

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY
COMMISSION HELD ON MONDAY OCTOBER 3, 2016.**

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Fooy, and Heasley. City Manager Durham, Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent Commissioner Hageman.

Moved by Commissioner Heasley, supported by Vice Mayor Britigan to excuse Commissioner Hageman.

Motion Carried.

3. Minutes

Moved by Vice Mayor Britigan, supported by Commissioner Heasley to approve the amended Minutes of the September 19, 2016 regular meeting.

Motion Carried.

4. Additions or Changes to the Agenda

None.

5. Citizen Comments

Deb Lawson, 507 Keyes, said the first meeting of the Neighborhood Watch had to be rescheduled to this Friday, 10/7 at 4 pm in the Library.

Judy Resler, 218 Maple, asked if the Battle Creek ordinance that Ms. Conner-Beck brought to the Commission had been reviewed. She also asked the Vice Mayor about adding another comment section to the agenda near the end.

6. Consent Agenda

A. Two questions regarding payments were asked and answered. Vice Mayor Britigan noted that the quarterly financial report looked good. Commissioner Fooy questioned mileage reimbursement to a city employee.

Moved by Commissioner Heasley and supported by Commissioner Fooy, to receive the consent agenda items.

Motion Carried.

7. Unfinished Business

A. None.

8. New Business

A. Appointment of City Commissioner to Fill Vacancy. Vice Mayor Britigan cited that 4 letters of interest were received, one of whom he knows personally, the other three he does not. He suggested that the Commission invite the candidates to the next meeting in order to have them answer Commissioners' questions and to make a more informed decision. Commissioner Heasley stated that he was encouraged by the number of applicants. Mayor Heasley offered to call the applicants personally to invite them to the October 17 meeting.

- B. Upgrade City's Assessing and Tax Software - approve. Moved by Vice Mayor Britigan supported by Commissioner Heasley, to authorize the expenditure of \$5780 to upgrade the City's assessing and tax software modules provided by BS&A Software, and authorize the City Manager to execute all documents related to this matter.

Roll call vote was as follows:

Ayes: Britigan, Fooy, J Heasley, R Heasley.

Nays: None.

Absent: Hageman.

Abstain: None.

Motion Carried 4-0.

9. Standing Board and Committee Reports

None.

10. Mayor and Commissioner Comments

Commissioner Heasley thanked the City Manager for the newsletter.

Commissioner Fooy also enjoyed reading the newsletter, and thanked Deb Lawson for heading the Neighborhood Watch meetings.

Vice Mayor Britigan told the Commission the sad news of the passing of Dick Gregory and that his thoughts and prayers were with his family. He also offered condolences to City Attorney Soltis on the passing of his mother. The Vice Mayor attended the postcard history of the City and praised the program. He then told of the KATS meeting where they approved a consulting agreement for a plan for connectivity.

Mayor Heasley echoed the praise for the Library's history event and reminded everyone that PHS homecoming is Friday, October 7.

11. City Manager Comments/Reports

- A. City Manager Durham referred to notifying the Commission earlier in the day about the County SWAT team using the Mill property for training. He also handed out copies of Attorney Soltis's opinion regarding the Battle Creek ordinance that Karen Conner-Beck brought to the Commission at the previous meeting. CM Durham stated that the City has an offer of employment to be accepted for a position at DPW; he informed the Commissioners about a variance that will likely come before the ZBA at 409 North Orient.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 7:37 p.m.

Shannon S. Stutz
City Clerk