

**MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY
COMMISSION HELD ON MONDAY JUNE 6, 2016.**

1. Call to order

Mayor Heasley called the meeting to order at 7:00 p.m. He led those present in the “Pledge of Allegiance”.

2. Roll Call.

Present: Mayor Heasley, Vice Mayor Britigan, Commissioners Fooy, Heasley, and Kinsey.
Treasurer/Clerk Stutz, City Manager Durham and City Attorney Soltis.

Absent Commissioners Balmer and Hageman.

Moved by Commissioner Heasley, supported by Vice-Mayor Britigan to excuse Commissioner Hageman.
Motion carried.

3. Minutes

Moved by Commissioner Kinsey, supported by Vice-Mayor Britigan to approve the amended Minutes of the May 16, 2016 regular meeting.

Motion Carried.

4. Additions or Changes to the Agenda

Addition of 8A. Resignation of Commissioner Balmer, effective 6/6/16.

5. Citizen Comments

Annie Brown, resident of South Haven, stated she is running for State representative. Former teacher, small business owner and school board member, she wants to make sure schools are adequately funded, roads are fixed with a comprehensive plan, and get revenue sharing back for municipalities.

Judy Resler, 218 Maple, asked about the former Mayors’ pictures and when they would be hung. City Manager Durham said they were being reframed and didn’t have a date.

Ann Barthelme, owner of 117 S Riverview, brought photos to share of the development on Harrison Street near Mackenzie’s bakery, saying one small project like this could “set the tone” for future projects in Parchment.

Mike Conner, 1150 Parchmount, mentioned the blight ordinance, stating that the property on Riverview next to the old credit union and the property on the corner of Riverview and Commerce are both overgrown with weeds.

Karen Conner-Beck, 1124 Parchmount, mentioned the panhandlers were getting worse. She noted there’s a shopping cart full of belongings in the gazebo on Commerce Lane, and it seems to be making people nervous to park there.

Nichole Parsons, 1109 Parchmount, asked about the “redevelopment authority” and are there any Commissioners still serving who were part of the Riverreach project? Mayor Heasley answered himself and Vice Mayor Britigan. She then asked if the City Manager would share information about projects with residents.

Deborah Lawson, 507 Keyes, suggested putting together a Neighborhood Watch program. City Manager Durham took her phone number and said he would pass it along to Lieutenant Ergang.

Sandy Elsmann, 135 Oak Grove, complained about how bad Mr. Predum's property at 3033 S. Riverview looks, that it's an "eyesore". City Manager Durham explained that as the property is actually within the limits of Kalamazoo Township, we have no jurisdiction regarding how it is maintained.

6. **Consent Agenda**

- A. Moved by Vice-Mayor Britigan, supported by Commissioner Heasley to receive the consent agenda items and approve the Kindleberger Rental Requests.
Motion Carried.

7. **Unfinished Business**

None.

8. **New Business**

- A. Resignation of Commissioner Balmer, effective 6/6/16 – ACCEPT.
To Mayor Heasley, Vice Mayor Britigan and fellow Commissioners:
This letter shall serve as official notification of my resignation from the Parchment City Commission. This November would mark 15 years of service on the Commission, most of which has been an honor to serve. However the past several have been extremely difficult. I'm very disappointed in the direction the City has been moving and more importantly in the way it has been managed. The close to the vest/smoke and mirror style has left me questioning the Commission's (sic) continued support for the current Manager. I have not been a supporter of the Mill Project. We continue to place it as the number one goal each year rather than focusing on what we really can control. Millions of dollars have been spent with the results being one expanded business, one relocated business, one new seasonal business and a road to which none of the previously mentioned connect. The business were to generate TIF funds to pay for the bond payment which is approx.. \$58,000 yet they currently generate approx.. \$54,000. This shortfall will have to be covered from elsewhere from funds that could be used on some other need in the City.

The 2015/16 audit was very troubling to me starting with the fact that the audit was dated Dec. 31, 2015 but the Commission didn't receive it until March 24, 2016. The auditors recommended reconciliation reports at least quarterly which is something I have been asking to see for a number of years. To date we have still yet to see any. The city's governmental funds decreased by \$163,992 due to charges for the Bellisle Blvd project. Warrant 1310 (to be approval (sic) 6/6/2016) reflect additional charges for the project. \$61,598.61 to ERM Midwest for services in 2014 (overdue one can assume) and Prein & Newhof \$5194.50. These funds must be reimbursed when the project is official closed by MDOT. The reported funds to be received upon closer is \$100,000. That does not appear sufficient to make the "must be" reimbursement.

I would highly recommend the Commission consider a forensic audit to get a true picture of the City's financial picture. I would also recommend consideration be given to a change in management as the situation permits.

Respectfully,

Thomas D. Balmer

Moved by Commissioner Heasley, supported by Commissioner Fooy, to accept Commissioner Balmer's resignation effective 6/6/16. **Motion Carried.**

- B. Resolution of Appreciation for Zachary Cushman. **Resolution was adopted unanimously.**
- C. Resolution establishing FY2016 Millage Rate – Adopt. Moved by Vice Mayor Britigan, supported by Commissioner Heasley. Roll call vote was as follows:
Ayes: Britigan, Fooy, J Heasley, R Heasley, Kinsey.
Nays: None.
Absent: Hageman.
Abstain: None.

Motion Carried 5-0

- D. Resolution adopting the FY 2016 Budget – Adopt. Vice Mayor Britigan noted that he wants any available funds to be directed to the roads in the City. Moved by Commissioner Kinsey, supported by Commissioner Heasley. Roll call vote was as follows:

Ayes: Britigan, Fooy, J Heasley, R Heasley, Kinsey.

Nays: None.

Absent: Hageman.

Abstain: None.

Motion Carried 5-0

- E. Resolution establishing water service charges for FY2016 – Adopt. Moved by Commissioner Heasley, supported by Commissioner Kinsey. Roll call vote was as follows:

Ayes: Britigan, Fooy, J Heasley, R Heasley, Kinsey.

Nays: None.

Absent: Hageman.

Abstain: None.

Motion Carried 5-0

- F. Resolution establishing sewer service charges for FY 2016 – Adopt. Moved by Vice Mayor Britigan, supported by Commissioner Heasley. Roll call vote was as follows:

Ayes: Britigan, Fooy, J Heasley, R Heasley, Kinsey.

Nays: None.

Absent: Hageman.

Abstain: None.

Motion Carried 5-0

9. Standing Board and Committee Reports

None.

10. Mayor and Commissioner Comments

Commissioner Heasley thanked resident Deb Lawson for her positivity and good idea. He also thanked administration for the expense report, noting that we are at 65% of budgeted expenses for 3 quarters.

Commissioner Kinsey encouraged Ms Lawson to pursue the neighborhood watch.

Vice Mayor Britigan asked administration to look further into the panhandling ordinance.

Mayor Heasley, at Commissioner Balmer's request, asked that the resignation be read into the minutes. The Mayor then congratulated the PHS sports teams on a great weekend, with baseball, softball and girls soccer all winning district titles.

11. City Manager Comments/Reports

None.

12. Adjournment

There being no further business to come before the Commission, it was moved by Commissioner Fooy and supported by all to adjourn the meeting at 8:03 p.m.

Shannon S. Stutz
City Clerk