

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY
COMMISSION HELD ON MONDAY SEPTEMBER 19, 2016.**

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the “Pledge of Allegiance”.

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Hageman, Fooy, and Heasley. City Manager Durham, Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent None.

3. Minutes

Moved by Commissioner Hageman, supported by Commissioner Heasley to approve the amended Minutes of the September 6, 2016 regular meeting.

Motion Carried.

4. Additions or Changes to the Agenda

Vice Mayor Britigan requested item 8F be added, Appointment of Commissioner.

5. Citizen Comments

Karen Conner-Beck, 1124 Parchmount, brought copies of a proposed Battle Creek ordinance regarding panhandling and loitering, saying it seemed like they addressed all of her concerns. She gave a copy to Attorney Soltis.

Judy Resler, 218 Maple, showed support of the BC ordinance, saying that the co-owner of Carl’s Barber Shop had been concerned about people hanging around her business.

6. Consent Agenda

A. Moved by Vice Mayor Britigan and supported by Commissioner Heasley, to receive the consent agenda items.

Motion Carried.

7. Unfinished Business

A. None.

8. New Business

A. Water Plant Painting – approve. Commissioner Fooy expressed his disapproval of the cost associated with this task, when the City is having a “tough year”. Commissioner Heasley disagreed, noting that maintenance of our buildings is important and that if these things aren’t addressed we could “have bigger issues”. He also noted the City’s budget is balanced; he supports the painting of the water plant. Vice Mayor Britigan asked about the funds dedicated for the project, and was told by City Manager Durham that this is provided for in the 2016/17 budget of the water fund. Mayor Heasley stated he went over to the water plant and noticed black mold on the building, saying this is needed maintenance. Moved by Vice Mayor Britigan, supported by Commissioner Heasley to authorize the expenditure of \$3,850 to Devine Painting and authorize the City Manager to execute all documents related to this matter.

Roll call vote was as follows:

Ayes: Britigan, Hageman, J Heasley, R Heasley.

Nays: Fooy.

Absent: None.

Abstain: None.

Motion Carried 4-1

- B. Intergovernmental Fire Protection Hazardous Materials Incident Response Agreement – approve. Fire Chief Bonhomme explained the changes to the existing agreement and took questions from the Commissioners. Moved by Commissioner Heasley supported by Commissioner Fooy, to approve the Intergovernmental Fire Protection Hazardous Materials Incident Response Agreement amended as written, and authorize the City Manager to execute all documents related to this matter.

Roll call vote was as follows:

Ayes: Britigan, Fooy, Hageman, J Heasley, R Heasley.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 5-0.

- C. DPW Uniform Rental Service Agreement – approve. Moved by Commissioner Hageman supported by Commissioner Heasley to approve the Cintas standard rental service agreement as written and authorize the City Manager to execute all documents related to this matter.

Roll call vote was as follows:

Ayes: Britigan, Fooy, Hageman, J Heasley, R Heasley.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 5-0.

- D. Request to Host Homecoming Parade – approve. Noted by Fire Chief Bonhomme that the fire trucks will be present during the fireworks display. Moved by Vice Mayor Britigan supported by Commissioner Hageman, to approve Parchment High School Student Council's proposal for the Homecoming Parade and halftime fireworks display on Friday, October 7, 2016.

Motion Carried.

- E. Request to Purchase Road Salt – approve. Moved by Commissioner Heasley supported by Vice Mayor Britigan to authorize the expenditure of \$4,500 for the first delivery of road salt from Marton Salt, Inc. and authorize the City Manager to execute all documents related to this matter.

Roll call vote was as follows:

Ayes: Britigan, Fooy, Hageman, J Heasley, R Heasley.

Nays: None.

Absent: None.

Abstain: None.

Motion Carried 5-0.

- F. Appointment of Commissioner – discussion. Vice Mayor Britigan reminded all that the seat to be filled is the one vacated by former Commissioner Kinsey, which has two years left remaining on the term after next May's election. Vice Mayor Britigan stated that he had approached former Commissioner Sell to gauge his interest in filling the vacancy until the next election (May 2017). He said alternatively, the Commission could open the application process to residents. Discussion ensued. Moved by Commissioner Hageman, supported by Commissioner Fooy to solicit letters of interest for former Commissioner Kinsey's vacated seat with a deadline of Friday, September 30, 2016.

Motion Carried 5-0.

9. Standing Board and Committee Reports

None.

10. Mayor and Commissioner Comments

Vice Mayor Britigan thanked Deb Lawson for holding the Neighborhood Watch meeting, saying it was well attended. He reminded all that the CCTA is in the final stages of the transfer agreement, and congratulated the City Manager on his first grandchild.

Mayor Heasley echoed the praise for Deb Lawson, saying that's what makes "community". He also reminded everyone of the Library's history event, Wish You Were Here, on Sunday from 2-3:30 p.m.

11. City Manager Comments/Reports

A. Update on 3 burglaries – Kalamazoo Township Police have identified 3 suspects, believe them to be involved in all three matters, and are continuing their investigation.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 7:35 p.m.

Shannon S. Stutz
City Clerk