

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY
COMMISSION HELD ON MONDAY AUGUST 15, 2016.**

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the “Pledge of Allegiance”.

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Hageman, Fooy, Heasley, and Kinsey. Treasurer/Clerk Stutz, City Manager Durham and City Attorney Soltis.

Absent None.

3. Minutes

Moved by Vice Mayor Britigan, supported by Commissioner Fooy to approve the amended Minutes of the August 1, 2016 regular meeting.

Motion Carried.

4. Additions or Changes to the Agenda

Add item 8C City Manager Evaluation.

5. Citizen Comments

Deb Lawson, 507 Keyes, asked about reports of broken windows, cars broken into, kids out in the 2-3 a.m. hour. She asked isn't there a curfew in the ordinance and how can we enforce it without active patrol after 11 p.m. She also told the Commission of her conversation with Sergeant White regarding the Neighborhood Watch start up. City Manager Durham assured Ms. Lawson that the City will cover costs for signs and will help advertise any meetings she sets up, asking that she email him details when confirmed. Ms. Lawson indicated she is looking at holding an information meeting September 8 or 9. City Manager Durham suggested she contact the Library for a location for the meeting.

Karen Conner-Beck, 1124 Parchmount, said that after the last Commission meeting, she became concerned about the cost of restriping Riverview, wondering why Parchmount is still not a priority. She suggested that the intersection at Parchmount and Orient was “the worst” and that she is concerned for children crossing there to go to school.

Judy Resler, 218 Maple, asked the Commissioners if they were all in agreement regarding the prioritization of Riverview over Parchmount. All replied yes, they were. Commissioner Kinsey also commented that he took another look at Parchmount and didn't think it was that bad.

Nichole Parsons, 1109 Parchmount, asked if when the new striping is done on Riverview if it will include parking. City Manager Durham stated that Prein & Newhof will develop a schematic plan for the entire corridor which will include parking among other things.

6. Consent Agenda

A. Moved by Commissioner Hageman, supported by Commissioner Kinsey to receive the consent agenda items.

Motion Carried.

7. Unfinished Business

A. None.

8. New Business

A. Commissioner Resignation – Accept and set election.

Commissioner Kinsey read his resignation, noting it was with regret and that he hopes to serve the City in the future. Discussion ensued regarding filling the vacancy. Attorney Soltis noted that the City's charter, amended in 1989 and before current election law, is silent in this particular instance and he recommends filling the vacancy by appointment now, with an election in May 2017 to fill the remainder of the unexpired term (2019). City Attorney Soltis also strongly recommends changing the Charter to address vacancies in light of current election law.

Moved by Vice Mayor Britigan, supported by Commissioner Heasley to accept Commissioner Kinsey's resignation effective 8/16/16 and to approve filling the vacancy by appointment.

Motion Carried.

B. November Election Poll Relocation – Approve.

Treasurer/Clerk Stutz enumerated the reasons for moving polling places, suggesting the City use Parchment United Methodist Church for the presidential election in November 8, 2016. Moved by Commissioner Heasley, supported by Commissioner Fooy to move the polling location for the November 8, 2016 Presidential Election for the City of Parchment Precinct One from Parchment City Hall, 650 S. Riverview Drive to Parchment United Methodist Church Social Hall located at 225 Glendale Boulevard.

Motion Carried.

C. City Manager Evaluation

According to protocol, the City Manager requested his evaluation be completed in closed session. At 7:37 p.m. the Commission went to closed session.

9. Standing Board and Committee Reports

None.

10. Mayor and Commissioner Comments

Commissioner Hageman thanked Commissioner Kinsey for his service, noting that he will be missed.

Vice Mayor also wished Commissioner Kinsey well, and told of the new bus route times and enhancements to go into effect on 9/6/16.

Mayor Heasley thanked Commissioner Kinsey again for serving the City, and wished him good luck in his new endeavor.

11. City Manager Comments/Reports

City Manager Durham addressed the Commission regarding erroneous items about the City being posted on Facebook and offered that should Commissioners receive any calls regarding what is posted on social media, they can direct any calls to him personally, as he would like to correct misinformation being disseminated.

12. Closed Session

The Commission moved into closed session per the request of the City Manager at 7:37 p.m.

13. Reconvening

The City Commission reconvened their regular meeting at 9:30 p.m. wherein it was moved by

Commissioner Heasley and supported by Commissioner Hageman to complete the Manager's annual evaluation determining his performance to be satisfactory and awarding a one time performance bonus of \$4,000 per his employment contract. Roll call vote was as follows:

Ayes: Britigan, Hageman, J Heasley, R Heasley, Kinsey.

Nays: Fooy.

Absent: None.

Abstain: None.

Motion Carried 5-1

14. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 9:32 p.m.

Shannon S. Stutz
City Clerk