

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY  
COMMISSION HELD ON MONDAY AUGUST 1, 2016.**

**1. Call to order**

Vice Mayor Britigan called the meeting to order at 7:00 p.m. He led those present in the “Pledge of Allegiance”.

**2. Roll Call.**

Present: Vice Mayor Britigan, Commissioners Hageman, Fooy, Heasley, and Kinsey.  
Treasurer/Clerk Stutz, City Manager Durham and City Attorney Soltis.

Absent Mayor Heasley.

Moved by Commissioner Hageman, supported by Commissioner Fooy to excuse Mayor Heasley.

**Motion carried.**

**3. Minutes**

Moved by Commissioner Heasley, supported by Commissioner Hageman to approve the amended Minutes of the July 18, 2016 regular meeting.

**Motion Carried.**

**4. Additions or Changes to the Agenda**

None.

**5. Citizen Comments**

Cheryl Lyon-Jenness, 294 Glendale, came with other members of the Parchment Garden Club and spoke on their behalf. She provided a brief history of their organization and purpose, and recounted their dealings with the City Manager in their attempts to make some capital improvements around the signs in the park. Ms. Lyon-Jenness asked for the Commission’s help in moving the project along.

Ann Barthelmess, 117 S. Riverview, asked if the paper mill admin building was available for redevelopment. She also informed everyone that the gas station at 101 S. Riverview moved out on 7/24/16 and is no longer doing business.

Karen Conner-Beck, 1124 Parchmount, complained that the crosswalks on Riverview are still out. Vice-Mayor Britigan explained that there is an inventory to be done by electricians.

Nichole Parsons, 1109 Parchmount, said she saw an ad for a “national night out” in Kalamazoo and asked if we had something like that for our children.

Aaron Parsons, 1109 Parchmount, informed the Commission that his vehicle was broken into while parked in the street in front of the house during the lunch hour, and wondered if there were similar events reported.

Bruce Kraiss, owner of Haymac apartments and apartments at 1700/1710 East G Ave, asked the Commission if they were aware that their treasurer has changed the water billing, lumping his apartments into one bill in his name.

**6. Consent Agenda**

- A. Moved by Commissioner Heasley, supported by Commissioner Hageman to receive the consent agenda items.

**Motion Carried.**

**7. Unfinished Business**

- A. None.

**8. New Business**

- A. Prein & Newhof Design Services – Approve.

Moved by Commissioner Heasley, supported by Commissioner Fooy, to approve the proposal submitted by Prein & Newhof for project design services at a cost not to exceed \$10,500 relative to the planned transition of Riverview Drive from four to three lanes (road diet), and authorize the City Manager to execute all documents related to this activity. Mike Conner interjected comments referring to what he sees as a decrease in police presence and “what needs to be fixed vs. what (the commission) would like done”, and suggested involving the media and a recall was in order. Commissioner Fooy defended KTPD, saying we have a top quality police department, that he has seen an increased presence on Riverview, and that we now have access to advanced training. Judy Resler interrupted and was called out of order by Vice-Mayor Britigan. Roll call vote was as follows:

Ayes: Britigan, Fooy, Hageman, J Heasley, Kinsey.

Nays: None.

Absent: R Heasley.

Abstain: None.

**Motion Carried 5-0**

**9. Standing Board and Committee Reports**

- A. Personnel Committee Update – the City Manager’s annual evaluation is scheduled for August 15. It’s his prerogative to go into closed session during that time, if so desired.

**10. Mayor and Commissioner Comments**

Commissioner Heasley suggested to Mr. Conner that he didn’t need a recall, that there’s an open seat on the Commission and he could run to effect change.

Vice Mayor Britigan reminded everyone to vote tomorrow. He also commented on the recent news from the City of Kalamazoo regarding a \$70 million donation, hoping a “rising tide raises all ships”.

**11. City Manager Comments/Reports**

None.

**12. Adjournment**

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 7:29 p.m.

Shannon S. Stutz  
City Clerk