.

Absent Molly Andrews

3. **Minutes**

Moved by Leah Ankney, supported by Commissioner Fooy to approve the Minutes of the April 17, 2017 regular meeting with the corrected spelling of the name Marie Kerstetter.

Ayes: R. Heasley, D. Fooy, H. Evans, L. Ankney, B. Steffler.
Nays: None.
Absent: None
Abstain: None.
Motion Carried 5-0.

4. **Unfinished Business.** Jan Watson stated the shows were fully staffed. Doug Fooy informed the group that Mike O'Conner was honored to accept the title of Grand Marshall of this years' Festival and he would work on a biography and photograph for the program. Chris Falk stated he had spoken with Tracey Ican who manages the children's area and she stated there was a $35 increase in charges this year which no one had a problem with. It was learned that Carl of Papa Johns was not available this year but to keep him in mind for future events.

5. **New Business.** Commissioner Fooy proposed a Motion to have Bob Cox of Sign Crafters produce two over-the-road banners no more than $500 as a donation for a half page advertisement in KSF materials. The Motion was seconded by B. Steffler.

Ayes: R. Heasley, D. Fooy, H. Evans, L. Ankney, B. Steffler
Nays: None.
Absent: None
Abstain: None.
Motion Carried 5-0.

6. **Updates.** Jon Heasley informed us that he had already accepted $3,500 in donations from three people alone: $2,000 from Drug and Lab; Ty Kelly's annual $500 and $1,000 from Nieboer Heating and Cooling and invoices would be sent out. He felt that all who gave at least $1,000 in donations receive a full page ad in Kindleberger materials. Jon wanted to come up with different levels of donations. Jon stated many showed interest in being involved and donating and his enthusiasm was contagious. Commissioner Fooy suggested the Westnedge crosswalk for a banner but Chris Falk stated that was booked years in advance to get cycled into the rotation. Jan Watson spoke with Chris Falk and it is agreed she will contact Julie Birman about the show themes and be the point person to proofread and go over program content as we progress. Jan is not involved with the rack cards, but has agreed to help proofread them.

Chris Falk stated the publicity was going well and flyers had been spread throughout the County. He also mentioned the Museum asks for information or a proposal to be involved in our parade and Commissioner Fooy asked about perhaps having a dinosaur display or mystery artifacts, etc. Julie Birman of RiverRun Press was emailed the play titles and theme of "Fairytales and castles". Leah and Wendy both agreed that this was a very busy time gearing up for the Festival and to table any new Bylaws and to later review the Mission

Statement. After much discussion, Barb Steffler made a Motion that all Sunday performers would receive their payment on the night of performance, after the performance and Barb wished to further discuss no "down payments" being given with Molly Andrews before making a motion on that particular issue; the Motion was seconded by Commissioner Evans.

Ayes: R. Heasley, D. Fooy, H. Evans, L. Ankney, B. Steffler
Nays: None.
Absent: None
Abstain: None.

Motion Carried 5-0.

7. The next meeting is scheduled for May 15, 2017 at 6:00 pm.

8. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by Leah Ankney to adjourn the meeting at 6:47 p.m.

Wendy L. Gaul
Secretary