



AGENDA

REGULAR MEETING OF THE PARCHMENT CITY COMMISSION

JULY 18, 2016

7 P.M.

PARCHMENT CITY COMMISSION

MAYOR ROBERT B. HEASLEY

VICE MAYOR ROBERT D. BRITIGAN III

COMMISSIONER TERRY HAGEMAN

COMMISSIONER DOUGLAS FOY

COMMISSIONER JON HEASLEY

COMMISSIONER DAVID KINSEY

OFFICERS

CITY MANAGER DENNIS DURHAM

CITY ATTORNEY ROBERT SOLTIS

CITY TREASURER/CLERK SHANNON STUTZ

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A. City Commission Regular Meeting Minutes of June 20, 2016 - Accept

4. ADDITIONS OR CHANGES TO THE AGENDA

5. CITIZEN COMMENTS

Persons wishing to address the City Commission on items not already an agenda item, will be allowed five minutes. Please state your name and address for the record. If you require special accommodation, please notify the Clerk.

6. CONSENT AGENDA

Items included on the consent agenda will be dealt with upon one vote by the City Commissioner unless a Commissioner requests an item be dealt with individually.

A. Motion to APPROVE as indicated:

i. Warrants No. 1312-1313 – Information Only

ii. Fourth Quarter Financial Report – Information Only (TBD)

iii. Picnic Pavilion Reservation – Approve

- iv. MLive News Article (June 29, 2016) “Bangor panhandling ordinance not enough to stop beggars, police say” – Information Only
- v. Sheriff patrol study – Information Only

7. UNFINISHED BUSINESS

- A. Proposed Ordinance Prohibiting Panhandling – Second Reading and Final Adoption

8. NEW BUSINESS

- A. Year-End Budget Amendment – Approve
- B. Accept Price Quotation for Pavement Restoration - Approve

9. BOARD AND COMMISSION REPORTS/MINUTES

10. MAYOR AND COMMISSIONER COMMENTS

11. CITY MANAGER COMMENTS/REPORTS

- A. City Manager’s Report July – Information Only

12. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY
COMMISSION HELD ON MONDAY JUNE 20, 2016.**

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Hageman, Fooy, Heasley, and Kinsey, Treasurer/Clerk Stutz, City Manager Durham and City Attorney Soltis.

Absent None.

3. Minutes

Moved by Vice-Mayor Britigan, supported by Commissioner Heasley to approve the amended Minutes of the June 6, 2016 regular meeting.

Motion Carried.

4. Additions or Changes to the Agenda

None.

5. Citizen Comments

Karen Conner-Beck, 1124 Parchmont, complained that the crosswalks on Riverview were still out, faint, or intermittent, and that there is still a board and cone at the corner of the Middle School and Oak Grove.

6. Consent Agenda

A. Moved by Vice-Mayor Britigan, supported by Commissioner Hageman to receive the consent agenda items.

Motion Carried.

7. Unfinished Business

None.

8. New Business

A. Filling City Commission Vacancy – Approve.

Moved by Commissioner Heasley, supported by Commissioner Hageman, to affirm that candidates to finish the term of Commissioner Balmer will be placed on the November 8, 2016 ballot. Candidate petitions and affidavits of identity are due to the City Clerk by 4 pm on August 2, 2016. Statements of Organization for candidate committees are due 20 days after candidate petitions are filed.

Motion Carried.

B. Ordinance Prohibiting Panhandling – First Read.

Moved by Commissioner Hageman, supported by Vice-Mayor Britigan to accept the First Reading of the Ordinance to amend Chapter 30 of the Parchment City Code of ordinances to add a new article V (Panhandling). Second Reading scheduled for July 18, 2016.

Motion Carried.

9. Standing Board and Committee Reports

None.

10. Mayor and Commissioner Comments

Vice Mayor Britigan provided an update on the CCTA (Central County Transit Authority) – Dump the Pump day, remote broadcast, etc.

11. City Manager Comments/Reports

None.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 7:26 p.m.

Shannon S. Stutz
City Clerk



Warrants # 1312-13
July 18, 2016

City of Parchment

Attachment 1 - Check Register Report 1312
Attachment 2 - Check Register Report 1313

**City of Parchment
Check Register Report
Warrant 1312**

Check #	Check Date	Vendor Name	Check Description	Amount
MERCANTILE Checks				
33093	06/20/2016	ALLIED MECHANICAL SERVICES INC	Test Backflow Preventers	200.00
33094	06/20/2016	STACY BARTELL	2016 festival - set expenses	128.87
33095	06/20/2016	BEAVER RESEARCH COMPANY	55 Gal - Weed Killer	1,339.25
33096	06/20/2016	BIG AIR BOUNCERS	2016 Festival - bounce house	160.00
33097	06/20/2016	BLUE CROSS BLUE SHIELD OF MI	Retiree Ins - July	11,035.88
33098	06/20/2016	SHEILA BROWN	Children's Area-Festival 2016	150.00
33099	06/20/2016	CINTAS CORPORATION LOC. 725	Uniform Rental & Towels	171.99
33100	06/20/2016	CLARK TECHNICAL SERVICES	Computer Support - May	495.00
33102	06/20/2016	CONSUMERS ENERGY	City lights - May	7,144.86
33103	06/20/2016	CORNERSTONE OFFICE SYSTEMS	Monthly Contract to 7/3/16	100.62
33104	06/20/2016	RICHARD JOHN DELCAMP	Kindleberger Concert - 6/19/16	1,500.00
33105	06/20/2016	DEYOUNG LANDSCAPE SERVICE	Treatment #2 - Stage	165.00
33106	06/20/2016	ELHORN ENGINEERING COMPANY	4 - Liquefied Aquadene	1,508.00
33107	06/20/2016	FORD, KRIEKARD, SOLTIS & WISE	Police Matters - May	2,427.45
33108	06/20/2016	GALESBURG 4-H	Petting Zoo - Festival 2016	50.00
33109	06/20/2016	KEN HOLDA	Production Coaching-Brigadoon	250.00
33110	06/20/2016	KALAMAZOO OIL CO.	Fuel Charges 5/16 to 5/31/16	303.74
33111	06/20/2016	KALAMAZOO SYMPHONY ORCHESTRA	Instrumental Petting Zoo-2016	100.00
33112	06/20/2016	RICK LANSDALE	Balloon Guy - Festival 2016	225.00
33113	06/20/2016	LINDE GAS NORTH AMERICA LLC	Monthly Comp Air & Compl Chg.	23.41
33114	06/20/2016	MAINTENANCE MASTERS, INC.	Mowing Right of Ways 6/2/16	175.00
33115	06/20/2016	KENJI MARSHALL	Artist - Festival 2016	225.00
33116	06/20/2016	PREIN & NEWHOF	MDOT Project Closure Paperwork	5,565.25
33117	06/20/2016	REPUBLIC SERVICES #249	City Wide Pickup - June	7,818.96
33118	06/20/2016	ROSE PEST SOLUTIONS	Pest Control - Contract	299.00
33119	06/20/2016	SEVERANCE ELECTRIC CO INC	Traffic Signal Maint - May	120.00
33120	06/20/2016	TREASURER SHANNON STUTZ	DD Lunch w/Britigan	72.98
33121	06/20/2016	SMALL BUSINESS ADMIN SERVICES	HRA - June	52.50
33122	06/20/2016	TAMS-WITMARK	Shipping?-Orch-Brigadoon	37.75
33123	06/20/2016	JAN WATSON	Play Supplies	26.97

City of Parchment
Check Register Report
Warrant 1313

Check #	Check Date	Vendor Name	Check Description	Amount
MERCANTILE Checks				
33128	07/01/2016	MORGAN ARNDT	2016 Festival - Orchestra	350.00
33129	07/01/2016	STACY BARTELL	Set/play expenses	1,169.73
33130	07/01/2016	DAVID BERNARD	2016 Festival - Orchestra	350.00
33131	07/01/2016	CINTAS CORPORATION LOC. 725	Uniform Rental & Towels	199.81
33132	07/01/2016	CLEAN EARTH ENVIRONMENTAL	Clean 3 Lift Stns w/waste disp	1,399.98
33133	07/01/2016	CLEVERBRIDGE	Antivirus - 1 Year	134.30
33134	07/01/2016	COMPANION LIFE	Life & AD&D Ins - July	57.00
33135	07/01/2016	TAYLOR CROW	2016 Festival - Orchestra	350.00
33136	07/01/2016	BRENT DECKER	Music Director - 2016 Festival	1,100.00
33137	07/01/2016	DR. HOOKS, INC.	42-Car Show Trophies	379.15
33138	07/01/2016	AMBER FELTRIN	2016 Festival - Orchestra	350.00
33139	07/01/2016	CRAIG FREEMAN	2016 Festival - Orchestra	350.00
33140	07/01/2016	BENJAMIN GAUTHIER	Children's Ent-7/9/16	500.00
33141	07/01/2016	ANTHONY HAMILTON	Choreographer - 2016 Festival	850.00
33142	07/01/2016	KEN HOLDA	Director-Balance due on strike	600.00
33143	07/01/2016	KIMBERLY HUTCHINSON	2016 Festival - Kids costumer	450.00
33144	07/01/2016	LOU IRWIN JR.	2016 Festival - adult costumer	800.00
33145	07/01/2016	LAUREL JORDAN	2016 Festival	200.00
33146	07/01/2016	KALAMAZOO CIVIC THEATRE	Rental for Festival	50.00
33147	07/01/2016	KALAMAZOO OIL CO.	Fuel Charges 6/1 to 6/15/16	259.21
33148	07/01/2016	KALAMAZOO TOWNSHIP	Police Services Contract 2 months	49,304.95
33149	07/01/2016	TREASURER CITY OF KALAMAZOO	Municipal Sewer - May	6,000.89
33150	07/01/2016	KELLY WHITE DESIGN, INC.	5/1 Updates - Kindleberger Art	56.25
33151	07/01/2016	JAKE KOTARAK	2016 Festival - Sound	550.00
33152	07/01/2016	CHRISTOPHER LEWIS	2016 Festival-Properties Desig	450.00
33153	07/01/2016	MAINTENANCE MASTERS, INC.	Frontier Renewal-Paper Mill-Br	1,345.00
33154	07/01/2016	PARCHMENT FIRE ASSOCIATION	Dues Collected 2015/2016	364.00
33155	07/01/2016	CITY OF PARCHMENT	Water bills	568.68
33156	07/01/2016	CARRIE PHILLIPS	Sound Designer - 2016 Festival	550.00
33157	07/01/2016	PRECISION TREE CARE	Trim 2 Trees-Glenguile-Remove	1,600.00
33158	07/01/2016	PROMOTION CONCEPTS	Car Show T-Shirts, Detail Shee	505.79
33159	07/01/2016	NATALIE RAMSEY	Park Refund-06/18/16	100.00
33160	07/01/2016	SIGNCRAFTERS	Replacement sign for Park-LL	675.00
33161	07/01/2016	ZAC THOMPSON	Director-Balance due on comple	600.00
33162	07/01/2016	MARK TOMLINSON	2016 Festival - Orchestra	350.00
33163	07/01/2016	TYLER TECHNOLOGIES, INC.	Annual Maint to 7/31/17	4,472.72
33164	07/01/2016	CHAD VAN HERK MUSIC	Children's Entertainment-7/9/1	500.00
33165	07/01/2016	JACK VANDERBEEK	Children's Area-2016 Festival	150.00
33166	07/01/2016	LISA WATSON	Stage Manager-2016 Festival	500.00
33167	07/01/2016	JESSE WILLIAMS	2016 Festival - Orchestra	350.00

Kindleberger Park Reservation Form

Area of park to be reserved:

- Sunken Gardens/Gazebo (\$200 non-resident/\$100 resident)(3-hour block), (deposit required)
- Stage (\$300 non-resident/\$150 resident)(3-hour block)(deposit required)
- Lower Softball Fields (\$25 non-resident, \$10 resident)
- Tennis Court 1 (\$25 non-resident, \$10 resident)(1-hour period)
- Tennis Court 2 (\$25 non-resident, \$10 resident)(1-hour period)
- Picnic Pavilion 1 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 2 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 3 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 4 (\$100 non-resident/\$50 resident for 4-hour block)
- Picnic Pavilion 5 (\$100 non-resident/\$50 resident for 4-hour block)

TRINITY TEMPLE SDA CHURCH

Name: EDWARD MCLEAN Phone: 269-823-4501

Address: 1615 E. G Ave, PARCHMENT MI 49004

Email: PLCOUNSELING@yahoo.com Alt. Phone: 269-823-4501

Date of Event: JULY 24th 2016 Time: 12 - 4 pm

How many attendees do you anticipate at your event? 75-100

Will there be music as part of your event? N/A

Name of DJ, Musical Performer, Sound Technician: N/A

Will there be decorations, rental chairs/tents/tables: N/A

**See park rules on reverse side*

Edward McLean
Signature

7-12-16
Date

FOR INTERNAL OFFICE USE:

Application received by: wlg Date: 7-12-16

Payment Received: CAC wlg Receipt # 10013

APPROVAL

Signature Date

Bangor panhandling ordinance not enough to stop beggars, police say



By Andrew Dodson | adodson@mlive.com

[Email the author](#) | [Follow on Twitter](#)

on June 29, 2016 at 5:33 AM

BAY CITY, MI — An ordinance designed to take the bite out of beggars greeting visitors to Bay City has no teeth, police say.

In the six months since **Bangor Township passed a panhandling ordinance**, police have issued two citations. One was thrown out in a court for lack of evidence.

And panhandlers on almost a daily basis continue to work traffic at the main intersection of West Thomas Street and Euclid Avenue for a few bucks.

"The way the ordinance is written today, we can't write up a panhandler who's holding a sign asking for money on the corner," said Bay County Undersheriff Troy Cunningham. "We are more than willing to enforce the ordinances, but we can't create them. We need the higher-ups to give us a law that we can enforce and deal with this problem."

The Bangor Township Board of Trustees unanimously approved an ordinance in January that bans panhandling for cash or anything else along its streets. But police and attorneys say it doesn't stop panhandlers from standing in road rights-of-way with a sign in their hands.

"If he's standing there, just holding a sign, he's not violating the ordinance," said Jim Hammond, Bangor Township's contracted attorney. "The moment he interferes with traffic or approaches a driver, then it's a violation."

Because of that nuance, police want to see some kind of updated ordinance that makes it easier for them to stop panhandling.

Cunningham pointed to Flint Township, where it's illegal for motorists operating a vehicle to give money to anyone soliciting in rights-of-way or on the road. That approach, however, prevents groups such as the Lions Club or firefighters from standing in the road to solicit for charity, he said.

Another idea, he said, is to ban all panhandling within 250 feet of an intersection.

"That would make it much easier," he said. "They wouldn't be able to be there, period."

The Bay City Commission **approved an ordinance in September** that bans panhandling between sunset and sunrise and in city rights-of-way and out-lawns. It also prohibits beggars from going into the street and asking for money.

Bay City Public Safety Director Michael Cecchini said officers in his department have worked to obtain compliance around the city. No citations have been issued, he said. Officers have successfully asked panhandlers on a few occasions to leave corners, citing the ordinance, Cecchini said.

Speaking to the Bay City Commission Monday, June 20, Bay City Police Capt. Joseph Lanava said the department plans to be "diligent when dealing with panhandlers."

"We're going to do everything we can to enforce our ordinance, but it needs to go beyond that," Lanava said.

The department plans to launch a social media campaign this summer instructing people how to give to local charities instead of panhandlers.

"A lot of these panhandlers may have an addiction," Lanava said. "If you want to help these people, the money is much more effective through a charity organization."

Lanava said the department plans to coordinate efforts with the Bay County Sheriff's Office to gather information on panhandlers, identify repeat offenders and complete field contact entries that are submitted to a state records management system.

"We'll then have officers patrol areas that are identified as hot spots," he said.

Thomas Baird, a Bay City resident, is fed up every time he sees a panhandler at Euclid and Thomas.

"They're collecting a lot of money over a period of time and I can't believe it's still going on," Baird said.

He's now pitching officials on an idea he hopes makes it easier for officers to ticket offenders and beautify the intersection at the same time. Baird wants to see a 6-foot wide, 125-foot-long flower bed installed from the curb past the trees on the grassy right-of-way.

"If he wants to collect money from people, he has to walk in the flower bed and then it becomes destruction of public property," he said. "It's much easier to get them, then."

Hammond, Bangor Township's attorney, said, "It's not a bad idea."

"It's definitely something worth looking at," he said.

Cunningham said he can have detectives and deputies scout out key panhandling areas, but it can be a strain on resources.

"It's a lot of time and not enough resources. And then you risk sending guys out there and they're either not panhandling or they're not there," he said.

But Cunningham also understands there's some urgency this summer in figuring out how to stop panhandlers from greeting motorists from I-75 or US-10.

More than 100,000 people are expected to come into town next month for the 2016 Tall Ship Celebration. And the buccaneers they want to see are on ships, not on the street corner.

Registration on or use of this site constitutes acceptance of our [User Agreement](#) and [Privacy Policy](#)

© 2016 MLive Media Group. All rights reserved ([About Us](#)).

The material on this site may not be reproduced, distributed, transmitted, cached or otherwise used, except with the prior written permission of MLive Media Group.

Community Rules apply to all content you upload or otherwise submit to this site.

[Ad Choices](#)

June 14, 2016

Dear City, Township and Village Officials,

On May 7, 2016 we made a presentation to the Kalamazoo County Board of Commissioners regarding the number of Kalamazoo County Sheriff patrol units on the road. Our initial finding is that there are fewer Sheriff vehicles on the road now than there was thirty-six (36) years ago. For the past 36 years and continuing for the next six, the Kalamazoo County taxpayers will pay an additional \$12 million dollars through the Law Enforcement Millage. Back in 1980 the County Board of Commissioners and others promised to increase the patrol level with the passage of the original 1.5 mills assessment. That has not happened.

During the same period the County's population has increased about 47,000 residents yet the Sheriff's Department has not increased the number of patrols on the road. The City of Portage has 35 patrol units for their 47,000 population. The County added none for a similar population.

Enclosed is a copy of a study compiled by us. We are asking you and your board members to review this report and give us your input, opinion or direct us to other areas of Kalamazoo County Sheriff's Department you would like us to study further.

It's our hope that with your interest and support a summit with the Sheriff and County Board of Commissioners will be called to discuss this topic further.

If you agree we would appreciate your help by contacting the following County Commissioners to ask for a meeting.

Stephanie Moore	269-760-5969	Stephny4@icloud.com
Kevin Wordelman	269-290-8656	thewordelman@gmail.com
John Taylor	815-245-7160	Taylorjt91@yahoo.com
Michael Seals	269-744-4220	mikes1023@aol.com
Julie Rogers	269-349-3352	julie@juliemrogers.com
Jeff Heppler	269-629-5124	mjheppler@aol.com
Roger Tuinier	269-381-2811	roger@TuinierBrothersGreenhouse.com
John Gisler	269-323-0259	jgisler5@comcast.net
Dale Shugars	269-372-4430	commissionershugars@gmail.com
Larry Provancher	269-352-7356	Larry.provancher@charter.net
Scott McGraw	269-548-7004	scottdmcgraw@yahoo.com

Respectfully submitted by:

Jerry VanderRoest
Charlestown Twp. Supervisor
1499 S. 38th St.
Galesburg, MI 49053
269-665-7805
charsupervisor@charlestantownship.org

Jeff VanderRoest
Texas Charter Twp. Trustee
5140 Swallow Ave.
Kalamazoo MI 49009
269-420-7747
JVanderRoest.tt@gmail.com

A study on the inadequate number of Sheriff patrol units within Kalamazoo county

Submitted by

Jeff Vander Roest
Trustee of the Texas Charter Township
phone #(269)420-7747
jvanderroest.tt@gmail.com

Jerry Vander Roest
Charleston Township Supervisor
phone #(269)665-7805
charsupervisor@charleston.org

1980 Promises Made

- 1) The millage will help the Sheriff hire back a sizable number of the 29 and prevent the loss of the 13 next year.
- 2) Without the funds more criminals would be released or cases dismissed for lack of a speedy trial, there would be more plea-bargaining, response time for accidents would be longer, and there would be more juvenile delinquents on the streets without proper supervision.
- 3) This vote reaffirms our belief that the citizens of this county consider crime and public safety the No. 1 priority. We now have the ability to carry out that mandate.

4) Clearly, voters are being asked to place their trust and faith in the County Commissioners to determine the needs of the county and to levy only that portion of the 1.5 mills that is necessary. That's what we elect them to do.
(Kalamazoo Gazette)

5) County officials have pledged not to add programs and to increase the millage levy to keep abreast of inflationary factors.

And now after 36 years...

The citizens of this county have paid over a 1/4 of a billion dollars through this Public Safety millage and now have less Road Patrol Officers than they back in 1980.

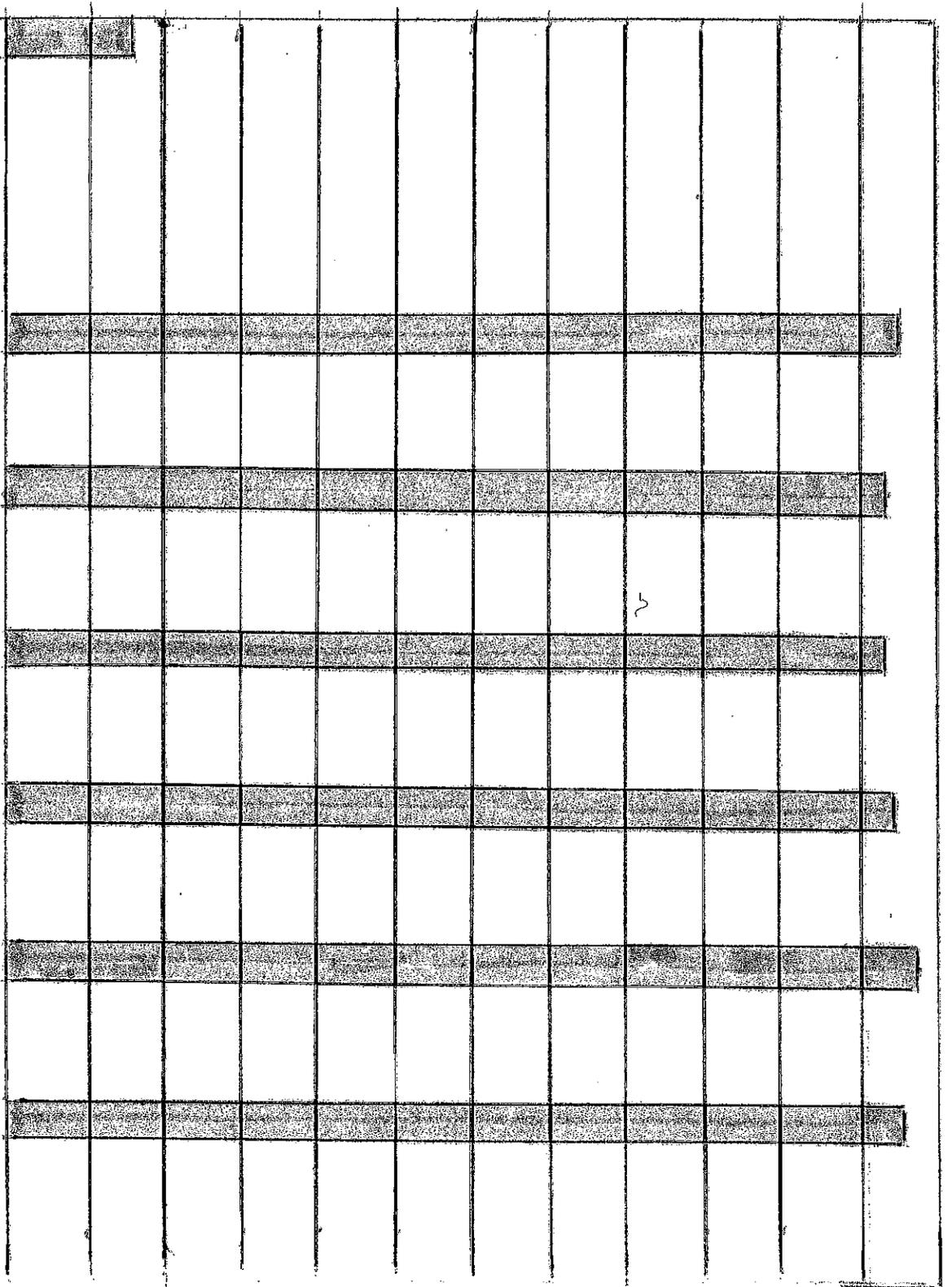
Kal. County Sheriff Patrol Division 33 officers

<u>Shifts</u>	<u>Officers</u>	<u>Cars</u>
7 am – 5 pm	12	6
4 pm – 2 am	12	6
10 pm – 8 am	9	4

During our study many questioned even if this number of police vehicles were on the road?

**KALAMAZOO COUNTY
TWO YEAR TAXABLE COMPARISON BY UNIT
FROM 2015 TO 2016**

<u>TOWNSHIPS</u>	<u>2015 TAXABLE</u>	<u>2016 TAXABLE</u>	<u>Amount of Public Safety millage collected from each unit</u>
Alamo	128,414,744	129,304,483	<u>187,374</u>
Brady	155,877,888	157,562,964	<u>228,325</u>
Charleston	106,360,025	98,583,600	<u>142,858</u>
Climax	68,463,816	68,781,355	<u>99,671</u>
Comstock	541,962,790	541,882,425	<u>785,241</u>
Cooper	263,352,556	265,465,234	<u>384,685</u>
Kalamazoo	421,805,887	417,873,303	<u>605,540</u>
Oshtemo	745,966,079	759,174,223	<u>1,100,119</u>
Pavilion	196,977,453	193,848,082	<u>280,905</u>
Prairie Ronde	101,391,300	103,794,952	<u>150,409</u>
Richland	383,160,347	386,102,939	<u>559,502</u>
Ross	307,702,013	311,866,582	<u>451,926</u>
Schoolcraft	290,197,696	287,250,939	<u>416,255</u>
Texas	779,098,276	803,394,814	<u>1,164,200</u>
Wakeshma	63,282,085	64,705,134	<u>93,764</u>
TOTAL TOWNSHIP:	4,554,012,955	4,589,591,029	<u>6,650,774 (57%)</u>
<u>CITIES</u>			
Galesburg	27,333,385	26,831,702	<u>38,882</u>
Kalamazoo	1,506,388,780	1,462,323,703	<u>2,119,052</u>
Parchment	43,906,105	42,696,183	<u>61,871</u>
Portage	2,039,228,581	1,905,365,274	<u>2,761,064</u>
TOTAL CITIES	3,616,856,851	3,437,216,862	<u>4,980,869 (43%)</u>
TOTAL COUNTY	8,170,869,806	8,026,807,891	<u>11,631,647</u>



14,000,000
 11,000,000
 10,000,000
 9,000,000
 8,000,000
 7,000,000
 6,000,000
 5,000,000
 4,000,000
 3,000,000
 2,000,000
 \$ 1,000,000

This Public Safety (Law Enforcement) millage for the last 6 years has raised

\$ 69,533,358

The growth of Kalamazoo County

- 1) 52% percentage of the County's population is outside the cities of Kalamazoo and Portage.
- 2) Over the past 35 years this county has grown the equivalent of another city the size of Portage (47,900 people), with most of the growth outside the cities.
- 3) The city of Portage has 35 police cars to cover its 48,200, but the Sheriff Dept's Patrol Division has failed to increase any new police cars on the road to meet this additional population.

Geography	Population Estimate (as of July 1)		
	2013	2014	2015
Alamo township, Kalamazoo County, Michigan	3,839	3,860	3,883
Brady township, Kalamazoo County, Michigan	4,394	4,444	4,472
Charleston township, Kalamazoo County, Michigan	2,019	2,031	2,046
Climax township, Kalamazoo County, Michigan	2,504	2,512	2,513
Comstock charter township, Kalamazoo County, Michigan	15,250	15,342	15,437
Cooper charter township, Kalamazoo County, Michigan	10,364	10,510	10,549
Galesburg city, Kalamazoo County, Michigan	2,038	2,040	2,043
Kalamazoo city, Kalamazoo County, Michigan	75,730	75,939	76,041
Kalamazoo charter township, Kalamazoo County, Michigan	22,393	22,491	22,554
Oshemo charter township, Kalamazoo County, Michigan	22,311	22,468	22,616
Parchment city, Kalamazoo County, Michigan	1,841	1,846	1,848
Pavilion township, Kalamazoo County, Michigan	6,321	6,335	6,344
Portage city, Kalamazoo County, Michigan	47,557	47,857	48,177
Prairie Ronde township, Kalamazoo County, Michigan	2,323	2,354	2,371
Richland township, Kalamazoo County, Michigan	7,830	7,934	8,058
Ross township, Kalamazoo County, Michigan	4,794	4,823	4,848
Schoolcraft township, Kalamazoo County, Michigan	8,522	8,624	8,698
Texas charter township, Kalamazoo County, Michigan	15,804	16,169	16,434
Wakeshma township, Kalamazoo County, Michigan	1,328	1,329	1,331

Villages 2015

Vicksburg 3,230
Schoolcraft 1,566
Richland 786
Augusta 904
Climax 781

Township(s)
51%

Cities
49%

Patrol Officers ratio to units population

Unit of Government	Number of Patrol Officers	Population	Ratio
Village of Richland	4	786	1 to 197
Village of Schoolcraft	5	1566	1 to 313
Village of Vicksburg	9	3,230	1 to 359
Village of Augusta	2	904	1 to 452
City of Parchment	2.5	1848	1 to 739
City of Galesburg	2.5	2043	1 to 817
Kalamazoo Township	22	22,554	1 to 1025
City of Portage	35	48,177	1 to 1376
Oshtemo Township	5		
Texas Township	2		
Comstock Township	2		
Ross Township	1		
Kal Co. Sheriff Dept	33	103,114	1 to 3,125



Perspectives

Police Officer to Population Ratios Bureau of Justice Statistics Data

Introduction

The IACP *Perspectives* series is intended to help local agency decision-making by providing useful information gleaned from our network of information sources. The *Perspectives* series does not present IACP positions on the topic being addressed, nor does it replace long-term research. *Perspectives* publications raise thoughtful issues regarding complex policy topics- in this case, police officer to population ratios- to inform the debate at the local level.

Ratio Data and Agency Staffing

Before presenting BJS data, it is first important to clarify IACP's position on police to population ratios and why they should *not* be used as a basis for agency staffing decisions. The following is a quote from IACP's *Patrol Staffing and Deployment Study* brochure: *Ratios, such as officers-per-thousand population, are totally inappropriate as a basis for staffing decisions. Accordingly, they have no place in the IACP methodology. Defining patrol staffing allocation and deployment requirements is a complex endeavor which requires consideration of an extensive series of factors and a sizable body of reliable, current data.*

BJS ratio data presented here can be useful to local agencies in other ways, including historic perspective on staffing trends across all US law enforcement, and in conducting long term staffing trend analysis, locally, regionally and nationally.

BJS Ratio Data

The Bureau of Justice Statistics (BJS), within the Office of Justice Programs (OJP), within the United States Department of Justice (DOJ) publishes *Local Police Departments* report every three to four years. This report contains excellent and highly reliable data on state and local police personnel throughout the U.S. One aspect of this report is the average ratio of full time officers per 1,000 residents. The most recent BJS data on this topic (2003), by size of population served follows:

Population Served	*FT Officers Per 1,000 Residents	Population Served	*FT Officers Per 1,000 Residents
250,000 or more	2.5	10,000 to 24,999	2.0
100,000 to 249,999	1.9	2,500 to 9,999	2.2
50,000 to 99,999	1.8	1,000 to 2,499	2.6
25,000 to 49,999	1.8	All Sizes	2.5

*Average Ratio

In addition to the *Local Police Departments* publication, BJS also publishes a more comprehensive report intermittently entitled *Law Enforcement Management and Administrative Statistics (year): Data for Individual State and Local Agencies with 100 or More Officers*. Both reports can be valuable to local law enforcement agencies. To learn more about the Bureau of Justice Statistics (BJS) and their statistical reports on law enforcement, visit their website: www.ojp.usdoj.gov/bjs.

The Sheriff Dept. Budget for 2016 year

General fund	17,031,747
Law Enforcement fund	7,394,283
Grants (416 etc.)	338,800
	<hr/> <hr/>
	\$24,764,830

This issue of under-staffing of police patrol is something that the sheriff with help of the County Board of Commissioners have to address together. The sheriff controls the budget.

Note: Above budget doesn't include utilities, insurance and other indirect costs.

The new jail expansion was delayed because of lack of funds and employees to operate it. The question is, has the cost of more jail employees been at the expense of having adequate patrol officers?

One example of Contribution to Law Enforcement by Texas Township

<p>1) 4.85 County millage (General fund)</p> <p style="padding-left: 40px;">803,395 X 4.85 = \$3,896,466</p> <p style="padding-left: 40px;">3,896,466 X 64% =</p>	<p>Law Enforcement Commitment</p> <p>\$2,493,738</p>
<p>2) Extra voted Public Safety Millage</p> <p style="padding-left: 40px;">803,395 X 1.4491 =</p>	<p>\$1,164,200</p>
<p>3) Contract for 2 patrol officers/cars =</p>	<p>\$ 242,590</p>
<p>_____</p>	<p>Total \$3,900,528</p>

This contract for extra Police Patrol should be considered for exclusive use only for the Township, the same as you would treat a city of Portage or Kalamazoo Township police unit.

Not for the County to fulfill its understaffing needs.

Three examples of unacceptable response time this past couple of weeks.

- 1) There was a rear-end car accident and it took over 2 hours before a County car arrived.
- 2) A convenience store had a break-in and after an hour wait finally a Portage police unit helped assist the Sheriff Dept.
- 3) WMWT reported that a car accident in the Augusta area took the Sheriff Dept. an hour before making it to the scene. (Channel 3 T.V.)

Cost to add six new patrol units to the Sheriff Dept.

1) The cost of one Sheriff Deputy and car

\$121,295

x 6

\$727,700

2) The citizens/taxpayers will pay \$11,631,647 from the extra-voted Public Safety millage this year.

3) Adding 6 new Deputies will only amount to 6.3% of the extra-voted millage and only 3% of the sheriff's total budget.

In talking with the Ottawa County Sheriff Dept.

- 1) Ottawa County does not have a county-wide law enforcement millage, only individual contracts.
- 2) They have contracts with about all of their units of government and they believe it's their responsibility that patrol cars assigned to these units be exclusively used there. If a major emergency takes one of the cars out of these units, another police vehicle will be rolled into that area immediately.
- 3) These contracts with their governmental units are negotiated and not a take it or leave it approach.
- 4) Under these circumstances, if Texas Township had a special assessment that raised the same \$1,164,200 that its residents now pay, it would be able to have 9.5 deputies instead of the 2 it has now.

Conclusion

36 years ago the county asked the citizens/taxpayers to approve this additional millage because this county considered crime and public safety our #1 priority, and we have heard the promises that were made.

The people of this County have kept their part of the deal by renewing this millage and paying this extra tax.

And now we realize that our County Sheriff patrol division is under-staffed.

We need to show our citizens that their safety and protection is a mandate that we take seriously.

We need to step up to the plate and deliver on our word.

We shouldn't be here asking for just six more cars, but instead 20.

Position/Expenditure Summary 2016 Budget

	General Operating Funds			Law Enforcement Fund			Combined		
	Positions	Percent of Total Dept.	Amount	Positions	Percent of Total Dept.	Amount	Positions	Percent of Total Dept.	Amount
Circuit Court:									
Administrative Division	43.1750	100.0%	\$ 5,109,100	-	-	-	43.1750	100.0%	\$ 5,109,100
Trial Division	7.0000	50.0%	443,100	7.0000	50.0%	527,600	14.0000	100.0%	970,700
Family Division	8.0000	55.2%	851,900	6.5000	44.8%	687,500	14.5000	100.0%	1,539,400
Child Care	78.1250	100.0%	9,218,200	-	-	-	78.1250	100.0%	9,218,200
Friend of the Court	49.0000	100.0%	3,240,600	-	-	20,000	49.0000	100.0%	3,260,600
	<u>185.3000</u>		<u>\$ 18,862,900</u>	<u>13.5000</u>		<u>\$ 1,235,100</u>	<u>198.8000</u>		<u>\$ 20,098,000</u>
District Court	59.5000	80.4%	4,768,800	14.5000	19.6%	865,500	74.0000	100.0%	5,634,300
Jury Board	-	-	3,300	-	-	-	-	-	3,300
Adult Probation	-	-	50,700	-	-	-	-	-	50,700
Probate Court	9.0000	100.0%	949,100	-	-	-	9.0000	100.0%	949,100
Prosecuting Attorney	22.5000	51.5%	2,481,300	21.2250	48.5%	1,774,600	43.7250	100.0%	4,255,900
Sheriff	143.3000	67.8%	16,695,600	68.0000	32.2%	7,123,400	211.3000	100.0%	23,819,000
Emergency Management	1.5000	100.0%	218,000	-	-	-	1.5000	100.0%	218,000
Medical Examiner	-	-	518,800	-	-	-	-	-	518,800
Law Library	-	-	58,000	-	-	-	-	-	58,000
Animal Services & Enforcement	9.0000	60.0%	642,500	6.0000	40.0%	330,100	15.0000	100.0%	972,600
Community Corrections	-	-	-	-	-	11,000	-	-	11,000
Other	209.5625	100.0%	30,221,100	-	-	539,300	209.5625	100.0%	30,760,400
Grand Totals	<u>639.6625</u>		<u>\$ 75,470,100</u>	<u>123.2250</u>		<u>\$ 11,879,000</u>	<u>762.8875</u>		<u>\$ 87,349,100</u>

NOTE: The above totals do not include grant funds.

CITY OF PARCHMENT
KALAMAZOO COUNTY, MICHIGAN
ORDINANCE _____

AN ORDINANCE TO AMEND CHAPTER 30 OF THE PARCHMENT CITY CODE OF ORDINANCES TO ADD A NEW ARTICLE V (PANHANDLING); TO ADD A NEW ARTICLE VI (IMPEDING PEDESTRIAN OR VEHICULAR PASSAGE); TO REPEAL ALL OTHER ORDINANCES OR PARTS THEREIN INCONSISTENT OR CONTRARY TO THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE FOR THIS ORDINANCE.

THE CITY OF PARCHMENT ORDAINS:

ARTICLE I

Chapter 30, Article V, Sections 30-35 to 30-40, are hereby reserved.

ARTICLE II

Chapter 30, Article V, PANHANDLING, is hereby added and shall now read:

ARTICLE V

Sec. 30-41. PANHANDLING.

A. The following words and phrases apply to this Article:

Private Place: Any place owned, lawfully controlled by a person or entity other than the person panhandling.

Public Place: Any place where the public has access, including, but not limited to, any sidewalk, street, highway, parking lot, plaza, transportation facility, school, place of amusement, park or playground.

Panhandling: Any solicitation made in person upon, in or at any public place in the City, in which a person requests an immediate donation of money or other gratuity from another person in violation of Section 30-42 or 30-43.

Panhandling shall include:

(1) Vocal appeal or for music, singing or other street performance;
and

(2) Where the person being solicited receives an item of little or no monetary value in exchange for a donation, under circumstances where a reasonable person would understand that the transaction is in substance a donation.

However, panhandling shall not include the act of passively standing or sitting nor performing music, singing or other street performance with a sign or other indication that a donation is being sought, without any vocal request other than in response to an inquiry by another person.

Sec. 30-42. PANHANDLING – PRIVATE PROPERTY.

No person shall panhandle on private property without first obtaining the permission from the owner or person in lawful control or possession of such property.

Sec. 30-43. PANHANDLING – PUBLIC PLACE.

It shall be unlawful to panhandle in or on a public place in any of the following circumstances or situations:

- (1) While under the influence of or impaired by alcohol (PBT .06 or above) or a controlled substance;
- (2) In any public transportation vehicle, such as a bus or train, or within 20 feet of where such a vehicle takes on or releases passengers, or within 20 feet of any bus stop;
- (3) In any public parking lot, parking ramp or public building, including under any open-air structure such as a canopy;
- (4) Within 20 feet of a public toilet;
- (5) Within 20 feet in any direction of an entrance to a bank, credit union or an automated teller machine;
- (6) From an operator of or occupant within or exiting or entering a motor vehicle;
- (7) By stating that funds are needed to meet a specific need, when the panhandler has the funds to meet that need, does

not intend to use funds to meet that need or does not have that need;

- (8) As part of a group of two or more persons;
- (9) After sunset and before sunrise;
- (10) Within 10 feet of an entrance to a building;
- (11) From a child whom the solicitor knows or reasonably should know is under the age of 16 years;
- (12) In an aggressive manner, which includes:
 - (a) Approaching or speaking to a person, or following a person before, during or after panhandling, in a manner that is likely to cause a reasonable person to fear bodily harm to himself or herself or to another, or damage to or loss of property or otherwise be intimidated into giving money or other thing of value;
 - (b) Continuing to panhandle from a person after the person has given a negative response to such panhandling;
 - (c) Intentionally touching or causing physical contact with another person without that person's consent;
 - (d) Intentionally blocking or interfering with the safe or free passage of a pedestrian or vehicle by any means, including causing a pedestrian or vehicle operator to take evasive action to avoid physical contact;
 - (e) Using violent, profane or threatening gestures or language toward a person solicited before, during or after the act of panhandling;
 - (f) Conspicuously following the person who has been solicited;
 - (g) Speaking in a volume unreasonably loud under the circumstances;
 - (h) Panhandling money from anyone who is waiting in line for entry to a commercial building; or

- (i) Panhandling anyone who is within an enclosed area, defined by fencing, gates, bollards or other means of separation, where food and/or beverages are being served for immediate consumption in a public place.

Sec. 30-44. VIOLATION.

Each violation of this Section shall constitute a municipal civil infraction. Each violation shall be punishable by a fine set, from time-to-time, by the City Commission and/or an injunction against further violations of this Article. Each violation of this Ordinance shall constitute a separate offense.

ARTICLE III

Chapter 30, Article VI, Impeding Pedestrian or Vehicular Passage, is hereby added and shall now read:

ARTICLE VI

Sec. 30-45. IMPEDING PEDESTRIAN OR VEHICULAR PASSAGE.

Any person who does or persons who do, on any street, sidewalk or any other place open to the public, any act which hinders or impedes, or tends to hinder or impede, the passage of pedestrians or vehicles and refuse(s) to cease and desist such acts when ordered to do by a police officer, public safety officer or other person in charge of the property shall be guilty of a municipal civil infraction.

Sec. 30-46. VIOLATION.

Each violation of this Section shall constitute a municipal civil infraction. Each violation shall be punishable by a fine set, from time-to-time, by the City Commission and/or an injunction against further violations of this Article. Each violation of this Ordinance shall constitute a separate offense.

ARTICLE IV

All Ordinances or parts thereof in conflict herewith are hereby repealed and shall be of no further force and effect.

ARTICLE V

Any and all sections, terms, provisions and/or clauses herein shall be deemed independent and severable. Should any court of competent jurisdiction hold any

section, term, provision or clause void and/or invalid, all remaining sections, terms, provisions and/or clauses not held void and/or invalid shall continue in force and effect.

ARTICLE VI

This Ordinance shall take force and effect on _____, 2016.

CERTIFICATE

I, Shannon Stutz, City of Parchment Clerk, do hereby certify that the foregoing City of Parchment Ordinance Number _____ was adopted by the City Commission at a regular meeting held on _____, 2016, and that the following is a record of the vote of the members of said City Commission on said Ordinance:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Shannon Stutz
City Clerk



Memorandum

To: Dennis Durham, City Manager and Parchment City Commission
From: Shannon Stutz, Treasurer/Clerk
Date: 06/30/2016
Re: **Budget Amendment**

In the process of closing the books for FYE 6/30/16, I have identified accounts that require adjustment. I am proposing the following budget amendments for the General Fund and Brownfield Fund.

General Fund

101-440.000-716.000	\$ 19,000.00	Early retirement expenses
101-200.000-718.000	\$ 16,700.00	Line item keying error

Brownfield Fund

251-000.000-676.101	\$100,000.00	Brownfield grant revenue
251-000.000-991.000	\$ 19,292.00	Renegotiated Brownfield loan terms
251-000.000-999.000	\$ 57,500.00	Final ERM expenses

Please authorize this budget amendment.

MEMORANDUM

To: Mayor Heasley, Vice-Mayor Britigan and City Commissioners
From: Dennis Durham, City Manager
Date: July 15, 2016
Subject: Church Street Restoration

RECOMMENDED MOTION

It is recommended that the City Commission accept the price quote from Tustins Asphalt Sealing of Plainwell, Michigan for asphalt restoration (20 tons) at a cost not to exceed \$3,200 and authorize the City Manager to execute all documents related to this action.

BACKGROUND

Responding to a failure of the concrete road at the intersection of Church St. and Glendale, staff oversaw the removal of a portion of the road and has solicited price quotations from three vendors for asphalt restoration at that location. The quotations received were as follows:

<u>VENDOR</u>	<u>PRICE PER TON</u>
Tustins Asphalt Sealing	\$160
Pavement Restoration	\$237
Murray Paving	\$246

P.O. Box 301
Plainwell, MI 49080



(269) 685-7325
(855) 685-7325
Fax (269) 685-1122
Email: office@tustins.com

Estimate

<i>Proposal Submitted To:</i>	<i>Phone:</i>	<i>Date:</i>
Phil	(269) 720-3469	7/12/2016
<i>Company Information:</i>	<i>Job Location:</i>	<i>Contract Number:</i>
City of Parchment	City of Parchment - Public Works	C29449
650 S. Riverview Dr.	300 Maple	
Parchment, MI 49004	Parchment, MI 49004	

We hereby submit specifications and estimates for the above-name jobs:

DUMP & ROLL:

20.00 tons @ \$160.00 = \$3,200.00

DUMP & ROLL:

\$3,200.00

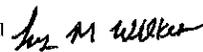
Estimate Total: \$3,200.00

We Propose to complete the work in accordance with above specifications, for the sum of:
Three thousand two hundred and no hundredths

\$3,200.00

Payment to be made in CASH UPON COMPLETION OF WORK UNLESS OTHERWISE STATED BELOW

All material is guaranteed to be as specified. All work to be completed in a workperson-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's compensation insurance.

Authorized Signature: 

Troy M. Wilkes

This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Estimate

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Legal fees and court costs incurred in the collection of monies owed according to this contract will be borne by the customer.

Signature: _____

MEMORANDUM

To: Mayor Heasley, Vice-Mayor Britigan and City Commissioners
From: Dennis Durham, City Manager
Date: July 15, 2016
Subject: City Manager's Report

Economic Development

River Reach Security – River Reach Partners have hired a local lawn care contractor for mowing of the mill property. RRP has also initiated fence repairs which should be complete in July. Consideration was given to hiring a private security firm to patrol the property, but ultimately RRP decided not to pursue at this time. RRP has asked that the current strategy of sending in KTPD patrols periodically be continued at their expense.

Drug & Lab Update – Pete VanBruggen has communicated that they are preparing an offer to purchase additional property (mill property). Exterior repairs on the office building and the lab building have been completed. Freshening the front steps on the office and window sills on the mill building are next on the schedule.

Finance

The City's auditor from Gabridge Assoc. will be available on July 27 at 3 p.m. to answer questions of Commissioners (if desired). Please RSVP to me via email if you intend on attending. For those commissioners that cannot attend, but still have questions, please email to me and I will request written responses.

Assessing

The City is preparing a job posting for a part-time Assessor to replace Mr. Frakes.

Code Enforcement

Activity in the last 30 days: 23 letters mailed, 5 tickets/compliance orders issued, 15 cases closed/resolved.

Riverview Road Diet Project

Prein & Newhof is preparing an engineering and design cost proposal.

Downtown

Kalamazoo Fence Company will be installing traffic control bollards and decorative black fence in front of Geno's Pizza to be an added safety barrier protecting pedestrians from vehicles jumping the curb at the turn (previous drunk driver jumped the curb and crashed vehicle into Geno's).

Employee Hiring

Staff is preparing a job posting to solicit applications for a public works laborer with the goal of hiring a new person by this fall prior to leaf pickup.

Legal Action

Counsel representing the owners of 221 West Thomas (Horrocks) relative to an order to demolish by the City has filed a motion asking the court to delay demolition. City Attorney Soltis has filed a response opposing the motion. The City is waiting for a decision.

Proposed Rental Housing Ordinance

City Attorney Soltis is working on a redraft of the proposed ordinance initially presented to the City Commission last year. I expect to have a new proposal for the Commission's consideration early this fall.

Church Street Road Repair

Now that the Kindleberger Festival is concluded, contractors have removed the broken concrete section at the intersection of Church Street and Glendale. Asphalt restoration will be done as the approved contractor's schedule (and weather) permits.