

Date: ____/____/____

CITY OF PARCHMENT

APPLICATION TO INSTALL, ERECT, REPLACE OR REPAIR FENCE

Job address: _____ Property Tax ID: _____

Zoning District: _____ Owner: _____ Phone #: _____

Fence Type: _____ Address: _____

Height: _____ Length: _____ Contractor: _____ Phone #: _____

Address: _____

COST OF PERMIT \$ _____ Building Department

By: _____

PLEASE FILL IN OR CHECK THE APPROPRIATE SPACES BELOW:

Residential _____

Commercial/Industrial _____

Installation Type: New Fence _____ Replacement _____ Repair _____

Description of work: _____

Description of materials: _____

LOT DIAGRAM (provide on back or separate sheet of paper):

- 1) Draw lot lines (show dimensions in feet)
- 2) Label Street
- 3) Draw existing structures
- 4) Show distance from all sides of buildings to property lines in feet
- 5) Draw proposed fence location

FENCES TO BE LOCATED **ON** THE PROPERTY LINE REQUIRE THE CONSENT OF ADJOINING PROPERTY OWNERS. BY SIGNING BELOW, ADJOINING PROPERTY OWNERS ACKNOWLEDGE THAT THEY HAVE REVIEWED THIS APPLICATION AND GIVE CONSENT FOR LOCATION ON THE COMMON PROPERTY LINE.

Signed: _____ Address: _____ Phone # _____

Signed: _____ Address: _____ Phone # _____

Signed: _____ Address: _____ Phone # _____

OWNER'S AFFIDAVIT AND SIGNATURE

I hereby certify that the work described above shall be installed in accordance with the City of Parchment Zoning Ordinance. I will cooperate with the inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: _____ Date: _____ Phone # _____

AGENT'S AFFIDAVIT AND SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized to make application as his/her authorized agent. The work described above shall be installed in accordance with the City of Parchment Zoning Ordinance. I will cooperate with the inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: _____ Date: _____ Phone # _____

Approved: _____ Date: _____

Parchment City Manager

SEE ATTACHED COPY OF PARCHMENT ZONING ORDINANCE PERTAINING TO SECTION 12.23 FENCES. PLEASE CONTACT THE BUILDING DEPARTMENT AT 616-679-4900 FOR ASSISTANCE OR QUESTIONS REGARDING COMPLETION OF THIS APPLICATION OR THE INFORMATION REQUIRED.