

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION HELD
ON MONDAY JUNE 7, 2010 AT 7:00 P.M.

1. **Call to Order**

The meeting was called to order by Mayor Heasley at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. **Roll Call**

Present: Commissioners Balmer, Britigan, Fleckenstein, Hageman, Heasley, and Sell. Dennis Durham, City Manager; Curt Flowers, City Clerk; Stan Bowers, 501 Sturgis; Al VanderVeen, 510 N. Orient.

Absent: Commissioner Banner

Moved by Hageman and supported by Fleckenstein to excuse Commissioner Banner who had a previous commitment. Carried

3. **Minutes**

Moved by Sell and supported by Balmer to approve as presented the minutes of the May 17, 2010. Carried

4. **Additions or Changes to the Agenda**

Manager Durham added item 8-D New Business to the agenda.

5. **Citizen Comments**

Al VanderVeen, 510 N. Orient, stated he recently attended a Little League event at Kindleberger Park and was appalled at the lack of parking for events such as this in the Park.

6. **Consent Agenda**

Moved by Fleckenstein and supported by Hageman to receive and/or approve as indicated the following consent agenda items:

- A. Warrant No. 1154 - receive
- B. Warrant No. 1155 - receive

Motion Carried

8. **Unfinished Business**

None

9. **New Business**

A. Moved by Britigan and supported by Balmer to approve a contract with Globe Construction in the amount of \$91,489.84 for paving of Keyes, Devon, Church, and Park Avenue and to approve the use of \$589.84 from Local Streets fund balance. Said transactions are to come from the 2010-2011 Major/Local Streets fiscal year budget.

The roll call vote was as follows:

Ayes: Balmer, Britigan, Fleckenstein, Hageman, Heasley, Sell
 Nays: None
 Absent: Banner
 Abstain: None

Motion Carried

B.Moved by Hageman and supported by Sell to approve a contract with Globe Construction in the amount of \$11,124.25 for paving of the water plant driveway and parking area. Said transaction is to come from the 2010-2011 Water/Sewer fiscal year budgets.

The roll call vote was as follows:

Ayes: Balmer, Britigan, Fleckenstein, Hageman, Heasley, Sell
 Nays: None
 Absent: Banner
 Abstain: None

Motion Carried

C.Manager Durham stated the DDA Board had met on a number of occasions beginning in late 2009 to develop a long-term plan for capital investment in the DDA district in light of the fact that the DDA would be retiring debt previously issued to undertake a number of community projects nearly 15 years ago. The DDA Board worked diligently guided by public input received at a special public forum and numerous public meetings held through April 2010. When the DDA Board recommendation was presented to the City Commission, property owners residing in close proximity to Kindleberger Park then voiced opposition to most, if not all, projects proposed within the park. As a result, the City Commission voted to refer the Kindleberger Park Improvement Plan back to the DDA Board for revisions.

Moved by Balmer and supported by Sell to approve as received from the Downtown Development Authority Board the following DDA Community Investment Plan which replaces the abandoned Kindleberger Park Improvement Plan:

FY2009-10

<u>Project</u>	<u>Amount</u>	<u>Priority</u>
Downtown Lighting and Signage	\$70,000	1
Business Dist Street Sweeping	\$10,000	1
Water Tower Parking Expansion	\$25,000	3
Total	\$105,000	

FY2010-11

<u>Project</u>	<u>Amount</u>	<u>Priority</u>
Business Dist Street Sweeping	\$10,000	1
Business Facade Loans	\$20,000	1
Final Debt Payment	\$237,825	NA

Total \$267,825

FY2011-12

<u>Project</u>	<u>Amount</u>	<u>Priority</u>
Business Facade Loans	\$20,000	1
Property Acquisition	\$220,000	2
Business Dist Street Sweeping	\$10,000	1
Total	\$250,000	

Priority One - Downtown Beautification and Pedestrian Safety Improvements. These types of activities include rehabilitation of the Riverview Avenue and Commerce Lane corridors lighting infrastructure; downtown directional signage, transportation infrastructure improvements and pedestrian walkway maintenance (infrastructure and services).

Priority Two - Property Acquisition and Rehabilitation. These types of activities would empower the DDA to acquire vacant or devaluing properties in order to demolish, rehab or partner with private development entities as a strategy to encourage business development and job creation within the City.

Priority Three - Promote and Underwrite Community Event Activities. Consumer traffic is the lifeblood to many business district merchants. The DDA has the ability to undertake activities that help to increase consumer traffic through special event programming and marketing efforts.

The roll call vote was as follows:

Ayes: Balmer, Britigan, Fleckenstein, Hageman, Heasley, Sell
Nays: None
Absent: Banner
Abstain: None

Motion Carried

D.Moved by Britigan and supported by Balmer to approve Change Order #1 in the amount of \$3,588.00 to Emergency Vehicle Products. Said change order will add a new large diameter intake valve and 25 feet of 5 inch soft suction hose to the refurbishing of the 1989 Pierce fire engine. Carried

10. **Mayor and Commissioner Comments**

Commissioner Sell asked about repairs to a wall on the corner of Espanola and Riverview.

Commissioner Hageman stated she was pleased with the results of the DDA meeting.

Vice-Mayor Britigan reminded everyone the class of 2010 would be the 50th class graduation from Parchment High School. He also noted the Parchment varsity baseball team would be playing in regionals this weekend.

11. **City Manager Comments**

None

12. **Adjournment**

There being no more business to come before the Commission, it was moved by Commissioner Balmer and supported by all to adjourn the meeting at 8:07 p.m.

Curtis E. Flowers, CMC
City Clerk