

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY  
COMMISSION HELD ON MONDAY SEPTEMBER 6, 2016.**

**1. Call to order**

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the "Pledge of Allegiance".

**2. Roll Call.**

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Hageman, Fooy, and Heasley.  
Treasurer/Clerk Stutz, and City Attorney Soltis.

Absent City Manager Durham.

**3. Minutes**

Moved by Commissioner Heasley, supported by Commissioner Fooy to approve the Minutes of the August 15, 2016 regular meeting.

**Motion Carried.**

Moved by Vice Mayor Britigan, supported by Commissioner Hageman to approve the minutes of the closed session of the August 15, 2016 meeting.

**Motion Carried.**

**4. Additions or Changes to the Agenda**

None.

**5. Citizen Comments**

Deb Lawson, 507 Keyes, reminded everyone of the neighborhood watch meeting at 6 pm on Thursday, September 8, 2016 at the Library. She said she had invited KTownship Supervisor Ron Reid, and officer Darren Smith; she and others handed out fliers to local businesses. She is hoping for a good response.

Deb Hebner, 517 Keyes, asked about an update on changing a yield sign to a stop sign near her home. She also expressed her concern over her neighborhood "going bad", curfew being broken, etc. She also complained about an interaction with the City's office clerk, where she felt she was treated rudely.

**6. Consent Agenda**

A. Moved by Commissioner Heasley, supported by Vice Mayor Britigan to receive the consent agenda items.

**Motion Carried.**

Mayor Heasley requested that the Commissioners make every effort to attend the Library's event, Wish You Were Here: A Postcard Trip through Parchment History on Sunday September 25 from 2-3:30 pm.

**7. Unfinished Business**

A. None.

**8. New Business**

- A. Draft Resolution Regarding Filling of Vacancies – information and discussion only. Attorney Soltis explained that he included the City of Galesburg’s amendment regarding filling of vacancies because it is a good example of what the City of Parchment could use. It addresses the change in election law and has been accepted by the state.

Discussion followed. Attorney Soltis assured the Commissioners that in filling Commissioner Kinsey’s vacant seat, there is no timeline to follow.

**9. Standing Board and Committee Reports**

None.

**10. Mayor and Commissioner Comments**

Commissioner Heasley lamented that the police department’s successes are not public knowledge. He suggested making such news public, perhaps a quarterly report to be published/shared.

Commissioner Fooy told Deb Lawson he was looking forward to the neighborhood watch meeting on Thursday.

Vice Mayor Britigan noted significant ordinance code enforcement activity. He also told those who may not be aware that Esther Drenth had passed away on August 19.

Mayor Heasley echoed the sadness at Mrs. Drenth’s passing, calling it the “end of an era”. The Mayor also praised the city for another great concert series, saying Shout! was very well attended.

**11. City Manager Comments/Reports**

- A. City Manager’s report for September 2016 – information only.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 7:40 p.m.

Shannon S. Stutz  
City Clerk