

AGENDA

Regular Meeting of the Parchment City Commission

Monday - October 5, 2009 - 7:00 P.M.

Robert B. Heasley, Mayor

Robert D. Britigan III, Vice-Mayor
Wendy Fleckenstein, Commissioner
Terry Hageman, Commissioner
Dennis G. Durham, City Manager
Curtis Flowers, Clerk

Ben Tanis, Commissioner
Donald Banner, Commissioner
Brian Sell, Commissioner
John Frakes, Treasurer
Robert Soltis, Attorney

During citizen comment periods, each person wishing to address the Commission will be allowed five minutes. Please state your name and address for the record.

1. Call to Order
2. Roll Call
3. Approval of Minutes: 09-21-2009 regular meeting
4. Additions or Changes to the Agenda
5. Citizens Comments not related to the Agenda
(comments on agenda items will be received at the time of discussion)
6. Consent Agenda - Motion to Receive and/or Approve as Indicated:
 - A. Warrant No. 1137 - approve
 - B. MTA Invitation - receive
 - C.
 - D.

7. Unfinished Business

A.

B.

C.

D.

8. New Business

A.

B.

C.

D.

9. Mayor and Commissioner Comments

10. City Manager's Comments

11. Adjournment

MINUTES OF THE REGULAR MEETING OF THE PARCHMENT CITY COMMISSION
HELD ON MONDAY SEPTEMBER 21, 2009 AT 7:00 P.M.

1. **Call to Order**

The meeting was called to order by Mayor Heasley at 7:00 p.m. He led those present in the "Pledge of Allegiance".

2. **Roll Call**

Present: Commissioners Banner, Britigan, Fleckenstein, Hageman, Heasley, and Sell. Dennis Durham, City Manager; Robert Soltis, City Attorney; Curt Flowers, City Clerk; Stanley Bowers, 501 Sturgis; Dave Person, Kalamazoo Gazette.

Absent: Commissioner Tanis

Moved by Hageman and supported by Banner to excuse Commissioner Tanis who was working at home. Carried

3. **Minutes**

Moved by Britigan and supported by Hageman to approve as presented the minutes of the September 8, 2009 regular meeting. Carried

4. **Citizen Comments**

None

5. **Additions or Changes to the Agenda**

None

6. **Consent Agenda**

Moved by Banner and supported by Sell to receive and/or approve as indicated the following consent agenda items:

- A. Warrant No. 1136 - approve
- B. Police Report for August - receive
- C. HHW Clarification Letter - receive

Motion Carried

7. **Unfinished Business**

None

8. **New Business**

A.Moved by Britigan and supported by Banner to approve a fireworks display permit as requested by Jodie Lugar-McManus, PHS Student Council Advisor. Said permit would be for Jerry Fayling, American Tradition Fireworks, to put on a two minute fireworks display during the Parchment High School football game half-time homecoming ceremonies Friday, October 9, 2009. Carried

B.Moved by Hagemen and supported by Sell to approve a request from Jodie Lugar-McManus, PHS Student Advisor, to hold a homecoming parade with police and fire participation through City streets from 5:00 p.m. to 6:00 p.m. Friday, October 9, 2009. Carried

C.Moved by Banner and supported by Fleckenstein to approve the Mayor's appointment of Jon Heasley, owner of WorkSpace Solutions, to the Downtown Development Authority and the Brownfield Redevelopment Authority to replace Robert Keckler who has resigned. Said term is to expire June 30, 2011. Carried (Mayor Heasley abstained from voting)

9. **Mayor and Commissioner Comments**

Vice-Mayor Britigan commented on the number yard signs out and asked about ordinances regulating them.

Mayor Heasley noted there were five candidates running for four open seats at this year's City Commission election Tuesday, November 3, 2009.

10. **City Manager Comments**

Manager Durham announced there would be a meeting of the Parchment Business owners Friday, September 25, 2009 at 7:30 a.m. and a meeting of the Kindleberger Summer Festival Volunteers Monday, October 5, 2009, at 6:00 p.m.

11. **Adjournment**

There being no more business to come before the Commission, it was moved by Banner and supported by all to adjourn the regular meeting at 7:15 p.m.

Curtis E. Flowers, CMC
City Clerk

VENDOR APPROVAL SUMMARY REPORT
Warrant 1137, Checks Issued 9/29/09

City of Parchment

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Vendor Name	Description	Check Amount	Hand Check
BIO-CARE, INC.	Mask Fit Testing	1,625.00	0.00
CINTAS CORPORATION #723	Uniform Rental	133.17	0.00
VILLAGE OF CONSTANTINE	Radar Training - New Officer	150.00	0.00
CT ELECTRICAL SERVICES, INC.	Trouble Shooting Low Service Sensor	471.25	0.00
DOWNUNDER MUNICIPAL SERVICES	Televise 8" Sanitary Sewer	398.75	0.00
BRADLEY K. FALL	Purchase Gently Used Fire Turnout Gear	50.00	0.00
WENDY GAUL	Micr Training in Lansing	98.00	0.00
HACH INC.	Chlorine & Reagents	234.84	0.00
JED PETERSON	Refund dble payment of utility bill	91.45	0.00
KALAMAZOO GAZETTE	2008 Water Quality Report - Published	673.60	0.00
KALAMAZOO OIL CO.	Fuel Charges 9/1 thru 9/15/09 - Police	89.61	0.00
	Fuel Charges 9/1 thru 9/15/09 - Parks	121.14	0.00
	Fuel Charges 9/1 thru 9/15/09 - Water	78.92	0.00
TREASURER CITY OF KALAMAZOO	Municipal Sewer & Look back Adjustment	8,992.83	0.00
JAMIE LAMBETH	Class/Training	71.25	0.00
STATE OF MICHIGAN	Lein Service-July-Sept.	33.00	0.00
P.K. CONTRACTING, INC.	Pavement Mrkng - Riverview & Commerce	2,232.81	0.00
	Crosswalks, Stop Bars, School Zone	2,400.00	0.00
CITY OF PARCHMENT	Mowing-428 Wilson-collected on taxes	30.00	0.00
QUEST DIAGNOSTICS	New Fire Employee	313.95	0.00
SIGN IMPRESSIONS	Letters for New Sign	90.00	0.00
SPECTRUM HEALTH OCCUPATIONAL	Drug Testing new Police Officers (2)	64.00	0.00
ERIC SZATKOWSKI	Reimb. for Hearing Test - New P. Officer	40.00	0.00
U.S. BANK	DDA Bond Interest	0.00	11,452.50
CHRIS VARDA	5 Fire Emp.- 2009 MFR Course	2,400.00	0.00
Grand Total:		\$ 20,883.57	\$ 11,452.50

MTA

MICHIGAN TOWNSHIPS ASSOCIATION

*The Kalamazoo County Chapter
of the
Michigan Townships Association
invites you to attend the
Eighteenth Annual Reception
honoring all local government officials
of Kalamazoo County*

*Thursday, November 12, 2009
The Birches
3082 South 9th Street
Oshtemo Township*

Meeting/Reception

7:00 p.m.

R.S.V.P. by October 23, 2009